



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 14, 2024

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the agenda for the regular Village meeting scheduled to take place on Thursday, November 14, 2024.



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REGULAR COMMISSION MEETING November 14, 2024

AGENDA

1. Review of Minutes of Meeting held October 10, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Presentation: AVRL – CEO Julia Merritt
5. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
6. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
7. Clerk's Report
8. Correspondence
9. In-Camera Discussion (if required)
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 10, 2024

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Maggie Travis
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the September 12, 2024, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF SEPTEMBER 12, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

No business arising.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. One in-camera addition – upcoming staff requirements.

ON MOTION OF COMMISSIONER TRAVIS AND COMMISSIONER LARDER THAT THE COMMISSION APPROVE THE AGENDA, WITH ADDITION, AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Sewer Camera

Commission appreciated wastewater supervisor's advice that it is not necessary to purchase a camera for sewer videoing.

UV Room Flooding Project

There is a meeting with Mid Valley Construction on Oct 15th regarding a start date.

KN2 Lift Station

The cast flanges that were sent for the KN2 lift station do not match. The company is looking for matching flanges.

PUBLIC WORKS – See Full Report

Eastern Hemlock Tree

Staff Steve Mosher is working on the logistics/calculations of treating the hemlocks in Stronach Park. Clerk will still check to see if there is support from the NS Department of Natural Resources.

Flower Beds

Commission commented on how beautiful the Village signs flower beds this year. The Village office also received many compliments this summer.

Sidewalk Snow Removal

Gillespie Horticulture & Sanitation has the 1-year contract with the option to renew each year for the next two years.

RECREATION – See Full Report

Pickleball

Pickleball has increased in popularity in the Kingston area and players used the tennis courts regularly this past summer.

Village Website

The Village website is hosted by Kings County and Village staff sends information to them to make changes. Village staff can upload minutes or post documents. The county created the website for \$7,000 and it has been free ever since. The other option was to go with Municipal Website Venture, who charge an annual fee.

Employee Job Description

This will be discussed during the in-camera meeting.

Crossing Guard for Main St Request

Commissioner Avery received a request from a resident to have a crossing guard at the crosswalk on Main St. near DeCoste Kitchens. Commission agreed the request should come in writing from the resident.

Christmas Dinner

Commission agreed to have a dinner this year for staff and commissioners.

COMMUNITY DEVELOPMENT – See Full Report

Christmas Card Delivery to Businesses

Commission would appreciate Emily preparing the Christmas cards. Chair Fowler agreed to deliver 20 cards, Commissioner Travis will deliver some and the rest will be delivered by staff.

COMMITTEE REPORTS:

2024 Steer BBQ

The partners attending the meeting on September 18th each provided a financial report. All partners did well except the Legion, who only made a few hundred dollars at their beer tent. Commission suggested the Legion may want to promote it better or maybe have it on Friday night with the food trucks. Commission also questioned the need for a beer tent at the Saturday afternoon family event.

The market may have to be held outside due to the excess heat in the arena.

Revenues - \$14,000 budgeted \$10,600

Expenses - \$22,500 budgeted \$20,000

A planning meeting will be held in January.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop reported the next meeting will be in December.

Kingston Area Advisory Committee (KAAC)

See zoning letter from the County of Kings. A zoning change could affect all R5s in Kings County.

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

N/A

Association of Nova Scotia Villages (ANSV)

Chair Fowler is the new treasurer. Commissioners Larder and Bishop attended the conference on September 20th and 21st in St. Peters and felt the presenters were good. There were 4 representatives/presenters from the Department of Municipal Affairs and Housing (DMAH) including Jason Haughn, the Village rep. The ANSV, in conjunction with DMAH, is working on a code of conduct for all NS villages. The Village of Greenwood may cohost the conference in a few years with the Village of Kingston.

CLERK REPORT – See Full Report

County/Village Meeting

Chair Fowler and Commissioners Bishop and Fowler attended the meeting on Wednesday, Sept 18th. All seven county villages heard the County of Kings' new proposal to replace gas tax. The new system is known as Village Infrastructure and Capital Enhancement (VICE). Each Village's concerns were addressed. It will be a grant system so if the Villages receive 50% funding from VICE, they can still receive other sources of federal funding. The County only wants to see a 5-year capital plan of the projects each Village wants to fund using the VICE program. The County will also be using the asset management plan when considering village capital projects.

A letter has been created by the county's seven villages that includes a list of suggested amendments to the proposed program.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGES SEND THE LETTER TO THE ASSOCIATION OF NOVA SCOTIA VILLAGES. MOTION CARRIED.

Reserves/Asset Management Plan

The Village puts \$400,000 into reserves annually and should be putting in \$550,000 for the asset management plan, as advised by AIM Network engineer Matt Delorne.

Capital Projects – See Full Report

Bridge St Crosswalk

Nova Scotia Department of Public Works (NSDPW) area manager has not yet visited the site of the new crosswalk but should be visiting the site next week with Village Public Works Supervisor Dan Lundrigan. NSDPW may end up doing the installation.

Department of Natural Resources (DNR) Greenspace Purchase

The delay in the purchase involves survey problems where the trail and highway 1 overlap. Clerk asked to purchase sections that don't have the survey problem, and DNR is looking into that request.

CORRESPONDENCE:

West Kings District High School

West Kings boys team manager made a request for the Village to sponsor an ad in their booklet for the hockey tournament in October. Since the Village is not allowed to sponsor advertisements, Commission agreed to have it on the LED sign and have staff provide a welcome letter to the teams.

NS Justice

Commissioner Travis will advise staff if she is able to attend the 2024 Crime Prevention Symposium in Halifax on November 14th and 15th.

Soldiers Memorial Hospital

Virtual urgent care is now being offered at Soldiers and an information session is being held on Thursday, October 24th from 3pm to 6pm.

In Camera Session

In camera session began at 8:32pm to discuss upcoming staff requirements.
Session ended at 9:40pm.

ADJOURNMENT

As there was no further business to discuss, Commissioner Bishop moved to adjourn the meeting at 9:45pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 14, 2024**
Re: **Environmental Services Report**

Sewer Collection System

Park Rd Subdivision/Survey/Sewer Easements

As per last months report, follow-up video of sewer line was carried out by staff and general contractor. Information was passed onto Eric Morse P. Eng about pipe size and type for completing sewer profile drawings.

KN-2 Update

As reported last month, commissioning of the new lift station control panel was carried out by staff and electrical contractor. After taking measurements of existing discharge elbow located at the bottom of station, it was determined that new pumps would need proper discharge elbows and would not work on existing discharge flange.

Flow Star has located 2 discharge elbows in the US and will have them sent asap. Staff met with GB Plumbing and will be using his services to help staff install new elbows, check valves and plumb up duplex pump stack once staff remove old piping.

It should be noted that staff inquired with Flow Star before purchasing new KSB pumps quoted, to make sure pumps would connect to existing discharge elbows. KSB informed Flow Star that the bigger 5 hp pumps would fit existing. As mentioned above, this was not the case.

In the end, the station will be completely new with new piping, valves, discharge elbows, pumps, stainless steel vent pipes and control panel.

Flow Star has indicated that discounts will be applied for the inconvenience and delay of completing project.

Pleasant St Development/Sewer Lateral Installation

Staff met with Annapolis Valley Home Care located at the corner of Bridge St and Pleasant. Owners are building a four-plex apartment unit on the same property. Developers were instructed to purchase a sewer permit from Village Office and staff will provide sewer lateral for new building.

Staff also met with resident next door, who operates small nursing home, to inform them that staff will be installing lateral into sewer easement line that runs adjacent to Annapolis Valley

Home Care property and nursing home property. Staff will install sewer lateral using excavator contractor hired by owners.

Treatment Plant

New Flow Meter

As mentioned in last months report, flow meter was integrated onto Scada system but flows being measured were not accurate, as per previous daily flow meter readings from old flow meter. Staff physically entered effluent discharge chamber and measured flow with 5-gallon pail to prove flow meter was not accurate. Omni Tech technician arrived 2 weeks after meter was installed and programed controller properly. Flows are now recording accurately.

Grit Chamber/Clarifier Scum Trough

After aluminum safety rail system was installed back on newly poured concrete fix of Grit Chamber, staff noticed stress cracks in different locations. Nova Millwrights was called and spot-welded cracks. Nova Millwrights also built bracket for stainless steel clarifier scum trough and staff installed.

Site Meeting/STP Capital Projects

Staff met with MVC representative and subcontractors about upcoming Ventilation/Structural Modifications capital project. There is still no time frame on when project will start. Change order for Dillon recommended gas meter for inside bar screen room had to be sorted out, such as, wall mount type and gas meter display location inside wastewater manager's office wall, adjacent to bar screen room.

Still no schedule from MVC for pump chamber installation to prevent UV room from flooding when river system backs up.

STP Compound Clean-up

Staff have been in the process of clearing away accumulated junked wastewater inventory to make room for contractors when they do arrive to carry out projects. Staff had conversation with Village Clerk about having a chain-link compound over at new public works shop to store big attachments for public works equipment. This will go a long way to keeping our STP compound clear of bulky pieces of equipment.

Staff recommends compound to be considered for next year's budget.

Ongoing Maintenance

Ongoing daily and weekly maintenance includes taking flow readings, washing down clarifier and UV Channel twice a week, cleaning out sludge pumps when needed, coordinating with Loomer's to haul sludge, and sending in monthly effluent samples to BV Labs for analysis.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 14, 2024**
Re: **Public Works Report**

Seasonal Clean-up/Flower Baskets/Planters

All flower baskets and barrel planters have been picked up and stored away for another season. With the warm fall temperatures ground beds still have some flower/plant activity, but, for the most part, beds have been cleaned out.

Staff purchased hay bales, corn stocks, and pumpkins and decorated Village entrance signs. Decorations were removed after Oct 31st.

Leaf Bins/Staging/Signage

Leaf bins were delivered the last full week in October for residents' leaf drop-off spot behind the Credit Union Center. Staff installed portable staging sections and steps for people to be able to access bins. Instruction signage was also erected.

Surplus Flatbed Trailer

Staff advised Village Clerk that 30-year-old flatbed trailer, that hasn't been used for a few years, should be considered to sell. The 12X6.5 trailer needs new floorboards/plank and other things to pass inspection. Staff took pictures and emailed them to Clerk.

Ongoing Maintenance

Leaf clean-up is ongoing obviously this time of year and staff have been trucking trailer loads to Loomer's septic facility on Ruggles Rd. Staff has no more room to dump brush and leaves in behind treatment plant. Loomer's use the leaves as part of a compost mix with wood chips and septic waste.

Tennis court nets were removed for the year and stored away. Outdoor rink framework was taken to tennis courts in preparation to set up rinks for season. Rink bladders/tarps ordered by recreation department were picked up by staff at Cavendish Agriculture in Wilmot.

Staff hired excavator contractor to dig trench along side of basketball court to corner of tennis courts to install electrical conduit for new panel and meter to operate tennis court and basketball court lights. Cameras and WIFI antenna were also transferred from red barn to pole by tennis courts. Barn no longer powers lights for courts.

November 1st, spring/summer seasonal worker was finished for the season. Curtis is unsure if he will return for another season, but regardless of his decision, we would like to thank Curtis for his hard work year in and year out.

Chainlink Compound/New Shop Park Rd

See Wastewater Services Report.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **November 14, 2024**
Re: **Recreation Report**

Recreation

- Recreation coordinator attended the Recreation Nova Scotia conference in Antigonish. Learned some great information and this conference is always inspiring and motivating.
- **Sportball** ran a Try-It event on Monday, Nov 4th that went well. We have set up a 4-week multi-sport program for 2 – 8-year-olds (3 different groups). Sportball is taking care of the registrations on their webpage and has their staff all in place. We have already met the minimum registrations needed for this program to run. I have been able to promote these events for them and coordinated the booking of the gym at Kingston and District School. In the New Year we can run an 8-week program.
- Completed a webinar through Intact – Transferring Risk Intentionally Series - Special Events. Some great advice for special events in Kingston, agreements and arrangements with different partnerships. Importance of reporting incidents, completing inspections of the building/grounds, providing a reasonably safe environment, proper signage where needed etc. I have created a binder to keep copies of Incident Report Forms.
- The new skating sign and triangles for the duck pond have been ordered, waiting for delivery.
- There is a **Hall of Fame** meeting scheduled for November 18th, 2024, at 10:00am. This is spearheaded by Don Rawding and Leo Glavine. They have invited someone to attend from the Village of Kingston, the Village of Greenwood and 14 Wing. They will need some support from Villages/14 Wing for this to move forward. Official request for support needed will happen on the 18th, and I will provide more details afterwards. A commissioner would be welcome to attend this meeting, along with rec coordinator, if desired.
- The rec coordinator would like to change her job title to "Director of Recreation & Community Development". Would like to hire a full-time employee "Recreation & Community Engagement Coordinator". Having 2 full-time employees in the sector we would be able to advance our recreation facilities, programs, events and increase community engagement. Would like to start the hiring process in January. Attached is a copy of the current proposed job description for this new employee. We have decided to hold off on the MPAL (Municipal Physical Activity Leadership) position, as it would restrict some of the job duties for this employee. It might be something to keep in mind for an additional employee to work within the Greenwood and Kingston communities in the future.
- **Splash Pad**, Recreation coordinator was approached by the president of the Lion's Club Glen Whitehead. The Lion's were looking at what they want to help with this year and had the idea of helping to fundraise for a splash pad in Kingston. They also thought the Legion would be able to help with fundraising. The splash pad discussion has previously come up. I reached out for a quote for the installation of a small splash pad with 6

water features (see attached example) by ABC Recreation. The quote for the project is \$140,000 which includes the supply and installation of all splash pad equipment, concrete, freight and taxes. This would be about 476 square feet and would be for a flow-trough system. A well would have to be drilled prior to the install. This is the most basic system, with minimal staff maintenance year over year, but higher water use, as it wouldn't be recycled through. There is the other option of a recirculating system, which uses an advanced water treatment process to re-use the water. This would require regular monitoring and would be more costly. With the fundraising help from the Lions and Legion, grant opportunities through CCTH (Communities, Culture, Tourism and Heritage) the cost would be divided. County councillor Riley Peckford has expressed his interest and support for a Splash Pad in Kingston.

- Received a written request with 39 names, from both the Kingston and Greenwood pickleball groups for **resurfacing and possible expansion** of the tennis/ pickleball courts on Elm St. I have attached the written request with all the names in support. This has also been sent to councillor Riley Peckford. The rec coordinator is doing some preliminary research into expected cost, surface options and size needed for the courts. The general cost for asphalt resurfacing only would be an estimate of about ~\$70-\$80,000. If we were to expand the dimensions to allow more room the cost could be significantly more. It would be ideal to extend the court surface area, to allow for both tennis and pickleball courts. The rec coordinator would like to see some money put aside within the next 2 years for the resurfacing, and possible extension of the courts. Grants would also be available to assist with this.

Fitness Classes/Programs

- The rec coordinator has found fitness another instructor: Nicole Philpitt. She will be running a 4-week adult fitness class called Functional Fitness starting on November 27th until December 18th. This will be on Wednesday mornings from 9-10am at the Firehall. Participants will register at the office for the 4-week session. Cost is \$30. In the New Year, we will make it an 8-week class.
- Sandye's class has been going well with 10-12 on average per class. There have been a few last-minute cancellations, and discussion on the pass card maybe not expiring in December. This will depend on how many classes Sandye is able to run in December.
- Pickleball is played on Fridays, Saturdays and Sundays at Pine Ridge Middle School.

Schools

- Wanda completed a training session with Kalim for the After School Program. She is a spare in case Kalim is unable to attend one day.
- The after-school program will end on November 21, 2024, and we will look at starting again in the New Year.

Skating

- Adult skating has an average of 7-10 skaters per day. Have had a few complaints about the shorter timeframe and the change of date, but the ice has not been an issue this year.
- Free skates have been going well. The first one on Saturday was very busy! Kalim is being trained to run the skates alone. Skate loans have been busy. A few injuries have occurred on the ice during the Free Skate and an Adult Skate, these have been documented.

- The arena, Village, and GreyMitt Skate Sharpening have worked out a deal to provide skate sharpening for all our skates we loan out. In return, GreyMitt Skate Sharpening does not have to pay for monthly electricity.
- Partnered with IncludeMe to run a sensory skate on October 25th. Splitting the cost 50/50 for the arena. Arranged to have some sledges at the rink for them, borrowed 3 sledges from West Hants, they were a hit! Photo below.

Christmas Events

- "Santa's Drive Through Kingston" will be on Friday, December 6th. Adjusted the route so it is a bit shorter. Will promote 2 viewing points: Kingston District School and Centennial Park as options for those not on the route.
- "Santa Comes to Kingston" this year will be on Friday, December 13th from 6:00-8:00pm. I will be sending out a separate email with job duties for the night. Please plan to arrive at 5:30pm. The Lion's will be serving the chili and hotdogs again.
- Posters will be in the Aurora Newspaper for all the Christmas events and skating days.

Photo of Sledges being used:





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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **November 14th, 2024**
Re: **Community Development Report**

Holiday Cards for Local Businesses

Holiday cards are ready to be distributed. Copies of the messages inside the cards are saved in the commdev files. A list of each of the businesses is with the cards, I made the messages the same for each group to help with preparations in the future.

Haunted Trail in Centennial Park

Another good turnout for this event. The West Kings students appreciate the Village putting together this event and hope for it to continue in the future. Having Lions Club members help monitor the trail really helped as there were no interruptions on the trail this year. If continuing with the same style of haunted trail in the future, I recommend reworking the "maze". The wind was not considered for set up.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **November 14, 2024**
Re: **Clerk Report**

Anti-Racism

All municipal units in Nova Scotia are required to develop Municipal Equity and Anti-Racism/Anti-Hate Plans to foster safe, welcoming and inclusive communities where all Nova Scotians can thrive. I have delayed on initiating the plan but will start work on it this month. I had really hoped that there would be a combined plan with the County, or at least, a template for municipal units to follow.

Code of Conduct

All municipal units in Nova Scotia are required to adopt a new Code of Conduct for elected officials. The Code of Conduct was circulated late last month (October). I have printed copies for each of the Commissioners. One of the critical components of the new code, other than for Commissioners to follow the code, is the appointment of an investigator. AMANS has prioritized the development of a pre-qualified list of investigators to assist.

Kingston may adopt by resolution or by by-law. We currently have a Code of Conduct policy in place, but to keep things clean, this policy should be repealed.

MOTION:

THAT THE VILLAGE OF KINGSTON COMMISSION REPEAL POLICY VOK-018 VOK r1
CODE OF CONDUCT FOR ELECTED MUNICIPAL OFFICIALS.

RESOLUTION:

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Village Elected Officials Regulations, N.S. Reg. 220/2024 ("the Regulations"); and,

Whereas villages are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 408AB of the Municipal Government Act;

Therefore, be it resolved that the Commissioners of the Village of Kingston hereby adopt the model code of conduct as set forth in Schedule "A" to the Regulations, which shall be titled the "Code of Conduct for Elected Officials of Kingston".

VICE Program Update

County staff have received the correspondence written by Port Williams and signed by the Villages of Kingston, Port Williams, New Minas, and Canning. It should be included in the next Council agenda.

Capital Projects:

Bridge Street Crosswalk (near Windsor St.)

In discussion with NS-DPW regarding project moving forward.

STP – UV Room Flooding / E, V, M Project(s)

Shop drawings being approved, onsite meeting scheduled for next week.

DNR Greenspace Purchase

Received updated correspondence. Legal survey has created some odd problems where the trail and highway 1 interact with each other. There are several encroachments that the province is dealing with as well. I suggested selling a PID at a time, this way the bulk of the land can be sold and then deal with the legal survey issues later.

2024-25 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Building Mural	12,500	10,882	11,143	Z
Christmas Decorations	10,000	11,800	11,315	Z
Highway 101 signage (2x)	30,000	31,807	2,500	C
Paving – 3 locations	110,000	95,057	100,479	Z
Sea Container Storage	10,000	9,506	9,506	Z
Grit chamber concrete repair	10,000	9,125		Z
Digital daily/weekly flow meter (STP)	8,000		11,900	Z
KN#2 Lift Station Panel & Pump Replacement	70,000	64,991	70,080	C
Large Tractor Replacement	65,000	66,092	66,092	Z
Ravenwood ball field repairs	10,000		13,727	Z
STP - UV Building Flood Mitigation	340,000	353,529		C
Asset Management (Surveying / GIS Design)	20,000			
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000		3,200	

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000		2,932	C
2023	KN#3 Lift Station Renewal	300,000	276,775	262,143	Z
2023	STP – E, V, M	303,500	54,000	58,202	C

T - Tendering Process

C - Work started / Construction

Z – Finished

Y - project deferred or cancelled

Village of Kingston
Finance Report
October 31, 2024

General Operations

	Actual YTD	Budget YTD	Variance YTD	Year End Forecast	Annual Budget	Forecasted Variance
Revenues						
Residential/Commercial Taxation	1,016,400	1,020,300	(3,900)	1,020,300	1,020,300	-
Dog Registrations	100	-	100	500	500	-
Rentals	4,200	4,200	-	7,200	7,200	-
Interest on Investments and Taxes	16,600	6,600	10,000	10,000	10,000	-
Miscellaneous Income	14,400	11,600	2,800	11,700	11,700	-
Recreation Revenue	24,700	23,500	1,200	29,500	29,500	-
Arena Revenue	200	1,100	(900)	1,100	1,100	-
Administration Revenues	85,000	85,000	-	85,000	85,000	-
Grants from Other Governments	33,400	53,200	(19,800)	73,300	73,300	-
Contributions from Reserves	15,000	15,000	-	15,000	15,000	-
Total Revenues	1,210,000	1,220,500	(10,500)	1,253,600	1,253,600	-
Expenditures						
General Government						
Legislative	13,700	13,700	-	22,800	22,800	-
Administration	106,100	133,000	26,900	210,800	210,800	-
Professional Fees	8,600	10,200	1,600	11,800	11,800	-
Insurance (General)	22,200	23,000	800	23,000	23,000	-
Civic Building Expenses	6,500	7,300	800	14,600	14,600	-
Crossing Guards	12,100	11,100	(1,000)	22,100	22,100	-
Miscellaneous	4,100	8,100	4,000	10,600	10,600	-
Taxation Charges	7,000	10,000	3,000	10,000	10,000	-
Library	15,400	15,100	(300)	21,300	21,300	-
Total General Government	195,700	231,500	35,800	347,000	347,000	-
Public Works & Transportation						
Public Works	114,400	118,600	4,200	177,300	177,300	-
Village Maintenance	26,000	30,400	4,400	40,000	40,000	-
Sidewalks & Crosswalks	11,100	11,800	700	13,300	13,300	-
Snow Removal	19,500	13,900	(5,600)	81,700	81,700	-
Street Lighting	31,100	31,700	600	40,100	40,100	-
Capital from Operating	-	-	-	-	-	-
Total Public Works	202,100	206,400	4,300	352,400	352,400	-
Community Development						
Visitor Information Centre	2,800	1,500	(1,300)	5,900	5,900	-
Other Development	11,600	18,000	6,400	18,000	18,000	-
Apple Blossom Festival	800	2,000	1,200	2,000	2,000	-
New Years Eve Event	-	-	-	10,000	10,000	-
Steer BBQ	22,700	22,000	(700)	22,000	22,000	-
Total Community Development	37,900	43,500	5,600	57,900	57,900	-
Parks						
Parks Repairs and Maintenance	37,700	46,200	8,500	61,200	61,200	-
Arena Rental Charges	5,600	5,600	-	5,600	5,600	-
Total Recreation	43,300	51,800	8,500	66,800	66,800	-
Recreation						
Recreation Administration	104,900	115,300	10,400	171,500	171,500	-
Outdoor Rink(s)	-	-	-	4,000	4,000	-
Arena Expenses	-	-	-	-	-	-
March Break Day Camp	-	-	-	1,200	1,200	-
Summer Day Camp	3,400	4,600	1,200	4,600	4,600	-
Youth Programs	-	1,000	1,000	2,000	2,000	-
Adult Programs	3,300	2,100	(1,200)	10,300	10,300	-
Seniors Programs	2,800	3,400	600	5,900	5,900	-
Total Recreation	114,400	126,400	12,000	199,500	199,500	-
Fiscal Expenses						
Transfers to Reserves	-	-	-	-	-	-
Operating Reserves	1,000	1,000	-	1,000	1,000	-
General Capital Reserves	123,000	123,000	-	123,000	123,000	-
Sidewalk Construction Reserve	100,000	100,000	-	100,000	100,000	-
Building Reserve	6,000	6,000	-	6,000	6,000	-
LTD - Principal	-	-	-	-	-	-
Total Fiscal Expenses	230,000	230,000	-	230,000	230,000	-
Total Expenditures	823,400	889,600	66,200	1,253,600	1,253,600	-
Surplus/(Deficit)	386,600	330,900	(76,700)	-	-	-

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Year End Forecast	Annual Budget	Forecasted Variance
Revenues						
Sewer - Taxation	578,700	578,700	-	578,700	578,700	-
Sewer - User Fees	15,300	8,300	7,000	14,800	14,800	-
Sewer - Connection Charges	3,800	4,300	(500)	4,300	4,300	-
Total Revenues	597,800	591,300	6,500	597,800	597,800	-
Expenditures						
Environmental Health						
Administration	122,300	127,700	5,400	204,200	204,200	-
Treatment	21,500	22,900	1,400	36,600	36,600	-
Treatment - Electricity	44,500	46,700	2,200	80,000	80,000	-
Treatment - Disposal	52,500	45,000	(7,500)	90,000	90,000	-
Collection System Costs	20,900	21,600	700	37,000	37,000	-
Total Environmental Health	261,700	263,900	2,200	447,800	447,800	-
Fiscal Expenses						
Sewer Reserve	150,000	150,000	-	150,000	150,000	-
LTD - Principal	-	-	-	-	-	-
LTD - Interest	-	-	-	-	-	-
Total Fiscal Expenses	150,000	150,000	-	150,000	150,000	-
Total Expenditures	411,700	413,900	2,200	597,800	597,800	-
Surplus/(Deficit)	186,100	177,400	4,300	-	-	-