



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

May 9, 2024

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Thursday, May 9, 2024.



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REGULAR COMMISSION MEETING MAY 9, 2024

AGENDA

1. Review of Minutes of Meeting held April 11, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF APRIL 11, 2024

COMMISSION:

Wayne Fowler
Mike Bishop - Absent
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUESTS:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings
Jason Haughn – Municipal Affairs
Kathleen Novelia, Annapolis Valley Welcome Network (REN)

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

County of Kings – Update

- Council passed the 2024/25 budget on March 20th with no tax increases due to the increase in assessments.
- County did not agree to help fund the leaf/brush bin service the Village provides to residents and outsiders. Councillor suggested asking the Village of Greenwood to contribute a mutually agreed contribution amount.
- At the afternoon meeting with the Association of NS Villages, Commissioners discussed the topic of the County of Kings taxing their water utilities in the County (excluding Port Williams and the Village of New Minas). Property Valuation Services Corp. is now assessing water utilities as taxable. Kings County is the only county in NS that does not exempt their water utilities from taxation. They are essentially taxing a taxing company. Councillor will bring the item to staff.
- Commission asked about gas tax allocations to villages. Councillor Armstrong will ask staff at the County. Commission reiterated the importance of having that information for budgeting purposes.
- The County will be holding a planning advisory meeting with residents and Commissioners regarding zoning and a new build on Windsor St.

Presentation Annapolis Valley Welcome Network (REN)

Kathleen Novelia, Immigration and Settlement Navigator with Valley REN, gave an overview of her role. The role was created a year ago after research was completed by Valley REN regarding the workforce in the valley.

The following information was provided:

- The program is there for people from out of country, province, or the valley facing challenges.
- They provide written information to newcomers such as a welcome guide and a fridge magnet of useful telephone numbers.
- By 2029 the province will need \$6,590 workers which can only be filled with immigration. Immigrants will not replace workers locally, they will only take jobs that are difficult to fill, such as farm workers and small businesses.
- The death rate is higher than the birth; immigration is critical.
- Role includes supporting employers and helping them learn about immigration programs to make them better equipped.
- Nova Scotia's population is growing with newcomers, but the retention of immigrants is low in the Valley due to a lack of social inclusion here.
- Kathleen is very busy helping newly arrived immigrant workers settle here.
- Since it is not a one-person job, six volunteer welcome groups have been created throughout the Valley. Volunteers are including newcomers in everyday activities and events to make them feel welcome. They are looking to have a welcome group with a Chair and Co-Chair created for Kingston and Greenwood. A description of the role of the Chair and members is available. The volunteerism is only at the capacity of the volunteers and not beyond.
- The Chair would be the liaison between the volunteers and the Village Office.
- Wanted to make sure the Village is onboard before setting up a group in Kingston/Greenwood area.
- Commission was encouraged to read over the welcome guide and make any suggestions. Chair asked that Villages be added to the list of municipalities.
- They will reach out to the local Dr. Recruitment group.
- Information sessions can be set up at the Village office conference room.

Jason Haughn – Municipal Affairs

Mr. Haughn provided the following information:

- The legislature wrapped up on Friday.
- There have been changes made to the Municipal Government Act (MGA), with some directly affecting villages in the province. Letters went out to the president of the Association of Nova Scotia Villages (ANSV).
- The answer to villages' question of why they do not have the same recognition as towns is that villages are not autonomous (the County has no jurisdiction over towns but has some jurisdiction over villages).
- ANSV could push for an amendment of the MGA to change the law that says Villages cannot change into towns and vice versa. This effort may require a full-time staff person.
- ANSV should make all proposals to the province as professionally prepared as possible with solutions attached to any complaints. Use specific examples, in detail, such as the Streetscape Beautification Grant or gas tax hurdles.
- ANSV may be able to access more funding through the federal and provincial government.

- ANSV could establish a relationship with the NS Federation of Municipalities (NSFM) and have them go to bat for Villages' needs.
- ANSV could put out a proposal to review getting a staff member that could speak on all villages' behalf. Suggestion was made to ask Louis Cantino for advice on what would be needed for a skillset.
- Staff member could keep the momentum going and push forward with project-based items. Ask for a meeting with the newly appointed executive director with NSFM.

REVIEW OF MINUTES

Chair asked for a review of the March 14, 2024, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MARCH 14, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Mural Project

Owner of 565 Main is in favour of having a mural on the west side of the building. Commissioner Avery received two different quotes from artists to paint the mural. Both artists are willing to work within the Village's budget. The base price is \$5,000 and the top price was \$23,000, depending on the mural.

ON MOTION OF COMMISSIONER WEST TO ADD A BUDGET OF NO MORE THAN \$20,000 FOR THE MURAL. MOTION DEFEATED.

After a discussion, the Commission decided on a budget of \$12,000.

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION ADD A BUDGET OF NO MORE THAN \$12,000 FROM OPERATING RESERVES FOR A MURAL ON THE WEST LOWER WALL OF 565 MAIN ST. MOTION CARRIED.

Steer BBQ

Committee decided not to have music in Centennial Park during Steer BBQ. The music will be on the stage on the Steer BBQ grounds.

Hwy 101 Village Signs

There would be a cost to the artist for whichever piece of art is chosen for the highway sign. Commission agreed to get a quote from Amber from 7Arts.

Certificate for Staff

Commissioner West presented the long service certificate to crossing guard Katherine Fredericks.

CONSENT TO AGENDA ITEMS

Chair asked for additions to the agenda. Volunteer of the Year item was added to the agenda.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER THAT THE COMMISSION APPROVE THE AGENDA, AS PRESENTED WITH ADDITION. MOTION CARRIED.

Volunteer of the Year

After a discussion, Commission agreed to congratulate all 8 nominees with a certificate this year at the Annual General Meeting. Clerk can also make a slide for the meeting.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Work by Mid Valley Construction at KN3 lift station is close to being completed.

PUBLIC WORKS – See Full Report

Irrigation may possibly help with ballfield problem, which is in the budget for next year.

RECREATION – See Full Report

Kingston/Greenwood Soccer Club Situation

Canadian Armed Forces Personal Support Programs (PSP) at 14 Wing Greenwood are moving in a different direction and are no longer running Kingston/Greenwood Soccer. They kept all the money and equipment, so the soccer club must start all over. PSP did allow the club to rent the equipment this year. The ball club is hoping to use Kingston's Elm St ballfield more often. There may be grants out there for this situation. Chair Fowler will also consult with Chair of the Village of Greenwood.

Easter Egg Scavenger Hunt

Commission would like to have numbers of attendance for the scavenger hunt.

Sign for Duck Pond

Commission agreed to have a proper sign at the Duck Pond to keep wildlife wild and not feed the ducks since regular feeding causes poor nutrition, spreads disease, overcrowding and delayed migration, to name a few. Due to an overabundance of ducks, many have been hit by cars on Bridge St.

COMMUNITY DEVELOPMENT – See Full Report

COMMITTEE REPORTS:

Steer BBQ

See Community Development report.

Joint Accessibility Advisory Committee (JAAC)

N/A

Kingston Area Advisory Committee (KAAC)

There will be an upcoming meeting with the County of Kings.

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

Committee member Anne Crowell would like the Commission to hang a few banners in the Village as an anti racism initiative since many of the new doctors are arriving from Africa. The banner they chose was the African/NS flag.

Association of Nova Scotia Villages (ANSV)

Discussed under Jason Haughn's report.

CLERK REPORT – See Full Report

NS Power – Sidewalk Power Poles

The Village is still waiting for NS Power to schedule the removal of the poles from the sidewalk in East Kingston.

Flooding on Kingswood Lane

Village may have to put a culvert under the new East Main St sidewalk. Also, the driveway going into Rice's pit is not wide enough for trucks to go in and out of.

Commissioner West - Service to the Village

Chair Fowler, on behalf of the Village Commission, thanked Commissioner Muriel West for her two and a half 3-yr terms serving the Village of Kingston, which went well beyond the normal duties.

CORRESPONDENCE:

Soldiers Memorial Hospital Foundation March Newsletter and Updates

The newsletter included the following highlights:

- The Mid Valley Region Physician Recruitment & Retention Committee secured a \$99,963.00 grant through the Office of Healthcare Professionals Recruitment. The monies will be used to continue supporting newcomer physicians and healthcare professionals in the region.
- The ER at Soldiers Memorial will continue to be open weekdays from 7:30am – 1:30pm due to an increase in ER doctors working there.
- A doctor worked at the Kingston Medical Centre for 6 weeks as part of their NS Practice Ready Assessment Program.
- The foundation will now be asking volunteers to apply and be accepted through an interview process to be on the board.
- Newsletters will be sent to community groups monthly to be shared at their meetings.

CAPITAL BUDGET

After capital budget meeting the Commission agreed on the following motions:

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER LARDER THAT THE 2024/25 CAPITAL BUDGET WITH GROSS EXPENDITURES OF \$1,049,500 BE APPROVED; TO BE FUNDED THROUGH SEWER RESERVES OF \$604,734, CAPITAL RESERVES OF \$273,000 AND THE REMAINDER THROUGH THE FEDERAL CANADA COMMUNITY BUILDING FUND OF \$171,766. MOTION CARRIED.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY THAT THE PROPOSED 2024-25 OPERATING BUDGET, DISSEMINATED AT THE APRIL 11TH, 2024, COMMISSION MEETING, BE ACCEPTED AND APPROVED. MOTION CARRIED.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 9:37pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **May 9, 2024**
Re: **Environmental Services Report**

Collection System

KN-3 Lift Station Update

KN-3 Lift Station retrofit on East Main St has been completed by MVC. All though project had delays, project was successful and overall, a good job in the end. Above ground infrastructure such as sidewalk, curb and landscape reinstatement looks good.

Lion's Hall Sewer Lateral

Staff saw cut asphalt in Lion's Hall parking lot in preparation to excavate and solve sewer issue reported in March's Wastewater Services report. Staff hired excavating contractor to dig up and expose sewer lateral close to manhole in street/parking lot. Lateral was connected into a short 8-inch concrete stub line. Staff removed stub line and connected lateral directly into manhole for future service or cleanout.

Old pipe to Lion's Hall is no-corrode type pipe and will have to be dug up and replaced to the PVC pipe 10 feet outside the building. Distance of pipe to replace approximately 30-40 feet. Staff will replace once asphalt is saw cut.

Accessory Dwelling's/Sewer Service

Village Office has had inquiries on providing sewer service for accessory dwellings on existing single family dwelling subdivision lots. Village Clerk and Wastewater manager discussed different options moving forward on how best to provide sewer service connection for homeowners choosing this route.

The obvious cost to the Village is excavation of street to install sewer lateral and reinstatement of asphalt, a service Kingston has provided when there is no lateral in place. However, the other option is passing the cost on to the homeowner and have them pay the cost to connect onto existing sewer lateral for original house on building lot. This would still require the purchase of a sewer permit.

Lincoln St Sewer Issue

April 26 Received call from plumbing contractor working on duplex renovation project for Kings Regional Housing. Plumbers stated that sewer had backed up in basement the night before and that they cleared blockage but when camera was pushed out line next day it was under water, indicating problem in sewer main.

Call to staff by plumbers was the same day sewer line had to be hydro excavated to locate line for NSP pole relocation on Kingwood Lane. Loomer's arrived on site shortly after hydro excavation job and flushed main sewer line on Lincoln St. There were obvious deposits of gravel that Loomers flushed back and also a 3-foot length of 1/2 -inch rebar, which staff removed. Plumbers ran camera back out and said problem was solved.

Treatment Plant

Staff coordinated Loomer's trucks to clean out Chlorine Contact Chambers to remove sludge build up. Cleaning chambers out is usually done every 4-5 years. Staff ordered new flow meter and cleaning of chambers was necessary. It should be noted that chlorine is not used anymore but flow from UV channel still goes through contact chambers.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps when needed and sending monthly samples to BV Labs.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **May 9, 2024**
Re: **Public Works Report**

Capital Paving Projects Tender

May 8, Village Office received quotes for Capital paving projects indicated in April's Public Works report. Quote were reviewed by staff and recommendation was passed on to Commission.

East Kingston Sidewalk/ Pole Relocation Update

April 26th Staff received call from NSP reporting that they dug up insulation when digging for new hole to relocate pole away from where sidewalk begins at the corner of Kingswood Lane and Main St. Staff arrived at job site and knew immediately that sewer line was in close proximity. Loomer's Pumping Service were ordered by NSP to hydro excavate to locate sewer line to ensure pole was put in right location. Pipe was found and pole was installed within a couple of feet of main sewer line.

Other poles in sidewalk have still not been relocated and an issue with driveway approach to Rice Concrete's pit was not constructed wide enough to give big trucks room to get in and out.

Concrete Walkway/ Day Camp

Staff received quotes for concrete walkway to run from edge of parking lot to south end door of day camp with a 60-inch width including house keeping pad the total width of building. Staff did have to hire mini excavation contractor to remove grass knoll in preparation for installation of walkway to accommodate proper running slope of no more than 5% as per accessibility specifications.

Ravenwood Ball Fields

Two tractor trailer loads of crusher dust was delivered to Ravenwood for contractors hired to scrape out the perimeters of both infields mentioned in last months report. Lower field was also under-seeded after staff cleaned up damage from ravens harvesting June bug larvae. Staff will also have contractor, that seeded, field spray for grubs in June to prevent damage next year.

Arena Ball Fields

Staff received request from Minor Ball through our Recreation Coordinator for infield maintenance for ball field behind arena, and permission to construct batting cage. Staff scraped out perimeter of infield and baselines similar to contractors work in Ravenwood.

Tandem truck load of crusher dust was delivered and spread by staff and then dragged in preparation for ball field use.

Minor ball also confirmed location for proposed batting cage that minor ball wants to install. The Village has removed a lot of chain link fence over the years and minor ball was advised they could use whatever they need to construct batting cage, but keeping in mind that installation may require someone with experience installing chain link fencing so final product has semi-professional look. Location of batting cage to be located 6-7 feet away from homeowners' privacy fences that run along the east side of ball fields.

Tractor Tenders

Tenders for new tractors were received and will be reviewed by staff with recommendation to be relayed to Village Commission.

Steer BBQ Grounds Bandstand / Behind Arena

Staff received request from Steer BBQ committee to tarp roof of Pergola/ Bandstand for Steer BBQ for possible weather-related reasons. Staff felt permanent metal roof would be a better idea then struggling with tarp and somewhat high work area. Staff received price from Mark Fritz Roofing that includes installation of painted strapping to match existing stain color, installation of white metal roofing, and added bracing to firm up structure. Work to be completed before BBQ.

In conversation with Village Clerk, staff felt that a permanent wooden stage should be considered for next years budget. Permanent wood stage would strengthen wood structure even more and would eliminate the deteriorating portable staging and free up storage space.

Bus Shelter Completion

April 26th Glass King arrived to help complete bus shelter with the help of Public Works staff. Staff transported pallet of glass to parking lot and installed concrete anchor brackets for the glass professionals. Staff also installed concrete anchors to install bench inside shelter and bike racks outside shelter.

Seasonal Staff

April 15th Seasonal staff started back to work. Curtis has been busy painting benches, picnic tables, Steer BBQ pergola and fence around Stronach Park parking lot. Tennis nets have been installed and raking is ongoing but near completion.

Miscellaneous

Leaf and brush bins will be hauled away for season at the end of this week. This year has been more challenging for staff dealing with over filled bins and attempts to remove paper bags from bins that are now not permitted without an increased fee. Signs were put up but not everyone obeys the rule.

Public Works employee Steve has been busy with ongoing pruning, weeding, and mulching of shrub beds. Certain shrubs were also removed and replaced with more manageable shrubs in

a confined space/planter. Steve is also preparing for annual flower planting and has also saved seeds from flowers removed last fall and has them started in his own personal greenhouse at home. This will save some money in overall flower/ beautification budget.

Sweeping of side streets and sidewalks is ongoing and fountains were serviced and installed this week. Some island work needs to be done before installing duck house and could be by the end of the week.

Grass mowing and trimming has started, and request from soccer to mow school fields because School Board only contracts out mowing for so many times a year. Our staff has been mowing school soccer field for quite a few years now during summer months.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**

Date: **May 9, 2024**

Re: **Recreation Report**

Recreation / OH&S

- Intact Insurance playground inspection update: the hole in the slide at the Rec Hut playground has been repaired.
- Proofing some sign options for the ducks at Stronach park. Sample attached. Propose sign to be 8 x 10.
- Kingston Greenwood Titans Minor Baseball is looking into adding a batting cage, beside the upper field in Ravenwood Park and at the Arena Ball field. They are looking at a grant for the one in Ravenwood and are sourcing some fencing from schools and the Village for the one at the Arena and hope to put it in soon. They have discussed this with our Public Works.
- The Pickleball volunteer has been given a crank to use temporarily, to lower the Tennis Court nets for when they meet to play pickleball. He will put the nets back in place once they are done. Looking to meet with another volunteer who offered to line the courts.

Fitness Classes / Programs

- Sandye's class will run another session starting in June. The class may change a bit to incorporate Yoga. Dates to be determined.
- The 50+ class is still going strong. They have also started to collect food items for the Kingston Breakfast Program monthly, a social media post was made to celebrate the great work they are doing! The leaders were also recognized on the Valley Female Leadership Facebook page as well. The instructors have requested a portable mic headset, as it is hard to talk and have everyone hear. The last class before the Summer Break will be on May 30th, and they will do a pot-luck social after the last class.
- Cheryl's fitness class will have a bonus class on May 29th and June 2nd due to a few changes in dates. Afterward this session Cheryl will not be continuing classes with us.
- Meeting in May with another possible fitness instructor Emily J, who would be available weekday mornings and evenings for classes.
- We are partnering with Lisa and Valley Thunder Lacrosse to support an Adult (16+) Pick-Up Box Lacrosse group at the Credit Union Centre Arena for 6-weeks. This will be a drop-in program for \$10/ person.

Grants

- Completed the Community Recreation Programming Assistance grant through Kings County
 - o Included the Summer and March Break Day Camps.
 - o New HopOn program partnering with Cycle NS this year, to be able to lower the fee for participants. Cycle NS also has some bikes they can bring for kids who may not have one. It will be a 3-day, 2-hour a day course, participants receive a certificate of completion.
- Completed the Active Communities Fund Grant
 - o Skating for the arena, on holidays, In-service days, sensory skates, and this year adding a new teen disco skate or two (request from the community).
 - o Included cost for extra youth skates for our free skate loan program, as we are lacking on some sizes.
 - o Included After School Program at Kingston District, and the HopOn Program (detailed above).

Day Camp

- Day Camp Registration went well, opening both by e-mail and in person at the same time. Registration is now full, with a growing waitlist for all the weeks.
- There are two families with children who have Autism, who would need an Educational Assistant (EA) with them while they attend Camp. Tammy Ring (a parent navigator) is helping both families to try to find funding to help them cover camp costs, and the cost of the EA's as well.
- We have 2 interested Junior leaders this year as well. We will have a meeting with them separately with the Day Camp Supervisor. We would not have them at camp every day, but maybe once or twice a week to help lead some games/ activities. The Recreation Coordinator is working on documents for them to fill out (emergency contact information etc.). They would not be staff, but we would give them a gift card or something depending on the hours they put in for their help.

Seniors Summer Social

- The meeting with Grace from Greenwood went well. We have decided to have some games for the seniors to play, and a photo booth upon arrival. We also discussed having those who wish to attend call and register their name on a list beforehand. This will give us approximate numbers ahead of time, and depending on how busy it is, we would still let some seniors enter the day of the event.
- Left of Centre will be our entertainment for the afternoon.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **May 9, 2024**
Re: **Community Development Report**

Annapolis Valley Welcome Network

Two public info sessions were held on April 30th, one in the morning and one in the evening. Surprisingly the morning session had a higher attendance. The purpose of the group was explained, and attendees had the opportunity to ask any questions or provide input. 11 people have signed up for the group as volunteers, they are still looking for two co-chairs.

Outdoor Concert Series

The 2024 concert series is completely booked. I would like to use the arena sign by Home Hardware again this summer for promotion if the arena is ok with it.

Volunteer Leadership Symposium – Kings Volunteer Resource Centre

Kings Volunteer Resource Centre is hosting a full day volunteer leadership workshop with guest speakers and networking opportunities. I am attending this workshop on May 15th. This will have good information for the business association group as well as volunteer retention for other Village events.

Steer BBQ 2024

The next Steer BBQ meeting is May 15th at 4:30pm.

The Village will receive \$1300.00 from Kings County for the Steer BBQ. Atlantic Lottery does not fund the same events back-to-back. We can apply for this grant again next year. Waiting for an update from the Provincial grant, will send funding applications to the Middleton Rotary Club, Dairy Farmers NS, etc.

The volunteer recruitment meeting was pushed to May 21st at 6:30pm. This will take place at the Village office.

Tents, chairs, tables, portable toilets, and waste bins have all been confirmed for the Steer BBQ weekend.

A firefighter's competition has been confirmed for the Steer BBQ, registration is open now. Lieutenant Cole Clark and firefighter Riley Peckford are managing this event.

The 2nd Annual Steer BBQ Golf Tournament has been booked. Green fees will be \$35/person this year and meal cost is \$15/plate. This year will be a pulled pork bbq sandwich with a choice of a bag of chips or cookies provided by the restaurant. Registration to open Mid-May.

Tentative Schedule

Wednesday, July 10th

Indoor Movie Night

Thursday, July 11th

Canada Post Colouring Contest

Disc Golf Tournament

Kingston Farmers Market

Friday, July 12th

Golf Tournament

Foam Party with food trucks and mocktails

Saturday, July 13th

Kingston Fire Hall Breakfast

Street Parade

Main Steer BBQ

Legion Dance

Sunday, July 14th

Running with the Steer

Highland Games

Bingo at the Legion





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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **May 9, 2024**
Re: **Clerk Report**

MOTION

THAT THERE BE NO INCREASES TO THE 2024/25 RESIDENTIAL AND RESOURCE PROPERTIES TAX RATE AND IT BE SET AT 32.0 CENTS.

THAT THERE BE NO INCREASES TO THE 2024/25 COMMERCIAL TAX RATE AND IT BE SET AT 41.3 CENTS.

THAT THE RESIDENTIAL SEWER TAX RATE BE SET AT \$365 AND THERE BE NO OTHER INCREASES TO THE 2024/25 SEWER RATES

MOTION

THAT THE VILLAGE OF KINGSTON COMMISSION AWARD THE PAVING TENDER (2024-201-VOK) TO DEXTER CONSTRUCTION IN THE AMOUNT OF 91,150+HST.

Tender closes May 8th, 2024 at 2:00PM

Tender bids (2024-201-VOK) received (\$\$\$ + HST):

Valley Paving and Excavation	\$103,962.00
Howard Little Excavating	\$145,000.00
Bowlby Paving Ltd	\$94,438.00
Dexter Construction	\$91,150.00

MOTION

THAT THE VILLAGE OF KINGSTON COMMISSION AWARD THE TRACTOR REPLACEMENT TENDER (2024-401-VOK) TO NOVA INTERNATIONAL IN THE AMOUNT OF \$63,375.00+HST.

Tractor Replacement Tender (2024-401-VOK)

Village received 3 bids

Nova International (Kubota L5460HSTCC)	\$63,375.00+HST
Green Diamond (John Deere 4052RCAB)	\$70,838.53+HST
MacKay's Truck and Trailer (Bobcat CT5555EHST)	\$54,691.01+HST

- Although the Bobcat tractor is ~\$8,700 less than the Kubota, the tender bid did not state any warranty or service costs, which were required as part of the tender. From my basic internet research, the tractor would either need to be transported, at our cost, to Halifax (Bobcat Atlantic) or Truro (MacKay's Truck and Trailer location) for any service work. The Nova International bid is under budget and they listed the warranty requirements correctly.

Soldiers Memorial Hospital Foundation (AGM)

Held at 6pm on 13 June 2024 at the Kingston Lions Club

Association of Nova Scotia Villages (AGM)

St. Peters – September 20-21, 2024

Village Election and Annual General Meeting (AGM)

Nomination Period ~~Thursday, April 25, 2024~~ ~~Wednesday, May 8, 2024~~

Nomination Day ~~Wednesday, May 8, 2024~~

Advance Poll Tuesday, May 21, 2024

Annual General Meeting Thursday, May 23, 2024

Election Day Saturday, May 25, 2024

Capital Projects:

2024-25 Projects	Budget	Tender w / HST portion	YTD Actual	Status
Grit chamber concrete repair	10,000			C
KN#2 Lift Station Panel & Pump Replacement	70,000			T
STP - UV Building Flood Mitigation	340,000			T
Asset Management (Surveying / GIS Design)	20,000			
Digital daily/weekly flow meter (STP)	8,000			C
Pumps & Laterals	25,000			
Christmas Decorations	10,000			T
Highway 101 signage (2x)	30,000			T
Ravenwood ball field repairs	10,000			C
Kearne Avenue Streetlights	8,000			
Paving – 3 locations	110,000			T
Sea Container Storage	10,000			
Large Tractor Replacement	65,000			T

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000			C
2023	KN#3 Lift Station Renewal	200,000	266,400	3,243	Z
2023	STP – E, V, M	303,500	54,000	58,202	T

T - Tendering Process

C - Work started / Construction

Z – Finished

Y - project deferred or cancelled



**Communities, Culture, Tourism and Heritage
Office of the Minister**

1741 Brunswick Street, PO Box 456, Halifax, Nova Scotia, Canada B3J 2R5
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April 17, 2024

Wayne Fowler
Chair
Village of Kingston
655 Main Street, Box 254
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Dear Wayne Fowler:

Thank you for your letter dated January 16, 2024, expressing concern about library funding for the Annapolis Valley Regional Library and the impact it has on open hours at the Kingston library.

The government is aware of the important role Nova Scotia's public libraries play in supporting strong and healthy communities. As community hubs, they provide a variety of services to meet the diverse needs of Nova Scotians.

We are acting to help alleviate the immediate operational pressures facing libraries by providing \$500,000 in bridge funding, in addition to their annual operating funding, for fiscal year 2023-24 and recently, an additional \$800,000 for operating assistance in 2024-25.

As well, the Department of Communities, Culture, Tourism & Heritage is working closely with libraries to review funding levels and make recommendations. We understand the pressures libraries are facing to maintain service levels and will determine together what is required to ensure their long-term sustainability.

Thank you for your ongoing support for public library service in Nova Scotia.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Allan MacMaster'.

Allan MacMaster
Minister

cc Justin Huston, Deputy Minister
Christopher Shore, Associate Deputy Minister
Stephanie Smith, Executive Director, Archives, Museums and Libraries