



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

August 12, 2026

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Green
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, August 12, 2026.



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REGULAR COMMISSION MEETING AUGUST 12, 2026

AGENDA

1. Review of Minutes of Meeting held July 8, 2026
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Community Programming
 - iv. Recreation Facilitator
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Audit Committee
 - iv. Soldiers Memorial Hospital Foundation
 - v. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF JULY 8, 2026

COMMISSION / STAFF:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Laurie Green
Maggie Travis
Neil Larder

Mike McCleave – Clerk/Treasurer
Absent - Paula Ferguson – Administrative Assistant

OPENING

Meeting was called to order at 7:00pm

Presentation by Melissa Chunick, planner for the County of Kings. A proposal to rezone 1016 Main st from an R2 to an R4 residential. Commission supports proposal.

REVIEW OF MINUTES

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JUNE 10, 2026. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Commissioner Larder checked in on the updated sewer bylaw. Discussions were had around repairs and who should be responsible for it. Clerk and Public Works will review current bylaw and work on edits more closely after Steer BBQ. Clerk will provide update in September on updated bylaw.

CONSENT TO AGENDA ITEMS

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER GREEN THAT THE COMMISSION APPROVE THE AGENDA WITH ADDITIONS, MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report

COMMUNITY PROGRAMMER REPORT– See Full Report

Thank you to Amy and Kenzie for all of the new initiatives, it's wonderful to see so many great events in our community.

COMMITTEE REPORTS:

2026 Steer BBQ

Looking forward to everything coming together this weekend.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop thanked Community Programmer for attending meetings and updating on what is going on.

Audit Committee

n/a

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

n/a

Association of Nova Scotia Villages (ANSV)

There is an in-person meeting next week in Bible Hill. The meeting in Port Williams was productive, working on a letter of support for Villages that pay property tax on their water towers.

CLERK REPORT – See Full Report

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS THAT THE COMMISSION ACCEPT THE TERMS OF THE QUIT CLAIM PROPOSAL OFFERED BY THE DEPARTMENT OF NATURAL RESOURCES, MOTION CARRIED.

FINANCE REPORT – See Full Report

VIDEO SURVEILLANCE

A local business owner has requested that the village add more cameras after a recent break in. Clerk will look into the feasibility of adding more, it would likely have to be a budget item for next year.

ADJOURNMENT

Commissioner Travis motioned to adjourn at 8:10pm

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Public Works Supervisor**
Date: **August 12th, 2026**
Re: **Environmental Services Report**

Treatment Plant

Aire 02 Aerator Bearings

The bearing replacement for the aspirating aerators has been completed. One shaft needed to be swapped with an old piece we had stored from years ago due to a seized universal joint. This u-joint is being inspected and sourced for repair currently.

Ongoing Maintenance

On going daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

Things are stable as we enter the summer season, however as expected we are seeing higher cleaning times for the UV bulbs as lime scale accumulation is significant this time of year.

Capital Projects Update

Remaining capital project includes the sludge blanket sensor, the panel upgrade for the digester pump, the venturi installs, and the rehab parts for the existing clarifier.

The sludge blanket sensor arrived at the time of the writing of this report, and we are currently prepping for an install on September the 3rd.

The panel and new motor for the digester pump need a few rounds of approvals, but it currently being produced and is expected on site by the end of September. Being an indoor install, time of year in no concern for this project. Preliminary meetings with electrical contractors have been had.

The parts for the clarifier rehab are produced and ready to be shipped, clerk was to arrange shipping broker details.

The Venturi system is on site and is only awaiting some custom-made fittings to make it fit properly. These are currently being prepared by Nova Millwrights.

Collection System

KN10 Pump Replacement

The two new Flygt 3085 3HP pumps have been installed into the KN10 lift station at the top of Wind Ridge. The old pumps have been cleaned and stored, both pumps still function however one is quite degraded and is due for retirement, the second could serve as a backup for any of our 208V 3HP stations in a pinch.

860 Old French Road Sewer Disconnect

The previously disconnect sewer lateral at 860 Old French Road was repaired by contractors Tuesday August 4th. Village staff oversaw reconnection.

KN13 Fuse Issue

As before, the fuse controlling the panel at KN13 was blown during work and restart by the power authority. Public works was able to catch the issue quickly due to the history of this issue at that station and power was restored to KN13. Inquires have been made to the panel manufacturers about the reason for this issue.

Sewer Call 831/835 Main St

Monday July 20th, office received a call about a potential blockage at the Aurora Inn. Public works staff got a call around 15:45 and responded to the site by 16:00. Initial examination found a backup in the main.

Public works staff immediately got to work with the sewer auger. After about 170' the auger encountered the blockage, however the machine did not have sufficient power to clear the blockage at that distance. The only other manhole to access the blockage is in the center of Main and Maple, given the time-of-day traffic control would have had to shut down the corner during a busy part of the day for that to be realistic. At this time, Loomers Vactor truck was contacted for jetting and pumping services.

Loomers truck arrived at the site at 18:45 and by 19:15 the blockage was cleared using the hydro-jet and the main cleared.

The following morning Public Works staff continued to follow the line from the Aurora to ensure the blockage was cleared and found it had only moved a few hundred meters from where we cleared it. At this time, we used our auger and various other sewer tools to catch and remove the obstruction which turned out to be a bathroom towel snagged with sticks.

It is worth noting that the initial obstruction was in a part of the gravity sewer that only services The Aurora Inn 831 Main, and the neighbouring residence 835 Main.

KN12 Lift Station Update

KN12 is still operating without a redundant pump due to the previously reported breakdown. The single pump has carried the load of the station well during rain events etc. Currently we

are still waiting for the new valves to arrive as we made the decision to rebuild the plumbing stack entirely. The existing stack was from 2003, whereas the pumps in the station are 2021. Given the importance of this station, there was no other choice to make.

KN15 Force Main Extension Preliminary Review and Options

During our investigation into viability, the proposed force main route was reviewed using the available topographical information and existing drawings. The proposed extension would result in a revised duty point of approximately 12.6 L/s at 33m total dynamic head (TDH).

For comparison, the existing KN15 system operates at approximately 13.6 m TDH. The proposed configuration therefore represents a substantial increase in total dynamic head that the pumps would be required to overcome.

The existing 5hp pumps are not considered suitable for the revised duty point by either Xylem or DeWolfe and Morse. Xylem recommended two possible alternative pumps at 11hp and 17hp, both of which would require an internal piping rebuild in KN15.

The existing 5hp pumps are the largest pump we currently can remove readily from a lift station. Any upgrade to pumps would need appropriate equipment purchased for emergency removal.

Consequently, the proposed force main extension should be considered as a broader lift station upgrade rather than simply a force main extension if we proceed.



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Public Works Supervisor**
Date: **August 12, 2026**
Re: **Public Works Report**

Ongoing Maintenance and Seasonal

Our annual fall arrest inspection has been completed with notable temporary removal of the truck attachment davit arm as well as our self retracting lifeline. We have rented a temporary SRL from total fall protection in case of need of emergency confined space entry. It was also noted by the techs our manlift tripod will need to go for repairs by next year.

Staff have recently been recertified in Fall arrest and Aerial Work platform. Online training in H2S gas and Lock-Out training has also been purchased for the newer employees to increase their familiarity with our workplace hazards.

Patching has been completed around town by Valley Paving and excavation after public works staff prepared the sites.

The baseball bleachers behind the day camp needed some rotten boards removed. They have been replaced and repainted.

The landscaping on Pine Ridge is ongoing with the completion of the sidewalk. Excess rock has been removed from the area and over half done soil and landscaping work.

The rear-most window in the library developed a leak during recent rains. It was found the rain was only splashing onto the window due to the backlog in the eave. This has been cleared and functioned much better the following rain.

Ongoing Tree Maintenance

A dead tree and a few broken limbs have been cleaned up with the ongoing wind the last month.

A half dead tree at the graveyard on Marshall and Main has been removed upon request.

Ongoing Fleet Maintenance

A significant number of service milestones were hit with both the Kubota Tractor and the Kubota mower. All appropriate maintenance tasks have been completed.

Damage and Vandalism

Significant damage occurred to the Visitor Information Center, with several section of eave and the attached pillars being torn off entirely. Public works is assessing repairability, but we expect most the original material to be able to be reused at this point.

On August 1st a power pole in front of Pharmasave was damaged and replaced causing Village infrastructure that powers the bus station and lights to be removed. Electrical contractors have been contracted to manage the reenergization and permitting.



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REPORT TO VILLAGE COMMISSION

From: **Amy Spurrell**

Date: **August 12, 2026**

Re: **Community Programmer Report**

7 Arts

Please see proposals. These were intended to be for this summer, but since they were sent partway into the season, they would like to have them presented in advance for next summer.

Concert Series

Concerts have been very well attended with about 80 people on average. Ruth Manning attracted about 150 people and Chris Palmer, Frank Dobbin, Peyton Eisenhower and Sonny Fredericks saw a crowd of roughly 200. The fundraising canteens didn't make a lot of money in the beginning, but they are happy to get the exposure to the public and the sales seem to be increasing week-over-week.

County of Kings Recreation

We have been approached again to host free community senior bingo events in partnership with Kings County. These would be held once a month, likely September, October, and November, during a weekday afternoon. The county will provide \$150 and one staff member for 3 hours. I've reached out to the Village of Greenwood to see if they would provide a staff member to be the bingo caller and share the cost of running the events. The Recreation Coordinator noted each event cost about \$300-\$500 in the past. ***I am seeking approval from the commission to move forward with these events, given the added budget required to host them.***

Equity & Anti-Racism

We met on Wednesday, July 15th to debrief our event held at the end of May. Everyone was happy with the attendance, hired chef and location. It was a great success! We are looking towards booking more events like this and have a list of potential chefs and cooks to approach. We are also looking to find more grant funding to make these possible.

Fire Hall Bookings & Fitness Classes

Our roster for the fall fitness classes is shaping up, including a few new classes. The clerk and I met with members of the Kingston District Fire Commission and the hall scheduler on the evening of Tuesday, August 4th to discuss our upcoming bookings and fees for usage. Our discussion will be taken to the entire Fire Commission for a final decision on our fees for this season.

Hall of Fame

We met on Wednesday, July 15th and were happy to have Jason Kenney, the manager of the Annapolis Mess, in attendance to go over details for the event. I am working on finalizing plaques, certificates, and the program. We are also preparing to advertise a \$1000 scholarship for high school student athletes, sponsored by Greenwood Auto Sales.

Senior Summer Social

Lindsay Ahearn from the Village of Greenwood and I met with members of the Kingston Lions on Thursday, August 6th. The event is in good shape, with the Lions being very helpful, once again, in preparing the food, setting up the space as requested and generously providing their space and services for free. Village of Greenwood staff, our Summer Recreation Facilitator and myself have been working on securing donations for participant prizes. I have submitted our order to OH Armstrong and created the list of additional items we will purchase from Superstore and Sobeys. We currently have 61 people registered to attend, with a goal of roughly 85. ***Commissioners, if you have not already done so, please reply to the email sent to you by our Summer Recreation Facilitator concerning your attendance to help serve supper.***

Steer BBQ

Overall, Steer BBQ was a great success! Thank you to the commission for your support and volunteerism over the weekend. I also want to note a huge thank you to public works; The entire team really went above and beyond this year to make everything come to fruition.

We had a committee debrief meeting on Wednesday, July 29th. I will provide minutes from that meeting to commission upon completion.

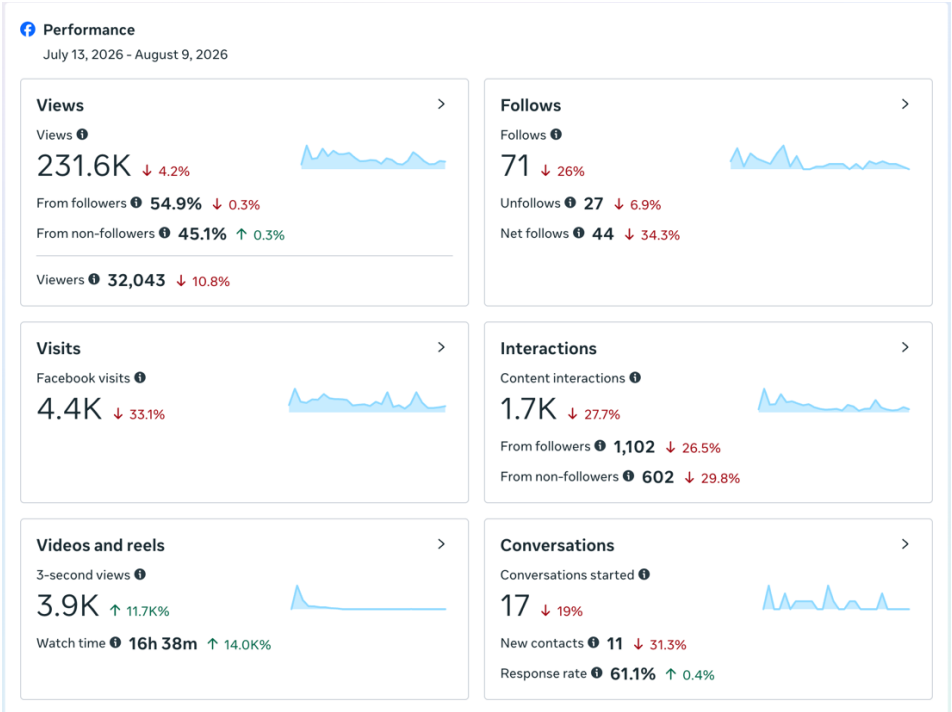
Summer Day Camp

This summer was off to a bumpy start with things out of our control, but now, as we are in our penultimate week, everything has settled for a great end to the summer. Day Camp Staff will spend the day tidying the Rec Hut and shed on Monday, August 24th and their last day will be Tuesday, August 25th where they will help with the Senior Summer Social. This will be Anna and Ava's final year of working for day camp and I want to express how fortunate we have been to have their leadership in our program. They are a great team, always on the same page, and wonderful to work with. We wish them well as they pursue their academics and full-time work.

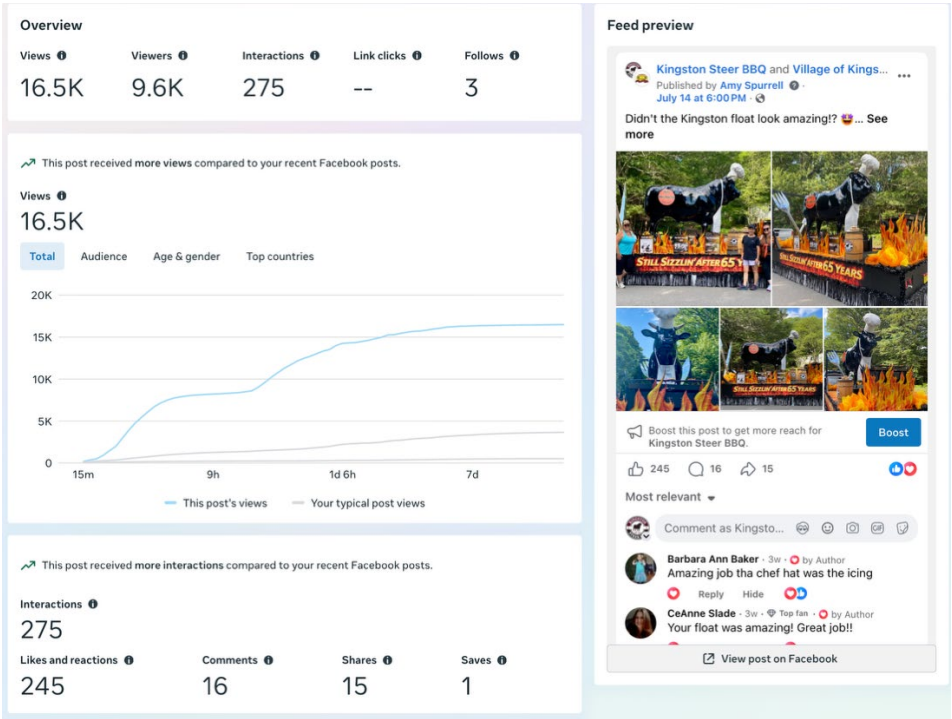
Overall Facebook Performance for the Month

We’ve reached over 7000 followers on Facebook!

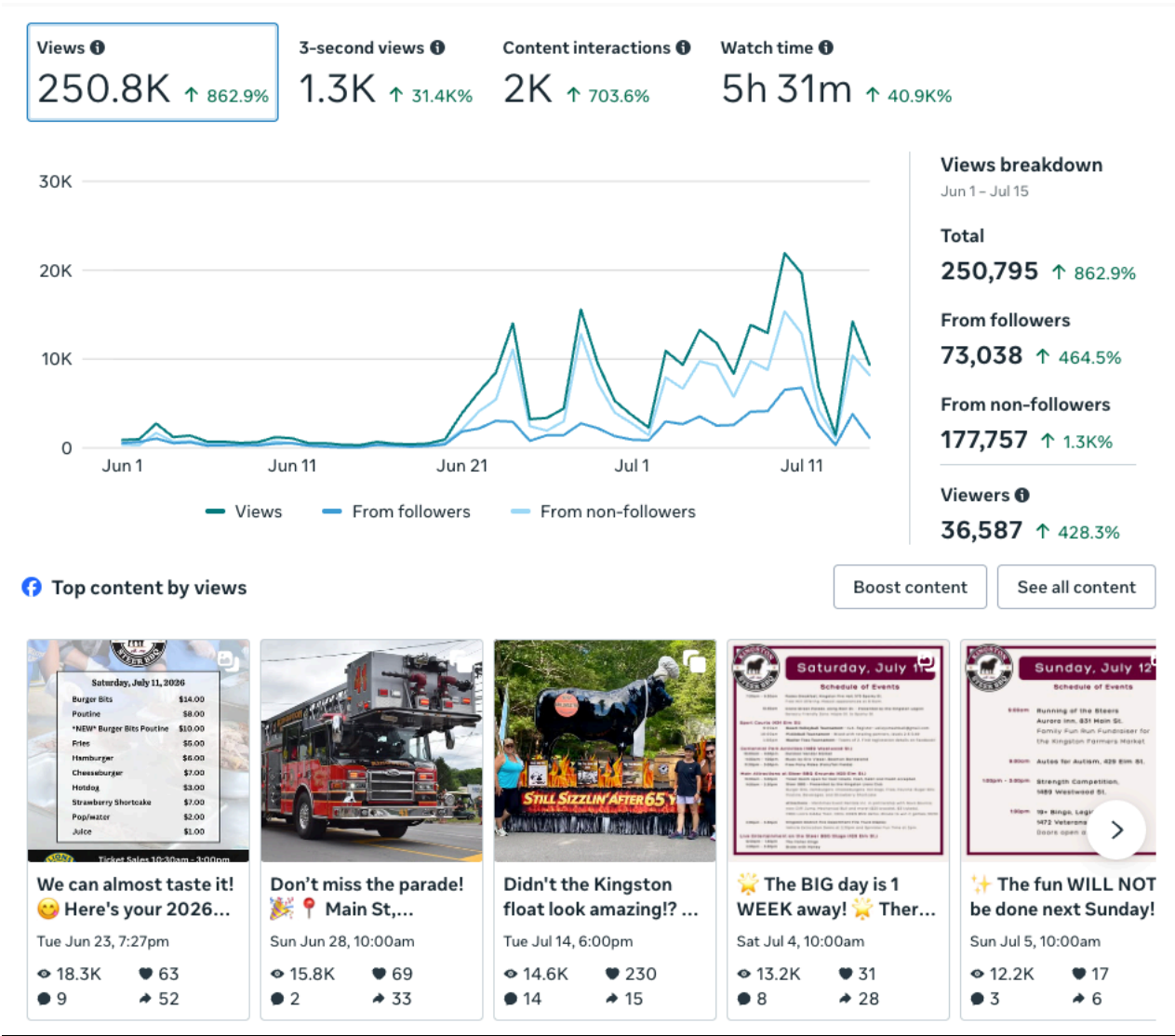
Stats are likely down due to the successful posts leading up to Steer BBQ in the previous period.



Best Performing Post:



Below are the Steer BBQ Facebook page stats for June 1-July 15, 2026. We also gained 263 followers in that time. Total views are about 100,000 more than this period in 2025. Please note, "views" are not unique or individual viewers; Multiple views could be attached to each viewer/person/account.





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REPORT TO VILLAGE COMMISSION

From: **Kenzie MacNeil**
Date: **August 12, 2026**
Re: **Summer Recreation Facilitator Report**

Community Chalk Festival

Planning is well underway for the Community Chalk Festival, which is scheduled for August 14. The event is being designed as an inclusive, family-friendly celebration featuring collaborative chalk murals, free drawing areas, interactive games, and additional community attractions like a lemonade stand and bubble station. The festival aims to encourage creativity, strengthen community connections, and provide a fun, free event for residents of all ages to enjoy together.

Kids Pickleball Club

The Kingston Kids Pickleball Club has exceeded expectations, with 35 children registered for the six-week program. Due to the high level of interest, participants were divided into two time slots to provide a better learning experience and ensure everyone had plenty of court time. Each week focuses on developing new pickleball skills through fun drills, games, and friendly competition, while emphasizing teamwork, sportsmanship, and confidence. The response from both participants and parents has been overwhelmingly positive, and the program has generated strong interest in youth pickleball within the community.

Loose Parts Play

Planning is underway for a new Loose Parts Play event that will encourage children and families to explore creativity, problem-solving, and imaginative play through open-ended materials. Participants will have access to a variety of loose parts—including recycled, natural, and everyday objects—to build, create, and collaborate in their own unique ways. The event is designed to promote child-led exploration while supporting social interaction, creativity, and hands-on learning. It aims to provide an engaging, inclusive experience that encourages families to discover the value of unstructured play in a fun community setting. The community has done a wonderful job in supporting this initiative by donating various materials to make this event happen.

Movement in the Park

Movement in the Park launched this July, providing older adults with regular opportunities to stay active while enjoying the outdoors in a social setting. The program offers a mix of guided movement classes on Mondays and recreational activities, including pickleball and lawn games, on Wednesdays. While a few sessions had to be cancelled due to weather and scheduling conflicts, participation remained consistent with an average of 6-8 people per session, and attendees have shared positive feedback about both the physical activity and the opportunity to connect with others.

Try-It Series

The Try-It Series also successfully launched this month, giving adults in the community the opportunity to explore a variety of recreational activities led by local volunteers and experienced community members. Participants have had the chance to try new sports in a welcoming, beginner-friendly environment while learning the fundamentals of each activity. The series has also created valuable partnerships with local volunteers who have generously donated their time and expertise. Additional sessions such as ultimate frisbee, beach volleyball, and line dancing are scheduled throughout August, with the goal of introducing even more residents to new ways of staying active.

Walking Group

The weekly walk group has continued to provide residents with a welcoming opportunity to stay active while enjoying the Harvest Moon trail and connecting with others for an hour each week. The group has attracted both returning participants and several new walkers throughout the summer, creating a friendly and supportive atmosphere. The program continues to encourage healthy lifestyles while strengthening community connections.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **August 12, 2026**
Re: **Clerk Report**

ANSV Conference

September 18-19, 2026 – Village of Chester – 3 rooms are reserved for the conference
Need confirmation from the Commission on who is attending.

Beaman Bandstand Funding

It was previously noted that we used laser technology to burn away the mildew on the bandstand without need to re-stain. The cost was below \$5,000 and it looks like we could be doing this every 5-10 years. I inquired with our auditor and he suggested we could use our operating reserves to fund this transaction. By doing so, we would relieve any burden on our annual operating budget during those years of need.

THAT THE VILLAGE OF KINGSTON COMMISSION AUTHORIZE FUNDING THE BEAMAN BANDSTAND RENEWAL USING OUR OPERATING RESERVE, INSTEAD OF OUR CAPITAL RESERVE, IN THE AMOUNT OF \$4,154.30

Clarifier Parts

The parts we ordered from Smith & Loveless are ready. We are currently working on an account with Purolator LTL (USA) to get the parts shipped to us.

Cameras

Some of our camera lens covers have UV damage which is causing the quality to be reduced. The cameras are from our original installation, approximately 9 years old. I cannot source replacement covers (not even eBay). I am checking at one last location, which is a surplus store for electrical/electronics.

We did purchase one new camera (Axis P32 Series) which was installed at the pickleball courts. Previously purchased cameras were manufactured by Bosch and Speco Tech. Currently we have 20 cameras that are operational and one offline that needs a new protective lens cover. 3-5 more cameras are starting to show UV damage.

PFAS Water Contamination

DND is compiling information on our local water and wastewater systems in Kingston and Greenwood. Once complete, they will be targeting approximately 35 properties in Greenwood and 6 properties in Kingston to confirm if private wells have any PFAS contamination. DND will keep us updated as this project progresses.

LED Sign issues

Our LED sign is still having some random issues. Mostly, one side of the sign loses a few panels. This seems to only occur when its hot and it is random as well. It could be a ventilation issue, or a power supply that is going bad, or just a loose connector.

Capital Projects:**DNR Greenspace Purchase**

We have advised NS-DNR that we would like to move forward with the purchase of the DNR lands as proposed.

Kingsley Steer Purchase

Clerk has ordered a new Steer from BJP Solutions in Drummondville, QC.

Embrook Sidewalk

Waiting on NS-DPW response to see if we can be exempt from provincial standards on sidewalk design due to geographical constraints in the area.

Embrook Road Access

Applications have been submitted to purchase road access properties for Embrook development. This development is projected to bring 178 more units to Kingston. Embrook Investments are required to cover all expenditures during this process.

2026-27 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Beaman Bandstand Refurbishment	8,000	4,735	4,155	Z
Kingsley Replacement (new steer)	8,000	6,923	3,619	C
Oakhurst Pavilion	25,000		20	T
Rec-Hut updates	30,000		1,580	
2017 Truck Replacement	70,000	54,679		C
STP Sludge Blanket Sensor w/Scada	20,000	17,583+	7,093	C
STP Digester Pump Upgrade	66,000	50,662+	20,697	C
STP Clarifier Parts Replacement	10,000	6,837 USD	9,843	C
STP Sludge Pump Venturi System	10,000	6,989+	7,094	C
KN15 Forcemain Extension	15,000	-----	-----	Y
Wastewater Study (County)	50,000			
Sidewalk – Pine Ridge 510m	90,000	70,070	70,070	Z
Pumps & Laterals	25,000			

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2025	Pickleball Courts	130,000	146,069	150,137	Z
2025	Kearne Avenue Streetlights	8,000	5,380	5,588	Z

T - Tendering Process

C - Work started / Construction

Z – Finished

Y - project deferred or cancelled



7 Arts 619 Central Ave. Greenwood, NS B0P 1R0
902-765-7278 info@7Arts.ca

July 10, 2026
Amy Spurrell
Village of Kingston
Proposal for "Art in the Park"

Dear Amy,

On behalf of 7Arts I would like to submit the proposal for Art in the Park, a community arts project to build an accessible and innovative program for the residents and visitors of the Village of Kingston.

The goal of Art in the Park is to offer an affordable, instructor-led art workshop in an outdoor setting. By providing interactive experiences with local artists, we believe it will encourage creativity, create more connections within our community, and make art more accessible for all ages and skill levels.

We are requesting permission to host our workshops at the Kingston gazebo, starting strong with a Nature based Watercolour - Art in the Park workshop on July 27, 2026. We look forward to more workshops to be offered throughout this season which will include many different art forms including painting, drawing, and mixed media.

The Art in the Park workshops will be led by our experienced local artists, and participants will register prior to the event. Art supplies will be provided by 7arts unless otherwise specified.

Hosting Art in the Park at the Kingston gazebo would make for an inviting event for the public to come together, learn new skills, and support local artists. We believe that this program perfectly aligns with the Kingston Village's commitments to providing an active and connected community.

We respectfully request permission to use the Kingston gazebo and welcome the opportunity to discuss any questions you may have. I have also included a proposed budget. Thank you for considering our proposal and we look forward to partnering with the Village of Kingston to bring this very exciting workshop to life.

Sincerely,
Keira Hiltz, Art Gallery Assistant
7 Arts
619 Central Avenue
Greenwood, NS B0P 1C0
902-765-7278
info@7arts.ca



7 Arts 619 Central Ave. Greenwood, NS B0P 1R0
902-765-7278 info@7Arts.ca

Proposed Budget

Village of Kingston Staff and Cost:

- Artist fee: \$50/hr based on 2 hour activity
- Access to bathrooms and water at rec centre
- Assistance setting up extra tables and chairs if required

7Arts Staff, Volunteer and Cost:

- Supplies will be subsidised by participant fee of \$20 and 7Arts supplies
- 7Arts will provide all consumables, tools, and printed materials
- 7Arts will organize event planning, registration, marketing, and complete event management with your permission

Artist and Activity:

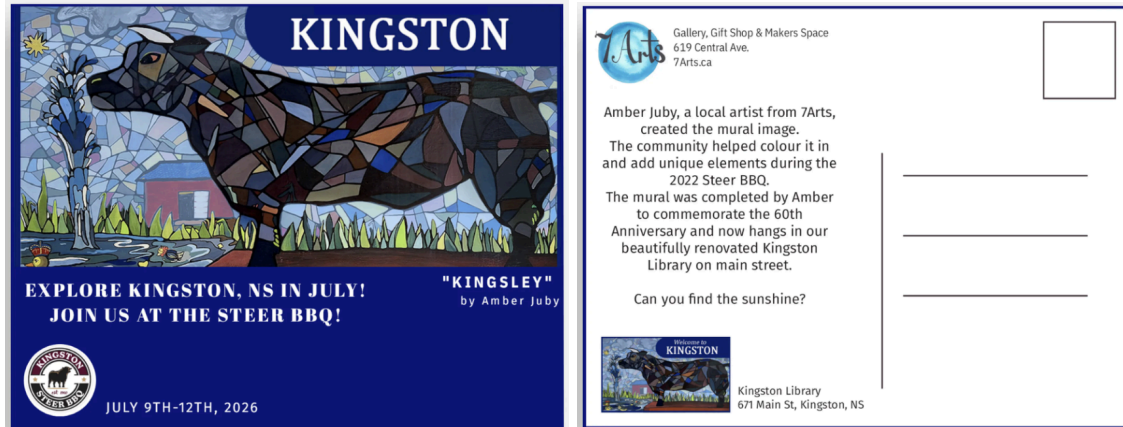
- July 27th Evening: Jenna's Nature Based Watercolour for Beginners - Art in the Park
- August 12th and 26th: Jesseline's Adult Drawing Class for Beginners - Art in the Park
- August/September: Joan's Art Journaling and Mixed Media

Village Total Cost:

- Five activities at \$100 each=\$500

Village of Kingston Steer BBQ 2026 - fundraiser proposal for 7Arts

This is a mock up of a postcard for SteerBBQ using your logo and the library address as an invite to check out the mural on site.



Postcard Fundraiser:

7Arts will help increase tourism and awareness of events in our area by sharing a fun community project like the Steer Mural of 2022.

This great collaboration highlights our community connection between the villages, learning, culture and the arts. We have great assets here: a local library, parks, a Gallery and Makers Space in a community art hub. Highlight the community and local library which houses the original mural.

Funds:

- sell cards at the local shops (suggested retail price \$2-\$3 each)
- or village purchases (250-500) and we drop them off at businesses, hotels, village office, library and handout at events like Kingston Farm Market & BBQ.
- *Promote our area and our events
- *Promote community pride and collaboration with a volunteer-run organization
- *Promote local Artists
- *Highlight not for profit community art hub supporting community events.