



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

December 11, 2024

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Wednesday, December 11, 2024.



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REGULAR COMMISSION MEETING December 11, 2024

AGENDA

1. Review of Minutes of Meeting held November 14, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF NOVEMBER 14, 2024

COMMISSION:

Wayne Fowler - Chair
Mike Bishop - Vice Chair
Maggie Travis
Neil Larder
Lauren Avery

Mike McCleave - Clerk/Treasurer
Janice Knickle - Absent

PRESENTER:

Julia Merritt, CEO, Annapolis Valley Regional Library (AVRL)

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

AVRL PRESENTATION – JULIA MERRITT

- AVRL serves 110,000 people with 11 branches, and one administrative office in Kings, Annapolis and West Hants counties.
- Bookmobile was cut in 2021; they now have a borrow-by-mail service.
- "Same Page" began in 2022 which allows all materials in the 8 rural regions to be transferred back and forth to all libraries under the same computer system.
- Circulation has risen and AVRL is the busiest of the 8 rural regions. (HRM is separate).
- They have 24,000 active members and have seen increases in program attendance, walk-in traffic, circulation and computer usage.
- Highlighted funding formula – the province contributes \$1.9 million annually and the other 9 municipalities and library board contribute for a total amount of \$2.7 million.
- AVRL Kingston library costs are close to \$200,000 a year, which does not include what the Village covers.
- Staff wages are low, there is a high turnover, and libraries across the province are struggling with recruitment and retention. Library staff unionized in 2022.
- Need a new funding formula keeping up with inflation.
- Libraries built a case for support and the report has been submitted to Dept. of Communities, Culture, Tourism and Heritage and are waiting for a response.
- AVRL has achieved greater efficiencies, got rid of supper-hour closures, had to gap a lot of positions to pay for wage increases and say no to more programming because of staffing issues.

REVIEW OF MINUTES

Chair asked for a review of the October 10, 2024, Regular Session meeting minutes.

Correction: Under "County/Village Meeting"

Should read "Chair Fowler and Commissioners Bishop and Larder" ...

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF OCTOBER 10, 2024, WITH CORRECTION. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

No update on the hemlock trees.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. Possible meeting date change and the Christmas wreath decoration contest were added to the agenda.

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER LARDER THAT THE COMMISSION APPROVE THE AGENDA, WITH ADDITIONS, AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Chain-link Compound

Chain-link compound will be for public works items, so they don't have to be stored at the sewer treatment plant.

PUBLIC WORKS – See Full Report

Village Sign Flower Beds

Commission thanked public works for adding fall decorations to the Village signs with hay bales, pumpkins and cornstalks.

Seasonal Employee

If seasonal employee/groundskeeper Curtis Alride retires this winter, Commission would like to show their appreciation for his work and give him something for his years of service.

RECREATION – See Full Report

Splash Pad

Recreation report shows that, for a basic 10' round pad, it would be \$140,000 at 102 litres per minute, using straight water, which would only be 3¾ hours of operation per day. It would have to be dumped somewhere with environmental approval. Recycled water would need to be chlorinated and dechlorinated, which greatly increases the cost.

And without central water, it becomes challenging. Commission agreed it does not seem feasible at this time to build, operate, and maintain a splash pad.

Tennis/Pickleball Court Expansion/Resurfacing

The Village office received a letter of request with many signatures to have the tennis courts resurfaced for pickleball. The tennis courts are old and do need resurfacing at some point. Tennis is not as popular anymore but pickleball has gained popularity. One option is to turn the existing two tennis courts into three pickleball courts and build one tennis court somewhere else.

The Village Commission would like to support this project but would like to see funding support from other entities such as the county, the province, and the service clubs. This project would also be part of a bigger vision the Commission has that will involve getting a professional recreation development study/plan for that entire area, including the Steer BBQ grounds. This will be discussed further at budget time.

COMMUNITY DEVELOPMENT – See Full Report

Haunted trail needs improving going forward.

Clerk will ask Recreation staff about continuing with the Christmas wreath decorating contest. Commissioner Avery will create a flyer to distribute. Businesses will let Village Office know when they're ready and submit a picture of the wreath entry. Commission agreed to have a plaque with the name of the winner added to it each year.

COMMITTEE REPORTS:

2024 Steer BBQ

Update in January.

Joint Accessibility Advisory Committee (JAAC)

N/A

Kingston Area Advisory Committee (KAAC)

N/A

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

N/A

Association of Nova Scotia Villages (ANSV)

There will be a meeting to talk about having a paid staff.

MEETING DATE CHANGE

Commission agreed to change the monthly meeting date from the second Thursday of the month to the second Wednesday of the month.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGE COMMISSION'S MONTHLY REGULAR SESSION MEETINGS TAKE PLACE ON THE SECOND WEDNESDAY OF EACH MONTH. MOTION CARRIED.

CLERK REPORT – See Full Report

Anti-Racism Charter

Clerk will start working on the mandated Municipal Equity and Anti-Racism/Anti-Hate plan, to be in place by April 1st, 2025.

Code of Conduct

The province is requiring that all municipal units adopt the new Code of Conduct for elected officials, which involves appointing an investigator. The Association of Municipal Administrators is developing a pre-qualified list of investigators. The Village will now be following the code of conduct in the Municipal Government Act so there is no need to keep the existing Village policy.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE VILLAGE OF KINGSTON COMMISSION REPEAL POLICY VOK-018 VOK r1 CODE OF CONDUCT FOR ELECTED MUNICIPAL OFFICIALS. MOTION CARRIED.

RESOLUTION:

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Village Elected Officials Regulations, N.S. Reg. 220/2024 ("the Regulations"); and,

Whereas villages are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 408AB of the Municipal Government Act.

Therefore, be it resolved that the Commissioners of the Village of Kingston hereby adopt the model code of conduct as set forth in Schedule "A" to the Regulations, which shall be titled the "Code of Conduct for Elected Officials of Kingston".

VICE Program Update

The Villages of Kingston, New Minas, Canning and Port Williams are waiting for a response from the letter sent to the County of Kings regarding the new funding formula replacing gas tax.

Capital Projects – See Full Report

STP – UV Room Flooding/E, V, M Project

No start date yet by Mid Valley Construction.

DNR Greenspace Purchase

Easement by Paragon was never registered by the previous lawyer but it is being done now.

FINANCE REPORT – See Full Report

RECREATION/COMMUNITY ENGAGEMENT POSITION

Commission will take time to consider position responsibilities and report back to Clerk.

CORRESPONDENCE:

Pickleball Letter

Discussed under Recreation.

AMANS Finance Sessions

Those commissioners interested in taking the course can register online.

DISCUSSIONS:

Commissioner Avery asked if the tree near the medical centre could be decorated with ornaments again this Christmas.

Commissioners are welcome to join the Santa Drive Through Kingston and help with the foodbank donations.

Commission agreed to have more on social media about the Village Commission such as pictures of events and their profiles on the website.

ADJOURNMENT

As there was no further business to discuss, Commissioner Avery moved to adjourn the meeting at 9:30pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **December 11, 2024**
Re: **Environmental Services Report**

Sewer Collection System

Sewer Lateral Installations

Nov 19th Staff hired contractor to excavate main sewer line to install sewer lateral for 4-Plex construction on Pleasant St. Staff decided to excavate the sewer easement line that runs between Annapolis Valley Home Care and Barb Kennedy's nursing home instead of digging up the street. When main sewer line was exposed pipe type was concrete. Staff dug back on easement line until existing PVC was found.

Staff ended up replacing 30 feet of 8-inch concrete sewer pipe right to the street. Sewer lateral for new construction was installed after main sewer line was replaced.

Nov 20th Staff installed sewer lateral for building lot on Kingston Heights Dr.

Sewer Call Balser Dr

Nov 17th Staff received call from local plumber about a plugged sewer he cleared at 705 Balser Dr. Plumber indicated that blockage was out by the edge of street and was the second time it was plugged in 10 months. Staff will arrange to excavate and see what the problem is out near the edge of the road.

DAR Spur Line/Sewer Easement Line

Staff have been locating all the manholes associated with the main sewer that runs along the old DAR spur line located behind Avery's Farm market and runs alongside Paragon golf course all the way to the treatment plant.

All manholes were located by staff and marked with red and white wood stakes. Some of the manholes were buried under the surface and had to be located with metal detectors.

Staff also used Loomer's Sewer Video service to identify pipe type, and the location of a buried manhole staff couldn't find. Manhole was found and pipe type was identified as 10-inch PVC/poly, not 10- inch concrete as shown on 1972 Record Drawings by Horner & Associates.

Computer Spread Sheet/Maintenance Files

Staff have been creating excel spread sheets for routine maintenance and preventative maintenance of Wastewater associated equipment and infrastructure. Steve Mosher and his

savvy computer skills have been busy creating files for equipment manuals for treatment plant equipment and designing maintenance spread sheets for Collection System data/inventory during poor weather days. Steve will also be writing his level 1 Collection Certification exam December 18th.

KN-2 Capital Project Update

Staff are still waiting on parts from Flowstar for the new KSB pumps. Staff would still like to get project completed before Christmas but has been a delayed process.

Treatment Plant

Capital Treatment Plant Projects Update

To date there has been no schedule of when work will start for the UV Room Mitigation project or the Structural Repair/Ventilation/ Heat Pump project.

STP Generator Maintenance/Repair

Oct 29th Cummins Genset Technician performed annual preventative maintenance check/oil and filter change on treatment plant generator.

Dec 2nd Received email from genset controller that block heater pump for engine coolant was not working due to drop in temperature. Cummins were contacted and technician was out the next day with new block heater pump. Staff observed the swap out of pump and feel work like that in the future can likely be done by local heavy-duty mechanic to save on very high mileage charges.

Aerator Blockage

Nov 29th Aerator blockage was observed first thing in the morning with the splashing style Eco-Jet aerator in aeration tank. Staff reversed aerator prop by changing 2 of the 3-phase wires and obstruction cleared. Wires were switched back and aerator was turned back on.

Ongoing Maintenance

Ongoing daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **December 11, 2024**
Re: **Public Works Report**

Christmas Decorations

Staff installed Christmas lights and bulb ornaments on the two big blue spruce trees in the downtown core. Decorative streetlight poles were trimmed with garland and lights, along with halo lights installed at the top of streetlights. Bandstand in Centennial Park was also trimmed with lights and big wreath at its peak.

Public Works staff mentioned to Village Office staff that 3 more halo light fixtures be priced for the other street light standards located in shrub beds that border the Harvest Trail. After receiving pricing, budget was checked, and fixtures were ordered along with additional commercial bows to swap out next year for weathered and worn ones.

Staff would like to mention the appreciation of the decision to install LED lights on the eaves of Office, VIC and the Library. This cuts down on time and allows staff to focus on the industrial aspect of decorating the Village for the festive season along with our very busy fall public works schedule.

Outdoor Rinks

Dec 2nd Staff installed rink framework, Styrofoam and double bubble wrap in preparation for rink bladder tarps. Benches and rubber matting was also laid out for putting on skates and access to ice surface. Kingston fire department hauled 10,000 gallons of water to fill rinks. Staff would like to thank KDFD for their help as always, each year. Thanks to Liz, our Recreation Coordinator for helping spread tarps.

Leaf & Brush Bins

Leaf and brush bins were removed after Remembrance Day for the season. Certain individuals dumped bags off even after bins were hauled away, which staff had to deal with. Staff disassembled sections of staging and removed signage and stored away for season.

Snow Removal/Downtown Contract

The most recent weather over the last week has brought small accumulations of snow and staff have been in on weekends to plough and salt sidewalks and clean up crosswalks.

Staff also had site meeting with Gillespie's Snow Plowing service for the downtown Core area. Meeting was to address areas that need more attention after snowfall events. Issues discussed where to do a better job with curbside clean up and especially in front of the Roof Hound and the other store fronts in that section. Also talked about making sure Pharmasave parking lot is

plowed and salted and where to store snow at back of parking lot. Contractors were also reminded to make sure Village Office, Library and Food Bank parking lots are priority for plowing and ice control.

It should be noted that contractors expressed the fact that they want to do a good job and will be bringing in a skid steer to do a better job cleaning up in the tight areas in and around store fronts. Staff do understand that there will be a learning curve for first time contractors.

Miscellaneous

Staff finished up with leaf raking throughout the Village just in time for the snow to start. Cleanup of leaves is more meticulous in and around the tennis courts to try and prevent leaves from gathering in rink bladders.

Summer gear/attachments were cleaned up and stored away for winter. Winter attachments were inspected and any maintenance required to service gear.

Portable staging that staff store in salt shack had to be rearranged and stacked to make room for JD tractor front end loader to be able to maneuver to load sidewalk salt spreader. Village received 30 ton of salt at the end of winter last year and should take us into the new year easily.

Received report about Children Playing sign loose in the ground with concerns from a resident that it could fall over. Sign was reported to DTPW, but with the long wait times for DTPW staff decided to fix problem ourselves. It should be noted that when complaints are made to DTPW quite often work orders are issued but are not carried out and that is on a regular basis.

Staff ordered more gravel to finish gravel parking lot at the east end of new public works shop. Gravel area is where public works staff is proposing fenced in compound for attachment storage mentioned in last months report.

Installed new Ice Safety/Flag System sign at the Duck Pond.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **December 11, 2024**
Re: **Recreation Report**

Recreation

- Participated in the first annual 'Rec Connect' session at Acadia University. Students planned this event as part of their class to have recreation professionals come talk to students in the community development field. There was a panel of professionals discussing their career journey, and afterwards an interactive networking session. This was held on Nov 20th and will be an annual event.
- The overview of both recreation positions has been sent to the Commission. We need to post the new job listing in mid-December and hold interviews in January so the new staff member can start at the end of January or early February.
- Working to gather and prepare all the information needed for the Planning Assistance Grant for the Steer BBQ ground redevelopment/schematic design. This will include discussions with partner groups, and creating a request for proposal, and the grant application. Informed the pickleball groups of the new plan, and they are on board, and understand things take planning and time. They appreciate being kept up to date. They will discuss possible fundraising.
- Working on updating the list of groups and organizations for the website.
- The recreation coordinator attended the Valley Rec meeting in Halifax on December 4th and 5th. Some of the highlights included the brainstorming of the reframing of Valley Recreation; defining goals and tasks for upcoming years, focus groups, and planning of Recreation Month with more inter-community events; bike week etc. The recreation coordinator is also now part of the Valley South Shore planning committee.
- The clerk sent a quote to the commission for ordering 3 new lamppost silhouettes, and 6 more bows for the extra light posts in the Village. With shipping and tax, the total comes to \$5,424.07
- The **Hall of Fame** committee is getting started. Posted on Facebook looking for more committee members and have a few more interested in joining. An action outline was presented. We offered to help this committee, committed to holding any financials needed for 3 years, and could offer \$500/ year to help with the event. Will add a Hall of Fame section to our website, will help gather and put out application forms.

Fitness Classes/ Programs

- Functional Fitness class for 4 weeks has only 4 people registered. With it being a new program and the dates getting close to the holidays, we are hoping when we run it again in the new year it will have a better turn out.
- Sandye's class will be finishing on December 4th. We will extend the pass card expiry by a month, as we started later and are finishing earlier than initially planned. Class will start again on January 8th.

- 50+ class; we have offered availability to 4 more seniors from the waitlist. They have a fun social planned for the last day on December 12th. The Village will be providing coffee and tea for this event.
- **Sportball** will be finishing on December 16th. The 2-3 and 3-5-year-old program was fuller than the 6-8- year-old one. But all ran and will plan to run other sessions in the new year as well.

Schools

- The after-school program at Kingston & District finished for the year. New dates to be determined for the new year.

Skating

- Adult Skating will remain on Tuesdays in the New Year.
- Free Skates have been going well. The first one on Saturday was very busy! Kalim is being trained to run the skates alone. Skate loans have been busy. A few injuries have occurred on the ice during the Free Skate and an Adult Skate, these have been documented.

Christmas Events

- Santa's Drive Through Kingston went well with a shorter route. We started right on time at 6:00pm, but did not finish till 8:30pm. The foodbank received a lot of donations! The Firehall also collected some letters for Santa enroute. Will run a poll on Facebook to see if the community wants us to continue with the drive through (maybe cut Brookside drive next year) or to transition to a typical parade.
- Santa Comes to Kingston event is this Friday, December 13 from 6:00-8:00pm.
- The Wreath Decorating Contest voting started on December 10th. We have received 9 submissions including 2 from the school, with Pine Ridge submitting 4 wreaths (counted as 1).



Foodbank donations received.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **December 11, 2024**
Re: **Clerk Report**

Anti-Racism

Elizabeth and myself will work with the province and other municipal units to create an Equity and Anti-Racism Plan for the Village of Kingston.

New Admin

The village hired Paula Ferguson as our new admin, she started on December 3, 2024. She will be working side-by-side with Janice until January 10, 2024.

Property Tax Arrears

Clerk is tracking down owners of properties that are in tax arrears so that payment arrangements can be made prior to initiating a property tax sale. We only have 55 properties with arrears over \$100. Top 10 properties have arrears of \$52k. 59 Properties total \$86k. One Property is \$32,000 in arrears.

VICE Program Update

County staff have received the correspondence written by Port Williams and signed by the Villages of Kingston, Port Williams, New Minas, and Canning. It should be included in the next Council agenda.

ANSV – proposal for paid position

Brock MacDougall, Debbie Graves, Wayne Fowler, and myself had a Teams meeting to discuss how and why the ANSV should have a paid position. This position could cover any administrative duties along with executive duties (dealing with villages and DMAH), allowing dedicated hours to be spent promoting and growing the ANSV (and its villages).

Capital Projects:

Bridge Street Crosswalk (near Windsor St.)

NS-DPW will initiate project starting in Spring, 2025.

STP – UV Room Flooding

Contractor dropped the ball and Xylem/Flygt parts never ordered. These parts have a 12 week delivery time so project funding may be in jeopardy. Confirming with County for CCBF extension.

STP - E, V, M Project(s)

Shop drawings being approved, onsite meeting scheduled for next week.

DNR Greenspace Purchase

Waiting on NS-DNR for update, no timeframe

2024-25 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Building Mural	12,500	10,882	11,143	Z
Christmas Decorations	10,000	11,800	11,315	Z
Highway 101 signage (2x)	30,000	31,807	2,500	C
Paving – 3 locations	110,000	95,057	100,479	Z
Sea Container Storage	10,000	9,506	9,506	Z
Grit chamber concrete repair	10,000	9,125	8,708	Z
Digital daily/weekly flow meter (STP)	8,000		11,870	Z
KN#2 Lift Station Panel & Pump Replacement	70,000	64,991	70,080	Z
Large Tractor Replacement	65,000	66,092	66,092	Z
Ravenwood ball field repairs	10,000		13,727	Z
STP - UV Building Flood Mitigation	340,000	353,529		C
Asset Management (Surveying / GIS Design)	20,000			
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000		3,200	

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		2,932	C
2023	KN#3 Lift Station Renewal	300,000	276,775	262,143	Z
2023	STP – E, V, M	303,500	54,000	58,202	C

T - Tendering Process

Z – Finished

C - Work started / Construction

Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
November 30, 2024

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	1,016,400	1,020,300	(3,900)	1,020,300	re-assessments
Dog Registrations	100	-	100	500	
Rentals	4,800	4,800	-	7,200	
Interest on Investments and Taxes	27,200	7,500	19,700	10,000	Capital Interest partially included
Miscellaneous Income	14,500	11,600	2,900	11,700	Steer BBQ Revenues
Recreation Revenue	26,100	24,700	1,400	29,500	
Arena Revenue	800	1,100	(300)	1,100	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	33,400	57,600	(24,200)	73,300	timing
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,223,300	1,227,600	(4,300)	1,253,600	
Expenditures					
General Government					
Legislative	15,300	15,500	200	22,800	
Administration	117,700	148,500	30,800	210,800	I.T. (\$15k)
Professional Fees	8,800	10,500	1,700	11,800	
Insurance (General)	22,200	23,000	800	23,000	
Civic Building Expenses	8,200	8,400	200	14,600	
Crossing Guards	14,400	13,300	(1,100)	22,100	
Miscellaneous	4,100	8,300	4,200	10,600	
Taxation Charges	7,000	10,000	3,000	10,000	
Library	16,400	19,700	3,300	21,300	
Total General Government	214,100	257,200	43,100	347,000	
Public Works & Transportation					
Public Works	123,600	134,900	11,300	177,300	
Village Maintenance	26,500	33,600	7,100	40,000	
Sidewalks & Crosswalks	11,100	13,300	2,200	13,300	
Snow Removal	24,900	18,000	(6,900)	81,700	salary allocation during summer mo
Street Lighting	12,500	13,400	900	20,100	
Capital from Operating	-	-	-	-	
Total Public Works	198,600	213,200	14,600	332,400	
Community Development					
Visitor Information Centre	3,200	1,800	(1,400)	5,900	insurance has been allocated
Other Development	11,700	18,000	6,300	18,000	
Apple Blossom Festival	800	2,000	1,200	2,000	
New Years Eve Event	10,000	-	(10,000)	10,000	timing
Steer BBQ	22,700	22,000	(700)	22,000	
Total Community Development	48,400	43,800	(4,600)	57,900	
Parks					
Parks Repairs and Maintenance	41,100	50,300	9,200	61,200	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	46,700	55,900	9,200	66,800	
Recreation					
Recreation Administration	116,100	126,400	10,300	172,600	
Outdoor Rink(s)	700	3,200	2,500	4,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,400	4,600	1,200	4,600	
Youth Programs	600	1,200	600	2,000	
Adult Programs	4,200	3,900	(300)	10,300	extra spring programs
Seniors Programs	3,600	3,900	300	5,900	
Total Recreation	128,600	143,200	14,600	200,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	123,000	123,000	-	123,000	
Sidewalk Construction Reserve	120,000	120,000	-	120,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	fixed report
Total Expenditures	886,400	963,300	76,900	1,254,700	
Surplus/(Deficit)	336,900	264,300	(1,100)		

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	578,700	578,700	-	578,700
Sewer - User Fees	15,300	8,300	7,000	14,800
Sewer - Connection Charges	4,700	4,300	400	4,300
Total Revenues	598,700	591,300	7,400	597,800
Expenditures				
Environmental Health				
Administration	136,700	140,300	3,600	204,200
Treatment	24,500	25,000	500	36,600
Treatment - Electricity	58,600	53,300	(5,300)	80,000
Treatment - Disposal	52,500	54,000	1,500	90,000
Collection System Costs	23,500	24,700	1,200	37,000
Total Environmental Health	295,800	297,300	1,500	447,800
Fiscal Expenses				
Sewer Reserve	150,000	150,000	-	150,000
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000
Total Expenditures	445,800	447,300	1,500	597,800
Surplus/(Deficit)	152,900	144,000		-

From: [Janice Knickle](#)
To: [Mike McCleave](#)
Subject: FW: Christmas Eve Breakfast
Date: December 11, 2024 8:19:14 AM

11 December,2024

671 Main Street
Box 254
Kingston, NS
B0P 1R0

Mr. Wayne Fowler,

On behalf of the Kingston Lions Club, I would like to extend my personal invitation for you to participate, along with other Provincial, Municipal and Local dignitaries, in serving up breakfast to our local civilian and military community members at our annual Christmas Eve Breakfast on Dec 24th, at the Kingston Lions Hall, from 6:30 am to 10:30 am.

It is a great time to meet the members of the Kingston & Greenwood area, including surrounding communities, and we would welcome your assistance at what we are sure will be a very busy morning. Once again, we will be serving up generous helpings of pancakes, scrambled eggs, hash browns, sausage, ham, toast, coffee,tea, and juice, with the cost being only a free will offering, to our community. This ensures that every member of the community, regardless of personal or economic situation, is able to enjoy this community event.

The intent of this breakfast is to thank the local community for their support and to bring the many diverse members of our community together in the spirit of the Christmas and Holiday Season. A fun and enjoyable time is always had by all.

If you are able to help us out, please call me at the number below and we can, in recognition of your busy schedule, arrange a specific time for your participation if you wish. Your assistance at the serving table would be greatly appreciated.

On average, we usually serve around eight hundred and fifty (850) breakfasts during the four-hour event!! Event will adhere to any NS Health Directives/Mandates should they be implemented.

Thank you.

Lion Glenn Whitehead
President
Kingston Lions Club