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KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF AUGUST 8, 2024

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Maggie Travis
Neil Larder
Lauren Avery - Absent

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the July 17, 2024, Regular Session meeting minutes.

Commission agreed that trees next to mural on trail were to be trimmed, rather than removed as stated incorrectly in July minutes.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JULY 17, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Commissioner Travis will not be able to attend the Change of Command ceremony at 14 Greenwood.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. No additions.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS THAT THE COMMISSION APPROVE THE AGENDA, AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

Bridge St Crosswalk

This project will be an invited tender.

RECREATION – See Full Report

Seniors Social

Commission agreed that adding Greenwood residents to the event did not increase the numbers too much. Therefore, the trial of having the seniors pre-register for the event will not be necessary going forward.

COMMUNITY DEVELOPMENT – See Full Report

Haunted Trail

Commissioner Travis offered to help with the haunted trail for Halloween.

Community Development Job Description

Commission would like to see the job description when it is completed.

COMMITTEE REPORTS:

Steer BBQ

Commission will discuss after September's wrap up meeting.

Joint Accessibility Advisory Committee (JAAC)

The next meeting is in September.

Kingston Area Advisory Committee (KAAC)

N/A

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

N/A

Association of Nova Scotia Villages (ANSV)

Commissioners Bishop and Larder will attend the conference in September. Chair Fowler will attend the annual general meeting (AGM) only. Commissioner Bishop will do up a report of the meeting. Chair will provide highlights of village projects over the past year at the AGM.

CLERK REPORT – See Full Report

Printer Lease

The Kyocera printer from Workplace Essentials is old and not functioning properly, even with new parts. Clerk is waiting for competitive pricing from Workplace Essentials after receiving a much lower quote from Xerox. Clerk will email details to commissioners to help make an informed decision.

Asset Management Plan

Staff will attend a presentation by Aim Network late August. Aim Network will provide a presentation to the Commission on a later date.

Irving Parking Lot

Commission agreed to have the Irving parking lot sealed to help it bond better.

Crossing Guards

The crossing guard at Maple St has asked to switch to the Sparky St crosswalk at the start of the 2024/25 school year.

Feed NS Container

Commission agreed it is a liability issue.

Stage

Staff received a quote and plan for a permanent stage on the Steer BBQ grounds. Permanent power options will be discussed during capital budget time.

Capital Projects – See full report.

Bridge St Crosswalk

It has been difficult to get quotes from cement contractors during their busy season and causing delays.

CORRESPONDENCE:

Incentivizing Housing – Nova Scotia

The province has issued incentives for private and community housing developers to supply more affordable housing. The province also has programs and funding available to help with affordable housing preservation. There are federal and provincial tax rebates for new housing.

County of Kings

County staff are now storing their information in the cloud after their cyber attack. This may cause a hurdle in getting updates from them for property tax address and owner changes. Staff will work on ways to update the changes throughout the year including getting the information from lawyers when they call for taxes during a house sale.

ADJOURNMENT

As there was no further business to discuss, Commissioner Travis moved to adjourn the meeting at 8:10pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER