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KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF AUGUST 13, 2025

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Maggie Travis
Neil Larder
Laurie Green

Paula Ferguson – Admin Assistant

Regrets- Mike McCleave – Clerk/Treasurer

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

No questions, concerns, errors or omissions.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JULY 9, 2025. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

None

CONSENT TO AGENDA ITEMS

Addition- Chair Fowler to speak after the Clerk's Report

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER GREEN THAT THE COMMISSION APPROVE THE AGENDA WITH ADDITIONS, MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report

- It was asked if a letter was sent to the property owners involved in the sewer cleanout.
- It was suggested that a formal easement document be prepared by Nathanson, Seaman and Watt for the west end of Bill St.
- It was asked if there is a plan to paint the new pads for the visually impaired, it was noted that rust is already showing and that yellow would also help for cyclists and rollerbladers to notice the difference in terrain before hitting it.
- Commission trusts the staff to choose the location of picnic tables as they would better know where the need is.

RECREATION – See Full Report

- Commission agreed to the procurement of a 2nd Kingsley to use for the parade float to alleviate the workload and wear and tear on the original Kingsley. Timing to be based on when the budget allows.
- Commissioners Green and Travis will be attending the Senior Social, Commissioners Fowler and Larder are tentatively a yes and Commissioner Bishop sends his regrets.

COMMUNITY PROGRAMMER REPORT– See Full Report

- Commissioner Fowler asked for more information on the VON request, Community Programmer Amy Spurrell will pass information on to him.

COMMITTEE REPORTS:

2025 Steer BBQ

Congratulations to the Steer BBQ Committee and Village Staff for an amazing community event. Looking forward to next year's 65th. Feedback was given to try and figure out a way to bring the price down for the community.

Joint Accessibility Advisory Committee (JAAC)

No updates.

Audit Committee

No updates.

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee
Kingston received kudos for supporting the foundation. The foundation is asking for help with more fundraising.

Association of Nova Scotia Villages (ANSV)
Reminder of the AGM in Port Williams on the 19th and 20th

CLERK REPORT – See Full Report

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER GREEN THAT THE VILLAGE COMMISSION REQUEST THAT COMMISSIONER BISHOP COMPLETE THE CODE OF CONDUCT TRAINING BY SUNDAY, AUGUST 17. IF TRAINING CERTIFICATE CANNOT BE CONFIRMED BY 9AM, MONDAY, AUGUST 18, 2025. THE COMMISSION SHALL REQUEST A CODE OF CONDUCT INVESTIGATION.

Commissioner Bishop abstained from this vote.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGE COMMISSION APPROVE OF THE WORK TO REPAIR THE BAR SCREEN ROOM ROOF FUNDING THIS PROJECT THROUGH SEWER RESERVES IN AN AMOUNT NO GREATER THAN \$30,000.

FINANCE REPORT – See Full Report

CHAIR’S UPDATE

After a discussion with the Public Works Supervisor, Commission will invite him to come to meetings and provide feedback in person when it comes to procurement of equipment for their department. This will ensure that staff opinions are being heard and that Commission has all the information necessary to make the best decision.

Commission congratulates former Commissioner, Muriel West, on the launch of her new book and wishes her continued success with this endeavour.

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER LARDER THAT THE VILLAGE WILL POST CONGRATULATIONS TO MURIEL WEST ON SOCIAL MEDIA.

Chair Fowler requested emails to be written to Chris Palmer asking for financial support for the pickleball courts by Monday Aug 18, 2025.

DISCUSSION

Commission wants to see compliance regarding the Sewer plant O&M manual, Commissioner Bishop offered to look at the files as he has software that may be able to transfer the information in a better format. Commissioner Larder suggested that we could reach out to other areas to see theirs to work on replacing the original document.

Commissioner Travis gives her regrets for the September meeting.

Commissioner Fowler brought forward a request from residents in Oakhurst subdivision that a crosswalk be put in place on Highway 1 at Greenwood rd. Admin suggested that those interested should email info@kingstonnovascotia.ca to formally make the request.

Commissioner Fowler asked if there is a date for the streetlights on Kearne Ave to be installed.

ADJOURNMENT

Commissioner Larder motioned to adjourn at 8:25pm

COMMISSION CHAIRPERSON

CLERK/TREASURER