



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

October 8, 2025

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Green
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, October 8, 2025.



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REGULAR COMMISSION MEETING October 8, 2025

AGENDA

1. Review of Minutes of Meeting held September 10, 2025
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Programming
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Audit Committee
 - iv. Soldiers Memorial Hospital Foundation
 - v. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 10, 2025

COMMISSION:

Mike McCleave – Clerk/Treasurer
Wayne Fowler – Chair
Mike Bishop – Vice Chair
Neil Larder
Laurie Green
Regrets- Maggie Travis

Paula Ferguson – Admin Assistant
Steve Mosher – Incoming Public Works Supervisor

OPENING

Chair Fowler called the Regular Session meeting to order at 7:01pm

REVIEW OF MINUTES

No questions, concerns, errors or omissions

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF AUG 13, 2025. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Steve Mosher, incoming Public Works Supervisor, is working to update the manual, Commissioner Bishop has offered to help using software he has

CONSENT TO AGENDA ITEMS

Additions- J Class Roads, Deed Transfer Tax

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER GREEN THAT THE COMMISSION APPROVE THE AGENDA WITH ADDITIONS, MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report/PUBLIC WORKS – See Full Report

- Commission has requested more information including a plan to resolve the Pleasant St sewer, and supports a permanent fix
- John Deere tractor should be fixed by mid next week
- Project completion for the two projects at the Sewer Treatment Plant is expected within 30 days
- Cantilever gate will be installed next Tuesday

RECREATION – See Full Report

COMMUNITY PROGRAMMER REPORT– See Full Report

CHAIR UPDATE

- Minister Ritcey will be coming to the Village on Friday September 12; Commissioner's are invited, and it was discussed that having a list of priority projects ready will be helpful
- Commissioner Fowler applauded the work of Commissioners and Staff on the Senior Summer Social – A job well done!
- Commissioners are invited to the Hall of Fame induction on October 25th, Chair Fowler is asking for Recreation Coordinator and Community Programmer for their help leading up to and including the day of the event

COMMITTEE REPORTS:

2025 Steer BBQ

Wrap up meeting is scheduled for next Wednesday, more information to follow.

Joint Accessibility Advisory Committee (JAAC)

No updates

Audit Committee

No updates

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

No updates

Association of Nova Scotia Villages (ANSV)

The AGM is September 19th and 20th. New Minas, Westport and Canning are offering \$0 towards a dedicated ANSV employee, Chair Fowler asked Commission if that information changed their minds regarding the agreement to pay \$8000. It was agreed that the amount was already motioned and accepted but will need to be monitored and perhaps follow up to see if the position will go beyond 2-5yrs. With the amount of money contributed the position will be part-time. The Chair of ANSV is planning to step down and Commissioner Fowler is looking at the possibility of taking on that role.

CLERK REPORT – See Full Report

- Sewer Treatment Plant upgrades were 40K over budget, this was an expected outcome
- Tenders for Pickleball court are ready, there are 2 parts to the tender
 1. Fencing, installing pickleball system
 2. Paving

FINANCE REPORT – See Full Report

DISCUSSION

J Class Roads

Three roads were added to the list put out by the County for paving; it was suggested that Varner Road be moved up in urgency. This will be voted for at the October 7th meeting

Deed Transfer Tax

The County will be voting on the Deed Transfer Tax at the October 7th meeting. When asked if Commission supports the new tax, Commission wasn't comfortable answering for the residents without data and suggested that the Commissioners and residents should go to the public meeting to voice any concerns

Arena Update

Arena is up and running, there was a fan that needed replacing which pushed the opening back one week.

The Memorandum of Understanding (MOU) was that the Village would pay \$4600 to the arena to cover the cost of heating/cooling over the summer months, at the time that was made the power bills were approximately \$2000, those bills are now upwards of \$12,000 and so the MOU should be updated.

Arena Board may be interested in having the Village take over the arena, this is a preliminary discussion that would require more research to include staffing and charitable status.

ADJOURNMENT

Commissioner Larder motioned to adjourn at 8:35pm

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**

Date: **October 6th, 2025,**

Re: **Environmental Services Report**

Treatment Plant

Capital Projects Update

Headworks Building

Contractors from Mid Valley construction have completed the work enclosing, insulating and repairing the ceiling.

The new ventilation equipment has arrived at the sewer treatment facility, and currently we expect subcontractors from Nova Millwrights to begin work this week on cutting and framing the hole.

We are still waiting on contact from Corkum's electrical to finalize lighting details.

The remainder of work in the headworks building after the above includes installing intake louvres, installation of a gas meter, and reinstalling a heater.

UV Room and Pump/Blower Room Ventilation

The UV/blower room project is substantially complete, with only minor finishing work such as panel labeling and other small tasks to be completed.

Cantilever Gate for Treatment Plant

Public works staff was able to have electrical trench prepared for when electrician was on site, allowing for a fast installation of underground electrical. The contractors from Maritime fence were on site and completed the removal of the old gate and the installation of the new gate. However, due to a shortage of equipment the panel will not be installed until the week of October the 6th. Maritime Fence has been in contact with Nick Smith Electrical to ensure a coordinated install.

Ongoing Maintenance

Ongoing daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

As the lime scale on UV bulbs start to lessen into the fall, our issue shifts to leaf accumulation in the system, resulting in frequent jams and the need to clear leaves from the system.

Collection System

Sewer Call: United Baptist Church

Staff received a call from the United Baptist Church regarding poor drainage from their kitchen sink. A plumbers auger indicated a possible obstruction near the connection to the main sewer. Our crew installed a cleanout to provide access for a rigid auger, after which the line drained properly, the obstruction presumably being pushed into the main sewer. A subsequent camera inspection confirmed there are no obstructions present.

Day Camp Lateral

The lateral line connecting the day camp to our collection network is a long low-grade line and has experienced a blockage this year. A few months ago, staff had to excavate and auger the line downstream to clear the line. More recently we re-exposed the cleanout caps (near the tennis courts) and performed flushing and camera inspection. It was confirmed at this time that its was just a long low-grade lateral which is slow moving and prone to children flushing inappropriate items into the system.

To improve access and reduce recurring issues we are planning to install a new cleanout at the lateral close to the entrance of the day camp.

Pleasant Street Manhole

In the previous report, we noted the recurring maintenance required at the Pleasant Street manhole. This manhole has a history of backing up and poses a potential risk of affecting service in the surrounding neighbourhood. At present, our crew preforms routine flushing approximately every two weeks. This has proven effective in keeping the system operating without incident.

Following direction from the commission, we reviewed several possible long-term solutions to eliminate the issue. These included:

- 1.) Regrading the existing manhole.
- 2.) Regrading the easement line.
- 3.) Install a sump upstream to catch solid overflow.
- 4.) Grinder Pumps/Small Pumping Station/Inverted Siphon.
- 5.) Creating a bypass and a new manhole closer to Bridge Street.

However, due to grade challenges, the extent of the excavation required, and the high cost of regrading or road/easement reconstruction, none of the options identified are practical or cost-effective at this time.

Given these constraints, our assessment is that continued regular maintenance remains the most feasible approach. Recent efforts to remove accumulated wipes and other debris from this section of the system have already improved flow conditions. We will be decreasing our

maintenance visits to monthly, instead of bi-weekly for the time. We will continue to monitor the manhole closely and adjust the maintenance frequency as needed.

Brookside Drive Sewer Extension Request

In the spring we received a request to extend the municipal sewer along Brookside Drive. The proposed extension would be 78 meters in length with a manhole installed at the end of the run for maintenance access. Surveyors at DeWolfe and Morse have completed a layout of the proposed extension, and a drawing is available for reference.



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REPORT TO VILLAGE COMMISSION

From: **Stephen Mosher, Incoming Public Works Supervisor**
Date: **October 6th, 2025**
Re: **Public Works Report**

Duck Pond Embankment Restructure

Previously we reported a shoring of the banks of the duck pond with clear stone along bridge street and parking lot sides. As the low water persisted into September, we took the opportunity to finish the inside of the pond as well, improving overall aesthetic during low water and hopefully, erosion prevention.

The low water has allowed us to recover a significant amount of lost garbage and debris from the pond including several old bottles and bicycles.

New Plough

The new snow plough from Rick Balser has been received by the village and is ready for the upcoming season.

Tennis Court Recap

Village employees have begun preparation work to allow contractors to begin the recap process. Large sections of fence have been removed to allow contractors equipment access.

Staff met with Valley Paving and Excavation contractors on October 3rd to discuss site preparations for the recap and they were satisfied with the preparation we have completed. The recap is expected to begin around October 15th.

Fall Decorations

Staff have completed seasonal decorations for the fall at the five Welcome to Kingston signs as usual. Our summer flower barrels have also been converted into fall barrels to adorn the street side.

Ongoing Maintenance and Seasonal

Work has continued at Ravenwood to finish the seasons facelift. This has included additional painting of the exterior of the rec building, and the flag poles. Seasonal staff also completed a touch up coat of paint on remaining wood picnic tables.

The nets separating the Ravenwood ballfields have been removed and stored for another season.

The new Thelma Banks plaque has been installed in the original location.

With the hanging baskets now taken down for the season, staff have begun the process of cleaning and tidying ground beds as natural die off occurs.

This year we experienced several incidents of vandalism and theft throughout the village. These included the theft of plants and fall decorations, significant damage to the fence at the duck pond, and multiple (repetitive) cases of graffiti around town.

In past years, the annual flower order was typically finalized later in the season and picked up in the spring. However, with suppliers now placing their orders earlier due to ongoing trade issues and delays, we were asked to have our order submitted by September of this year. That process has now been completed, and annuals are ordered for the upcoming season.

Following the installations of the new sidewalk on West Main St, topsoil and grass were applied to establish the surrounding area. Due to extreme drought conditions, germination has been limited despite irrigation efforts, which became unsustainable given the volume required. A few residents have noted the prevalence of weeds in the area. Given ongoing drought conditions we have mowed the weeds back and will defer further seeding until spring when conditions will be more favourable.

Staff have been busy cleaning and removing pine needles and leaves from around the village.

Ongoing Tree Maintenance

Village office received a call about a down tree on Phillips Ave. The tree was removed and the street cleaned up.

Another call from the Matthews Lane area made a request for the trimming of trees and shrubs around the post boxes near the entrance to the park. This was determined to be the responsibility of NS-DPW and has been referred to them.

Ongoing Fleet Maintenance

The village dump trailer has received new electrical wiring to correct a light issue.

Our smaller watering trailer has had a few minor repairs and is ready and inspected for another season.

Employee Injury Friday 12th

During manhole inspections one employee sustained a back strain while assisting in opening a stuck manhole cover. The injury required time off work and a physio assessment, but recovery is progressing well. This resulted in one week of time off and one week of half days.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **October 8, 2025**
Re: **Recreation Report**

Recreation

- The walk group has been going well; highest number was 7 in attendance, nice to be back in the woods again.
- Hall of Fame Ceremony on October 25th. Assisting committee with the final details for this event, promoting on Facebook, finalizing the plaques, certificates, brochure etc.
- Kingston and District School are not going to charge Sportball this year. New adjusted dates are October 24 - December 19.
- Assisted at the Movie night on October 2nd, set-up during and tear-down clean up. Will be assisting with the next one as well, along with Halloween Spooktacular evening, running the witch hat game.
- Valley Recreation Meeting, at Falls Lake went well. Some take aways: *Booqable* website for possible use for ski-loans; Wolfville using for new E-bike loans, The SHIFT (Super happy interactive fun time) partnership where Kentville, Wolfville and New Minas and other groups, offer activities on a shared calendar that cater to individuals with neurodiversity. We can join and help promote activities in the Kingston area as well. Other updates from the new Valley Rec President: Kevin Waters, Accessibility and REMO presentations. Recreation Coordinator is now looking into possibly completing the Incident Command System training- Emergency response.
- Planning with Community Programmer a first ever Board Game night. It will be on Tuesday, November 4th from 7-9pm at the Firehall. We are hoping to target an audience around 20 – 40-year-olds to come socialize, play games, meet new people.
- Informed the pickleball groups of the upcoming work and court closure on Elm St. Made post of Facebook as well.

Anti-Racism and Equity

- The Together in Kingston Survey has a total of 101 responses to date.
- There are 9 people who have said yes to becoming part of new committee, and 15 maybes.
- Awaiting to hear back from staff from AMANS to have some help for first meeting.

Fitness Classes

- All the fitness classes started with good attendance. Sandye's class had 19 on the first night and has good attendance continuously.
- The two 50+ classes are now full.
- Purchased new fitness bands for the classes.

Bingo with Kings County

- The first Social Bingo, in partnership with Kings County, will be held on October 8th. I have Wanda coming to help. A few purchases made that will be good for the future bingos. Treats and snacks will occur each time. Expecting a turnout of 50-60 people.
- Second Bingo will be on November 12th; Kings County staff will be able to help at this one.

Skating

- Adult Skating has been re-named Drop-In skating and will be on Tuesdays from 12-1pm starting October 7th. Hoping to have a few more participants of any age come out to the skate, some home schoolers etc. Will make it free for those 5 and under, and \$5 for everyone else.
- Paula helped coordinate with the Admirals, to allow free skating time during the in-service days they had booked. Have two booked in, October 24th and November 21st.
- Have booked in Free skates over the Holidays. Hiring 2 new casual staff to help with the skates, and other special events.
- Hoping that over the course of the Holidays, that a few commissioners would be able to help with a few of the free skates. Main duties will be to be a greeter at the door, help with the skate loans.

Terry Fox Run

- Terry Fox Run went well, with around 50 people in attendance. More than in previous years. Overall, we raised \$2,150.00. Superstore had a great presence at the run.
- Some good feedback about the different location, being more visible in the Village. A bit more complicated though for the route/s, and for volunteers along the route.

Steer BBQ

- 2025 review meeting went well; all groups made a good profit.
- Discussions over areas of improvement.
- Letter given to the Kingston Firehall to officially ask for them to take the lead for the blocking of streets for the parade. The Legion will still handle the applications, and all other parade aspects.
- Overall, the Committee agreed that it was one of the best yet!
- Foam Party Friday night was a huge success, with the Lion's Kiddie train and added BBQ to the Foam party.
- A few new ideas emerged for the 65th next year. It is also the Lion's 65th as well.
- Recreation Coordinator will be chair for this committee next year.

Winter Wonderland

- Planning is going ahead for the new Winter Wonderland event on Friday, December 5th from 5- 8pm. Commissioners are expected to help at this event.
- Hoping to re-vamp the Float to include in the stationary parade at Centennial Park. A few unknowns about blocking off the street, will be talking to the fire department to see if they can assist.
- Santa confirmed, Lion's to do Chili and hotdogs again.

Santa's Drive Through Kingston

- Planning for this event to be on Friday, December 12th.
- Will coordinate with the Fire department, and Food Bank for this event.
- Plan to keep the route the same as last year.
- Awaiting response from Bob to see if he wants to be Santa again.



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REPORT TO VILLAGE COMMISSION

From: **Amy Spurrell**
Date: **October 10, 2025**
Re: **Community Programmer Report**

Anti-Racism and Equity Committee

I've reposted the survey weekly. I continue to prevent comments on the posts and thankfully the majority of survey responses have since been more respectful and on-topic.

Halloween Spooktacular (Tues, Oct. 28 5-8pm @ Centennial Park)

This event is ready to execute thanks to our Public Works Supervisor for having Nick Smith install new lights on the bandstand and to Commissioner Travis for finding vendors! The Lions will give out hot dogs and collect food donations for the After the Bell Program, as well as help on the trail. Decorating the trail will happen the day of, using mostly decorations hanging from the trees to prevent tripping hazards and hopefully keep them in good condition to be reused. Please feel free to share the poster and map from our Facebook page.

Holiday Hampers

We held our first meeting for the 2025 season on Tuesday, September 23rd. This group is in the process of registering as a non-profit organization with the name "Making Spirits Bright". Applications will be available in November – we plan to distribute roughly 115 hampers just before Christmas. 14 Wing is looking to be more involved this year and we will soon be delivering letters looking for donations and toy collection sites at community businesses. We will have public toy drives the end of November and at Kingston's Winter Wonderland event.

Outdoor Movie Nights

Our first movie night was held October 2nd and we showed Moana 2. We had about 50-70 people. We planned to start the movie at 6:30pm but it was still too light outside so we waited until 7pm. Addison Beardsley offered to be Kingsley and did a great job. She bought us some time while we waited to start the movie. Soul Expressions Dance ran the canteen.

On October 16th we'll show Lilo & Stitch, with a canteen run by Include Me. We will leave start time at 6:30pm as it will be darker earlier by next week.

Pine Ridge Middle School

I met Principal Peter Gebhardt and Vice-Principal Rachel Best on September 15th. We discussed ways that we can collaborate in the future. They are going to take part in our Halloween event. We talked about general ideas for the school year but nothing is confirmed yet.

Steer BBQ

See minutes from debrief meeting attached.

Summer Day Camp

We received 15 digital survey results from guardians. Overall feedback was positive with lots of praise for our summer staff. A couple things that came up for improvement suggestions were a better facility and online registration.

Survey results from staff showed that they enjoyed the year and have ideas for how to make things better next year.

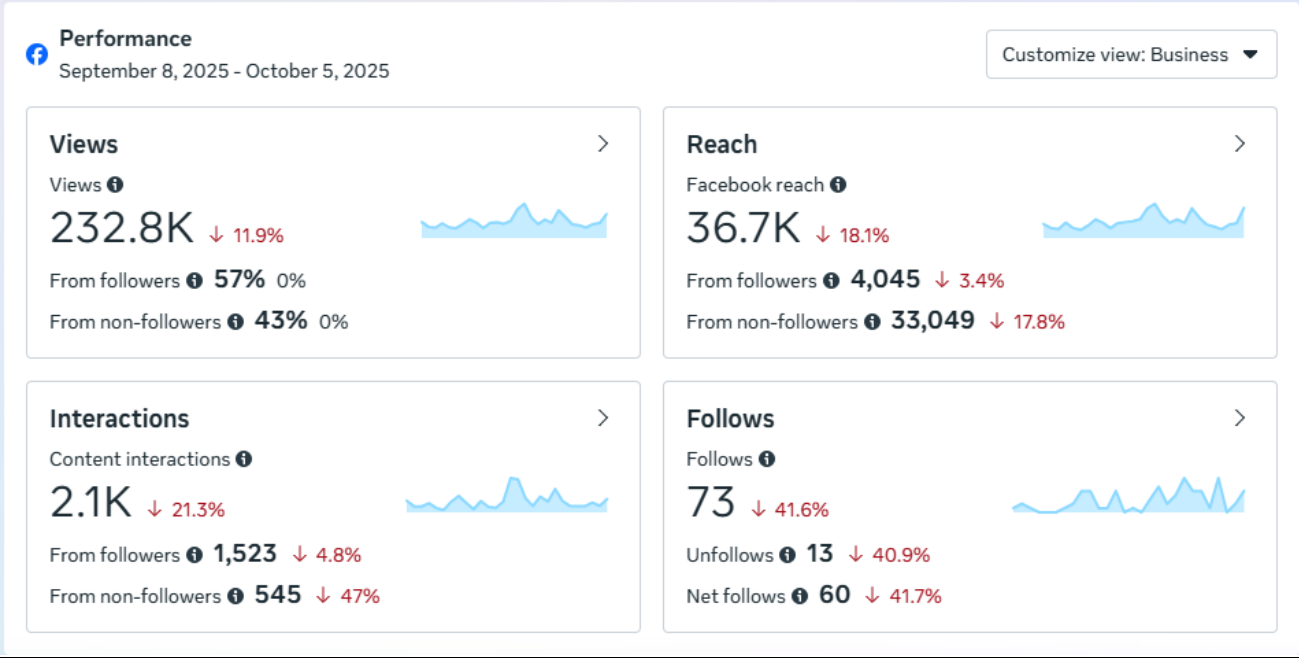
Upper Room Food Bank AGM

I sat in on this meeting Monday, Sept. 22nd. In addition to the 7 board members there were 6 guests in attendance. One of the guests was added as a new board member. 2024 saw 55 new families, compared to 100 new families in 2023, putting the total at 2242 families served which includes 2457 children. These numbers do not include single, occasional recipients or anonymous recipients. There is a need for more donations overall, especially in the summer months – they were down \$12,000 in donations in 2024. We discussed advertising that our office is a drop-off location for food donations. I will create Facebook posts to let people know. The food bank will also create lists of needed items that we can post online and in our office.

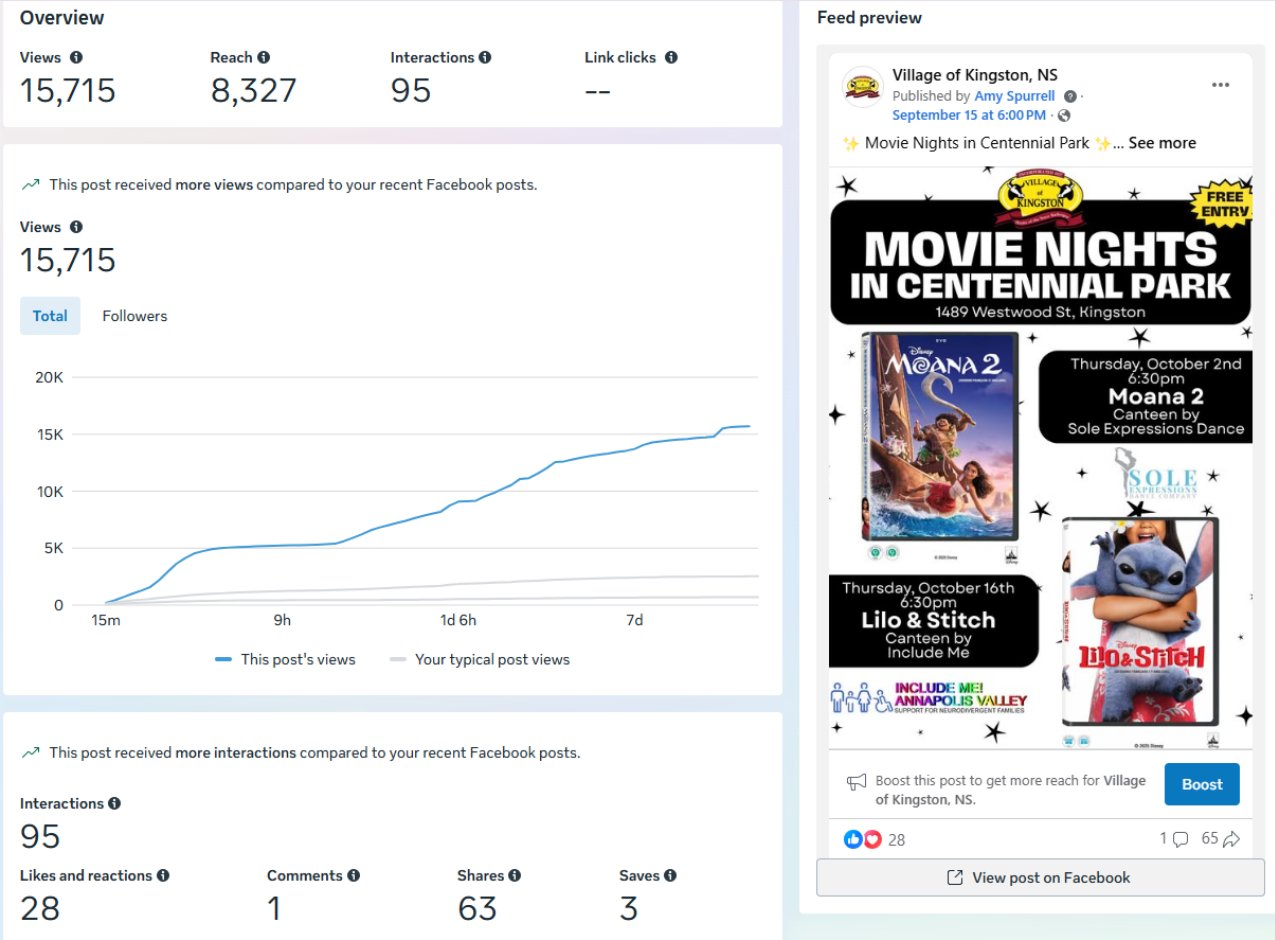
Valley Recreation

The Recreation Coordinator and I attended professional development with our Valley Rec cohort on September 10th. Liz attended day two on September 11th as well. I picked up new ideas on how to improve parts of day camp like training, hiring and adding a resume workshop for summer staff.

Overall Facebook Performance for the Month



Best Performing Facebook Post





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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **October 8, 2025**
Re: **Clerk Report**

ANSV Staff Funding

The Village of New Minas has invited Greenwood Chair Brian Banks, Kingston Chair Fowler, and myself to their next Commission meeting on October 14th to discuss the benefits for an ANSV staff person. Currently, New Minas is rejected the idea of their village helping fund an ANSV staff person.

Security Cameras

Clerk has purchased 4 more cameras. These will be installed at the PW Building, Village office, and Rec-Hut.

Windows 11 upgrades

Clerk has already purchased one new PC (Elizabeth) and will need to replace two more PC's (PW Building and Sewer Treatment Plant). Windows 10 will be considered obsolete by the end of the month due to lack of future security updates.

Sage 50CA

We have been having issues since July with our Sage 50CA accounting software. In a nutshell, sometimes Sage will crash during login. Sage tech support has logged into my PC and has seen the error, but they have no corrective measures that have worked so far. There is a new version coming out in November which, hopefully, will correct the problem. I have spent hours/days diagnosing and working with Sage to figure out the problem.

Vacation

Clerk will be taking October 13th to 17th off for vacation.

Annapolis Valley Regional Library

Clerk attended a zoom meeting with AVRL and other valley municipalities to discuss the funding concerns for this fiscal year and future. Please see separate handout that was presented at this meeting.

Capital Projects:

DNR Greenspace Purchase

DNR is working on list of encroachments - 04-16-2025

Garbage Bins and Picnic Tables

We received a county grant on top of our original existing village funding

Pickleball Courts

Paving and pickleball systems have been awarded. Acrylic surface will need to be tendered and awarded in the spring (2026) for this project to be complete.

Eastern Fence \$ 17,790.77 (fence repair and 4x pickleball net systems)
Valley Paving \$ 54,977.58 (crack/depression repairs and re-capping)

2025-26 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Office Generator	30,000	22,939	22,939	Z
Garbage Bins and Picnic Tables	11,000	8,000	14,454	Z
PW Fence Compound	10,000	6,890	7,117	Z
STP – Cantilever Gate	20,000	19,500		C
Snow Plow for Truck	10,000	10,386	10,386	Z
Pickleball Courts	130,000	72,769		C,T
Ravenwood Dug-Outs	12,000	11,155	12,986	Z
Rec-Hut Planning	30,000			
#5 Lawn Mower Replacement	45,000	38,319	38,319	Z
Sidewalk – Main St (Westwood to Marshall)	80,000	88,241	93,196	Z
Asset Management (Surveying / GIS Design)	20,000	n/a		C
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000	n/a		

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		14,120	Z
2023	STP – E, V, M	303,500	388,769	300,604	C
2024	STP - UV Building Flood Mitigation	340,000	353,529	225,922	Z
2025	Pickleball Courts	130,000			T

T - Tendering Process

Z – Finished

C - Work started / Construction

Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
September 30, 2025

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	1,093,800	1,089,000	4,800	1,093,300	
Dog Registrations	-	-	-	500	
Rentals	3,600	3,600	-	7,200	
Interest on Investments and Taxes	5,800	5,600	200	10,000	
Miscellaneous Income	15,300	11,700	3,600	11,800	
Recreation Revenue	26,200	23,500	2,700	32,100	
Arena Revenue	-	1,300	(1,300)	1,300	
Administration Revenues	70,000	70,000	-	70,000	
Grants from Other Governments	78,900	51,100	27,800	73,300	Kings Vision Grant (Capital)
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,308,600	1,270,800	37,800	1,314,500	
Expenditures					
General Government					
Legislative	10,200	13,100	2,900	25,200	
Administration	87,600	105,200	17,600	204,500	
Professional Fees	9,600	10,000	400	11,500	
Insurance (General)	23,200	24,200	1,000	24,200	
Civic Building Expenses	6,700	8,700	2,000	14,800	
Crossing Guards	8,200	11,500	3,300	23,000	
Miscellaneous	6,300	7,800	1,500	10,600	
Taxation Charges	3,900	10,000	6,100	10,200	
Library	13,100	15,800	2,700	24,000	
Total General Government	168,800	206,300	37,500	348,000	
Public Works & Transportation					
Public Works	91,800	107,200	15,400	183,700	
Village Maintenance	27,100	27,400	300	46,500	
Sidewalks & Crosswalks	10,300	12,600	2,300	14,100	
Snow Removal	14,000	13,500	(500)	84,300	
Street Lighting	9,000	10,600	1,600	21,200	
Capital from Operating	-	-	-	-	
Total Public Works	152,200	171,300	19,100	349,800	
Community Development					
Visitor Information Centre	2,600	2,600	-	5,600	
Other Development	15,700	17,300	1,600	17,300	
Apple Blossom Festival	600	2,000	1,400	2,000	
New Years Eve Event	-	-	-	10,000	
Steer BBQ	20,200	20,700	500	20,700	
Total Community Development	39,100	42,600	3,500	55,600	
Parks					
Parks Repairs and Maintenance	19,800	42,300	22,500	61,900	
Arena Rental Charges	-	5,600	5,600	5,600	
Total Parks	19,800	47,900	28,100	67,500	
Recreation					
Recreation Administration	98,900	108,300	9,400	175,800	
Outdoor Rink(s)	300	-	(300)	4,500	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,000	4,600	1,600	4,600	
Youth Programs	800	400	(400)	1,000	
Adult Programs	600	1,100	500	10,300	
Seniors Programs	2,600	3,100	500	6,200	
Total Recreation	106,200	117,500	11,300	203,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	5,000	5,000	-	5,000	
General Capital Reserves	135,000	135,000	-	135,000	
Sidewalk Construction Reserve	140,000	140,000	-	140,000	
Building Reserve	10,000	10,000	-	10,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	290,000	290,000	-	290,000	
Total Expenditures	776,100	875,600	99,500	1,314,500	
Surplus/(Deficit)	532,500	395,200		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	606,300	606,400	(100)	606,400
Sewer - User Fees	15,200	15,200	-	15,200
Sewer - Connection Charges	3,000	5,100	(2,100)	5,100
Total Revenues	624,500	626,700	(2,200)	626,700
Expenditures				
Environmental Health				
Administration	110,000	119,100	9,100	217,200
Treatment	11,300	21,700	10,400	38,300
Treatment - Electricity	34,900	42,500	7,600	85,000
Treatment - Disposal	38,400	40,500	2,100	101,200
Collection System Costs	17,600	17,500	(100)	35,000
Total Environmental Health	212,200	241,300	29,100	476,700
Fiscal Expenses				
Sewer Reserve	150,000	150,000	-	150,000
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000
Total Expenditures	362,200	391,300	29,100	626,700
Surplus/(Deficit)	262,300	235,400		-