



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

July 17, 2024

Commissioner W. Fowler
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery
Commissioner M. Travis

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Wednesday, July 17, 2024.



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REGULAR COMMISSION MEETING July 17, 2024

AGENDA

1. Review of Minutes of Meeting held June 13, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JUNE 13, 2024

COMMISSION:

Wayne Fowler
Mike Bishop
Maggie Travis
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Clerk called the Regular Session meeting to order at 7:00pm.

OATH OF OFFICE

Three nominations for Village commissioner were received by nomination day May 8th, Maggie Travis, Wayne Fowler, and Brad Beardsley. After the election process, Maggie Travis and Wayne Fowler were the successful candidates. New commissioner Maggie Fowler affirmed her Oath of Office.

Chair Appointment

Clerk called for nominations for the position of Chair. Commissioner Larder nominated Commissioner Fowler for the position of Chairperson. Commissioner Fowler accepted the nomination. As there were no further nominations:

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY THAT
WAYNE FOWLER BE RE-ELECTED CHAIR FOR THE VILLAGE OF KINGSTON.
MOTION CARRIED.**

Commissioner Fowler assumed the role of meeting Chair.

Vice Chair Appointment

Chair Fowler called for nominations for the position of Vice Chair. Commissioner Larder nominated Mike Bishop for the position of Vice Chair. Commissioner Bishop accepted the nomination. As there were no further nominations:

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY THAT
MIKE BISHOP BE APPOINTED VICE CHAIR FOR THE VILLAGE OF KINGSTON.
MOTION CARRIED.**

ANNAPOLIS VALLEY REGIONAL LIBRARY (AVRL) PRESENTATION

Julia Merrit, CEO of AVRL, presented a general update on the past year and library usage.

- There was a 5% increase in Wi-Fi usage, which shows there is a great need for this service.
- Their libraries have over 4,000 new members.
- They entered sharing material with the 7 other regions, resulting in a 20% usage increase. Annapolis Valley is the highest user of shared materials.
- Libraries are struggling to provide services under the current funding formula. There will be no impact on Kingston's library.
- Conducted studies on what modern libraries cost to run.
- Will be looking at municipalities for feedback in the fall (another meeting).
- Will be using reserves this year to make sure staffing is looked after.
- Staff are now unionized. They will be hiring casual and no full-time staff. Getting staff is challenging. Staff are split among the libraries based on population.
- Reached the budget limit of what libraries can do, while still trying to respond to trends which brings in new people.
- Province contributes 71% and the County provides 26% of funding.
- Letters to the MLA are always welcome requesting more funding.

Commission suggested trying to get funds from 14 Wing Greenwood for Kingston's library since they closed their library. CEO will investigate.

BLOMIDON NATURALIST SOCIETY PRESENTATION

Board member Alan Warner requested a letter of support regarding their proposal to have a wilderness area protected and presented the following:

- Proposing a wilderness protected area in the Chain Lakes/Gully Lake areas.
- These are the only significant tracts of undeveloped public lands in Kings County.
- It has unique waters, wetlands, and old forest.
- Advocating for nature conservation and to have protect 20% of the province by 2030 and 15% by 2026.
- Current land protection in Kings County is 4.5% compared to 13% in the province.
- Protected land presently is mostly in the Blomidon area.
- Kings County has lost 2% of its tree cover since 2000 and has recovered 4%.
- Areas are worth protecting for biodiversity, recreation, tourism, protection of endangered species, health & wellness.
- Met with Department of Natural Resources and there are no mining licenses in the area.
- The proposed protected areas would still allow ATVs and snowmobiles on existing trails.
- A public petition will be going to the legislature and there will be consultation with the public.

- Have received letters of support from Kings County, Town of Kentville and the Kings & Mid Valley ATV clubs.

REVIEW OF MINUTES

Chair asked for a review of the May 8, 2024, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MAY 8, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Mural Project

The artists presented the final round of mural images for the west side of 565 Main St. They will begin painting on July 2nd.

Hwy 101 Village Signs

The graphic artist and artist provided a group of images to choose from for the highway signs. Commission agreed on one but with a few changes.

Steer BBQ Movie Night

Commission asked for confirmation on which group will be running the movie night.

Annapolis County Sewer Extension Request

No update.

FESTIVALS AND EVENTS FUNDING REQUESTS

1. Steer BBQ chairperson applied for \$500 to offset expenses for the highland games to be held on Sunday, July 14th.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER TRAVIS THAT THE VILLAGE COMMISSION APPROVE \$300 FOR THE HIGHLAND GAMES ON JULY 14TH. MOTION CARRIED.

2. Nova 7Arts applied for \$850 to hold art workshops at 7 Kingston Farmers Markets. After a discussion, staff will ask 7Arts to clearly define what the funding would be used for.

Business Group

Commission agreed there seems to be no traction by the businesses to form a business group.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. One addition was added regarding the Town Crier.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA, AS PRESENTED WITH ADDITION. MOTION CARRIED.

Town Crier

Each time a new Chairperson is elected, a motion is necessary to validate that the town crier will or will not represent the leading Municipal Authority. The appointment would be validated or confirmed by either the returning Chair or accepted by the new Chair.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGE COMMISSION KEEP LLOYD SMITH ON AS KINGSTON'S APPOINTED TOWN CRIER. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

A request was made by a resident on Brookside Drive to have the Village sewer line extended up to their home. Staff determined it would be cost prohibitive for the Village to extend a single line. The line was never brought to the home because the resident at the time did not want it. The only recourse would be if Annapolis County decides to extend sewer up Brookside Dr into their county.

PUBLIC WORKS – See Full Report

Commission asked if cement planter should be added to protect the lamp post close to the parking lot from being hit by vehicles.

RECREATION – See Full Report

Commissioners Avery and Travis will not be able to attend the Seniors Social on August 1st as they have their Thursday commitment to the Kingston Farmers Market. They asked, in future, if staff could hold the event on a day other than Thursday.

COMMUNITY DEVELOPMENT – See Full Report

COMMITTEE REPORTS:

Steer BBQ

See Community Development report.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop attended the June 12th meeting and reported there are five grants available to apply for. He will forward to Clerk. The meeting in Dec will include diversity.

Kingston Area Advisory Committee (KAAC)

N/A

Audit Committee

Committee met before the May 23rd annual general meeting and went through financials. Audit was successful.

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

The annual general meeting is being held tonight at the Lions club.

Association of Nova Scotia Villages (ANSV)

Clerk will be away during the conference September 20-21. It is advisable that at least two commissioners attend.

CLERK REPORT – See Full Report

Equity and Anti-Racism Plan

Municipalities and villages will be required to have a plan for both the Accessibility and the Dismantling Racism and Hate Act by April 1, 2025. This will likely be done with the County of Kings.

Canada Summer Jobs

Kingston was not successful in receiving grants this year from the federal government. MP's office provided some helpful advice on the application process.

Bridge St Crosswalk

The NS Dept of Public Works require that the Village do a ramp approach on the sidewalk side and a platform on the opposite side.

Capital Projects – See full report.

CORRESPONDENCE:

Oakhurst Green Space Request

Commission suggested holding a public meeting at the fire hall and invite the residents of Oakhurst Subdivision. Commission could get a consensus of what they would like to see in the green space and include it in the 5-yr budget plan.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 10:10pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **July 17/2024, 2024**
Re: **Environmental Services Report**

Sewer Collection System

Sewer Lateral Installation

Staff installed sewer lateral into sewer easement line at 397 Main St. New construction is a duplex and is being built where old house burned down quite a few years ago. Old sewer lateral was not marked after demolition of structure and made sense to just provide owners with new service.

East Main St Lateral Locates

Engineer with Dewolfe & Morse Surveying Limited informed staff, after survey work, that stakes marking sewer laterals were not matching the as-built drawings on file for P.M. Spicer Contracting development on East Main St. Staff reviewed sewer video done in 2016 and documented where laterals are, where some of the stakes were broken off or buried.

Staff had on-site meeting with Eric Morse and walked the property frontage to mark laterals where stakes were missing. Eric will provide Village with proper as-built locates on sewer profile drawings.

July 14 Call Out

Staff received VT Scada message for high level alarm at KN 7 lift station on Shawn Dr. Staff reset pumps that were tripped out on overload and monitored station while it pumped down.

Oil/Fuel Spill

Staff received call from KDFD that there was a fuel spill that originated from the Superstore parking lot and travelled along Bridge St all the way over to Sobeys in Greenwood. Sand was being spread and storm catch basin grates were padded to absorb the fuel residue. Some of the fuel residue ended up in the VIC Main St parking lot where sand was also spread.

Next day Loomer's Pumping Service was contacted to remove contaminated sand from parking lot surface. With the help of staff, sand was gathered up and asphalt was pressure washed and cleaned up with the help of Loomer's vacuum truck.

There was no indication that fuel got into sanitary sewer collection system from observing the influent into plant.

Treatment Plant

Permit to Operate

June 18th Wastewater Treatment Plant manager had meeting with 2 Environment and Climate Change compliance inspectors. Meeting was to perform audit on treatment plant and gather additional information for the 10-year Permit to Operate for the plant.

We have received the audit but the Permit to Operate is sitting on a manager's desk at Environment and Compliance office waiting for final approval. Audit indicated there will be some slight changes to permit such as Residual Management Plan, which will be explained in more detail in the Permit to Operate.

Another significant change to Permit to Operate is Environment will be including the sewer collection system. Due to the population being a certain number to date, collection system will now go from a level 1 to a level 2. Currently, treatment plant manager is the only one that holds a level 1 collection certificate.

Ventilation/Structural Repair Tender

Tender for ventilation and structural repair closed July 12 Friday afternoon. Only one bid was received from Mid Valley Construction.

There has still been no schedule for UV Room Flood Mitigation project to date, with MVC also contracted to carry out work.

Level 1 Sewer Treatment Operator

Staff Steve Mosher received his Level 1 Sewer Treatment certificate after writing the exam in May. Steve is now eligible to write his level 1 Collection and will be able to write his level 2 Sewer Treatment next Spring and eventually write level 2 Collection sometime after that.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps when needed and sending monthly samples to BV Labs. More cleaning of the clarifier and UV Channel is required this time of year due to Algae Bloom and Lime Scale buildup on UV Lights.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**

Date: **July 17, 2024**

Re: **Public Works Report**

East Main St Sidewalk

As reported last month, the power poles were removed from the middle of the sidewalk on East Main St. The driveway to Rice Concrete sand pit had to be fixed as per design for wider entrance to accommodate big trucks.

Howard Little Excavating arrived on job site July 5th and widened Rice's driveway entrance and reinstated asphalt where poles were removed from sidewalk.

Extreme Flooding/ East Main St

July 11th Extreme rain event caused flooding of East Main St ditches where new sidewalk was constructed. One of the reasons ditches flooded was a plugged storm grate in ditch that carries water to south side of Main St. After some blind poking in water-filled-ditches, the pyramid style grate was located and staff, with the help of residents, got water moving to drain ditches.

The design of course rock ditches, creates problem of keeping ditches clear. With leaves and a lot of litter, staff will have to make sure sections with cross culvert drain basins are free of debris before big weather events.

Ravenwood Lower Ball Field

Since last report, the status has changed with the lower ball field being closed for the season due to lack of rain. There has been good rainfall over the last 3 weeks and grass has now filled in the areas that were reseeded due to crow damage harvesting June Bug larvae.

Staff were informed by the Recreation Coordinator that minor ball wanted to put on a tournament on Steer BBQ weekend. Staff sprayed infield for weeds and used 3-point hitch landscape rake to remove majority of weeds. Staff dragged infields on both fields in preparation for weekend ball tournament.

BBQ Preparation

Public Works staff have been busy leading up to Steer BBQ weekend. Banners and wood sign with Steer BBQ dates were installed along Main St. Portable staging was set up for bandstand behind arena. Portable electrical panel for bandstand was dropped off and cable was pulled through underground pipe for plug in connection on rink outside wall.

Sand was delivered via Village tractor for BBQ pit and tractor was also used to unload truck with chairs and tables from 14 Wing. Tennis court nets were removed in preparation for Foam Party and both the tennis courts and basketball court were blown off with leaf blower. Soccer nets were also removed from goal post at the request of Recreation Coordinator. Barricades and pilons were also distributed to different streets of the parade route to block traffic.

Budget Cost Pricing/ Permanent Staging

Public Works staff approached local carpenter that lives behind arena ball field to prepare a budget cost quote for permanent two-tier staging for bandstand behind Credit Union Center for Village Commission to consider. Permanent pressure treated deck and Sono tubes will likely be part of quote/design to replace aging, portable staging.

Fuel Spill Clean Up

June 24th Public Works staff received call from KDFD that they were spreading sand around catch basin drains in the Superstore parking lot and the Village parking lot across from Mama Sofia Pizza. Sand was applied around catch basins to help soak up fuel to prevent from getting into water table. Staff, with the help of Loomer's Pumping Service, cleaned up sand the following day.

Street Sweeping

Public Works staff arranged to have Loomer's sweep curbside streets week of BBQ. Main St parking lots and private entrances were swept by staff to tidy things up along parade route.

Staff also swept recycled asphalt parking lot by Pharmasave for the second time this year. Staff suggest considering oil spraying surface to help seal parking lot and help reduce pebbling and the untidy appearance around new planters and bus shelter.

Sea Container Delivery/Red Public Works Barn

Sea container was delivered to new Public Works shop and staff were able to store stuff from the old red barn in container. Red barn is now cleaned out and MVC will begin storing supplies in building as per property switch agreement.

Ongoing Maintenance

Public Works staff have been extremely busy watering and fertilizing flowers, mulching ground beds, installing, weeding and mowing, and trimming grass throughout the Village.

Fertilizer was applied in different locations such as ball fields, Centennial Park, Steer BBQ grounds and duck pond.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **July 5, 2024**
Re: **Recreation Report**

Recreation/ OH&S

- The new pickleball lines are getting great use! We now have two portable nets at the office to loan out. Pickleball players will soon be asking for the resurfacing of the outdoor tennis courts.
- A new Facebook post highlighting the loaning out of lawn games received good attention. The equipment is steadily being used.
- The trail society mural by Larry Lee is now done. Great feedback from the community as he was putting it up, and the Facebook post had over 200 likes!
- The Hop-On Program will start on August 3rd and run for 3 Saturdays, 2 hours each day. Poster and registration link will be promoted soon.
- Pickleball will continue at the school over the summer on Tuesday and Thursday mornings from 9am-12pm.

Fitness Classes/ Programs

- Yoga in the Park with new instructor Lisa saw 11 people on the first night, and similar for the other two Friday nights. This will continue as a pay-what-you-can throughout the summer, starting up again on Friday, July 19th. Lisa is also starting Thursday night yoga (hatha and yin) classes at the firehall over the summer. She is doing her own registration etc.
- There will be only one instructor in the fall for the 50+ Senior Fitness class so classes will only be held on Tuesdays and Thursdays. Looking into ideas on how to cap the class sizes, as it is very full in the hall. Open to recommendations.

Grants

- We are receiving \$5,000 from the Active Communities Fund, to support facility access for free skates, sensory skates, and a disco skate, increasing the number of youth sized

pairs of skates for loan, the HopOn Cycle program and the after-school program. This is the full amount you can request and receive for this grant.

Day Camp

- Day camp is off in full swing with themed days, visitors, and walking trips in the Village.
- The two families, each with an autistic child, were able to find funding and both will have an EA with them at camp for 4 weeks each.
- Valley recreation training opportunities for our daycamp staff included Autism 101 training, commit to kids' refresher training, supervisor training, and the Greenwood training day.
- Daycamp staff repainted 3 walls in the Rec Hut a light blue colour and are creating a weekly banner poster of the handprints of the children to hang above the chalkboard.
- We have seen a few cancellations and changes for daycamp this summer and, although we have been able to fill most of the spots off the waitlist, we will think about adding a small cancellation fee next year.

Seniors Summer Social

- Requested a donation from Pharmasave, who will do a door prize basket, and Superstore will donate gift cards. Other requests are going out as well to Green Elephant, Country Store and others.
- Advertising has begun for this event and people calling in to sign up is working out well so far.
- Left of Centre will be our entertainment for an hour and a half during the event.
- Scheduled a meeting with the chair from Lion's club to go over details for the event. The one we met with previously will be away at the time of the event.
- New dessert this year will be pie.
- Have asked the Village of Greenwood to see how many commissioners they will have in attendance and am awaiting a reply.
- Reminder the event is on **Thursday, August 1st from 2:00pm-5:30pm.**



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **July 17, 2024**
Re: **Community Development Report**

Outdoor Concert Series

The first concert at 6:30pm on Wednesday, July 3rd had 25 vehicles with roughly half of the people sitting outside to enjoy the music. Lawn games were used during the concert. There was no concert on July 10th to prevent conflict with the Steer BBQ movie. Concerts will now commence weekly.

Outdoor Movie

Working on an outdoor movie in Centennial Park for Friday, August 30th. A poll with a few movie options will be put on Facebook to allow the community to decide which movie to watch.

Skills NS Online Training

Working on three Skills NS online training modules. One for social media, one on marketing strategies, and an accounting for non-financial professionals.

Steer BBQ 2024

Ordered a new 20ft by 9ft screen for the Wednesday movie. This will also be used for outdoor movies in the future and should cover the entire bandstand. Valley Credit Union partnered on the movie night and donated 100 ice cream sandwiches towards the event. There were leftovers which were then given out to runners after the "Miniature Matador" run. Committee to meet in the Fall to discuss the weekend overall and future considerations. Final reports for grants from the Province and County are the next step.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **July 17, 2024**
Re: **Clerk Report**

Highway 101 Sign

Mural discussion.

Association of Nova Scotia Villages (AGM)

St. Peters – September 20-21, 2024; I won't be in attendance this year as I am away for a wedding.

Cheque Signing Authority

Muriel West was our second signing authority at the Valley Credit Union. We need to appoint another Commissioner to take her place. Currently Wayne Fowler and I are the other two signing authorities.

Autos for Autism – Festival and Community Events Funding

Please see application distributed separate from this agenda package. Requested \$1,000 for event on July 21st (Rain date: August 14th).

Equity and Anti-Racism Plan

OEA Engagement – please review separate email from the clerk, dated July 15, 2024, regarding newly approved regulations from the province. Villages will be required to have plans in place to address systemic hate, inequity, and racism by April 1, 2025.

Property Tax Billings

Clerk met with Greg Barr, Director of Finance and Scott MacKay, Manager of Revenues (both with the County of Kings) to discuss the County taking back collecting taxes on behalf of the Village. The Village took over collecting its own taxes back in 2010 when the previous clerk realized the savings and autonomy of collecting our own property taxes. The County is offering to collect village taxes and sewer fees while dropping its current tax collection surcharge of 4% to approximately 1.75-1.85% of our tax revenues. At first glance it looks enticing as it would reduce the clerk's and admin's workload. We have grown our village staff and operations around our tax collecting expenditures to be able to provide our residents with new services. Printing and folding of newsletters, large format printing, posters, event programs are all done in-house rather than subcontracting those costs. Our admin position could be considered part-time based on the decrease of work yet would still need full-time hours to provide front desk and phone support.

2024-25 property tax revenues are \$1,015,700.

With a fee of 1.75 - 1.85% - our cost to the County would be approximately \$17.7k - \$18.7k.

CCBF (Canada Community-Building Fund) County Proposed Changes

Currently the Villages in the County of Kings have been allocated a portion of the County's CCBF from the Feds. The amount is based on the value of infrastructure assets within each of the villages. The current County administration feels that it is too laborious for County staff and villages to continue to use this setup. The County would like to offer a grant program to villages in place of annual CCBF allocations. The first year of the grant program would match (or better) the amounts currently through the CCBF. It is not currently in the plans to increase the County grant funding as the CCBF funding increases in future years. The clerk struggles with the new grant program replacing CCBF funding for several reasons. The first, the County is not matching (or may choose not to) future CCBF funding. Two, the new program is a grant program where the County can approve or reject a village's project (on their whim). Under the CCBF program, as long as the funding fits the criteria, the Village can approve its own projects. These are two HUGE red flags that need to be discussed prior to any CCBF changes. Thirdly, the County can make these changes without the consent of the villages, as it would be a councillor approved change (at a council meeting).

Committee Appointments

Soldiers Memorial Hospital Foundation (1) – has been a public member for years.

Doctor Retention Committee (1 Commissioner)

Steer BBQ Committee (2 Commissioners)

Kingston Planning Advisory Committee (Chairperson + 2 Commissioners)

Kingston Accessibility representative (1 Commissioner + 1 spare)

- Equity and Diversity may be included.

Kingston Audit Committee (2 Commissioners)

Association of Nova Scotia Villages (1 Commissioner, at least)

Asset Management Plan

Our management plan is almost completed. The author, Matt Delorme, AIM Network, will be providing an info session to help explain this project to the Commission and to the public at a future date. The plan is to put our infrastructure needs into a long-term perspective (10-100 years). Although most villages are in pretty good shape for the next 10 years or so, our infrastructure will need to be replaced beyond those years and our reserves will need to be increased to accommodate some rather large replacement costs, or we will need to rely on debt financing.

Capital Projects:

STP Flow Meter

We have received a quote of \$7,759+HST to connect our new flow meter to our SCADA system. This was an unforeseen cost (of that magnitude). We can use our sewer reserves to fund this additional cost.

Bridge Street Crosswalk (near Windsor St.)

Kingston will be responsible for approaches on both sides of crosswalk. We will need a ramp approach on the sidewalk side and will require a platform on the opposite side (east).

STP – Ventilation Tender

Tender closed July 12, 2024, with only one tender received. We had budgeted ~300k for the engineering and tendering. Both have come in significantly higher. We have

incurred \$58,000 in engineering costs and the tender bid for construction came in at \$376,860+HST (w/\$10k contingency). Funding for this project was based on our remaining CCBF funds and covering the excess using our sewer reserves.

CCBF / Sewer reserve update

Projects using CCBF.

KN3 Project	\$243,045 (may change slightly)
STP-UV (based on tenders)	\$377,000 (subject to change)
STP-Vent (based on tenders)	<u>\$451,214 (subject to change)</u>
TOTAL COST (Expected)	\$1,071,259

CCBF funds remaining (today)	\$687,225
2024-25 CCBF / Grant Allocation	<u>\$185,000</u>
Total CCBF funds for March 31, 2025,	\$872,225 (best estimate)
Total sewer reserves required to fund these 3 projects:	\$199,034

Sewer Reserve balance (April 1, 2024)	\$572,327
Less 3x projects	- \$199,034
Less 2024-25 projects	- \$100,000
Add 2024-25 contributions	+\$150,000
Sewer Reserve balance (March 31, 2024)	\$423,293 (estimated)

2024-25 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Building Mural	12,500	10,882	5,701	Z
Christmas Decorations	10,000	11,800	11,315	Z
Highway 101 signage (2x)	30,000	31,807	2,500	C
Paving – 3 locations	110,000	95,057	95,057	Z
Sea Container Storage	10,000	9,506	9,506	Z
Grit chamber concrete repair	10,000	9,125		C
Digital daily/weekly flow meter (STP)	8,000		4,765	C
KN#2 Lift Station Panel & Pump Replacement	70,000	64,991	20,570	C
Large Tractor Replacement	65,000	66,092	66,092	Z
Ravenwood ball field repairs	10,000		13,727	Z
STP - UV Building Flood Mitigation	340,000	353,529		C
Asset Management (Surveying / GIS Design)	20,000			
Kearne Avenue Streetlights	8,000			
Pumps & Laterals	25,000			

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000			C
2023	KN#3 Lift Station Renewal	300,000	276,775	243,045	Z
2023	STP – E, V, M	303,500	54,000	58,202	T

T - Tendering Process
C - Work started / Construction

Z – Finished
Y - project deferred or cancelled



**YOUR AIR FORCE
VOTRE FORCE AÉRIENNE**

Colonel J.S. Davis, CD
and
Colonel L.B. Vachon, CD

*Cordially invite you to the 14 Wing Greenwood
Change of Command ceremony.*

Friday 23 August 2024 at 1000 hours

Event will take place in the Air Show Atlantic VIP tent west of 10 Hangar; inclement weather location will be in the west bay of 11 Hangar. Reception to follow at the Annapolis Mess.

Colonel J.S. Davis, CD
et
Colonel L.B. Vachon, CD

*Vous invitent cordialement à assister à la cérémonie
de passation de commandement de la 14e Escadre Greenwood*

le vendredi 23 août 2024 à 10h00

L'événement se déroulera dans la tente VIP de l'Air Show Atlantic, à l'ouest du hangar 10 ; en cas de mauvais temps, l'événement se déroulera dans la baie ouest du hangar 11. Une réception suivra au Mess d'Annapolis.

RSVP by 9 August 2024/avant le 9 août 2024

susan.purcell@forces.gc.ca or/ ou
902-765-1494 local/ poste 568-5340

Dress: 1A Military
Civilian Business Attire

Tenues: Militaires, 1A
Tenue civile d'affaires

Families, Dignitaries and Invited guests will gather at the Annapolis Mess by 0900 hours and will depart via coach bus by 0910 hours for the venue.

If you will be accompanied by a spouse or guest, please provide first and last names when you RSVP for security pass purposes. Upon conclusion of the ceremony, the same bus will take guests back to the Annapolis Mess for the reception.

Les familles, les dignitaires et les invités se réuniront au mess d'Annapolis à 9 h et partiront en autobus à 9 h 10 pour se rendre sur place.

Si vous serez accompagné d'un conjoint ou d'un invité, veuillez fournir le prénom et le nom de famille lorsque vous répondez à des fins de sécurité.

À la fin de la cérémonie, le même moyen de transport ramènera les invités au mess d'Annapolis pour la réception.

Livestream via MS Teams ([link](#) from the 14 Wing Splashpage) or on Facebook [@The Aurora News](#)
Diffusion en direct via MS Teams ([lien](#) depuis la page d'accueil de la 14e Escadre) ou sur Facebook [@The Aurora News](#)



July 12, 2024

Dear Kingston Village Commissioners,

We are writing to all of you on behalf of the Walker Brook Community Association. We have recently begun to engage our local community in events which will bring our community closer together for the benefit of all who want to participate. We believe that these interactions among neighbors help to strengthen our community. We have members from Embrook and Walker Brook Place, Brookside Drive and Pine Grove Crescent.

With this in mind we are formally bringing to the attention of the Kingston Village Commission the belief by our community for the need of a crosswalk installation from ***** to the existing pathway which crosses the entrance to Brookside Drive.

We understand that this installation will come with costs that will need to be budgeted for by the village and that there are currently similar crosswalk projects under consideration for installation.

We believe that the safety of all our residents is paramount and as of now there is no crosswalk and associated infrastructure in place to accommodate the growing community at Embrook and Walker Brook Place. We are requesting that this installation request should be added to the list of areas requesting this type of safety upgrade.

A brief outline of what we believe will fulfill this need is as follows;

Confirm with the Department of Transportation that the proposed site is suitable, with clear site lines and the required need given the numbers of people who will be living in ***** Place.

Ask the Transportation Department to move the west bound 80-kilometers speed sign 30 meters West, closer to the bridge.

Install a digital speed sign and new metal pole 75 meters past the bridge coming in Kingston set to 60 kilometers per hour.

Install a asphalt apron on the southside of highway 1 and a 1.5 meter wide connector from the apron to the existing trail system.

Paint and install the new crosswalk.

Install a solar powered cross walk warning system in each direction.

We thank you for your consideration of this request and we would welcome an opportunity to address this request directly to the Kingston Village Commission.

You can reach us at ~~XXXXXXXXXX~~ kellyhutton@gmail.com.

Sincerely,

Kelly Hutton for the Walker Brook Community Association