



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

February 12, 2025

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, February 12, 2025.



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REGULAR COMMISSION MEETING February 12, 2025

AGENDA

1. Review of Minutes of Meeting held January 8, 2025
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. 2025-26 Capital Budget Overview
8. Correspondence
9. In-Camera Discussion (if required)
10. Adjournment



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KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF JANUARY 8, 2025

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Maggie Travis
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Paula Ferguson – Admin Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the December 11, 2024, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 11, 2024. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Mid Valley Construction is still working on scheduling the sewer treatment plant capital projects. Clerk sees no reason for the Village to be denied another extension and is expecting to have an answer soon.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. Report from Steve Mercer added to agenda

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY THAT THE COMMISSION APPROVE THE AGENDA, WITH ADDITION. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Clarification on why the alarm didn't trip when the back up happened on Kingswood Lane was requested. It was explained that there was a bad sensor, and the problem is being investigated.

PUBLIC WORKS – See Full Report

Commission agrees that staff should fit the garbage at Stronach Park with a new locked lid to help with the dumping of household garbage.

RECREATION – See Full Report

Commission asked for an update on hiring a Community Programmer, interviews are still going on and more information will be available later this week.

It was asked that a post reminding residents that the office is open late on Thursdays, by appointment, for borrowing equipment be added to our Facebook page bi-weekly.

Commissioners are looking for new ways to communicate all the wonderful events that happen in Kingston. Discussion topics included updating the website or a digital newsletter/calendar.

COMMITTEE REPORTS:

2024 Steer BBQ

Meeting to be held Wednesday January 15, 2025, at 4:30pm in the Village office conference room.

Joint Accessibility Advisory Committee (JAAC)

**ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER TRAVIS,
THAT THE VILLAGE COMMISSION RE-APPOINT QUENTIN HILL (VILLAGE OF
NEW MINAS) AND ROBERT SEALBY (VILLAGE OF GREENWOOD) AND APPOINT
DOUG MACLEAN (VILLAGE OF CORNWALLIS SQUARE) AS VILLAGE
COMMISSIONER REPRESENTATIVES ON THE JOINT ACCESSIBILITY ADVISORY
COMMITTEE FOR TERMS ENDING MAY 31, 2027.**

AND

**THAT THE VILLAGE COMMISSION ADOPT THE ACCESSIBILITY PLAN UPDATE
ENTITLED "OUR JOINT ACCESSIBILITY PLAN UPDATE 2025-2028"**

MOTION CARRIED

Kingston Area Advisory Committee (KAAC)
N/A

Audit Committee
N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee
N/A

Association of Nova Scotia Villages (ANSV)
Commissioner Fowler is preparing a presentation on the benefits of hiring a dedicated staff member for the meeting on January 16, 2025.

CLERK REPORT – See Full Report

FINANCE REPORT – See Full Report

It was noted that the Village is currently below budget for IT.

DISCUSSIONS:

There was a suggestion to encourage businesses to install security cameras to promote community safety.

Commissioner Avery asked for any questions/suggestions for the Steer BBQ Committee meeting, none were brought forward.

ADJOURNMENT

As there was no further business to discuss, Commissioner Avery moved to adjourn the meeting at 8:30pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **February 12, 2025**
Re: **Environmental Services Report**

Treatment Plant

Capital Projects Tentative Schedule

Received tentative/proposed schedule from MVC for capital projects at the treatment plant not starting until March and ending in April.

NS Environment Approval – UV Room Flood Mitigation Project

Dillon informed Village Clerk that provincial environment approval is needed, something staff collectively thought was taken care of by engineer firm.

Clarifier Freeze Over

Saturday Feb 1 at 5:18pm there was a brief power outage causing generator to start and then stop shortly after power resumed at the treatment plant. When normal power resumed the clarifier skimmer arm did not start up as per normal. This caused the surface of the clarifier to freeze over in the frigid temperatures. As a result, staff had to physically break ice and shovel all the ice of the surface so skimmer arm can move around freely.

The likely reason clarifier motor drive did not restart skimmer arm rotation was due to very short power outage causing transfer switch to turn on and off in too short of a time period. Clarifier skimmer always comes back on when generator turns on automatically once every 2 weeks for a 30 min test run.

Capital Budget Meeting

Staff had meeting with Village Clerk about possible capital projects at the treatment plant. Items discussed were Cantilever Auto gate for sewer treatment plant compound. Other things discussed were Aeration upgrade and barrier fence around Aeration Tank.

Annual Environment Report/STP

Annual Environment Report was completed for 2024 and sent to Environment & Climate Change district engineer Michael Haverstock for review.

Ongoing Maintenance

Ongoing daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.

Collection System

East Main St Sewer Depth Request

Received request from Morse & DeWolfe for depth of sewer line at 836 Main St across the street from the Aurora Inn. Staff physically took measurement of manhole depth in front of property and then went on As-built computer file to find that this 400-meter section of sewer main did not have Record Drawings. Staff discussed with Village Clerk and decided to have Morse & Dewolfe survey section and take invert measurements to create sewer line profile drawing.

It should be noted that 275 feet of this particular section of sewer main was replaced by staff before road was resurfaced in 2012. KN 3 force main also pumps into the start of this section which is located just east of 874 Main St. After the 275-feet of old concrete pipe was replaced the rest of the pipe infrastructure was asbestos. This line was videoed at the time and line was in good condition, other than some sediment build up and has never had a blockage.

Sewer profiles were completed along with Park Rd/Victoria Dr/Hillcrest Ave subdivision done earlier last fall. Paper copies along with PDF's were received and copied onto sewer drive file. This completes all sections of sewer lines installed before 1972 that never had actual drawings and helps future staff for training purposes.

Wastewater Collection Certificate

Public Works employee Steve Mosher received his level 1 Wastewater Collection Operator certificate for exam written in December. Steve now has level 1 Treatment and level 1 Collection to add to his resume. Steve will have to work till next fall before he can write his level 2 Treatment certificate and eventually his level 2 Collection.

Scada Call Out/ KN 2

Feb 5 received Scada message for pump leak alarm for pump 1. Staff were able to reset pump but likely will occur again as pump is 24 years old.

Parts for lift station pump stack have been received, and valve gaskets were ordered by plumbing contractor that will be doing that aspect of work when staff replace pumps with new ones received in the fall. Staff are hopeful to complete capital project within this fiscal year.

Ongoing Work

With the consistent snow fall accumulations, staff have been busy keeping lift stations clear of snow and plant compound.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **February 12, 2025**
Re: **Public Works Report**

MT6 Sidewalk Machine

As reported last month MT6 had to be taken to K&J for brake line repair and staff received back last week. Shortly after brake line repair the Control Peddle began to stick and new peddle had to be ordered along with new slide shoes for blower.

The MT6 is the older of the two Municipal tractors but has a lot more horsepower for storms like last week with wet heavy snow combined with NSPW winging boulevard snow into sidewalk. Staff were without the MT6 because of the control peddle issue and were able to use the MT7 but with reduced horsepower the clearing of sidewalks takes much longer.

Snow Removal in General

Since last report sidewalk snow removal has been steady with staff in on evenings, early mornings and weekends to clear sidewalks and spread salt. It should also be noted that staff arranged to have the downtown snow removal contractors haul some of the build up of snow away from the Pharmasave parking lot and dump in open space behind Village office. Price per truck load of snow hauled was in contract.

Letters were drafted up at the Village Office and staff put on windshields of cars parking curbside over night making it difficult for downtown snow removal contractors. Letters were to inform that parking along edge of roads in winter months is prohibited.

Staff were also busy clearing ice build up on several catch basins to allow melting snow water build up along road edges.

Ice Surfaces/Duck Pond/ODR's

Staff have been very busy clearing ice surfaces for public skating/hockey. Staff along with the help of recreation coordinator were able to hand clear the snow off duck pond and open pond for skating. After hand clearing ice and a few very cold nights, ice became thick enough to use tractor on ice to clear ongoing snow events. With heavy slushy snow recently, staff has had to close pond but will reopen if possible.

Walk Behind Sweeper Purchase

Staff purchased a walk behind 30-inch sweeper for grooming the outdoor rinks before flooding. Staff normally used a whipper snipper power broom that was very time consuming and somewhat awkward to do. Rink ice is so thin this year that John Deer tractor with 60-inch

broom could not be used for fear of breaking ice. Staff were able to use John Deer tractor and sweeper on duck pond with over 6-inches of ice to support weight of tractor.

Staff Budget Discussion/Capital Projects

Staff meeting on upcoming budget items for next fiscal year took place to discuss capital projects. Items discussed were the replacement of the 4 dugouts up at Ravenwood ball fields and resurfacing of the Tennis/Basketball courts on Elm St.

Public Works staff contacted 3 paving contractors for budget cost only, for resurfacing of the Elm St courts with 2-inches compacted over whole surface. Quotes were needed for grant application that the Recreation Coordinator is working on. A more detailed scope of work to put job out to tender will be prepared when and if project moves ahead.

As far as dugout replacement, Public Works staff received verbal quote from Wayne Keddy last fall for demolition and new block walls installed at 2500.00 per dugout. Staff would be responsible to remove dugout roof's and dispose of the old block from demolition. Staff will get more quotes if project is approved.

Equipment storage compound was also discussed for over at new Public Works shop and staff will get pricing on 30X 55ft compound with 7ft high fence and a ten foot wide gate.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **February 12, 2025**
Re: **Recreation Report**

Recreation

- Amy Spurrell has been hired as the new Community Programmer, she started on Monday, January 27th. Training is going great, she will be focusing on the grants for Steer BBQ, the Day Camps and the After School Program to start.
- The **Hall of Fame** Committee is progressing. The nomination form has been made. We will help promote and advertise the form on our website and social media. The Inaugural event will be held in October. See attached the request for funding through the Village Festival and Community Events Funding.
- The Equipment Loan Program, with the extra hours on Thursday, has been promoted. There have been a lot of requests for skis where we have had to turn a few people away, as all the skis were already loaned out.
- The Ski Try-it session on Saturday, February 1st had a total of 16 in attendance, with a few that had cancelled. People came from Centreville and Lawrencetown for this event. Ike "the Ski Guy" did a great job again this year, and Jim Spurrell also helped.
- Outdoor rinks at tennis courts and the duck pond have been open a few times, with good use of the ice when open. One volunteer and user has offered to help with shoveling when needed.
- Snowshoe hike is scheduled for Saturday, February 15th at the Greenwood Golf Course, starting at 1pm. HIKE NS will be providing a trail prize again this year.

Grants

- I have submitted the Recreation Facility Development Grant through Communities, Culture, Tourism and Heritage (CCTH) for re-surfacing the courts on Elm St. This includes the current tennis courts to be turned into four pickleball courts, with permanent nets, the basketball court, including shuffleboard lines on the side. I have received a quote for the grant from Playtech for the final coat surfacing with Plexi pave, and line painting for all courts. I received a few quotes for permanent pickleball nets and poles. Requested and received a letter of support from MLA Chris Palmer to include in the application, along with the formal request from the pickleball groups with the signatures. The public works department received three quotes for resurfacing the courts, one corner section certainly will have to be dug up. I have proposed/ requested some funding from the Lions to help with this project. I will be going to do a more formal presentation and pitch to the Lions to make an official request for \$15 000- \$20 000 to go towards the project. I will offer having the Lion's logo on the fence of the courts. I have informed the two leads for the pickleball groups of our intent to do it this year, depending on grant money. They will see what they can do to help fundraise some extra money.
- I had further discussions with the Clerk regarding the Planning Assistance Grant. We have options and want the opinion from the Commission to finalize the process and to

establish clear goals for what can realistically be achieved at the Steer BBQ grounds. During our planning, we explored the possibility of incorporating a soccer field into the space. However, we determined that it would be extremely tight and would significantly limit any potential additions to the Rec Hut/ playground area. Given this, we would need to choose between prioritizing improvements to the Rec Hut and accessible playground or adding a soccer field. I would recommend keeping the baseball field in its current location and focusing on enhancing the Rec Hut and playground. Additionally, we need to assess the costs associated with either expanding the existing Rec Hut or constructing a new facility. During the meeting with the Lions about the courts, this idea came in as phase 2 and 3 for the re-design, improvement of the whole Steer BBQ Grounds. They seemed very eager to assist in helping fundraise for the Rec Hut/ Accessible playground.

Fitness Classes/ Programs

- Functional Fitness class is up and running with a total of 9 participants.
- Sandye's class started on January 15th. She is going to go just once a week now, on Wednesday evenings.
- 50+ class is going well, we got 1 more off the waitlist, 4 remaining.
- After School Program at Kingston and District School will start on February 25th for 6 weeks (excluding March Break).

Skating

- Adult Skating is going well, the first day back we had 25 skaters, and between 10 – 20 since.
- Due to school closures, a few fitness classes and one adult skating session were cancelled. In keeping with our policy that if school is cancelled, programs are cancelled.

March Break Day Camp

- Registration opened on January 16th, cost will be \$125 for the week, from 8:30am-3:30pm Monday to Friday. Booked in Bob for balloon animals, skating on Friday and Amy is now looking after the rest.

Outdoor Concerts

- Have decided to continue the outdoor concert series on Wednesday evenings over the summer. We will have a total of 7-8 evenings.
- Will be booking musicians soon.

Steer BBQ

- The first Steer BBQ meeting was held in January. We are looking forward to another great year, and to changing a few things up this year. We are really looking at expanding and making the Friday night a bigger success, with some cheap food options, possible hamburgers and hot dogs. A new food truck "Smooshies" will be open and in attendance.
- Golf Tournament and Disc golf tournament will be held on Friday.
- Trying to get the rock-climbing wall and offered to switch maybe annually between the wall and the Mechanical bull.
- Met with 4H to talk possible options having them come to Steer BBQ. They will do at least a lumber sports event of some sort during the Steer BBQ, and maybe more! Details to be determined.

- No representative from the Legion was present, so I reached out to the Legion Manager to get in touch with representatives from the Legion.
- Have a meeting scheduled with Autos for Autism to discuss the possibility of having their car show the same weekend as well.



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REPORT TO VILLAGE COMMISSION

From: **Amy Spurrell**
Date: **February 12th, 2025**
Re: **Community Programmer Report**

I started Monday, January 27th and have been learning lots! Thanks to Liz, Paula and Mike for welcoming me to the team. I've seen a lot of familiar faces come through the door since I started, which has been wonderful. I was born and raised in the Kingston area, so I felt a strong pull to this community position and am excited for the opportunity to give back to the Village and its residents.

After School Program

Liz has this all ready to start on February 24th. It will be every Monday, Tuesday and Thursday for 6 weeks.

March Break Camp

Thanks to Liz for having things very well prepared for me to step into. As of today, we have 13 campers registered and two counselors hired. Special activities are in the works for the week, including a presentation by the Clean Annapolis River Project (CARP) and a trip to the library. The Guardian Guide will be emailed to all guardians the week before camp.

Steer BBQ

I'm working on grant applications for this year, with the first one due February 28th. The first one is through the province, and additional ones will be applied for, including one from the municipality. I sat in on the meeting with 4H that Liz mentioned in her report, which also gave me the opportunity to chat with Brad Beardsley and Robert McMaster about the event. I've also put in requests to community groups about their potential involvement and contacted EFR and Valley Waste for rental receptacles.

Grade 8 Orientation Night at West Kings

Liz and I attended this event on the evening of February 5th. We were invited by Schools Plus and given the opportunity to showcase what the Village has to offer for recreation and community activities. We had someone from that evening come to the office the next day to borrow 5 pairs of skis.

Easter

Liz and I briefly talked about Easter planning and doing a scavenger hunt. More details to come.

Facebook

I've prioritized sharing community information, ensuring to spend time each day to share local relevant posts. In the last four weeks, interactions (likes, comments, shares, etc.) have increased by 18% to 1612 and reach (accounts that saw our page or content) has increased by 14% to 25,950. This is in comparison to Dec. 13 to Jan. 9 which is impressive given the amount of holiday content that would've been shared at the time.

LED Sign

I've started creating the slides for the screen in Canva, which has allowed us more customization. We purchased a Canva Pro subscription to allow for more templates, graphics, and customization.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **February 12, 2025**
Re: **Clerk Report**

Village Election and AGM

Commissioner Lauren Avery's term is ending in May 2025. The clerk proposes these dates for the 2025 election and AGM.

Nomination Period	Thursday, May 1, 2025 – Wednesday, May 14, 2025
Nomination Day	Wednesday, May 14, 2025
Advance Poll	Tuesday, May 27, 2025
Annual General Meeting	Thursday, May 29, 2025
Election Day	Saturday, May 31, 2025

2024-25 Operating and Capital Budget Schedule

February 12	General discussion on capital budget, including CCBF (gas tax).
February 19 (S)	Capital budget discussions and prioritizing
March 19	Operating budget discussion / Capital Budget finalizing
April 9	Publicize proposed Operating Budget / Approve Capital Budget
April 23 (S)	Budget Deliberations Special Meeting (if required)
May 14	Final approval of 2024-25 Capital and Operating Budgets.

(S) – denotes special meeting (non-village commission meeting)

Festival and Community Events and Funding

We have received a request for funding for the new Kingston/Greenwood Hall of Fame. They have requested \$1,000 for their event in October 2025. Allocations from this fund are currently at \$750 of \$2,500 for this fiscal year.

Property Tax Arrears

Clerk has made contact with property owner who is over \$33k in arrears. They stated that they would pay it off in the next couple months.

Oakhurst Greenspace Meeting

Village meeting with Oakhurst residents will take place on February 18, 2025 at 7:00pm at the Kingston Fire Hall.

Code of Conduct Training

The NSFM has advised that the mandatory online training module for Commissioners will be available in the coming weeks. You will receive an email with a link to a registration form required by NSCC, their partner in delivering this online module. Once registered, participants will receive login details from NSCC to access the module.

Capital Projects:

Bridge Street Crosswalk (near Windsor St.)

NS-DPW will initiate project starting in Spring, 2025.

STP – UV Room Flooding

Shop drawings are being submitted.

STP - E, V, M Project(s)

Shop drawings are being submitted.

DNR Greenspace Purchase

DNR representative has submitted a list of encroachments that the Village must verify.

2024-25 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Building Mural	12,500	10,882	11,143	Z
Christmas Decorations	10,000	11,800	11,315	Z
Highway 101 signage (2x)	30,000	31,807	2,500	Y
Paving – 3 locations	110,000	95,057	100,479	Z
Sea Container Storage	10,000	9,506	9,506	Z
Grit chamber concrete repair	10,000	9,125	8,708	Z
Digital daily/weekly flow meter (STP)	8,000		11,870	Z
KN#2 Lift Station Panel & Pump Replacement	70,000	64,991	75,274	Z
Large Tractor Replacement	65,000	66,092	66,092	Z
Ravenwood ball field repairs	10,000		13,727	Z
STP - UV Building Flood Mitigation	340,000	353,529		C
Asset Management (Surveying / GIS Design)	20,000		14,531	C
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000		3,200	

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		2,932	C
2023	KN#3 Lift Station Renewal	300,000	276,775	262,143	Z
2023	STP – E, V, M	303,500	54,000	58,202	C

T - Tendering Process

Z – Finished

C - Work started / Construction

Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
January 31, 2025

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	1,016,400	1,020,300	(3,900)	1,020,300	re-assessments
Dog Registrations	600	500	100	500	
Rentals	6,000	6,000	-	7,200	
Interest on Investments and Taxes	30,100	8,800	21,300	10,000	higher interest rates
Miscellaneous Income	14,300	11,700	2,600	11,700	Steer BBQ Revenues
Recreation Revenue	29,700	26,500	3,200	29,500	
Arena Revenue	1,300	1,100	200	1,100	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	33,400	68,200	(34,800)	73,300	timing
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,231,800	1,243,100	(11,300)	1,253,600	
Expenditures					
General Government					
Legislative	18,400	19,200	800	22,800	
Administration	162,000	179,600	17,600	210,800	Training and I.T.
Professional Fees	9,200	11,200	2,000	11,800	
Insurance (General)	22,200	23,000	800	23,000	
Civic Building Expenses	9,900	11,600	1,700	14,600	
Crossing Guards	17,800	17,700	(100)	22,100	
Miscellaneous	6,200	10,200	4,000	10,600	
Taxation Charges	8,400	10,000	1,600	10,000	
Library	18,900	20,500	1,600	21,300	
Total General Government	273,000	303,000	30,000	347,000	
Public Works & Transportation					
Public Works	148,300	156,700	8,400	177,300	
Village Maintenance	33,000	36,800	3,800	40,000	
Sidewalks & Crosswalks	11,100	13,300	2,200	13,300	
Snow Removal	48,900	46,600	(2,300)	81,700	
Street Lighting	15,500	16,800	1,300	20,100	
Capital from Operating	-	-	-	-	
Total Public Works	256,800	270,200	13,400	332,400	
Community Development					
Visitor Information Centre	3,200	4,100	900	5,900	insurance has been allocated
Other Development	17,200	18,000	800	18,000	
Apple Blossom Festival	800	2,000	1,200	2,000	
New Years Eve Event	10,000	10,000	-	10,000	
Steer BBQ	25,000	22,000	(3,000)	22,000	
Total Community Development	56,200	56,100	(100)	57,900	
Parks					
Parks Repairs and Maintenance	49,600	55,300	5,700	61,200	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	55,200	60,900	5,700	66,800	
Recreation					
Recreation Administration	128,100	147,400	19,300	172,600	\$5k Grnwd, salaries, misc
Outdoor Rink(s)	1,700	4,000	2,300	4,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,400	4,600	1,200	4,600	
Youth Programs	-	1,600	1,600	2,000	
Adult Programs	6,800	7,500	700	10,300	extra spring programs
Seniors Programs	3,700	4,900	1,200	5,900	
Total Recreation	143,700	170,000	26,300	200,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	123,000	123,000	-	123,000	
Sidewalk Construction Reserve	120,000	120,000	-	120,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	fixed report
Total Expenditures	1,034,900	1,110,200	75,300	1,254,700	
Surplus/(Deficit)	196,900	132,900	(1,100)	(1,100)	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	578,700	578,700	-	578,700
Sewer - User Fees	15,300	11,500	3,800	14,800
Sewer - Connection Charges	5,100	4,300	800	4,300
Total Revenues	599,100	594,500	4,600	597,800
Expenditures				
Environmental Health				
Administration	164,300	173,700	9,400	204,200
Treatment	28,800	30,800	2,000	36,600
Treatment - Electricity	66,100	66,700	600	80,000
Treatment - Disposal	67,500	72,000	4,500	90,000
Collection System Costs	27,400	30,800	3,400	37,000
Total Environmental Health	354,100	374,000	19,900	447,800
Fiscal Expenses				
Sewer Reserve	150,000	150,000	-	150,000
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000
Total Expenditures	504,100	524,000	19,900	597,800
Surplus/(Deficit)	95,000	70,500	-	-