



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

April 11, 2024

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Thursday, April 11, 2024.



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REGULAR COMMISSION MEETING APRIL 11, 2024

AGENDA

1. Review of Minutes of Meeting held March 14, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Presentation – Kathleen Novelia, Annapolis Valley Welcome Network (REN)
5. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
6. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
7. Clerk's Report
8. 2024-25 Capital Budget Discussion and Approval
9. Correspondence
10. In-Camera Discussion (if required)
11. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF MARCH 14, 2024

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the February 1, 2024, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF FEBRUARY 1, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Letter of Support for Library Funding

MLA Chris Palmer is hoping to see more funding for the library.

Inflatable Bouncy Cow

The inflatable bouncy cow was sold by the seller in a group with other bounce castles and is no longer available.

EV Chargers

Kings County Councillor Armstrong advised the Chair that there may be funding for a charger for the Village of Kingston. Commissioner Larder priced the ones Bruce Auto Group purchased at a cost of \$60,000 each and another \$60,000 in maintenance agreement etc. It is not money making at \$1.50/kw received. Clerk will investigate more, including grants, after year-end.

Kicksleds

Commission agreed that, due to the weather this past winter and climate change, the winters are not predictable enough to warrant purchasing these sleds at this time.

Mural Project

Commission agreed with the idea of flowers for the mural on the west side of building on 565 Main St. Commissioner Avery will contact owner for input and has a list of artists to contact for quotes.

Resident Concerns

Clerk provided a detailed email response to resident Sean Roberts regarding his concerns but did not receive a reply.

Movie Night at Steer BBQ

Commission agreed to have staff contact a group of volunteers to run the movie night.

Christmas Lights

Village has not yet received any prices for permanent holiday LED lights.

Hwy 101 Village Signs

Commission agreed to investigate the possibility of getting permission from the artists to use either the steer art in the office or the steer art in the library for the highway 101 signs. A graphic file would have to be created and given to the NS Department of Public Works. There is a flat rate charge for each highway sign.

Splash Pad Funding

This item will be discussed during budget deliberations.

Alternate Kingsley

Staff has not yet found an alternate Kingsley statue to have for the parade.

CONSENT TO AGENDA ITEMS

Chair asked for additions to the agenda. No additions.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY THAT THE COMMISSION APPROVE THE AGENDA, AS PRESENTED. MOTION CARRIED.

Hemlock Trees Concern

Village received an email from a person with a concern of HWA eggs on the hemlock trees at Stronach Park. Staff Steve Mosher confirmed he had a plan in place to try and combat the problem. Many municipalities are experiencing the same problem and are trying to get on top of it.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Work by Mid Valley Construction at KN3 lift station is close to being completed.

PUBLIC WORKS – See Full Report

Items will be discussed during the capital budget meeting.

RECREATION – See Full Report

Heritage Day Skate

Commission agreed the free skate for Heritage Day was very popular and would like to see this become an annual event.

50+ Fitness Members

Instructor Karen Reid asked members of the 50+ fitness if they would like to donate food to the school breakfast program and the response was overwhelming.

Easter Scavenger Hunt

Commission would like to make sure staff have enough treats this year for those attending the event in Ravenwood.

COMMUNITY DEVELOPMENT – See Full Report

Kingston/Greenwood Business Meeting

Business community development is very important to the Commission, and they would like to see more being done involving REN to keep the momentum going. Commission commented that the details of the REN meeting were not on the Recreation report. Commission agreed to have staff organize another meeting with the business community to keep the momentum going.

Steer BBQ

- Commission would like to see entertainment booked soon before their calendars get booked up.
- Committee to find out who is organizing the parade this year.
- Commission would like to have staff advertise the Steer BBQ Golf Tournament soon.
- Suggestion was made to possibly have the 5 core businesspeople of the business group volunteer to run the movie night.

COMMITTEE REPORTS:

Steer BBQ

- Minutes were provided by Recreation staff Elizabeth Wright.
- More hot water is needed at the Rec Hut.
- The new Legion representative on the committee is Jason Gilbert, Trevor has stepped down from that position.
- Suggestion was made to possibly have the live music and beer tent over at Centennial Park to save the trouble of setting up the stage. This will be discussed at the next Steer BBQ meeting.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop attended the meeting last night. Representative can come out to each village to help with an accessibility report. There will be an audit tool for accessibility available soon. Suggestion was made to have the library book drop box moved to allow wheelchairs full access to the front door.

Kingston Area Advisory Committee (KAAC)

Committee agreed to support a four-plex build at 543 Windsor St by Scott Bishop to help with the housing crisis. There will be an upcoming meeting with the County of Kings.

Audit Committee

Committee meets every 6 months, and a meeting will be set up soon to review the financials.

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

Commissioner West provided the following highlights of the meeting:

- Committee has organized events for the new doctors and their families to attend including a skating event, an Evergreen Theatre show, an African cultural event and the Sunday air show this summer.
- Volunteer committee received another grant of \$100,000 to help fund their doctor recruitment and retention efforts.
- 19.8% of residents in this area are without a family doctor.
- Committee member Anne Crowell will be requesting that the Commission allow anti-racism banners to be put up around the Village, due to the many new doctors arriving from other countries.

Association of Nova Scotia Villages (ANSV)

Some villages are concerned about the cost of hiring a full-time person; some do not see the benefits. If the association wants to be taken seriously, someone needs to be doing the legwork. Discussion took place to possibly subsidize an existing employee. At the next meeting Commission agreed to let them know that Kingston is still onboard with having a staff person.

CLERK REPORT – See Full Report

Annapolis County Sewer

CBCL Engineering are conducting a study for Annapolis County. The study involves the possibility of Annapolis County expanding the Village's sewer treatment plant to accommodate homes at the eastern end of their county. The Village would only be dealing with the extra flow. Clerk met with CBCL and Annapolis County staff yesterday to discuss the possibility of extending the Village's sewer system to some Annapolis County homes.

NS Power – Sidewalk Power Poles

Bell Aliant has given NS Power everything they need so the Village is just waiting for NS Power to provide a quote. The Village is to pay that amount before NS Power will remove the poles from the sidewalk in East Kingston.

DISCUSSION:

Commissioner Nominations

Commissioner West announced that she will not be re-offering this year after 7½ years on the Commission. Commissioner Fowler will run again this year.

Leaf / Brush Bins

Spring is early this year, so the bins may have to be put out earlier in April.

Apple Blossom Festival

The Apple Blossom committee is no longer continuing with the princess competition. They now have a newly, reimagined youth component called "Passions that Bloom". This new youth competition of the Apple Blossom Festival encourages all Annapolis Valley Youth between the ages of 15 and 21 to apply. Youth are encouraged to contact the festival office for more information. The Village will be contributing \$500 toward the festival this year.

Years of Service

Commission agreed to present crossing guard Katherine Fredericks with a certificate and \$50 gift card for 25 years of service with the Village.

CORRESPONDENCE:

Planning Application

The Village received a planning application to rezone the property at 543 Windsor St. Discussed earlier.

Lions Banquet Invitation

Chair Fowler may possibly attend the Lions 63rd Annual Charter Night Banquet on April 13th.

Letter from Soldiers Memorial Hospital (SMH) Foundation

Village received a letter from the Chair of the Foundation announcing an information session regarding board restructuring to be held on March 18 at noon in the SMH Founders Room. They want to hold an interview process before choosing any board positions.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 9:25pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **April 11, 2024**
Re: **Environmental Services Report**

Collection System

KN-3 Lift Station Update

As reported last month, Mid Valley Construction (MVC) were waiting for fittings to accommodate a pump by-pass of the influent flow to KN-3 lift station on East Main St. The parts did arrive, but MVC was not able to schedule crew to complete project due to other higher priority jobs. Staff spoke with foreman this week and they are trying to schedule for Thursday and Friday, the 11th and 12th of April.

Lift Station Cleaning

April 3 - Staff, along with the help of Loomer's vacuum truck, cleaned lift stations as part of preventative maintenance program. Majority of the 15 lift stations were cleaned and will clean stations again in the fall. Cleaning of stations, to remove grease buildup and grit, helps save life of impellers and wear plates.

During cleaning of the lift stations staff noticed lifting chains for pumps in KN-14 (East Main St) were not attached. Galvanized chain link rotted away from stainless steel connector. Staff pulled both pumps and reconnected chain.

Sewer Call Out

Staff received another call from Park Rd resident that sewer was backed up again and they could not flush their toilets. Staff checked manhole in easement line behind homes and the next manhole down from blockage on Feb 19th was plugged. Staff were able to release blockage that was a buildup of solids in manhole. Both manholes should be replaced to avoid future problems along with new frames and covers.

Pump & Panel Order KN-2

Staff placed order for new pumps and panel for lift station on Bridge St across from Stronach Park as per capital budget planning. Pumps and panel are 10-13 weeks minimum delivery time and will ensure staff plenty of time to plan for station overhaul.

Treatment Plant

March 27th - CBCL engineer visited plant for tour of facility on behalf of Annapolis County's potential proposal to connect to the Village's wastewater collection/treatment system.

In conversation with Village Clerk, Treatment Plant Manager feels that an expansion of the treatment system may have to be considered, even though plant average flow is just over half the plant's daily design of 400,000 USG. The problem with capacity is when we have significant rainfall and, most times, even if it is only 20-30ml for 3 or 4 days in a row. For instance, over Easter weekend the plant averaged 360,000 USG/day. Staff have to shut aeration process down for those days and doing this does affect the quality of effluent and sometimes exceeds environment compliance values.

Staff sees the potential Annapolis County sewer expansion as a positive since the study will provide us with what a future expansion may entail.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps when needed and sending monthly samples to BV Labs.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **April 11, 2024**
Re: **Public Works Report**

Capital Paving Projects Tender

Public Works staff and Village Clerk are getting information gathered to tender out the three asphalt paving projects mentioned in last months report. Staff will also be getting quotes for concrete walkway from parking lot at Day Camp up to south entrance of building. Maximum running slope cannot exceed maximum ratio of 1:20 or 5%. This may mean building up parking lot enough to limit grade of walkway up to Day Camp.

Ballfield Repair / Infield Maintenance

The lower ballfield in Ravenwood has received significant damage to outfield due to crows harvesting grubs underneath the surface grass. Staff borrowed tow-behind rake from Paul Parsons to help clean up large areas of torn up sod. Staff received pricing to reseed torn up areas and under seed whole outfield. Separate price was also received to spray for grubs to prevent it happening next year.

Also, received price to scrape out perimeter of infields where it meets outfield. Grass and weeds have been creeping in towards infield over time. Price received is for both infields at Ravenwood ballfields.

Staff would like to begin work quoted once approved by Commission.

Bus Shelter

Staff installed bus shelter frame onto concrete pad poured last fall. Staff recommended getting professional glass handlers to install panes of glass. Village clerk to arrange.

Rinks Removed

Staff removed framework for outdoor rinks along with all bubble wrap and Styrofoam. Boards for rink framework were stored inside new salt shack along side the portable staging. Tennis courts were swept and blown off in preparation to install tennis nets.

Leaf & Brush Bins

Public Works staff set up sections of portable staging and signage, behind the arena for leaf and brush bins to be delivered the end of this week.

Ongoing Maintenance / Seasonal Work

Public Works staff have been busy pruning shrubs and flowering trees throughout the village. Street sweeping on side streets is ongoing along with leaf and twig blowing and raking as part of spring cleanup. Seasonal staff will be starting on April 15th.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **April 9, 2024**
Re: **Recreation Report**

Recreation / OH&S

- Recreation Coordinator completed the Active Smarter Kids (ASK) Train the Trainer session held in New Minas. Recreation staff will discuss this opportunity with the schools in Kingston. Knowledge learned is also beneficial to apply to daycamp staff training as well.
- Intact Insurance completed playground inspections. Received a risk management report. This includes a few things to complete, in order of priority. The first is a hole in the slide at the Rec Hut playground, mulch around the equipment in Stronach Park to be tilled, and a bit more added to create an acceptable absorbing surface. Lastly, adding gates to the playground on Sunset Drive and Mathews Lane to restrict cars gaining access.
- The Recreation Coordinator will be attending the Valley/Southshore meeting in Liverpool on April 17th & 18th.
- The Kingston/Greenwood Soccer Organization is no longer a part of the Greenwood Base. They intend to use the soccer field more this year on Elm St. They might be able to help level the field a bit and would line the field themselves as well. We are helping with a bit of temporary storage space for them.
- Both Pine Ridge Middle School and West Kings will be using the ballfields this Spring and are aware of the work being done on the lower field.
- We rented out the Rec Hut for a birthday party, updated cost to \$50/half day and \$100/full day with a \$100 deposit.
- The Recreation Coordinator will be posting a new reminder about the spring/summer equipment loan program. We have seen some use of the loan items already.
- Received inquiry about having a sign for feeding the ducks at the Duck Pond. Looking into having one made with some information on why and then "Keep Our Wildlife Wild - Wild Ducks Should Not Be Fed".

Fitness Classes

- Aerobics/Bootcamp class with Sandye has started another 6-week session with 12 registered.
- The 50+ class is still going strong.
- Cheryl has had a total of 17 registered participants.

Day Camp

- March Break Day Camp went well, the children enjoyed the activities, especially the balloon animal workshop and skating.
- We have 4 staff for the Summer Day Camp. 3 are returning from last summer, and 1 from this past March Break Day Camp. Anna the Supervisor will start full-time hours on Monday, June 10th, and the counsellors will start on June 24th.
- We will open registration on April 15th. Day Camp will run from July 2nd to August 23rd, with 2 short 4-day weeks (holiday on July 1st and August 5th).
- We have increased the cost this year to \$125/ week, shorter holiday weeks are \$100.
- Staff will be attending the summer staff training day in Greenwood on June 26th.
- Have received a few inquiries about having children with Autism attend camp. They have been informed that yes, they can attend, but will need to have an Educational Assistant (EA) present with the child.

Seniors Summer Social

- Have a meeting with the Village of Greenwood Clerk planned for April 26th to discuss details of this event and to start planning.

Skating

- Has finished for the year. Looking at possible changes to adult skating for next year, as financially it is not sustainable.

Easter

- The Easter Family Scavenger Hunt was rescheduled due to a possible thunderstorm on the original date. The new date of the afternoon of Monday April 1st went well. The Kingston Lion's Club was still able to provide hot chocolate.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **April 11, 2024**
Re: **Community Development Report**

Kingston/Greenwood Business Group

Valley REN will run a survey with the businesses in Kingston and Greenwood. This will be done in person. Two groups of two people, including one from Greenwood, will assist in the process. It is normally done with one person interviewing and a second taking notes. Two groups would speed up the process. A nondisclosure agreement will be required to be signed for privacy purposes and a report from Valley REN will be provided after. The five businesses who have signed up for this group will be the first ones met with. These are expected to begin end of April – beginning of May.

BNI Maritimes has a networking business “speed dating” event that I would like to bring to Kingston to create more of a connection between the businesses in Kingston and Greenwood. Holding this while the survey is taking place might help some feel more open to the idea and keep everyone communicating.

Easter Scavenger Hunt

Pictures of the scavenger hunt card I worked on and the event below. Helped with the scavenger hunt materials and treat bag making for this event. On the day of the event, I greeted families and explained the activity.

Outdoor Concert Series

Outdoor concerts will be booked for Wednesday evenings, 6:30-8pm, starting July 3rd and ending August 28th. A handful of bands have already reached out looking to book for the concert series. Emails will be sent out to the rest of the performers. Working on booking a variety of food trucks to have a different one at each concert. Lawn games will also be available for people to use.

Volunteer Leadership Symposium – Kings Volunteer Resource Centre

Kings Volunteer Resource Centre is hosting a full day volunteer leadership workshop with guest speakers and networking opportunities. I am attending this workshop on May 15th. This will have good information for the business association group as well as volunteer retention for other Village events.

NS Walk Day

Nova Scotia Walk Day is May 8th. Will host an afternoon walk along the Harvest Moon Trail or through Clairmont Park. The weekly walks have been on pause for the winter. If this event has good attendance, I will continue the walks and, if not, I will leave the walks on pause for a later time.

Steer BBQ 2024

During the March 20th meeting it was confirmed that the Lions Club would solely be responsible for food this year and the Legion would focus on the beer tent. The Lions Club are working to add hotdogs and hamburgers to their menu. The Legion has the contact information for the Roof Hound who have confirmed a second year of the Kingsley Cream Ale. The Kingston fire department auxiliary is considering including a fee for the fireman's breakfast. \$10 for adults, \$5 for children, 5 and under are free. The committee agreed that charging a fee would be fine, recommended to average their cost of plate.

The Legion has confirmed a Saturday night dance with entertainment booked. The Legion also must get a parade permit and contact the RCMP for traffic control. Once Village staff have the parade registration form, it will be promoted on Facebook. The Legion requested a portable toilet for parade participants on Old Brook Road. A sensory zone is also in the works for the parade this year to support inclusivity. Sunday bingo at the Legion will be included in the Steer BBQ schedule this year.

Grants are completed. A letter requesting supplies has been sent to 14 Wing. Disc golf tournament planning is underway. There will be a \$20 registration fee, participants will each get their own disc the day of the tournament that they can keep. Aim to open registration June 1st. Steer BBQ ballcaps and stickers have been ordered; 72 hats and 500 stickers. These will be sold as merchandise during the weekend's festivities. A meeting with Paragon had to be rescheduled, once registration fee and food costs are determined the tournament will be promoted online. Would like to start registration mid-May. Portable toilets have been booked for the weekend.

Emily and Liz have planned a volunteer recruitment meeting for Wednesday, May 8th at 6:30pm. Looking to have people sign up to help with small tasks like cleaning tables on Saturday to some larger tasks like set up and tear down of tents, tables, and chairs. The more helpful hands the better.

Tentative Schedule

Wednesday, July 10th

Indoor Movie Night

Thursday, July 11th

Canada Post Colouring Contest
Kingston Library Open House
Disc Golf Tournament
Kingston Farmers Market

Friday, July 12th

Golf Tournament
Foam Party with food trucks and mocktails

Saturday, July 13th

Kingston Fire Hall Breakfast
Street Parade
Main Steer BBQ
Legion Dance

Sunday, July 14th
Running with the Steer
Highland Games
Bingo at the Legion

Easter Scavenger Hunt



Kingsley Easter Hunt

- | | |
|-----------------------------|------------------------------|
| #1 ☐ | #6 ☐ |
| #2 ☐ | #7 ☐ |
| #3 ☐ | #8 ☐ |
| #4 ☐ | #9 ☐ |
| #5 ☐ | #10 ☐ |



Look for this picture!

Answer: _____

Kingsley has hidden 10 letters in the park.
Find each of the letters and unscramble them
to discover his secret message!
Afterwards make sure to pick up your prize at
the canteen!



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **April 11, 2024**
Re: **Clerk Report**

MOTION

THAT THE 2024/25 CAPITAL BUDGET WITH GROSS EXPENDITURES OF \$1,049,500 BE APPROVED; TO BE FUNDED THROUGH SEWER RESERVES OF \$604,734, CAPITAL RESERVES OF \$273,000 AND THE REMAINDER THROUGH THE FEDERAL CANADA COMMUNITY-BUILDING FUND (CCBF) OF \$171,766.

East Main Sidewalk Construction

Nova Scotia Power (NSP) has received payment based on their quote to do the pole relocations. I have contacted NSP and they are still in the process of scheduling the work. I will call them back in 2 weeks for an update (unless they call me first).

Village Election and Annual General Meeting (AGM)

Nomination Period	Thursday, April 25, 2024 – Wednesday, May 8, 2024
Nomination Day	Wednesday, May 8, 2024
Advance Poll	Tuesday, May 21, 2024
Annual General Meeting	Thursday, May 23, 2024
Election Day	Saturday, May 25, 2024

2024-25 Operating and Capital Budget Schedule

February 1	General discussion on capital budget, including CCBF (gas tax).
February 22 (S)	Capital budget discussions and prioritizing
March 14	Operating budget discussion / Capital Budget finalizing
April 11	Publicize proposed Operating Budget / Approve Capital Budget
April 25 (S)	Budget Deliberations Special Meeting (if required)
May 9	Final approval of 2024-25 Capital and Operating Budgets.

Capital Projects:

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C
2023	Bridge Street Crosswalk	30,000			
2023	Bus Shelter /Bike Racks	30,000	13,663	16,155	C
2023	KN#3 Lift Station Renewal	200,000	266,400	3,243	C
2023	STP – E, V, M	303,500	54,000	58,202	Pre-T

T - Tendering Process
C - Work started / Construction

Z – Finished
Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
March 31, 2024

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	927,700	925,600	2,100	925,600	
Dog Registrations	600	500	100	500	
Rentals	7,200	7,200	-	7,200	
Interest on Investments and Taxes	22,600	8,000	14,600	8,000	
Miscellaneous Income	21,500	7,700	13,800	7,700	Kingston Historical Society
Recreation Revenue	40,100	26,800	13,300	26,800	"Made to Move" rev offset w/exp
Arena Revenue	1,700	1,400	300	1,400	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	76,600	69,200	7,400	69,200	
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,198,000	1,146,400	51,600	1,146,400	
Expenditures					
General Government					
Legislative	19,900	22,800	2,900	22,800	
Administration	180,600	190,400	9,800	190,400	
Professional Fees	8,900	11,300	2,400	11,300	
Insurance (General)	21,100	19,500	(1,600)	19,500	higher than expected Insurance
Civic Building Expenses	10,900	13,700	2,800	13,700	
Crossing Guards	21,700	20,900	(800)	20,900	
Miscellaneous	11,300	11,600	300	11,600	
Taxation Charges	8,700	9,300	600	9,300	
Library	19,800	18,400	(1,400)	18,400	
Total General Government	302,900	317,900	15,000	317,900	
Public Works & Transportation					
Public Works	151,200	157,300	6,100	157,300	
Village Maintenance	39,100	33,000	(6,100)	33,000	brush bins and RecHut door
Sidewalks & Crosswalks	9,700	11,400	1,700	11,400	
Snow Removal	62,100	66,800	4,700	66,800	
Street Lighting	18,400	19,200	800	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	280,500	287,700	7,200	287,700	
Community Development					
Visitor Information Centre	4,400	5,100	700	5,100	
Other Development	14,400	16,400	2,000	16,400	
Apple Blossom Festival	1,200	2,300	1,100	2,300	
New Years Eve Event	10,000	10,000	-	10,000	
Steer BBQ	15,700	12,000	(3,700)	12,000	higher revenues as well to offset
Total Community Development	45,700	45,800	100	45,800	
Parks					
Parks Repairs and Maintenance	57,300	52,800	(4,500)	52,800	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	62,900	58,400	(4,500)	58,400	
Recreation					
Recreation Administration	157,300	158,600	1,300	158,600	
Outdoor Rink(s)	3,700	2,500	(1,200)	2,500	extra plywood/insulation
Arena Expenses	-	-	-	-	
March Break Day Camp	(100)	1,200	1,300	1,200	not taken place yet
Summer Day Camp	2,800	7,800	5,000	7,800	
Youth Programs	300	3,000	2,700	3,000	
Adult Programs	12,000	8,700	(3,300)	8,700	Made to Move Offset
Seniors Programs	5,800	4,800	(1,000)	4,800	
Total Recreation	181,800	186,600	4,800	186,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	143,000	143,000	-	143,000	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	
Total Expenditures	1,123,800	1,146,400	22,600	1,146,400	that is close!!
Surplus/(Deficit)	74,200	-	-	-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	542,800	534,900	7,900	534,900	
Sewer - User Fees	14,400	19,100	(4,700)	19,100	(OH Armstrong still incl)
Sewer - Connection Charges	4,900	3,800	1,100	3,800	
Total Revenues	562,100	557,800	4,300	557,800	
Expenditures					
Environmental Health					
Administration	189,100	195,200	6,100	195,200	
Treatment	35,800	34,800	(1,000)	34,800	
Treatment - Electricity	75,800	71,000	(4,800)	71,000	
Treatment - Disposal	64,800	75,000	10,200	75,000	
Collection System Costs	38,100	31,800	(6,300)	31,800	SCADA/LS repairs
Total Environmental Health	403,600	407,800	4,200	407,800	
Fiscal Expenses					
Sewer Reserve	150,000	150,000	-	150,000	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	150,000	150,000	-	150,000	
Total Expenditures	553,600	557,800	4,200	557,800	that is scary close
Surplus/(Deficit)	8,500	-		-	that is scary close



Soldiers Memorial Hospital Foundation Newsletter and Updates March 2024

March Newsletter celebrates the start of Spring 🌸

Congratulations to the Mid Valley Region Physician Recruitment & Retention Committee in securing a \$99,963.00 Grant through the Office of Healthcare Professionals Recruitment. The Grant monies will be used to continue our work in supporting newcomer Physicians and healthcare professionals in the Mid Valley Region.

Leanne St. Louis, Office Administrator continues to navigate her way through the daily operations of the Foundation. Lynn continues to meet weekly with Leanne to discuss the financial responsibility of the Foundation and the Recruitment Committee accounts.

Our Emergency Room at Soldiers Memorial Hospital 🏥 will continue to be open each week day from 7:30 am to 1:30 pm thanks to an increase in Emergency Room Physicians working at the Hospital.

The new Veterans Patio Project has been awarded and will cost over \$200,000 to complete. This outdoor space will be completely accessible, including raised garden beds, benches and a large covered pavilion. The Veterans and their families will now have a beautiful outdoor space to enjoy along with Hospital staff and patients.

Handmade Spring rolls and bunches of tulips were delivered by members of the Recruitment & Retention Committee to each of the four Medical Clinics to celebrate the first day of Spring.

Dr Luma Al-Ameri, a Physician taking part in the Nova Scotia Practice Ready Assessment Program, was welcomed by the Recruitment & Retention Committee on Saturday 23 March. Dr Al-Ameri will be working in the Kingston Family Health Centre for the next six weeks before moving on to her next assessment site. Welcome to the Mid Valley Region, Luma!

On 18 March, an Information Session and Restructuring Update was provided by the Board to all Society Members. The Foundation will no longer be relying on Service and Community Groups to appoint a volunteer representative to be a Member of the Society. The Foundation will now be asking for community members to apply through an application process as a volunteer and will be accepted through an interview process to become a Director for the Board. Each Director will be responsible for succession planning, fundraising, and actively participating in Committee work moving forward.

We look forward to our continued relationships with the Service and Community groups and will continue to keep you updated on the work of the Foundation and the Recruitment & Retention Committee. This newsletter and other updates will be sent directly to each of the groups to be shared at the monthly meetings. Invitations will be sent to the groups regarding the AGM and other events we are hosting throughout the year.

John and Anne gave a presentation to the Town of Middleton on the new Diagnostic Imaging Equipment being purchased for Soldiers Memorial Hospital, and asked for a \$20,000 donation be made toward the \$350,000 commitment by the Foundation to purchase the new equipment. Nova Scotia Health and the Province of Nova Scotia will be contributing over \$1,000,000 in infrastructure to Soldiers Memorial Hospital to house the Diagnostic Imaging Equipment.

Valley Regional Hospital Foundation extended an invitation to the Board of Directors to attend their April Board Meeting to discuss the work of our Recruitment & Retention Committee and other Board functions.

The Foundation would like to recognize and thank the County of Annapolis for their \$10,000 Grant funding opportunity presented to Dr AC Silver as part of their recruitment and retention efforts.

Respectively Submitted,

Anne

**Anne Crowell
Secretary, Soldiers Memorial Hospital Foundation**