



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 12, 2025

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Green
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, November 12, 2025.



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REGULAR COMMISSION MEETING November 12, 2025

AGENDA

1. Review of Minutes of Meeting held October 8, 2025
2. Review of Minutes of Special Meeting(s) held October 15th and 17th, 2025
3. Business Arising from the Minutes
4. Consent to Agenda Items
5. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Programming
6. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Audit Committee
 - iv. Soldiers Memorial Hospital Foundation
 - v. ANSV - Association of Nova Scotia Villages
7. Clerk's Report
8. Correspondence
9. In-Camera Discussion (if required)
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 8, 2025

COMMISSION:

Mike McCleave – Clerk/Treasurer
Wayne Fowler - Chair
Mike Bishop – Vice Chair
Neil Larder
Laurie Green
Maggie Travis

Paula Ferguson – Admin Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 6:58pm

REVIEW OF MINUTES

No questions, concerns, errors or omissions

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF AUG 13, 2025. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

None

CONSENT TO AGENDA ITEMS

Additions- In Camera discussions

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA WITH ADDITIONS, MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report

- Commission had a brief discussion on how to get traction on fixing our roads, suggestions of meetings with Dept of Transportation or possibly using social media
- It was asked how many houses on Brookside Dr would benefit from the sewer expansion vs a sewer expansion on Greenwood Rd and if it made more sense to add water at the same time
- It was asked when the Sewer Plant upgrade should be completed and how much over budget it would be, Clerk felt that by Christmas was a safe estimate and likely 10% over budget.
- Commission asked for follow up on WCB injury, to make sure all appropriate paperwork was completed and that the employee was feeling better

RECREATION – See Full Report

COMMUNITY PROGRAMMER REPORT– See Full Report

COMMITTEE REPORTS:

2025 Steer BBQ

Commission reviewed the minutes that were provided from wrap up meeting

Joint Accessibility Advisory Committee (JAAC)

Commission reviewed the report that was provided with reference to the meeting Sept 10, 2025

Audit Committee

No updates

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

No updates

Association of Nova Scotia Villages (ANSV)

Commissioner Fowler and Clerk/Treasurer will present at Commission meeting for New Minas and Canning regarding the need for a dedicated ANSV employee. This topic was at the forefront of the ANSV AGM September 19th -20th

CLERK REPORT – See Full Report

FINANCE REPORT – See Full Report

CORRESPONDENCE

Library

Clerk presented a financial update from Annapolis Valley Regional Library

Food Bank

It was suggested that the arena could donate an hour of ice time for a door prize at their fundraiser

Dirt Bike Complaint

Commission received a letter of complaint about dirt bikes using the sand pit in Ravenwood. This has been going on for many years, and staff have already contacted the owner, DNR and the RCMP several times over those years. The property owner has posted 'no trespassing' signs, but some locals are ignoring them.

In-Camera Session

Commissioner Travis motioned to go in-camera to discuss employee negotiations.
IN CAMERA BEGAN AT 8:00PM- ADMIN EXCUSED

ADJOURNMENT

Commissioner Green motioned to adjourn at 8:30pm

COMMISSION CHAIRPERSON

CLERK/TREASURER



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KINGSTON VILLAGE COMMISSION

Special Meeting Called – Tuesday, October 15, 2025, 8:00am

Attendance:

Mike McCleave – Clerk/Treasurer
Commissioner Wayne Fowler - Chair
Commissioner Mike Bishop – Vice Chair
Commissioner Neil Larder
Commissioner Laurie Green
Commissioner Maggie Travis

Chair Fowler called the meeting to order at 8:05am

ON MOTION OF COMMISSIONER GREEN AND COMMISSIONER TRAVIS, THAT THE COMMISSION GO IN-CAMERA TO DISCUSS AN EMPLOYMENT RELATED MATTER. MOTION CARRIED UNANIMOUSLY.

ON MOTION OF COMMISSIONER GREEN AND COMMISSIONER TRAVIS, THAT THE COMMISSION EXIT IN-CAMERA. MOTION CARRIED UNANIMOUSLY.

Commission has directed Clerk to retain legal council to discuss labour issue.

In-Camera session ended at 8:40am

ADJOURNMENT

Commissioner Larder motioned to adjourn at 8:40am

COMMISSION CHAIRPERSON

CLERK/TREASURER



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KINGSTON VILLAGE COMMISSION

Special Meeting Called – Friday, October 17, 2025, 8:00am

Attendance:

Mike McCleave – Clerk/Treasurer
Commissioner Wayne Fowler – Chair
Commissioner Mike Bishop – Vice Chair
Commissioner Neil Larder
Commissioner Laurie Green
Commissioner Maggie Travis

Chair Fowler called the meeting to order at 8:00am

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS, THAT THE COMMISSION GO IN-CAMERA TO DISCUSS AN EMPLOYMENT RELATED MATTER. MOTION CARRIED UNANIMOUSLY.

ON MOTION OF COMMISSIONER GREEN AND COMMISSIONER TRAVIS, THAT THE COMMISSION EXIT IN-CAMERA. MOTION CARRIED.

In-Camera session ended at 9:00am

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER GREEN, CLERK-TREASURER IS TO CONSULT WITH LABOUR LAWYER ABOUT A POSSIBLE LAYOFF, OR IF NOT LEGALLY POSSIBLE, TO CREATE A TERMINATION DOCUMENT FOR SAID EMPLOYEE. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

Commissioner Travis motioned to adjourn at 9:00am



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**

Date: **November 12, 2025**

Re: **Environmental Services Report**

Treatment Plant

Headworks Building

Contractors from Mid Valley have completed the work to frame the new support for the wall mounted exhaust unit. Currently we are expecting to see contractors from HE Armstrongs the week of this report to install the unit.

Original lights from the bar screen room have been reinstalled by Corkum's electrical, along with new conduit and explosion proof junction boxes. The lights along with the space heater, ventilation unit, and gas meter will be reconnected after the installation of the wall mount air exhaust.

A number of "Z" purlins were left over from the roof repair project on the headworks building. These have been stored at the WWTP for use on any future roof repairs on other buildings as needed.

UV Room and Pump/Blower Room Ventilation

The previously installed humidistat for the UV room was not the unit we required and has been removed. In its place, a de-humidistat has been installed.

The ventilation work that was done on the blower building has started leaking in recent rain. Contractors have returned to site to address the issue.

Cantilever Gate for Treatment Plant

The cantilever gate has been fully installed, with relevant instructions and remotes provided to village staff. Contractors visiting the site had a positive response about the wider gate which allows easier access for large vehicles such as Loomers septic trucks.

Recycled Asphalt Trial

Last month we completed a small trial of recycled asphalt around the headworks building at the WWTP. The goal is to reduce dust and debris being tracked into the office. The recycled asphalt was placed and compacted with a tandem roller. This is a test section to evaluate performance, and additional areas may be treated in the future depending on the results.

Ongoing Maintenance

On going daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

As the lime scale on UV bulbs start to lessen into the fall, our issue shifts to leaf accumulation in the system, resulting in frequent jams and the need to clear leaves from the system.

Collection System

1024 East Main Collection System Expansion

A sewer collection expansion was completed on Main Street east to service new duplex developments by Adam Peach. The asphalt was saw-cut on the roadway near an existing manhole, and the area was excavated to expose the structure. A core hole was drilled through the side of the manhole and benching to allow installation of a new 8-inch PVC sewer line extending beneath the road to the property line of proposed development. The road was then compacted, and asphalt reinstated the same day.

This connection provides adequate capacity for the new residential units to tie into the collection system. Any future expansion in this area beyond the current connection point would require the installation of an additional manhole to maintain proper system access and flow management.

CCTV Inspection Foster and Lincoln

Recently we contracted out Loomers Septic Services to video camera two lines.

The first line is an asbestos based concrete pipe running down Foster Street, and down the Foster St easement. The video work was done to determine the condition of the pipe, the specific end point, and if hydro jet cleaning was required. At this point the line is still of high quality, and no other concerns arose.

The second line we viewed run under the road from Lincolnshire apartment building under Lincoln Street to the smaller senior's units on the North side on Lincoln Street. The purpose of this work was to verify the location and configuration of existing sewer infrastructure, as older mapping indicated a single sewer line that could not be confirmed in the field. A camera was run through the line from the apartment building toward the north side of Lincoln Street, which revealed additional sewer connections in the area that were not previously documented.

Sewer Call Out- 1429 Park Road

Public works staff were called out to a sewer blockage on 1429 Park Road. Upon arrival staff determined that the blockage was the responsibility of the property owner and was not due to a problem in our collection system.

Sewer Call Out – 523 Windsor

Staff received a call on October the 13th (Thanksgiving Day) about a blockage at 523 Windsor Street. While responding to the call staff confirmed the problem not the responsibility of the village, but that of the property owner. It was also noted that the resident had been previously told that the sewer line leaving his house is in poor condition and should be replaced.

Because sewer lateral enters sidewall of manhole in street, staff were able to relieve blockage close to house with sewer rods and auger.



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**
Date: **November 12, 2025**
Re: **Public Works Report**

Tennis Court Recap/Winter Skating Rinks

Work on the recap of the tennis court is progressing. The fencing removed, all the milling and patching work was completed October 23rd. However, due to an unforeseen breakdown with the asphalt provider work has been delayed on the recap.

At the time of this report the recap work has not been completed. Public works staff are still hopeful for completion this year and are doing our best to keep the area cleaned of leaves and prepped for contractors.

Due to the delayed resurfacing of the tennis courts and the recent drop in temperatures, public works staff recommend that the ice rinks not be constructed on the newly resurfaced asphalt this year. Placing the typical weight of a frozen rink on the fresh asphalt has potential to compromise the surface integrity.

Staff explored alternative approaches for establishing the ice rink this year. However, options without proper fencing proved impractical, as uncontrolled access resulted in the repeated damage to the ice. Maintaining a fenced area is essential to protect the ice during the freezing process and ensure a usable, high-quality rink.

Arena Patching

Working with Valley Paving and Excavation, public works staff were able to prepare and dry several large holes in the arena parking lots. This work was completed October 24th.

Seasonal Decorations

The remainder of fall-based decorations have been removed for the season. The process of preparing for the winter seasonal decorations (testing/repairing lights) has begun.

New Kubota Plough

We have taken possession of the new plough for our Kubota mower. Recent rains have brought the water level at the duck pond up considerably, so we are optimistic for outdoor skating in the coming months.

Leaf and Brush Bins

Staff have again setup the staging, stairs and signage required for the community leaf and brush bins. The bins arrived on the 30th of October.

Electrical Upgrades

This month we had Nick Smith Electrical replace the heater in the girl's bathroom at the day camp, and as well install a series of new lights at the bandstand in centennial park to support rec and community programs.

Hanging Flower Baskets

We've decided to retire our old wire-frame baskets with liners and modernize with self-watering baskets. These new baskets offer several benefits: they reduce water waste, save considerable time for seasonal staff to focus on other tasks, and lower fuel and energy use by reducing tractor and water pump operation. They're also more resilient to challenging conditions, such as drought and high winds. This will also put us in a position to not require so much weekend work for seasonal staff.

We're currently working with local nurseries to determine flower supplier and explore attractive new planting combinations for these new baskets.

Road Maintenance and Pothole Repair

Responsibility for road maintenance within the village, including pothole repair, lies with the province. However, Public Works has experienced ongoing difficulty obtaining timely action or recourse on various problem areas, particularly along the main roads. Additional support or coordination from the province is needed to ensure that these critical roadway issues are addressed promptly to maintain safe and reliable travel through the community.

Ongoing Maintenance and Seasonal

As October is typically one of our busiest months for collection and removal of leaves around town, this was a constant task for public works and seasonal staff all month.

The last bit of painting we were able to accomplish before the season cooled included the bleachers at the day camp as well as the bandstand behind the arena.

Cleanup of flower beds is still ongoing as the growing season slowly fades.

Ongoing Tree Maintenance

The office received a request from 1684 Matthews Lane for tree trimming, as the trees inside the Matthews Lane playground had grown over the property line and were now touching the roof of the owner's house. Using our boom-lift and pole saws we were able to carefully cut these trees back about 30 feet from the house.

Ongoing Fleet Maintenance

Required maintenance items have been ordered and received from Saunders equipment, and the process of preparing the Trackless MTs has begun. We are hoping to complete hiring for the winter seasonal operator soon, allowing the successful candidate to be involved in the preseason work.

The Mt-6 has recently been taken to K and J truck center to have another break line replaced.

The John Deer 2025R tractor...



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **November 12, 2025**
Re: **Recreation Report**

Recreation

- The walk group on Wednesdays is continuing well.
- The Inaugural Hall of Fame Ceremony held on October 25th was a great success, with approximately 250 attendees. The Committee expressed sincere appreciation for the support provided by the Village of Kingston's Recreation Department, noting that their efforts contributed significantly to the smooth and well-received event.
- Board Game night on November 4th had lower attendance than expected with only 4 people.
- Recreation Coordinator attended the Wing Welcome on October 18th, a good consistent turn out. Lots of people interested in some of the upcoming events that were promoted, like the Board Game and Stories of Kingston. They were also pleased to see about the equipment loans.

Anti-Racism and Equity

- Sent an e-mail out to all interested in the new committee, to complete a doodle poll for best date/time for first info session. Staff from the Office of Equity and Anti-Racism will be in attendance to assist with this first info meeting.
- Meeting will be on **Wednesday, November 26th from 12:00-1:00pm** in the Village Boardroom.
- Preparing information/ PowerPoint for this meeting.
- There is an Anti-Hate Forum by ISANS (Immigrant Services Association of Nova Scotia) on November 27, in the afternoon that I plan to attend.

Fitness Classes

- All classes are going well. For one week, I had to find a new location, and the Kingston United Baptist Church kindly offered space in their basement. We provided a \$100 donation for the use of their space. This location is a great alternative when the firehall isn't available.
- Finalizing the last dates for the fitness class, mid- December. We will allow those in the class early registration for the next Winter/Spring Session starting in January for over 20 weeks, cost will be \$80.

Bingo with Kings County

- Social Bingo was held on October 8. We had 57 people in attendance. They seemed to enjoy the free event, prizes, coffee, tea and snacks were provided.
- Kings County staff will be able to attend the next one, November 12th. Wanda will be able to help again.

Skating

- Drop-In skating numbers have been low at the start with only 4 – 8 people in October, may look at waiting until November next year to start.
- First free skating in October went well on the school in-service day. Next one booked for November 21st. Free skates over the Holidays are all booked. Waiting to hear from the Lion's on what ones they will sponsor and have hot chocolate at.
- Officially hired two new casual Village staff that will help with the skates and at other Holiday events as well, possibly future Summer Day Camp staff too: Addison and Rachel.
- Will send the Commissioners dates for the skates over the Holidays, and if you would like to come help at 1 or 2 of them, please let me know.

Night of Lights

- We've updated the event name from **Winter Wonderland** to **Night of Lights**, which better reflects the newly improved event.
- Conducted door-to-door outreach on **Foster Street** with the Community Programmer regarding the partial road closure. Most residents expressed excitement and are looking forward to attending.
- Centennial Park: Food provided by the Lions Club, Chili and Hot Dogs, music (drum line, choir, schools, and still confirming a band/musician). Santa, candy cane lane down the trail.
- Arena: Skating, Balloons, popcorn, hot chocolate and cider.
- Commissioner help is expected at this event. Will send an e-mail with tasks before the event, and to confirm attendance.
- The Kingston Fire department will be assisting with crossing Westwood St. and will have firetruck with lights etc. too!
- Purchased some new items for both the Float Kingston will put in, and for the general event. A lot of the items can be re-used year after year.

Santa's Drive Through Kingston

- Event to be on Friday, December 12th. Same route as last year, including the seniors place on Pleasant St.
- Santa, Food bank and Fire Department are all confirmed, awaiting reply from RCMP.



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REPORT TO VILLAGE COMMISSION

From: **Amy Spurrell**
Date: **November 12, 2025**
Re: **Community Programmer Report**

After School Program

We have just received word that we have funding from the province to run an after school program at Kingston & District Elementary School. This was delayed due to provincial staffing shortages covering our area. I have sent an email to the school to try and coordinate something for February through to March Break.

Halloween Spooktacular (Tues, Oct. 28 5-8pm @ Centennial Park)

We were very pleased to have over 200 children attend this event. The Recreation Coordinator and another volunteer were sick but thanks to quick action from Commissioner Travis and volunteers we were able to move forward relatively smoothly. We had great partnership with West Kings, Pine Ridge, Lions, 7Arts and the vendors that attended. Feedback has been received and a list of things to change or keep the same is ready for next year. Overall, it felt like a great success!

Holiday Hampers "Making Spirits Bright"

We continue to meet bi-weekly. Applications are out now and due by November 14th. We are coordinating with 14 Wing to help move and store toys and food. We will have toy drives at the end of November into early December, including during the Village's Night of Lights event. We also have a roster of business that will be collecting toys for us, and we will have a box in the Village Office. If you know of any other places that want to collect toys or give donations, please let me know!

Night of Lights

I have reached out to our business contact list and posted on Facebook and our website the stationary parade application. Deadline is November 14th. Committee members of Making Spirits Bright will judge the floats.

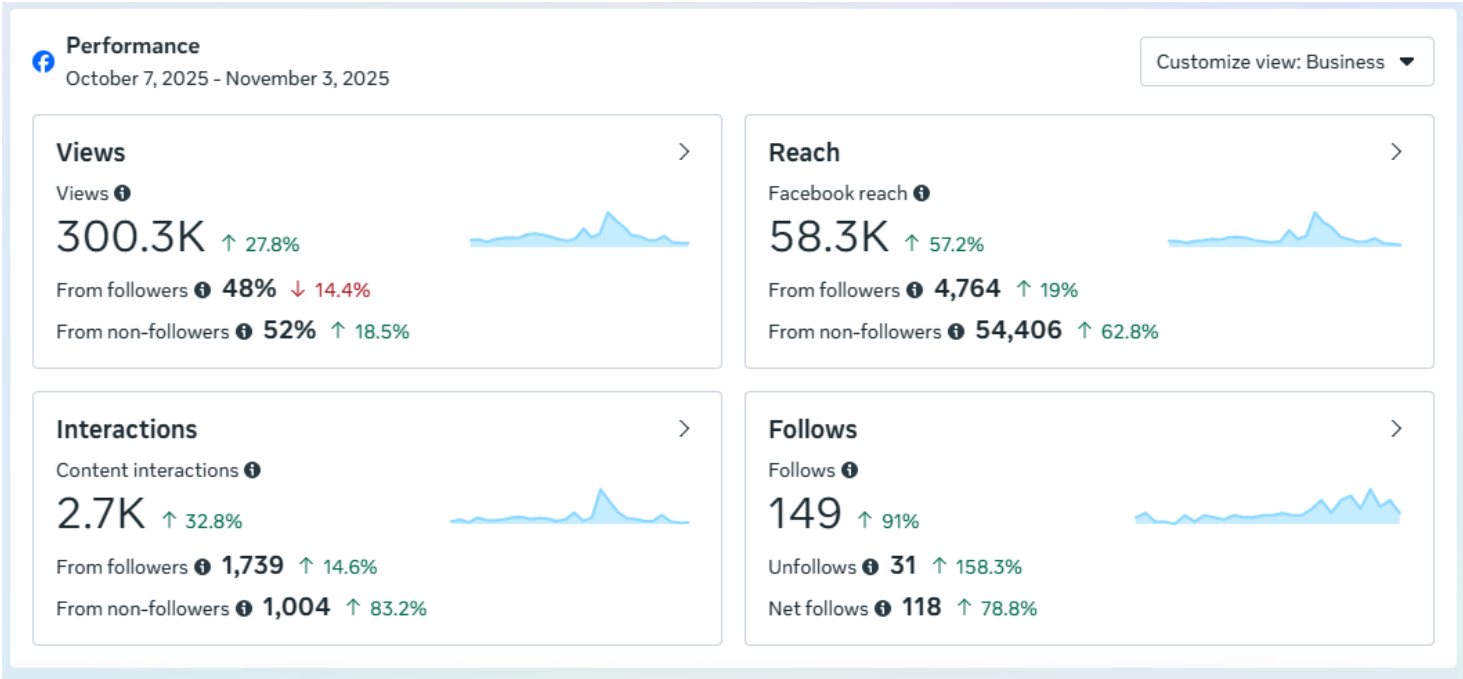
Outdoor Movie Nights

Unfortunately, we were rained out of our second movie night that was supposed to be on October 16th.

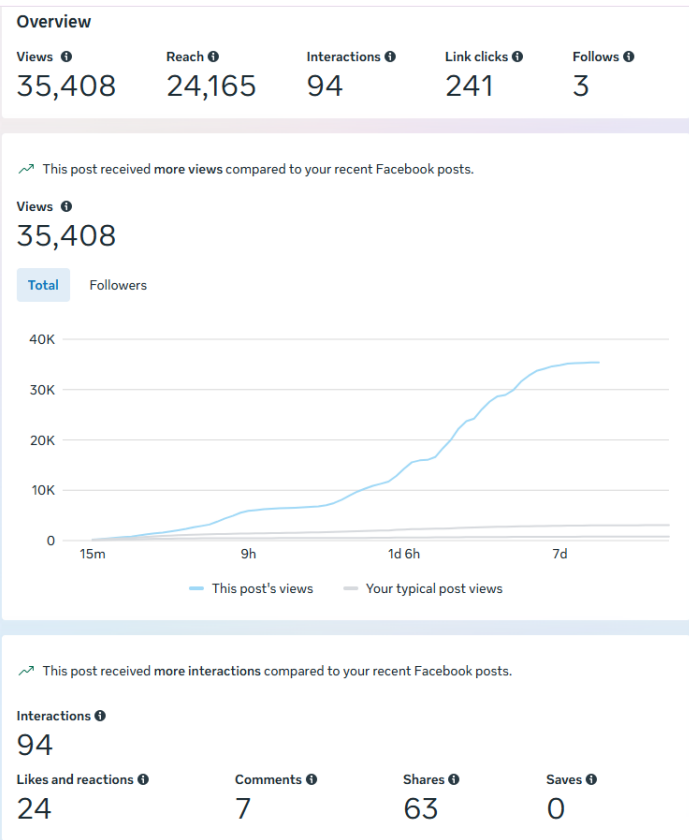
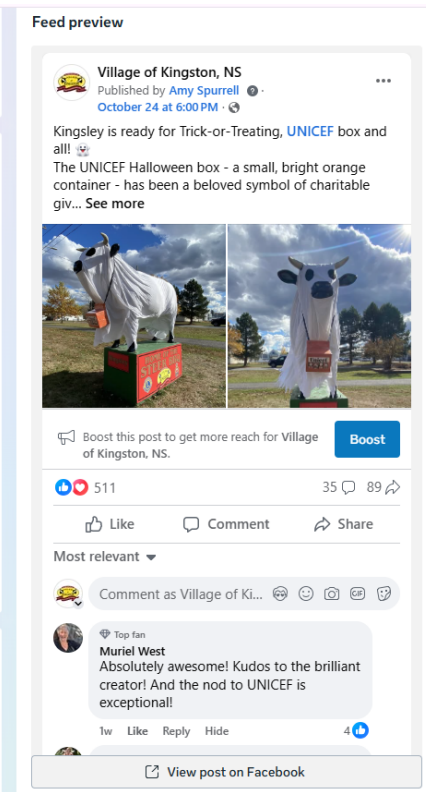
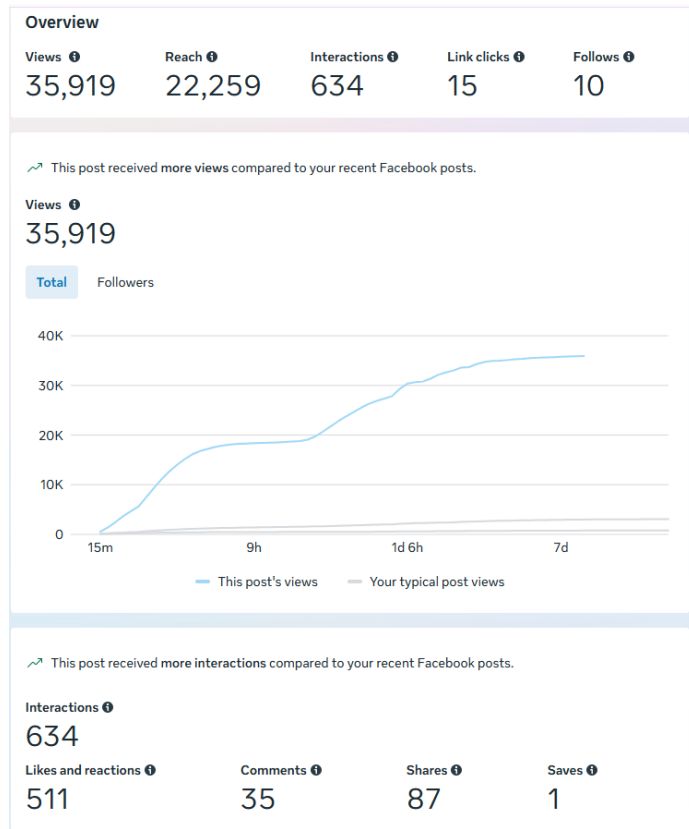
Stories of Kingston and Greenwood

This event is set to take place on Tuesday, November 18th at the Fire Hall. John Marshall has a presentation, then we will break for sweets and an opportunity to look at artifacts, and then Captain Arthur Gogan, General Manager of the Military Aviation Museum and Jennifer Ross will present. The Fire Auxiliary will prepare the coffee, tea and sweets. We will bring some of the old photos and scrapbooks we have for people to look through and we will sell copies of Echoes of the Valley.

Overall Facebook Performance for the Month



Best Performing Facebook Posts





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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **November 12, 2025**
Re: **Clerk Report**

NS-DPW

Staff have fielded 11+ phone calls, emails, social media posts from people with vehicle damage about the two massive potholes that showed themselves on October 28 (clerk reported the same day). On November 5th, the contractor arrived to grind and repave the turning lane from Bridge onto Main. They also repaired one of the two potholes (the one in front of Frasers). MLA Chris Palmer is fully updated on the situation.

Sidewalk Snow Removal Staff

Clerk has received 14 resumes so far. Staff will review and choose several for interviews. This position will be seasonal, but, depending on candidate's qualifications and skillset this may, or could, progress into a summer seasonal or a full-time Public Works position.

I.T. Update

Clerk has purchased and configured two new PC's (for PW and STP). Also, 6 new cameras are configured and ready for installation by electrician.

J-Class Road 2026 List

The County has submitted their priority list to the province for 2026. The County has included Lincoln Court, Polaris Court, and Varner Drive. Lincoln Court was a carry-over from last year when the Province reduced total funding for the 10 listed roads.

Property Taxes

Clerk has sent out arrears notices and is working on 14-day notices for tax sales. The 14-day notice informs property owners that the Village will be starting the process for tax sale. This is a drawn-out process which incurs legal costs, which are then added to the lien on the property. There are currently 145 properties in arrears which is about average. There are 3 properties that are tax sale eligible.

Christmas Dinner

December 8, 2025
Oaken Barrel – 6:00PM
Spouses/Partners are welcome

Capital Projects:

DNR Greenspace Purchase

DNR is working on list of encroachments - 04-16-2025

Garbage Bins and Picnic Tables

We received a county grant on top of our original existing village funding

Pickleball Courts

Paving and pickleball systems have been awarded. Acrylic surface will need to be tendered and awarded in the spring (2026) for this project to be complete.

Eastern Fence \$ 17,790.77 (fence repair and 4x pickleball net systems)
Valley Paving \$ 54,977.58 (crack/depression repairs and re-capping)

2025-26 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Office Generator	30,000	22,939	22,939	Z
Garbage Bins and Picnic Tables	11,000	8,000	14,454	Z
PW Fence Compound	10,000	6,890	7,117	Z
STP – Cantilever Gate	20,000	19,500	21,279	Z
Snow Plow for Truck	10,000	10,386	10,386	Z
Pickleball Courts	130,000	72,769		C,T
Ravenwood Dug-Outs	12,000	11,155	12,986	Z
Rec-Hut Planning	30,000			
#5 Lawn Mower Replacement	45,000	38,319	38,319	Z
Sidewalk – Main St (Westwood to Marshall)	80,000	88,241	93,196	Z
Asset Management (Surveying / GIS Design)	20,000	n/a		C
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000	n/a	5,864	

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		14,120	Z
2023	STP – E, V, M	303,500	388,769	300,604	C
2024	STP - UV Building Flood Mitigation	340,000	353,529	225,922	Z
2025	Pickleball Courts	130,000			T

T - Tendering Process

Z – Finished

C - Work started / Construction

Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
October 31, 2025

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	1,093,800	1,089,000	4,800	1,093,300	
Dog Registrations	-	-	-	500	
Rentals	3,600	3,600	-	7,200	
Interest on Investments and Taxes	5,800	5,600	200	10,000	
Miscellaneous Income	15,300	11,700	3,600	11,800	
Recreation Revenue	26,200	23,500	2,700	32,100	
Arena Revenue	-	1,300	(1,300)	1,300	
Administration Revenues	70,000	70,000	-	70,000	
Grants from Other Governments	78,900	51,100	27,800	73,300	Kings Vision Grant (Capital)
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,308,600	1,270,800	37,800	1,314,500	
Expenditures					
General Government					
Legislative	10,200	13,100	2,900	25,200	
Administration	87,600	105,200	17,600	204,500	
Professional Fees	9,600	10,000	400	11,500	
Insurance (General)	23,200	24,200	1,000	24,200	
Civic Building Expenses	6,700	8,700	2,000	14,800	
Crossing Guards	8,200	11,500	3,300	23,000	
Miscellaneous	6,300	7,800	1,500	10,600	
Taxation Charges	3,900	10,000	6,100	10,200	
Library	13,100	15,800	2,700	24,000	
Total General Government	168,800	206,300	37,500	348,000	
Public Works & Transportation					
Public Works	91,800	107,200	15,400	183,700	
Village Maintenance	27,100	27,400	300	46,500	
Sidewalks & Crosswalks	10,300	12,600	2,300	14,100	
Snow Removal	14,000	13,500	(500)	84,300	
Street Lighting	9,000	10,600	1,600	21,200	
Capital from Operating	-	-	-	-	
Total Public Works	152,200	171,300	19,100	349,800	
Community Development					
Visitor Information Centre	2,600	2,600	-	5,600	
Other Development	15,700	17,300	1,600	17,300	
Apple Blossom Festival	600	2,000	1,400	2,000	
New Years Eve Event	-	-	-	10,000	
Steer BBQ	20,200	20,700	500	20,700	
Total Community Development	39,100	42,600	3,500	55,600	
Parks					
Parks Repairs and Maintenance	19,800	42,300	22,500	61,900	
Arena Rental Charges	-	5,600	5,600	5,600	
Total Parks	19,800	47,900	28,100	67,500	
Recreation					
Recreation Administration	98,900	108,300	9,400	175,800	
Outdoor Rink(s)	300	-	(300)	4,500	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,000	4,600	1,600	4,600	
Youth Programs	800	400	(400)	1,000	
Adult Programs	600	1,100	500	10,300	
Seniors Programs	2,600	3,100	500	6,200	
Total Recreation	106,200	117,500	11,300	203,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	5,000	5,000	-	5,000	
General Capital Reserves	135,000	135,000	-	135,000	
Sidewalk Construction Reserve	140,000	140,000	-	140,000	
Building Reserve	10,000	10,000	-	10,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	290,000	290,000	-	290,000	
Total Expenditures	776,100	875,600	99,500	1,314,500	
Surplus/(Deficit)	532,500	395,200		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	606,300	606,400	(100)	606,400
Sewer - User Fees	15,200	15,200	-	15,200
Sewer - Connection Charges	3,000	5,100	(2,100)	5,100
Total Revenues	624,500	626,700	(2,200)	626,700
Expenditures				
Environmental Health				
Administration	110,000	119,100	9,100	217,200
Treatment	11,300	21,700	10,400	38,300
Treatment - Electricity	34,900	42,500	7,600	85,000
Treatment - Disposal	38,400	40,500	2,100	101,200
Collection System Costs	17,600	17,500	(100)	35,000
Total Environmental Health	212,200	241,300	29,100	476,700
Fiscal Expenses				
Sewer Reserve	150,000	150,000	-	150,000
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000
Total Expenditures	362,200	391,300	29,100	626,700
Surplus/(Deficit)	262,300	235,400		-