



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

February 11, 2026

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Green
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, February 11, 2026.



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**REGULAR COMMISSION MEETING
February 11, 2026**

AGENDA

1. Review of Minutes of Meeting held January 14, 2025
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Programming
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Audit Committee
 - iv. Soldiers Memorial Hospital Foundation
 - v. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. 2026-27 Capital Budget Discussion
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 14, 2025

COMMISSION:

Mike McCleave – Clerk/Treasurer
Wayne Fowler - Chair
Neil Larder
Laurie Green
Maggie Travis

Paula Ferguson – Admin Assistant
Absent – Mike Bishop

OPENING

Meeting was called to order at 7:05pm

REVIEW OF MINUTES

Chair Fowler noted that the minutes reflected monies for the arena would be separate from the Village budget as they are two separate entities. Minutes have been updated.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 10, 2025. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

None

CONSENT TO AGENDA ITEMS

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER GREEN THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report

Clerk answered questions about the completion of capital projects and their budget overages.

Commission asked if it will be necessary to replace the MT6 as a capital project, it is not.

Commission asked for clarification on the sewer calls for their understanding.

RECREATION – See Full Report

COMMUNITY PROGRAMMER REPORT– See Full Report

Commission thanked Amy for her work on this event, the rescheduling and then updating the event when the weather didn't co-operate, and to Mike and Denise for driving and updating Facebook the night of the event. Your efforts are appreciated.

COMMITTEE REPORTS:

2025 Steer BBQ

Next meeting will be next week

Joint Accessibility Advisory Committee (JAAC)

The annual budget was passed. Reminder on publicly available plans for April 2026 from the Built Environment Standard on the following: snow and ice control, maintenance of parking areas and accessible entrances.

Audit Committee

Nothing to report until budget time

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

No updates

Association of Nova Scotia Villages (ANSV)

New position has been posted, and they are working to build a hiring committee.

CLERK REPORT – See Full Report

Looking at February to reschedule the staff Christmas Dinner.

Clerk is looking into tree removal and lighting options for Sparky St, Commission agrees that area is dark and needs more visibility.

Clerk will do research to see what the process is for adding/repairing sewer laterals in other areas are so that we can have a set standard/rate that is in keeping with other municipalities.

FINANCE REPORT – See Full Report

Chair Fowler has asked for Capital Budget wish lists to be emailed to the Clerk.

ADJOURNMENT

Commissioner Larder motioned to adjourn at 8:40pm

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**

Date: **February 11, 2026,**

Re: **Environmental Services Report**

Treatment Plant

Capital Projects Update

Headworks Building

Sub-contractors discovered the methane sensor was not working correctly and the cause of the previous alarms. Gas meter technician returned to the site February 6th to replace and recalibrate the monitor heads. Staff will also be present to review the calibration procedure as it will need recalibration on a 4 to 6 month interval.

Splashing Aerator

January 20th, our surface aerator at the treatment facility began operating abnormally. Upon startup, the unit would initially reach full speed and then immediately drop to reduced output. Due to the behaviour resembling a potential three phase power loss, staff conducted initial cleaning and checks, and engaged Nick Smith Electrical to inspect the electrical supply, fuses, and connections. No electrical faults or phase loss were identified during troubleshooting.

As the cause could not be determined electrically, the aerator was locked out and removed from the aeration tank for further inspection. Once on shore, the unit received a thorough cleaning, and damage was discovered at the power cable entry into the motor housing. The damaged components were repaired using compatible parts salvaged from retired equipment.

During removal of the aerator and power cable, staff identified extensive hair and debris accumulation on the submerged portion of the electrical cable that had not been accessible during routine cleaning from a boat. It is believed that this buildup created excessive mechanical drag on the aerator during operation, causing the motor to draw increased load and reduce operating speed, mimicking a power supply issue.

Sludge Return Pumps

Plant operators have been going over various maintenance items to try to solve the issues with the sludge pumps as mentioned in the previous report. With clearances checked, an impeller change and 2 new wear plates, the issue seems to have been largely reduced. Follow up observations will continue.

Operations and Training

This month public works staff have recertified in both Confined Space and Confined Space rescue as required.

Newest operator Stephen Mosher attended a multiday training session to help him prepare for his next level of examination.

Operator Dave Feener has been booked in the annual Maritime Province Wastewater Association conference taking place in Fredericton in April. This will again fulfill his requirements for continuing education units for another four-year cycle.

Ongoing Maintenance

On going daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

Collection System

KN15/KN13 Power Outage

On Saturday January 10th, Public Works received an alarm around midday of at KN-15, indicating both pumps had lost power. A public works employee attended the site and confirmed that Nova Scotia power corporation was conducting planned maintenance in the Brookside Drive area of main street. The power interruption was determined to be the cause of the alarm, and once power was restored KN15 returned to normal operation.

On Friday January the 16th, while the village Clerk and GIP Technical Solutions were performing upgrades to the Villages SCADA system it was identified that KN 13 was not reporting any data. Staff responded to the station and found it was completely offline, with pumps not cycling and the wet well level was very high. Through troubleshooting we determined a fuse responsible for communication between the pumps and panel was blown, likely when power was restored the previous weekend. As a result, the station had been non-communicative for several days without generating an alarm.

This incident highlighted a vulnerability in the monitoring system. As a corrective measure village Clerk was able to get GIP to implement a loss-of-communication alarm, which had not previously been in place.

909 East Main Sewer Call Out

On January the 30th at approximately 9:45pm, Public works staff received a call from First on Site representative reporting a sewer backup in the basement of 909 Main Street. Public works staff responded and inspected the nearest manhole, which was found to be surcharged, indicating a blockage in the sewer main.

Staff attempted to locate and clear the blockage using our sewer rods and auger. Significant difficulty was encountered removing downstream manhole lids, and after extended efforts,

staff proceeded from the upstream manhole. While attempting to clear the blockage, the sewer rods broke underwater and could not be retrieved at that time.

Due to equipment failure and inability in contact for Loomer's for jetting services overnight (attempts made around 1:30 am), staff secured the site and returned early the following morning.

On January 31st, Loomers was contacted at 6:30am, and a truck arrived on site at approximately 8:30am. Staff were able to access a downstream manhole, and Loomer's successfully jetted the sewer main, clearing the blockage. Debris consisted primarily of wipe materials and grease buildup. Sewer flow was fully restored by approximately 9:00am, and staff were able to retrieve the broken sewer rods once levels subsided.

Public works has since returned to the stuck manhole to attempt a variety of methods of lid removal to no avail. It is likely we will be getting Nova Millwrights in to help us modify the lid to prevent this in the future. We will also be returning to video the line to get a better idea of what caused the blockage, if anything more than rags and grease.



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**
Date: **February 11, 2026**
Re: **Public Works Report**

Salt Shed Door

Earlier in January while refilling our trackless MT with salt an employee leaving the salt shed used his remote as normal to close the door upon exit. At this time a mechanical issue occurred, as one of the door rollers became bent and jammed the entire door in its track. As a result, the cable supporting the door unspooled and became tangled, leaving the door suspended. As a precautionary measure, the door was blocked to prevent further movement until a service technician could visit. The door was repaired by Valley Doors and Operators on Tuesday the 27th.

Duck Pond Skating

The month had a slow start to skating at the pond due to warming and ice surface conditions. On January 23rd we made a call to the Kingston District Fire Department for help in flooding the ice to bring the ice to a skateable quality. They have since returned a second time to flood again. We offer our most sincere thanks to the volunteers who helped get us operational this year.

Since then, public works continues to flood the ice several times a week to maintain the ice quality. This has kept the pond open on a regular basis, which has been well attended by the community.

Ongoing Maintenance and Seasonal

The bulk of public works time this month has been spent on snow removal and ice control in all relevant locations around town. The month of January saw significant repetitive snow falls creating the need for nearly daily maintenance. Similar trends are continuing as we start the month of February.

Some damage to the fence along Markland Road has been noted. Public works staff have spoken to village contractors about best practices for snow piling in the village. Village clerk has also reached out to residents in the area who are clearing snow mechanically.

Ongoing Tree Maintenance

The property owner at 97 Sunset drive contacted the office regarding a few trees growing in the Forest Brook playground which are now encroaching on their power lines. Public works

have determined this to be an accurate assessment of the situation and will be having contractors remove the affected trees this spring.

After a mid month snowstorm Kingston Heights Drive had a tree come down across the road entrance blocking access. Typically, we would not be the body to be responsible for cleanup, however in order to reopen the road we cleaned up the fallen tree back to the drainage ditch, allowing traffic and plows to flow freely through the area.

A large pile of broken tree branches has been removed from Matthews Lane park during the previous months snow melt.

Ongoing Fleet Maintenance

This month we had a service technician from Saunders Equipment come on a service call to assess the ongoing issues with the Trackless MT-6. While here the tech noted and repaired a few electrical issues and made some other important maintenance and part replacement recommendations which we are following up. As of this time the MT-6 seems to be working but as the issue is intermittent a longer analysis is required.

A ball joint was found to be disconnected on the John Deere causing a front wheel to not turn. Public works staff were able to repair the equipment in house.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **February 11, 2026**
Re: **Recreation Report**

Recreation

- Kingston Greenwood Sports Hall of Fame nomination period is open, closing March 2nd. We are updating our nomination selection process. Working on getting the website and the viewing section set-up. We are planning to hang the plaques and have a little display at the Credit Union Centre Arena.
- The Equipment Loan Program has been consistently busy with both the skis and snowshoes. Some new users and youth borrowing equipment. Great to have the snow.
- Ski try it session with Ike went very well with 10 in attendance. Nice having Ike share his expertise, and to get everyone out in the snow.
- Snowshoe Hike is scheduled for Saturday, February 21 at 1:00pm.
- Part of the Valley South Shore Planning Committee, this year it will be in Yarmouth on May 6 and 7th.
- The Annapolis Valley Trails Coalition will be transitioned to a Collective Impact model. To move toward this approach—and to understand the financial requirements and overall direction—we need to determine the per-kilometer maintenance cost and establish a sustainable funding model. Regularly scheduled meetings will be held to support this process, as there are many partners involved.
- Sportball started on January 16th at Kingston and District School.
- Arranged for a sledge to be borrowed by Dwight Ross School for two weeks from West Hants.

Anti-Racism and Equity

- First meeting was on February 4th, with 7 in attendance.
- Reviewed information from the previous meeting, discussed the purpose of the new committee and structure, meeting minutes, available grants, survey results, and began an initial discussion about potential first events we could host.
- Next meeting is scheduled for February 25th at 4:00pm.

Fitness Classes

- Sandye's class is going well, with a good consistent group.
- Karen's classes are both full. They collected food items to donate to the Kingston and District School's breakfast program.
- Helen unfortunately cannot run a class anymore.

Grants

- Recreation Coordinator will be submitting the Recreation Facility Development Grant for the acrylic surfacing and line painting of the pickleball courts. We are asking for \$48,378 out of the \$73,300 quote for the surface and line painting on the pickleball courts, and the basketball and shuffleboard court. Informed Chris Palmer.

- Will be starting to complete final reports from last year's grants and will start planning for this year's other grants.

Senior Bingo and Social with Kings County

- On January 14th Bingo had 65 people in attendance, almost double the number of the last one.
- February 11th and March 11th are the next two.

Skating

- The Duck Pond (Stronach Park) has seen consistent use since it has been open for skating. Great to see so many families enjoying skating on the pond. This is the longest we have had the pond open in the last few years. The Kingston Lion's may do a pop-up day at the park with hot drinks and maybe hotdogs.
- Added a few more free skates at the arena to help make up for not having the Tennis court rinks open. The Lion's are going to provide free hot chocolate and coffee on Heritage Day. March Break Skates are all scheduled as well, including one for Day Camp.
- Drop-In Skating has a variety of people in attendance, including some youth but not everyone shows up every week. Average around 10 per skate.

Easter

- Kingsley's Easter Scavenger Hunt will be on Thursday, April 2 at Ravenwood Park.
- This year instead of a word unscramble, we are going to have the kids find colours to collect stickers from a volunteer. We will still have treat bags for each participant once the scavenger hunt is completed.
- Still planning to reach out to partner with the Kingston Lions for this event.

Concert Series

- After discussions with Aylesford, we will be swapping days for our Summer Concert Series. Kingston's concert series will now take place on Tuesday evenings from 6:00–7:30pm, instead of Wednesdays. Since the Lions typically host bingo on Wednesday nights this change ensures there is an evening activity on a night when nothing else major is scheduled in the Village. We anticipate hosting 7–8 shows this summer.
- Starting to book in bands. Will also try to book local fundraising groups to run BBQs at the concerts.

Steer BBQ 2026 – 65th

- The first meeting was held in January.
- The Fire Department will exclusively be arranging all the street closures for the parade.
- The Legion will still handle the floats, line up, winners etc.
- Community Programmer and I discussed improving our schedule this year and upgrading it to a program book. We can include more details about certain events, history for the 65th this year etc. Also, we are planning to have a Welcome Tent on the Saturday.
- Autos for Autism will occur again on the Sunday.
- Fisher Kings and Broke with Money are the entertainment for the Saturday afternoon, will be great to have the permanent staging in place.
- 14 Wing, OPI will be the same as last year, which makes things a bit easier.
- A new idea has been proposed to add another low-cost feature for attendees. Instead of offering the Mechanical Bull for free, the suggestion is to partner with the Kingston

Lions Club to provide the Kiddie Train for \$0.25 per ride, with the Village covering any lost revenue to ensure the Lions are not negatively impacted. To be discussed with the Lions.

- Currently awaiting a quote for updated event signage this year. This includes:
 - Flag-style banners for the streetlight poles throughout Kingston
 - Additional ground-level signage to be placed within the garden beds.
- To commemorate the 65th Steer BBQ, we are looking to introduce limited edition 65th anniversary t-shirts. Ideas are being collected. Once design concepts are narrowed down, the top three options will be posted on Facebook for a public vote to determine the final design.
- Discussions with Commissioner Travis to help organize the Volunteers this year at the BBQ. Idea to help recruit volunteers, is to give them a t-shirt they can keep, this will add an additional cost, will need to see if it fits in the budget.
- Wrestling is interested in being part of Steer BBQ again. There are now two wrestling organizations in the Valley.
- New Inaugural Pickleball Tournament, including a learn to play evening planning is in the works. Disc Golf and Golf tournament to return.



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REPORT TO VILLAGE COMMISSION

From: **Amy Spurrell**

Date: **February 11, 2026**

Re: **Community Programmer Report**

After School Program

There were a lot of kids interested in the program so it was decided we would add a third day of the week and that two teachers would also be paid using the grant money to help our facilitators each day. Addison wasn't available on Tuesdays, so we've hired another part time person who's previously worked for the Town of Berwick in their children's program. Unfortunately, there have been three snow days since we started but besides that everything has been running smoothly. Last week was the first full week and all involved are happy with how things are going.

Anti-Racism & Equity

On Wednesday, February 11th, I will be attending a virtual AMANS Grant Funding Info Session. The session will explore how Municipalities and Villages can access funding to implement their Accessibility, Equity and Anti-Racism plans. I hope to learn more about the types of programs and initiatives this funding can be used towards.

Apple Blossom Festival

We have committed to making a \$500 donation to the 2026 festival. In exchange, we get a free spot to participate in their Vendor Market held at the Civic Field in Greenwood at the end of May.

Black History Month

In celebration of Black History Month, posts have been scheduled on Facebook for every other day in February celebrating black history in the world, Canada and Nova Scotia.

Businesses

I've just launched a private Facebook group for business owners & managers in Kingston and Greenwood. I plan to post regular prompts in the groups to encourage engagement. I hope this will help us move forward with a collaborative group and learn what businesses want and need.

Food Pantry

We've been approached by Pat Nixon and Harley Hazelwood about Cat's Meow/Helping Paws looking to rehome their food pantry. It's currently on the 201, just outside of Greenwood. Pat plans to bring it to the Lions club for consideration. Harley doesn't have space for it by the food bank. They've asked that we consider if the Village can house it. I reached out to the Village of Greenwood to see if they have interest in housing it since it would be closer to its current location, but they don't feel they have space for it. I sent an email directly to Cat's Meow/Helping Paws for more details and her reply is attached to this report. I've also been in touch with someone from the Town of Berwick for insight into how their community food pantry functions, and her reply is also attached to this report.

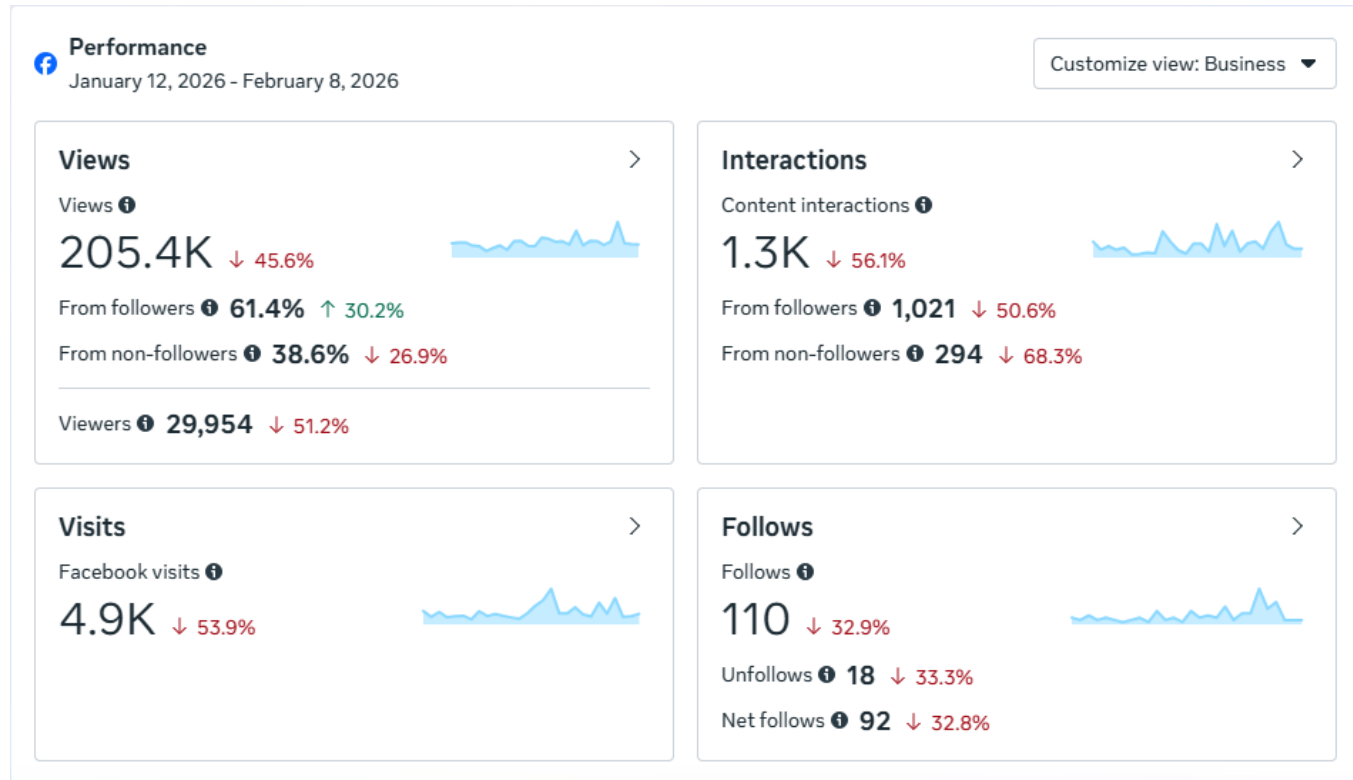
March Break Day Camp

Registration for camp was online only for the first time and went very well. We filled our 12 spots within 24 hours, and all payments have been received. We have six children on a waitlist. Addison Beardsley and Wanda Cole will be our counsellors. Wanda did March Break Camp last year. Activities are planned and booked for the week, including a presentation from the Clean Annapolis River Project, a workshop with Bob the Balloon Builder, a trip to the Kingston library and an hour for skating at the arena.

Pine Ridge Middle School

Pine Ridge reached out for contacts to run activities for their Winter Carnival. The Recreation Coordinator and I sent them a list of suggestions. I also reached out to our Valley Recreation cohort for suggestions.

Overall Facebook Performance for the Month



Best Performing Facebook Post

In the last month, our top two posts were about the status of the Stronach Park Duck Pond, both with over 12,000 views. Our next best performing posts were about free skating dates at the arena, with views just over 11,000 and our winter equipment loan program, with views just over 10,000.

Overall Facebook Performance for the Year

A breakdown of how our page has performed since I began on January 27, 2025.

Audience

- Demographics
- Trends
- Potential audience

Follows ⓘ

1.3K

↑ 39.4%

Returning viewers ⓘ

0

0%

Engaged followers ⓘ

0

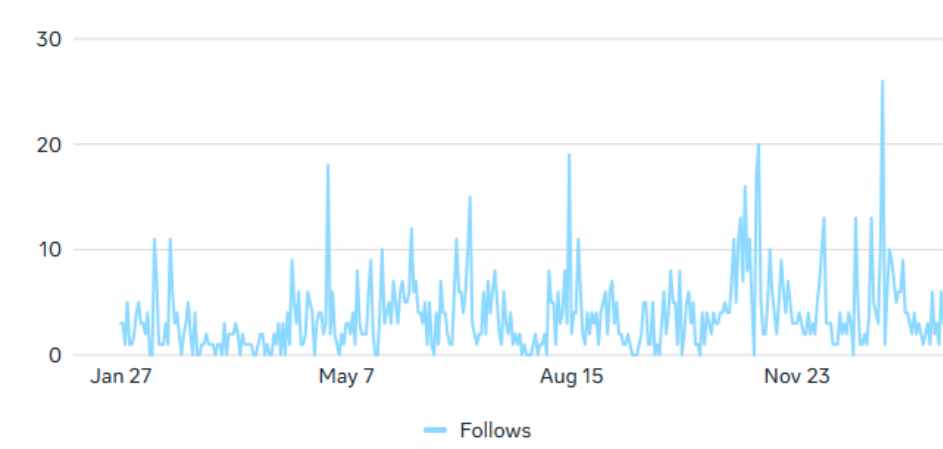
0%

Messaging contacts ⓘ

127

↑ 15.5%

Based on last 28 days



Followers breakdown

Jan 27, 2025 – Jan 27, 2026

Unfollows ⓘ
293 ↑ 127.1%

Net follows ⓘ
1,042 ↑ 25.7%

Followers ⓘ
Lifetime
6,551

- All
- Posts
- Stories
- Reels
- Live

Views ⓘ

3.2M

3-second views ⓘ

14.1K

↑ 4.7K%

1-minute views ⓘ

0

0%

Content interactions ⓘ

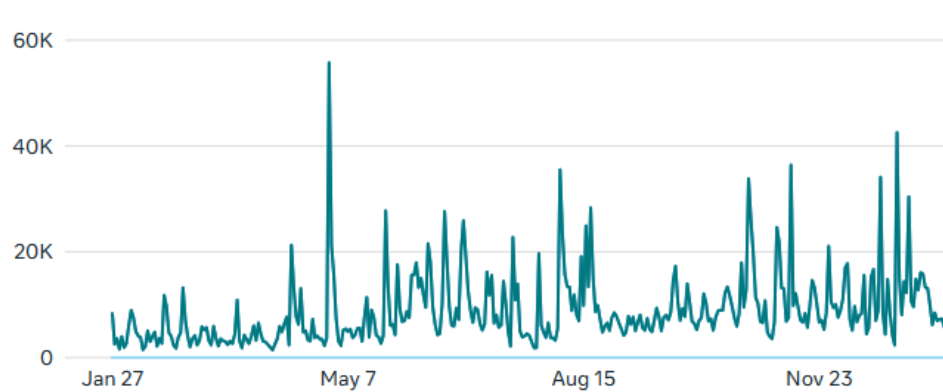
29.8K

↑ 152.4%

Watch time ⓘ

2d 6h

↑ 5.1K%



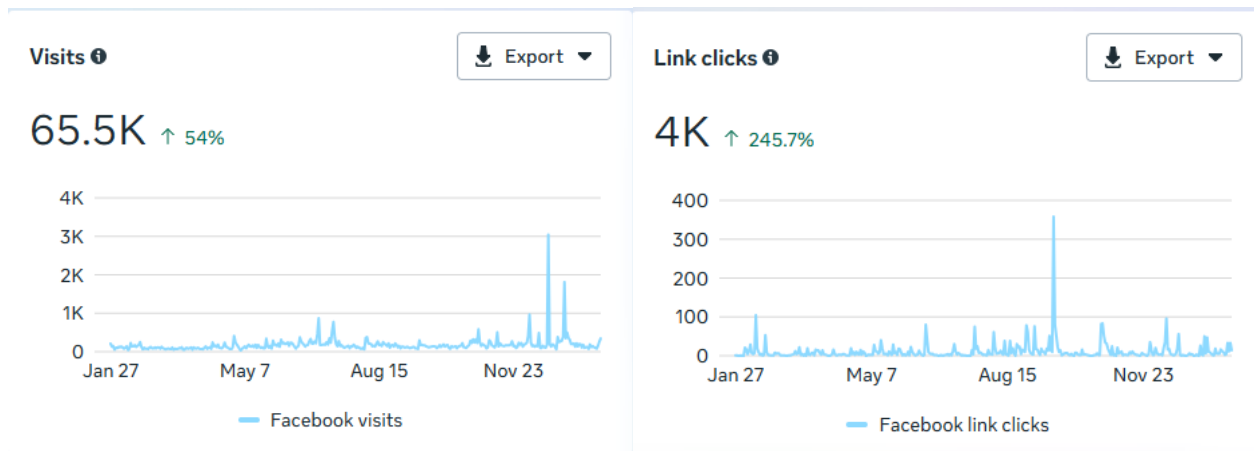
Views breakdown

Jan 27, 2025 – Jan 27, 2026

Total
3,218,531

From organic
3,218,531

From ads
0



Email Regarding Food Pantry from Cat's Meow/Helping Paws

Dear Amy,

Thank you for reaching out regarding the possible relocation of our community food pantry. I appreciate the opportunity to provide further context and clarification.

As you may be aware, we had initially contacted the Kingston Lions Club to explore the possibility of them taking over the operation of the pantry. Unfortunately, we are no longer able to continue running the pantry on our private property. Due to a recent increase in thefts in the area, combined with the demands of operating our business alongside managing the pantry, we are unable to provide the level of support and oversight it truly needs to run at its full potential.

Our vision for the pantry has always been modeled after the Lions Club-run community fridge and pantry in Charlottetown, Prince Edward Island, which is very well known, well stocked, and widely supported. That model is what we have aspired to locally.

The pantry itself is an enclosed structure. There are also small steps currently located near it; however, the steps are not attached to the building, so those could be replaced or redesigned in a way that best suits its future location. The building is not currently insulated, but it is wired for lighting above the shelving as well as for a fridge space, with a plug located behind that area. Inside, there are several shelves along the right-hand side.

At this time, we do not have a fridge in place. We were unable to maintain a reliable unit previously, and sourcing a more stable donated fridge was next on our list. There had been preliminary discussion with Greenwood Home Hardware about a possible fridge donation; however, due to capacity and time constraints, I was unable to follow up on that conversation.

Each year at Christmas, the pantry also coordinates Christmas food boxes under its name. We typically prepare approximately 30 boxes for families in need, and this is something I am very

proud of. I would very much like to continue volunteering in some capacity if the pantry is relocated and operated elsewhere, should that be possible. My primary goal at this point is simply to see the pantry thrive and be supported in a way that I am no longer able to manage alone.

I would also like to clarify that we are not seeking any financial compensation for the pantry structure or its contents. Our interest is solely in seeing it relocated and operated in a way that best serves the community.

In terms of logistics, relocating the pantry would require transportation from its current site to the new location, as well as disconnection from the existing power supply. I had planned to reach out to see if an electrician might be willing to assist with that portion of the process.

I currently have the pantry's name registered with Joint Stocks, and I am more than willing to transfer, amend, or update that registration as needed to support a transition or new operating body.

Thank you again for your interest and for taking the time to explore options that would allow this pantry to continue serving the community. I am happy to assist further and provide any additional information required.

Warm regards,
April Preston Whyte

Email Regarding Food Pantry from Town of Berwick

Hey Amy! Happy Friday 😊

We have some (but minimal) involvement with the group running ours. There are two in Berwick, one at the school and one at the Town Hall – both run by a group of local churches. We agreed to have them placed on our property, do snow removal, and occasionally check on them (but are not solely responsible for the checks – the group does a weekly rotation between the churches and checks/fills every couple of days). We have helped them with some research and have assisted with grant writing for the project. Having them as an independent party has allowed them access to grants and other types of funding that we could not access.

From my last meeting with them, it seems like it is a lot of work and costly to maintain. They are often paying for the food to fill so that they aren't empty and I'm not sure the community uptake in terms of donations/support is as strong as it was expected to be. This sounds more negative than not (and it's definitely not been a negative experience!) but I don't know that I would, having seen ours in action, want to have full ownership and responsibility.

Always happy to chat more!!
Cheers,
Taylor Boylan



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **February 11, 2026**
Re: **Clerk Report**

2026-27 Budget Schedule

February 11	Capital Budget Discussion
February 18*	Capital Budget Prioritization
March 11	Operating Budget Discussion/Capital Budget Deliberation
April 8	Proposed Operating Budget Released
	Capital Budget Debated, Approved or Deferred
April 22*	Any further discussions or budget deliberations prior to approval
May 13	Approval of 2026-27 Capital and Operating Budgets.

* Special Meeting

Sparky Street – Main Street Crosswalk

Waiting on quotation from Atlantic Arborists

Forest Brook Subdivision

Clerk reached out to NS-DPW about purchasing two PIDs that were created for road access for subdivision expansion. Developer would be willing to cover all associated costs with purchase and sale of properties.

Kingston Sewer Bylaw

Clerk will be working with staff and municipal affairs about updating our bylaw. Updates to include future amendments by Commission along with edits to better define responsibilities of current and future sewer infrastructure.

Fire Services Update

Commissioner Larder attended a Kingston Fire Department meeting to discuss possible changes to fire services in Nova Scotia.

Kingston Sewer Assessment

The County of Kings is looking into an assessment of the Kingston sewer system. This would require Kingston to provide some funding towards the project. Staff are currently collecting information to include in the tender package.

Kingsley Steer

Clerk has tracked down the creator of our current fibreglass steer. He has provided another person's name and contact since he is retired. I believe the new person is his son, but I have not yet contacted him.

Streetlights

Clerk has requested two streetlights to be repaired by Black and McDonald. We have also received a quote for the installation of 2 streetlights on Kearne Avenue in the amount of \$5,380+HST.

Capital Projects:

DNR Greenspace Purchase

DNR is working on list of encroachments - 04-16-2025

Garbage Bins and Picnic Tables

We received a county grant on top of our original existing village funding

Pickleball Courts

Paving and pickleball systems have been awarded. Acrylic surface will need to be tendered and awarded in the spring (2026) for this project to be complete.

Eastern Fence \$ 17,790.77 (fence repair and 4x pickleball net systems)
Valley Paving \$ 54,977.58 (crack/depression repairs and re-capping)

2025-26 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Office Generator	30,000	22,939	22,939	Z
Garbage Bins and Picnic Tables	11,000	8,000	14,454	Z
PW Fence Compound	10,000	6,890	7,117	Z
STP – Cantilever Gate	20,000	19,500	21,279	Z
Snow Plow for Truck	10,000	10,386	10,386	Z
Pickleball Courts	130,000	72,769	74,009	Z,T
Ravenwood Dug-Outs	12,000	11,155	12,986	Z
Rec-Hut Planning	30,000			
#5 Lawn Mower Replacement	45,000	38,319	38,319	Z
Sidewalk – Main St (Westwood to Marshall)	80,000	88,241	93,196	Z
Asset Management (Surveying / GIS Design)	20,000	n/a		C
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000	n/a	8,295	Z

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		14,120	Z
2023	STP – E, V, M	303,500	388,769	412,100	Z
2024	STP - UV Building Flood Mitigation	340,000	353,529	342,745	Z
2025	Pickleball Courts	130,000			T

T - Tendering Process
C - Work started / Construction

Z – Finished
Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
January 31, 2026

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	1,093,800	1,093,300	500	1,093,300	
Dog Registrations	500	500	-	500	
Rentals	6,000	6,000	-	7,200	
Interest on Investments and Taxes	22,800	8,800	14,000	10,000	Approx \$5k in Capital Interest
Miscellaneous Income	16,200	11,800	4,400	11,800	
Recreation Revenue	31,000	28,600	2,400	32,100	
Arena Revenue	600	1,300	(700)	1,300	
Administration Revenues	70,000	70,000	-	70,000	
Grants from Other Governments	113,400	68,200	45,200	73,300	Kings Vision Grant (Capital)
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,369,300	1,303,500	65,800	1,314,500	
Expenditures					
General Government					
Legislative	17,000	21,200	4,200	25,200	
Administration	165,000	174,300	9,300	204,500	
Professional Fees	12,500	11,000	(1,500)	11,500	
Insurance (General)	23,200	24,200	1,000	24,200	
Civic Building Expenses	10,100	12,900	2,800	14,800	
Crossing Guards	17,800	20,700	2,900	23,000	
Miscellaneous	6,100	10,200	4,100	10,600	
Taxation Charges	3,900	10,200	6,300	10,200	
Library	21,600	23,200	1,600	24,000	
Total General Government	277,200	307,900	30,700	348,000	
Public Works & Transportation					
Public Works	153,400	163,800	10,400	183,700	Staffing changes
Village Maintenance	36,500	43,600	7,100	46,500	
Sidewalks & Crosswalks	10,300	14,100	3,800	14,100	
Snow Removal	42,200	48,100	5,900	84,300	
Street Lighting	15,500	17,700	2,200	21,200	
Capital from Operating	-	-	-	-	
Total Public Works	257,900	287,300	29,400	349,800	
Community Development					
Visitor Information Centre	3,900	4,300	400	5,600	
Other Development	16,500	17,300	800	17,300	
Apple Blossom Festival	1,200	2,000	800	2,000	
New Years Eve Event	9,100	10,000	900	10,000	
Steer BBQ	22,400	20,700	(1,700)	20,700	
Total Community Development	53,100	54,300	1,200	55,600	
Parks					
Parks Repairs and Maintenance	40,100	56,000	15,900	61,900	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	45,700	61,600	15,900	67,500	
Recreation					
Recreation Administration	146,400	151,100	4,700	175,800	
Outdoor Rink(s)	-	4,500	4,500	4,500	No outdoor rink this year
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,600	4,600	1,000	4,600	
Youth Programs	800	800	-	1,000	
Adult Programs	3,100	7,500	4,400	10,300	
Seniors Programs	4,800	5,200	400	6,200	
Total Recreation	158,700	173,700	15,000	203,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	5,000	5,000	-	5,000	
General Capital Reserves	135,000	135,000	-	135,000	
Sidewalk Construction Reserve	140,000	140,000	-	140,000	
Building Reserve	10,000	10,000	-	10,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	290,000	290,000	-	290,000	
Total Expenditures	1,082,600	1,174,800	92,200	1,314,500	
Surplus/(Deficit)	286,700	128,700		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	606,300	606,400	(100)	606,400
Sewer - User Fees	15,200	15,200	-	15,200
Sewer - Connection Charges	4,300	5,100	(800)	5,100
Total Revenues	625,800	626,700	(900)	626,700
Expenditures				
Environmental Health				
Administration	170,000	185,100	15,100	217,200
Treatment	26,600	32,100	5,500	38,300
Treatment - Electricity	64,900	70,800	5,900	85,000
Treatment - Disposal	84,800	81,000	(3,800)	101,200
Collection System Costs	28,300	29,200	900	35,000
Total Environmental Health	374,600	398,200	23,600	476,700
Fiscal Expenses				
Sewer Reserve	150,000	150,000	-	150,000
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000
Total Expenditures	524,600	548,200	23,600	626,700
Surplus/(Deficit)	101,200	78,500	-	-



*Kingston District Fire Department
Annual Banquet*

*The Kingston District Fire Department,
Auxiliary, and Commission cordially invite you
and a guest to the 2026 Annual Banquet*

Date: 21 February 2026

Location: 14 Wing Mess

Timings:

1800 Doors Open/Drinks

1900 Introductions/Seating

1945 Awards

2030 Entertainment

Meal: Turkey Dinner or Roast Beef

Gluten-free and Vegan options available

RSVP to banquet@kingstonfire.ca

*Include if you are bringing a guest, and
food preferences*