



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

July 8, 2026

Commissioner W. Fowler  
Commissioner M. Bishop  
Commissioner N. Larder  
Commissioner L. Green  
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, July 8, 2026.



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## **REGULAR COMMISSION MEETING JULY 8, 2026**

### **AGENDA**

1. Review of Minutes of Meeting held June 10, 2026
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Presentation – County of Kings – Melissa Chunick  
1016 Main Street – Rezoning Application
5. Departmental Reports
  - i. Wastewater
  - ii. Public Works
  - ~~iii. Recreation~~
  - iv. Community Programming
  - v. Recreation Facilitator
6. Committee Reports
  - i. Steer BBQ
  - ii. JAAC - Joint Accessibility Advisory
  - iii. Audit Committee
  - iv. Soldiers Memorial Hospital Foundation
  - v. ANSV - Association of Nova Scotia Villages
7. Clerk's Report
8. Correspondence
9. In-Camera Discussion (if required)
10. Adjournment



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## **KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF JUNE 10, 2026**

### **COMMISSION / STAFF:**

Wayne Fowler - Chair  
Mike Bishop – Vice Chair  
Laurie Green  
Maggie Travis  
Neil Larder

Mike McCleave – Clerk/Treasurer  
Absent - Paula Ferguson – Administrative Assistant

### **OPENING**

Meeting was called to order at 7:00pm

Congratulations to Liz, our Recreation Coordinator, on the birth of her daughter, glad to hear Mom and Baby are doing well.

**ON MOTION OF COMMISSIONER GREEN AND COMMISSIONER BISHOP, THAT WAYNE FOWLER CONTINUE AS COMMISSION CHAIR, MOTION CARRIED.**

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER GREEN, THAT MIKE BISHOP CONTINUE AS VICE CHAIR OF THE COMMISSION, MOTION CARRIED.**

### **REVIEW OF MINUTES**

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MAY 13, 2026. MOTION CARRIED.**

### **BUSINESS ARISING FROM THE MINUTES**

Commissioner Larder checked in on a timeline for an updated sewer bylaw that clearly defines repair and maintenance responsibilities, Clerk informed that he would work with PW Supervisor on this over the summer.

### **CONSENT TO AGENDA ITEMS**

**ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER GREEN THAT THE COMMISSION APPROVE THE AGENDA WITH ADDITIONS, MOTION CARRIED.**

## **DEPARTMENTAL REPORTS:**

### **ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report**

Part came in for the pump venturi capital project on June 10, 2026.

Brush bins- a resident asked about a truck driving through and picking up and would ensure that only residents would benefit. Clerk will look into what Berwick paid and what EFR will charge but seems unlikely it will be less expensive than the \$4500-\$5000 we pay for the bins.

### **RECREATION – See Full Report**

Thank you from the Farmer's market for use of tents.

### **COMMUNITY PROGRAMMER REPORT– See Full Report**

Commission would like to welcome to Kenzie to the team!

## **COMMITTEE REPORTS:**

### **2026 Steer BBQ**

Request for PW- can Kingsley be loaded on Friday night? Clerk replied "easily". Could the float be parked on site. Village has decided there is no safe place for the float to pull in while the crowds are there, the liability of someone being hit or defacing the float is too high.

### **Joint Accessibility Advisory Committee (JAAC)**

n/a

### **Audit Committee**

No errors or omissions found in the books

### **Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee**

n/a

### **Association of Nova Scotia Villages (ANSV)**

Clerk, Commissioners Fowler and Larder will attend the in-person meeting on July 16

## **CLERK REPORT – See Full Report**

Clerk was asked why volunteers are not allowed in the library, he will ask the library.

## **FINANCE REPORT – See Full Report**

## **ADJOURNMENT**

Commissioner Bishop motioned to adjourn at 8:21pm

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COMMISSION CHAIRPERSON

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CLERK/TREASURER



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## REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Public Works Supervisor**  
Date: **July 8, 2026**  
Re: **Environmental Services Report**

### **Treatment Plant**

#### **R.A.S System Assessment/Repair**

Following the failure of a section of the original 1993 ductile iron Return Activated Sludge (RAS) piping last winter, public works installed a replacement spool fabricated by Nova Millwrights. Leading up to the repair staff evaluated options to assess the condition of the remaining piping to determine whether additional deterioration was present.

Several inspection methods were considered; however, ultrasonic thickness testing was not feasible as most of the piping is either underground or encased, preventing access to both sides. Internal camera inspection was also deemed unsuitable due to concerns that the high-pressure cleaning required beforehand could damage sections of pipe if wall thickness has already been reduced.

A visual inspection of the accessible piping within the blower room was completed. Aside from an elbow at the first change in direction that will be scheduled for replacement, the exposed RAS piping surrounding the pumps appears to be in good condition, with no obvious signs of significant deterioration observed.

#### **Aire 02 Aerator Bearings**

Routine bearing replacement is underway on the Aire-02 aspirating aerators as part of the preventative maintenance program. During the bearing change, staff observed noticeable play in the aerator shaft indicating that the bearings were nearing their end of service life.

Although replacement bearings represent a significant recurring maintenance cost, the observed wear reinforces the importance of the current 2-year replacement schedule.

### **Ongoing Maintenance**

On going daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

Things are stable as we enter the summer season, however as expected we are seeing higher cleaning rates for the UV bulbs as lime scale accumulation is significant this time of year. As well significant algal growth in the system, driven by recent high temperatures, has

necessitated increased cleaning and scouring to prevent impacts on settling performance and effluent clarity.

## **Collection System**

### **KN4 Pump Contact**

Following up on the previous report, the new pump contact has been received and installed in the lift station. Proper function has been restored to KN4.

### **Gravity Line Flushing**

Flushing of key areas of the sewer system continued this month.

### **Displaced Manhole Princess St.**

Staff received a complaint about a displaced manhole on Princess st. Upon arriving it appeared that a plough may have hit it over the winter pushing it off the concrete. Staff managed to fix the displacement and remove the foreign debris (sod etc.) that had entered the collection system.

### **860 Old French Road Sewer Disconnect**

Public Works was contacted by a local plumbing contractor regarding a disconnected private sewer service at 860 Old French Road. Staff attended the site to confirm the issue and subsequently met with the occupants to advise them of the situation and to pass contact information along to the homeowner.

The property owner was later informed by village clerk that the disconnected sewer service presents a potential risk to public health and the environment that repairs need to be completed as soon as possible. The owner was at the time waiting for a response from his insurance company.

### **KN12 Lift Station June 23 – 28**

On June 23, 2026, a high float alarm was received from the KN12 lift station. Investigation determined that although the pumps were operating, the station was not discharging, and wastewater was backing up into the collection system. Loomers Pumping Service was calling for emergency pumping, allowing the station to be drawn down and the surcharge in the collection system to be relieved.

Upon inspection, the cause of the failure was identified as a failure of a ball check valve. The valve had deteriorated, losing both the ball and the retaining cap, allowing wastewater to recirculate between pumps instead of being discharged. A temporary repair was made using the remaining valve components; however, the station could only operate effectively when both pumps were running. During lift station entry it was also discovered that the isolation valves that would fix this problem had also rotted beyond use, having been installed 2003.

On June 24<sup>th</sup>, Gerald Corkum installed a new 4-inch plastic isolation valve, allowing the failed line to be isolated and the station to resume operation using a single pump.

Following significant rainfall on the evening of June 26, another high-float alarm was received. Emergency pumping was again required by the next morning. During troubleshooting it was determined that the low-level float had shifted, allowing the remaining pump to airlock. As the airlock was cleared, the pump immediately became plugged with unseen debris, leaving the station without a functioning pump. Public works staff then pulled the pump, cleared the blockage, reinstalled it, and returned the station to service.

The station is currently operating reliably on one pump while awaiting delivery of the replacement ball check valve required to restore full redundancy.



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# REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Public Works Supervisor**  
Date: **July 8, 2026**  
Re: **Public Works Report**

## Ongoing Maintenance and Seasonal

Public Works staff continued with routine seasonal operations throughout the month. Activities included mowing, grass trimming, landscape maintenance, watering of flower beds, planters, baskets, and general maintenance of parks.

We are also still addressing the effects of last years drought by removing dead or declining material, which continued to present itself throughout the spring. This has included the complete removal of a few shrubs and trees around town.

Staff completed a refurbishment of the bed in front of the village office. The old plant material had suffered a lot and was in a poor state, so a total gutting was in order.

Around the same time, we pressure washed down the entryway to the office and were able to complete a repainting of the steps and ramp.

Completed preparation work at various locations throughout the village in advance of contracted asphalt patching, which including saw-cutting pavement, excavation of organic material and compacting class A gravel. The repairs primarily support sidewalk maintenance.

Before Playtech's arrival to resurface the pickleball courts, public works staff ensured the asphalt surface was cleaned and have also removed any new tree growth coming up around the fence line.

## Ongoing Tree Maintenance

Public works staff are carrying out an overdue vegetation management project along the wastewater treatment facility fence line, including pruning overgrown trees and brush to restore access and maintain the perimeter.

This month NS Power also had their easement lines behind the treatment facility cleared by Atlantic Arborists. This has allowed us better access to maintain our easement, so in turn we followed through after the arborists finished, clearing our relevant areas.

## Ongoing Fleet Maintenance

Nothing beyond routine maintenance.

## **Damage and Vandalism**

The cement walkway around the day camp was graffitied with permanent marker. Using a few different products the graffiti has been significantly lightened and is much harder to observe upon passing but is still staining the walkway faintly.



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## **REPORT TO VILLAGE COMMISSION**

From: **Amy Spurrell**

Date: **July 8, 2026**

Re: **Community Programmer Report**

### **7 Arts**

Kenzie and I met with 7Arts representatives on Tuesday, June 16<sup>th</sup>. We hope to plan some programming with them this summer.

### **Beach Volleyball**

Ksenia Sehic connected with Cpl Leo Gautier, who coaches volleyball at 14 Wing Greenwood, and they have used our beach court regularly with other adults. A youth program may take place later this summer.

### **Bookings**

The month of June was very busy with facility rentals and equipment loans. Most were bookings from teachers at the local schools, but we also had the Valley Credit Union head office book for a summer party, Kingston Scouts book for their end of year party, a local group home try out disc golf and more! Paula and I plan to improve the scheduling system in hopes of keeping bookings better organized.

### **Community Garden**

The Community Garden is officially open for the season! I will continue to advertise in hopes it gets some use this summer. Our watering system has been improved, thanks to Murray Rolph.

### **Concert Series**

Our Outdoor Summer Concert Series starts Tuesday, July 7<sup>th</sup>. This year the Recreation Coordinator has booked fundraising groups to offer food sales during the concerts. We also changed the day this summer to avoid conflicting with Lions bingo. We hope the concerts continue to be well attended this year!

### **County of Kings Recreation**

Summer recreation staff at the County of Kings reached out to book our courts for a Pickleball Pop Up event. It will be held July 28<sup>th</sup> from 2pm to 4pm and I will help them with advertising.

### **Hall of Fame**

We met on June 17<sup>th</sup> and things are much further ahead this year than they were last year. The Recreation Coordinator left us in good shape with completed profile writeups, compiled

photos and all content ready for Ian Swinamer to create video. The committee members are very happy with the progress. Our next meeting is July 15<sup>th</sup>.

### **JAAC**

The JAAC met on Wednesday, June 10 at the Municipality of the County of Kings building. Natalie Palmer, Active Living Coordinator for the Village of New Minas, presented their progress on a five-year accessibility plan, emphasizing the importance of community input and lived experience in identifying priorities and improving accessibility across village facilities and public spaces.

The committee reviewed Access Awareness Week activities that were hosted by the county. A community accessibility event was proposed for next year. Members discussed the value of accessible customer service training for county staff and, maybe in the future, county businesses. John DeCoste (Village of Aylesford), Andy Nette (Village of Port Williams) and Clare Rivard (Village of Canning) were reappointed until May 31, 2029. The next meeting is September 9, 2026.

### **Kingston Greenwood Soccer Club**

The FIFA World Cup watch parties were held June 12<sup>th</sup>, 18<sup>th</sup> and 24<sup>th</sup>. Attendance increased with each event and the soccer club gave us their thanks for the event grant, borrowing of equipment and helping start conversations with the Fire Hall and Lions Club to rent their spaces.

### **REMAX Hot Air Balloon**

This event was held Monday, July 6<sup>th</sup> from 5pm to 9pm. Even though the balloon was delayed waiting for ideal flying conditions, people were happy to enjoy the other activities while they waited. REMAX offered free hot dogs and drinks, and a small bounce kingdom. Kenzie organized a hot air balloon photo booth, a station for paper airplane creating and racing, a hot air balloon craft station and set up a pickleball net with balls and paddles. Attendance was much higher than we expected, with 65-70 hot air balloon rides, that finally started around 6:30pm. Thanks to Kenzie and friends and family and Commissioner Travis for their help executing this event.

### **Senior Summer Social**

I met with Lindsay Ahearn from the Village of Greenwood on Monday, June 15<sup>th</sup> to start planning for this event in August. Lindsay has started doing a lot of preparation and we've decided on having a 1950s theme! This year will include a few new activities, along with old favourites like bingo. We will also try a few different food items as well.

### **Shredding Event**

The annual Seniors Shredding Event was held Tuesday, June 23<sup>rd</sup> at the Lions Club. We donate funds to make this event happen, as does the Village of Greenwood, and the Kingston Legion. The Lions and Kings Senior Safety Society facilitate the event. This year was a great success, despite rainy weather, with 45 cars bringing papers to be shredded.

### **Steer BBQ**

Our final committee meeting before the event was held Wednesday, June 17<sup>th</sup>. No major issues arose and everything continues to be on track for this week. It was decided a debrief meeting will be held Wednesday, July 29<sup>th</sup> at 4:30pm in the Village Office.

### **Summer Day Camp**

Staff had great preparation days and internal training. On Monday, June 29<sup>th</sup> they attended a training day with Valley Recreation in New Minas. Supervisor Anna and counsellor Ava spent the day helping to facilitate, while counsellor Kalim joined training for returning staff and counsellor Rachel and rec student, Kenzie participated with first year staff. Feedback from Anna and Ava was that there was a lack of communication and things could be improved. Between Anna and myself, this feedback will be relayed to Valley Recreation. Last week three drop-in days were planned for any children to attend with a guardian at our Rec Hut, but unfortunately, they were not well attended. The heat warning likely played a part in the low numbers.

This week is the first week of camp. Big kudos to the day camp staff for starting on a tumultuous week with sport court resurfacing, road work, delivery of new convertible fridge/freezers, and prep for Steer BBQ happening all around them while they plan and execute amazing programming for the campers and leave on Thursday with things packed away for the Lions to use their space. They are a super team and I thank them for being so flexible and understanding.

### **Summer Recreation Facilitator**

Kenzie finished out June working with Kingston & District Elementary School and Pine Ridge Middle School. Communication continued to be difficult with the schools, lacking clarity on what tasks Kenzie was expected to do. Kenzie handled the situations very well and was always good natured. The frustration on my end is the ask from the schools for this student position was not what Kenzie was asked to do once available to them. I will seek clarification with the school administrators and physical education teachers for the upcoming school year.

You will see in Kenzie's report that she had a successful Community Plant Swap on June 14<sup>th</sup>. She also planned and executed activities to complement the REMAX hot air balloon event on July 6<sup>th</sup>. She is planning more activities for the rest of the summer such as various sport try-it sessions for adults that will be held in the evenings, loose parts play event for children, end of summer glow in the dark capture the flag and more!

Kenzie continues to lead the walking group on Thursday mornings, averaging about 7 participants each week. She did the Hike Nova Scotia free Walk Leader training on Tuesday, June 16<sup>th</sup>. She has also reached out to the library to offer assistance to them. They were receptive to the help but haven't decided on what that looks like yet. Kenzie is preparing some specific ideas to pitch to them. Kenzie also attended training with the day camp staff in New Minas on Monday, June 29<sup>th</sup> which she said was a very good experience.

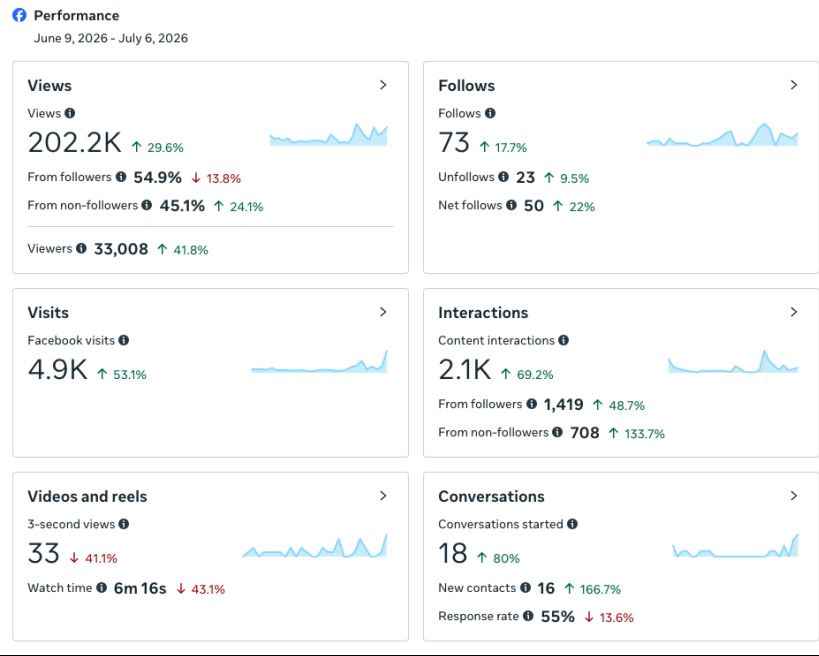
I have secured a student for this position in the fall; Ava Cheeke, who is a third-year day camp counsellor, will be our Fall Recreation Facilitator as she waits to attend a dental hygienist program in New Brunswick starting in February 2027.

### **Terry Fox Walk**

This event was run by the Recreation Coordinator, so I have been looking for some external help to make it happen this year. I reached out to members of 14 Wing Greenwood's Combined Charity Committee to see if they would be willing to help with this event, given their history running it. Unfortunately, they cannot commit, however they suggested I reach out to the local scouting group.

I'm pleased to say the scouts have agreed to help with planning and executing this event for September 2026. I am in contact with their commissioner, Chanel Halverson, and have connected her with our regional contact for Terry Fox. She has been attending webinars the organization has hosted providing information on how to run Terry Fox Walks.

# Overall Facebook Performance for the Month





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## **REPORT TO VILLAGE COMMISSION**

From: **Kenzie MacNeil**

Date: **July 8, 2026**

Re: **Summer Recreation Facilitator Report**

As the Summer Recreation Facilitator for the Village of Kingston, I had the opportunity to host a Community Plant Swap on Sunday, June 14, bringing residents together for an afternoon of gardening, sharing, and community connection.

The event encouraged community members to bring extra plants from their homes to share and exchange with others. Participants were able to browse a variety of plants, including houseplants, flowers, herbs, and garden plants, while connecting with fellow gardening enthusiasts and neighbors. Throughout the day we had around 40 different plants come in with a variety from Hosta's to Strawberries to Daisys and everything in between.

Approximately 30–40 community members attended the event, creating a welcoming space for residents of all ages to participate. The event provided an opportunity for gardeners to share their knowledge, exchange plants, and connect with others who share an interest in gardening.

A children's planting station was also available, where approximately 10 children were able to decorate their own pots, plant seeds, and bring their creations home to care for. This hands-on activity introduced children to gardening and encouraged curiosity about how plants grow.

A community member also set up a delicious lemonade/treat sale, giving community members another opportunity to gather, socialize, and enjoy the afternoon. The addition of the lemonade sale helped create an additional reason to stick around and enjoy the outdoor atmosphere.

The Community Plant Swap was a wonderful success and highlighted the importance of community-led activities that bring residents together. Thank you to everyone who donated plants, participated, and helped make the event possible. I am looking forward to continuing to offer inclusive, family-friendly events that encourage connection and community involvement.



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# REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**  
Date: **July 8, 2026**  
Re: **Clerk Report**

## **Website**

Amy Spurrell and I had a MS Teams meeting with the County of Kings (Chad West) about the future of our website, which is hosted on the County servers. We were hoping that Amy might be able to be given access to our website so we could do basic edits. The County advised us that access to our website would provide access to all their websites which they were apprehensive about authorizing. Our current website was designed by a County of Kings staff person who is now officially retired. Their replacement staff person can handle the current website but if we wanted a redesign, we may need to look at a new designer and possibly a new host for the site.

## **AVRL Volunteers**

John Pierce inquired about volunteers and our library. We were advised by AVRL that since the librarians are unionized (2022) that the volunteers would have to provide services outside of the job description of their librarians. Volunteers could still do some programming and fundraising for the library.

## **Request for Soccer Field**

The soccer association has made us aware of a shortfall of U13 fields for the Kingston/Greenwood area. Since Kingston does not have much land available, we had suggested reaching out to the Village of Greenwood and local developers for any land options.

## **Little Libraries**

We had a request from Nova 7Arts for them to install a little library at Stronach Park. Little libraries are public book cupboards, which allow the community to give and take free books. It's a self-sustaining cycle of literature for the whole community to enjoy. The little libraries still need to be built and filled, but they plan to install them around the valley by the end of summer.

## **Upper Room Food Bank**

Harley was in to discuss a possible expansion to the Food Bank. He was asking where the property lines are in reference to their building and what setbacks are required. I reached out to the County on Harley's behalf for the information.

## **Capital Projects:**

### **DNR Greenspace Purchase**

We have received a letter from DNR proposing a Quit Claim Deed for the lands to be purchased.

**Pickleball Acrylic Surfacing Project**

Pickleball courts should be completed by meeting time. The Basketball/shuffleboard courts are still in progress. Photo Op scheduled for Steer BBQ Day after Lloyd Smith, Town Crier welcome.

**Kingsley Steer Purchase**

Clerk has ordered a new Steer from BJP Solutions in Drummondville, QC.

**Embrook Sidewalk**

Waiting on NS-DPW response to see if we can be exempt from provincial standards on sidewalk design due to geographical constraints in the area.

**Embrook Road Access**

Applications have been submitted to purchase road access properties for Embrook development. This development is projected to bring 178 more units to Kingston. Embrook Investments are required to cover all expenditures during this process.

**Beaman Bandstand**

Village contracted a company to use laser removal of mildew and stain. The laser was not powerful enough to remove the stain which seems to have benefited the Village since the mildew was removed but the stain looks like it does not need to be re-applied.

| 2026-27 Projects                  | Budget | Tender w/<br>HST portion | YTD<br>Actual | Status |
|-----------------------------------|--------|--------------------------|---------------|--------|
| Beaman Bandstand Refurbishment    | 8,000  | 4,735                    | 4,155         | Z      |
| Kingsley Replacement (new steer)  | 8,000  | 6,923                    | 3,619         | C      |
| Oakhurst Pavilion                 | 25,000 |                          |               |        |
| Rec-Hut updates                   | 30,000 |                          |               |        |
| 2017 Truck Replacement            | 70,000 | 54,679                   |               | C      |
| STP Sludge Blanket Sensor w/Scada | 20,000 | 17,583+                  |               | C      |
| STP Digester Pump Upgrade         | 66,000 | 50,662+                  |               | C      |
| STP Clarifier Parts Replacement   | 10,000 | 6,837 USD                |               | C      |
| STP Sludge Pump Venturi System    | 10,000 | 6,989+                   | 7,094         | C      |
| KN15 Forcemain Extension          | 15,000 |                          |               |        |
| Wastewater Study (County)         | 50,000 |                          |               |        |
| Sidewalk – Pine Ridge 510m        | 90,000 | 70,070                   |               | C      |
| Pumps & Laterals                  | 25,000 |                          |               |        |

| Year | Multi-Year Projects        | Budget  | Tender w/<br>HST portion | YTD<br>Actual | Status |
|------|----------------------------|---------|--------------------------|---------------|--------|
| 2008 | DNR Greenspace Purchase    | n/a     | n/a                      | 7,691         | C      |
| 2025 | Pickleball Courts          | 130,000 | 146,069                  | 74,009        | C      |
| 2025 | Kearne Avenue Streetlights | 8,000   | 5,380                    |               | C      |
|      |                            |         |                          |               |        |
|      |                            |         |                          |               |        |

T - Tendering Process

C - Work started / Construction

Z – Finished

Y - project deferred or cancelled