



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

March 14, 2024

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Thursday, March 14, 2024.



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REGULAR COMMISSION MEETING March 14, 2024

AGENDA

1. Review of Minutes of Meeting held February 1, 2024
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. 2024-25 Operating Budget Overview
8. 2024-25 Capital Budget Deliberations
9. Correspondence
10. In-Camera Discussion (if required)
11. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF FEBRUARY 1, 2024

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the December 14, 2023, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JANUARY 11, 2024, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Letter of Support for Library Funding

Letter of support for funding increases for Kingston library was prepared and will be sent out tomorrow. The Kingston Library continues to be very busy, and staff are compiling a list of personal letters from patrons expressing their appreciation for the library and all it provides.

Village Thank You Cards

Staff ordered 25 thank you cards and 25 blank cards with the village logo to have on hand for future use.

Resident Concerns

Clerk provided a detailed email response to resident Sean Roberts regarding his concerns but did not receive a reply.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. No additions.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER WEST THAT THE COMMISSION APPROVE THE AGENDA, AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Commission agreed that the suggestion by engineers of combining the sewer treatment plant projects may not necessarily save money.

PUBLIC WORKS – See Full Report

Outdoor Rink at Tennis Courts

Commission asked to have “Use at Own Risk” signs installed at the tennis court rinks.

RECREATION – See Full Report

Recreation Survey

Commission suggested staff put the survey on Facebook a few more times, distribute posters with a QR code, advertise it on the LED sign, and add it to the Credit Union Centre's Facebook page.

Commission asked if staff could take a picture of the public borrowing winter sporting equipment at the Village Office and posting it on social media. The list of equipment should also be posted often throughout the winter as a reminder.

Commissioner Avery confirmed that Annapolis County has kick-sleds to borrow and asked if staff could look into the cost of them to add to the Village's equipment borrowing list.

COMMUNITY DEVELOPMENT – See Full Report

Kingston/Greenwood Business Meeting

The business meeting was not that well attended by Kingston businesses, which may have been due to the rainy weather. For the February 20th meeting, staff to put out reminders early on and later, with more than just social media. The Village is coordinating this effort for the businesses, but they need to be on board to make it work so they can eventually run it themselves. If the meetings are not well attended, the Village will discontinue its efforts.

Mural on West Side of 565 Main St

Commission would like to form an action plan for this project. Commissioner Avery knows potential artists and will start by submitting pictures/ideas.

Steer BBQ

- Suggestion was made to hold a family movie night (Ferdinand?) in the arena the Wednesday before Steer BBQ. A group could use it as a fundraiser and sell treats.
- There will be a new addition of a children's 1km fun run on Sunday July 14th.
- Commission would like to see more grant funding from the County for this event since it may extend to 5 days. The funding amounts are a county staff decision so they should be informed that the event is now longer in duration.
- Brad Beardsley will continue as Chair for another year and will co-chair next year.

COMMITTEE REPORTS:

Steer BBQ

Clerk will have community development staff provide a report going forward.

Joint Accessibility Advisory Committee (JAAC)

N/A

Kingston Area Advisory Committee (KAAC)

Committee agreed to support the rezoning change for Mosher St. requested by Peckford Holdings to allow for more residential housing.

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee – See full report.

Commissioner West provided the following highlights of the meeting:

- Committee has been busy planning fun new experiences for the new doctors and their families such as skating.
- Committee will submit another grant application to help fund upcoming projects.
- New doctor is now working at the ER at Valley Regional Hospital and will also do shifts at SMH.
- Committee members will visit medical centres on Feb 14 with hot chocolate pods.
- There will be another PRAP candidate training at the Kingston Medical Centre starting February 5th.
- Commissioner West invited one of the new doctors over for dinner to welcome him to the area.

Association of Nova Scotia Villages (ANSV)

The Village of Bible Hill sent Kingston a draft letter to peruse, and it will then be sent out to all villages to see if there is an interest in funding a staff person.

CLERK REPORT – See Full Report

DISCUSSION:

Conference Table

Staff sent 4 options of tables with outlets for commission to decide on. Commission agreed on the modular style tables.

Alien Christmas Lights

Commission would like to have quotes for the programmable LED lights on the Village Office, the bandstand and the old Visitor Centre. This type of light allows for permanent holiday lighting that can be programmed to change colours, for various holidays. Staff would also not have to bring the boom lift/ladder over every year to put up the Christmas lights.

Contact for Alien lights also has a used cow bouncer that he would sell to the Village for \$3,400. Staff will contact owner of Bounce Kingdom to see if he would be interested in purchasing it. The Village would want to use it every Steer BBQ.

Capital Projects

The tender for the electrical, ventilation and mechanical project at the sewer treatment plant is ready to go out. Commission agreed to put the tender out right away.

CAPITAL BUDGET OVERVIEW

Clerk highlighted the following:

- There are two tax rates in the Village's accounting: general and sewer rate. Revenues for each are tracked separately.
- The operating reserve balance the Village uses 15%. The reserves are currently at \$233,000.
- The entire budget is 1.6 million. The tax revenue budget is at 1 million.
- The reserve total starting April 1st will be 1.45 million. The Village's contribution to reserves for 2024/25 will be \$400,000 but will expend \$303,000 in Capital expenditures. The reserve total March 31, 2025, will then be \$1,544,172. The reserves contributions would have to be higher if not for the various grants the Village receives.
- The 10-year gas tax program allocation from the County to the Village will reach the 10th year in 2024/25. The amount remaining of \$760,682 must be spent by March 31, 2025. The sewer treatment plant projects may take that entire amount.

Splash Pad Funding

There may be funding possibilities for a splash pad for the Village. Clerk will contact MLA Chris Palmer for possible grants/closing dates and will see if gas tax funding can be used for this type of project.

Highway 101 Village Sign

Commission would like to have an action plan for a Village sign to be installed on Highway 101 leading up to Kingston's two exits. Commissioner West presented the idea of having a picture of Kingsley with the words Village of Kingston.

EV Chargers

Clerk will check with charging companies to see if they would install and maintain EV chargers in the Village. Commissioner Larder will also check to see if there is interest from Nova Scotia Power and/or a local business.

Kingsley Decorating

Suggestion was made to decorate Kingsley for each season/holiday.

Kingston Sign

Suggestion was made to add a Kingston sign like the Toronto sign in front of the Superstore that could be lit up at night.

Alternate Kingsley

Staff will check with Noggins Farm in Greenwich to see where they purchased their cow statue.

Commission Budget Meeting

The next meeting will be held at 7pm on Thursday, February 22nd.

CORRESPONDENCE

Winter Speed Sign Request

Resident asked commission if the Village could purchase a winter speed sign. Commission agreed the sign would be too costly, there would be the added cost of a monthly power bill and the flow of traffic in winter is slower.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 9:35pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **March 14, 2024**
Re: **Environmental Services Report**

Collection System

KN-3 Update

March 6 MVC resumed work on KN-3 lift station East Main St. New concrete top with hatches was installed and existing control panel was moved short distance away from lift station and mounted to anchor post. New Flygt pipes were also installed and will have to be removed from wet well to complete rest of project in next stage of work.

March 13 Pennecon on site to recommission panel that was moved. Pennecon technician set up new submersible transducer, installed float switches and redirected SCADA antenna to ensure station is updating efficiently.

Final stage of project to begin as soon as fittings are received to intercept flow coming into station and pump directly into force main sewer line while old pipe stack is removed. Once station is clear of old pipes and valves, new concrete benching will be poured in base of station. New valves and piping can be installed after concrete cures. MVC expects pump by-pass parts to be in by the end of the week.

Call Outs

Feb 19 Staff received call at 8:30am from resident on Park Rd having sewer issues and was not able to flush toilets without backing up. Staff retrieved sewer auger machine and rods to clear blockage of tree roots in stub line that services two homes at the end of dead-end street. Staff will dig up stub line and replace small concrete section in the spring.

Feb 19 Staff received call from resident at 434 Pine Ridge Ave. Resident indicated that he had a plumber in and found no blockages in his own line. Staff checked manhole in the street and accumulation of solids was backing up the sewer in T- manhole. Staff was able to loosen up solid mass and get sewer moving, releasing the blockage that was causing resident's flooding issues in basement.

Feb 24 Called out to Aurora Inn for emergency NSP pole replacement, due to motor vehicle accident the night before that sheered off pole. Pole was very close to sewer line coming from the motel.

March 5 Staff received call from plumber that was working on Lion's Hall sewer line that had backed up the day before. Staff checked manhole in street/parking lot, and main line was clear. Plumber indicated that he felt blockage was out close to the main line. Since this has

been an ongoing problem for the Lion's Hall, staff will cut asphalt in parking lot/roadway and excavate to expose connection and hopefully solve problem. Staff will do this early spring.

KN-2 Proposed Capital Project

Staff received quote back from Pennecon for new control panel that will replace panel installed in 2000. Staff also received quotes for pump replacement from Xylem (Flygt), Sansom Equipment (Barnes) and Flowstar (KSB).

Quotes were reviewed and staff decided that the best pump to go with should be KSB which is the same type as existing pumps. KSB pumps were also quoted less money than Sansom Equipment and Xylem and, also, pump discharge and valves do not have to be changed.

Staff recommends Commission approve this particular capital project ASAP so that order can be placed.

Collection System Training

During good weather days of late, the Treatment Plant Manager has been educating Steve on sections of the sewer collection system. This process includes opening manholes and seeing directions of flow. Jeff has also been taking Steve around and both are getting educated in the process.

CBCL Inquiry of Treatment Plant Capacity

Staff received call from CBCL Engineering inquiring about the capacity of our Wastewater Treatment Plant. The engineering firm is conducting a study on behalf of Annapolis County to possibly connect to existing collection/treatment system. Staff relayed basic information on design capacity of treatment plant and current average annual daily flow. Staff referred engineer to Village Clerk for further conversation.

Treatment Plant

Grit Chamber Repair

Staff received quote from Dave Watton to repair concrete walls and install new anchors to support unstable safety rail system.

Treatment plant training is ongoing with Steve becoming more familiar with the different aspects of the plant during different seasons. Steve will be writing his level 1 exam for wastewater treatment in the spring. Kingston's treatment plant is a level 2 plant and after 2-3 years experience level 2 can be written.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps when needed and sending monthly samples to BV Labs.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **March 14, 2024**
Re: **Public Works Report**

Outdoor Rinks

Last day for outdoor rinks was March 2nd. Staff removed parts of the framework so water could drain away. Staff will remove tarps and framework when weather permits. Rinks did not open till January 18th but were consistently used during that period.

Sidewalk Snow Removal

Sidewalk snow removal has been ongoing intermittently along with salt applications, but overall, a relatively slow year, using only about 12 ton of salt that was from last year's stock with still a couple of tractor buckets left over.

Salt Shack Completion

Garage door for salt shack was installed mid February along with electric door operator. Thirty ton of salt was delivered and as stated above, will likely be used next fiscal year. Staff have also moved all the portable staging into salt shack as there is plenty of room to store.

Capitol Budget Pricing

Staff contacted Jeff Gallant with Dexter's to visit 3 different areas in the Village for parking lot paving and resurfacing. Parking lots include at new shop on Park Rd, parking lot across from Village Office(resurfacing) and Day Camp parking lot.

New Tractor Budget Estimates

Nova International has provided a budget cost replacement of our L4060 Kubota tractor. Staff recommends the size of the tractor be upgraded to the L4760 which increases horsepower by 7 and has 600lb more lifting capabilities. Staff also felt it is more important to replace Kubota this year and John Deere mowing tractor next year.

Bus Shelter

Staff will install bus shelter as soon as more consistent good weather prevails. As stated in last report, staff will require the assistance of Future Glass to help install glass panes after frame is in place. Electrician will also be contacted when shelter is erected.

Ongoing Maintenance

Staff have begun spring pruning of the many different shrubs and trees in the village. Staff have also started sweeping side streets as Department of Transportation Public Works does not take on this responsibility anymore. Staff have cleaned out the remainder of salt from the red barn and took to new salt shack. Staff is starting to work on removing junk from barn. Staff will also need sea container to be able to store items from barn used for various events in the village.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **March 12, 2024**
Re: **Recreation Report**

Recreation / OH&S

- The Recreation and Event Programming Survey was promoted more, and we received a total of 86 responses! Some ideas from the community included fitness challenges, open gym night, more skating, women's sports, kids exercise classes, one-off events, bus tours and a family field day etc.
- New first aid kits, AED, and eye wash stations were ordered and have all been installed.
- Village of Kingston thank you cards have been ordered and received. Purchased a new speaker set-up to use at events and movie nights.
- Received a suggestion and offer to re-do the lines on the tennis courts this year to accommodate 2 courts for pickleball on one of the tennis courts. Will work with current pickleball volunteer to have a day or two each week where we bring out the pickleball nets and play! Another idea would be to have them in the arena. Pickleball is still taking place on Friday nights at the school. The equipment ordered has now been paid for with the \$5 fee, so it is now free to go!
- After hours equipment loan program changed to "by appointment only" on Thursdays. During the time we were able to loan equipment, it was quite popular.
- The outdoor skating rink on the tennis courts was done for the year March 2nd. It had great consistent use while we were able to keep it open.

Fitness Classes

- Aerobics/Bootcamp class with Sandye will continue Thursday evening for the winter/spring and will move to Wednesdays in the fall.
- The 50+ class is still very popular with over 30 people in class consistently. Helen is back so Wednesday classes are being held again. Have purchased more bender balls for the class. Waitlisted people are now being added to the Wednesday class.
- Karly's Made to Move class has come to an end. Presented her with a thank you card for all the classes that she has run; she will be missed by many.
- Cheryl Ponee will be starting a class, to replace Karly, on Tuesday nights. We have a total of 16 registered for her class. It is \$60 for the 8-week class. It will be a combination of Tabata, Pilates & Yoga.

March Break Day Camp

- We hired two staff for the March Break Day Camp. We have 12-13 children signed up.
- Children will have a day at the gym at Kingston District School, Clean River Annapolis will be doing a presentation, skating on Friday, and Bob Deveau will also come do a workshop on balloon animals.

Seniors Summer Social

- Met with Kerry about a partnership with the Village Greenwood for the Seniors Summer Social this year. This year it will take place on August 1st, 2024, at the Lions Hall. They have decided to be a full partner for this event and will contribute \$2,000 to double our budget! Their staff and commission will also come to help on the day of the event as well. We are looking at having tickets for seniors – to then use as a door prize, with some tickets available at the door depending on numbers. Commission to add this day to their calendars.

Skating

- The Lion's Club sponsored and provided hot beverages at the free skate on Heritage Day (a makeup for one that was missed over the Christmas holiday season). It was a packed crowd out skating.
- The Lions had both Lester the Lion and baby lions out on the ice, we also had Kingsley out on the ice for a bit too!
- The last few free skates are being held this week during March break.
- Adult skating will finish on March 25th.

Easter

- Have been working with community development staff for our Easter Family Scavenger Hunt. Will have Tom help set up and be Kingsley for the evening. Have purchased Easter treat bags for the participants. Have coordinated with the Lion's Club to have some extra hands help, in addition they will provide hot chocolate.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **March 14, 2024**
Re: **Community Development Report**

Kingston / Greenwood Business Group

No updates on this initiative. Working with Valley REN to schedule the next meeting. Active communication with the five businesses committed to the group.

Easter Scavenger Hunt

Preparing the scavenger hunt sheets and a map for families to use at the event.

Recreation Support

Helped the Recreation Coordinator interview for March Break Day Camp positions. Supervised the free public skate on Friday, March 8th.

Valley REN Community Welcome Group Meeting

Met with recreation coordinator and Valley REN rep on starting a Kingston/Greenwood newcomer's welcome group. Details on recreation report.

Steer BBQ 2024

The committee met February 21st; no Legion reps were present. All other service groups were in attendance and prepared for this year. The following requests were made, to upgrade/have more hot water available at the Rec Hut for cleaning, to have a tarp on the bandstand to provide a bit of shade for entertainers, and to have Village staff run tractor on the Sunday or Monday for cleanup, depending on how events go.

Grant applications submitted so far were the Provincial Festival and Community Event Development grant, Atlantic Lottery, and Kings County Community Festivals and Special Events. For the County's grant, the Village maxes out at \$2,000 for potential funding. Major events can ask for up to \$2,000 per day or \$10,000 total. These are events that pull crowds of at least 5,000 people.

Paragon Golf Club has been booked for the tournament on Friday, July 12th. Shotgun start will be at 9am, same as last year. Details will be discussed with the manager once he has returned full time. Janice has updated the letter for 14 Wing to request borrowing their equipment. This will be sent attached in an email to make sure we get our request early. Began booking musical acts for the weekend. Waiting on quotes from Witchitaw (Jason Spinney band), and Joe Henry.

Tentative Schedule

Wednesday, July 10th

Indoor Movie Night (not confirmed)

Thursday, July 11th

Canada Post Colouring Contest

Kingston Library Open House

Disc Golf Tournament

Kingston Farmers Market

Friday, July 12th

Golf Tournament

Foam Party

Food Trucks

Saturday, July 13th

Kingston Fire Hall Breakfast

Street Parade

Main Steer BBQ Event

Legion Dance

Sunday, July 14th

Running with the Steers (fun run)

Highland Games



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **March 14, 2024**
Re: **Clerk Report**

Sludge Removal Disposal

Loomer's has advised that the rates for sludge disposal will increase to \$0.25 per gallon, from \$0.22, in the new fiscal year.

Annapolis County Sewer

I had a meeting with CBCL and Annapolis County staff regarding a project (for them) to connect to our sewer system. CBCL is requesting information on our sewer treatment plant to confirm capacity. Annapolis would entertain partnering to expand our plant, if possible, or required. Very early in talks, will continue to update Commission as more information becomes available.

NS-DPW

I reached out to DPW area manager (Logan Webb) to discuss Sparky St crosswalk and Bridge St turning lane onto Main Street. Hopefully we will see some progress on these and other issues. Sergey Averin has moved from the Berwick office to New Minas. There should be a new supervisor in Berwick next month.

Worker's Compensation Claim

Staff member injured their back February 19th. They took a couple days off and had some treatment. I reported injury to WCB.

NS Power (sidewalk power poles)

Continuing to call NS Power for updates. We are currently waiting for a quote from their planning department that we need to pay in for them to start their work.

Propane – Public Works Building

Building ran out of propane last month. West Nova Propane was onsite next day to refill. I talked with their manager, and they are installing a 3rd tank so we should not have any future issues.

Village Election and Annual General Meeting (AGM)

Nomination Period	Thursday, April 25, 2024 – Wednesday, May 8, 2024
Nomination Day	Wednesday, May 8, 2024
Advance Poll	Tuesday, May 21, 2024
Annual General Meeting	Thursday, May 23, 2024
Election Day	Saturday, May 25, 2024

2024-25 Operating and Capital Budget Schedule

February 1	General discussion on capital budget, including CCBF (gas tax).
February 22 (S)	Capital budget discussions and prioritizing
March 14	Operating budget discussion / Capital Budget finalizing
April 11	Publicize proposed Operating Budget / Approve Capital Budget
April 25 (S)	Budget Deliberations Special Meeting (if required)
May 9	Final approval of 2024-25 Capital and Operating Budgets.

Capital Projects:

STP – Electrical, Ventilation, Mechanical – project is ready for tender

STP–UV Room Flooding – One bid received \$307k; project canceled due to overbudget.

Project will be added to new fiscal year for capital approval with an increased budget

Salt Shed – project complete

PW Building – waiting on final reports, but all deficiencies are complete

Bus Shelter – Bus shelter and bike racks are ready to be installed

Bridge St Crosswalk – Parts are in stock (NS-DPW), waiting on NS-DPW to schedule.

KN#3 Lift Station renewal – Project is progressing

2023-24 Projects	Budget	Tender w / HST portion	YTD Actual	Status
East Main Sidewalk	1,200,000	502,318	507,240	C
Bridge Street Crosswalk	30,000			
Bus Shelter (and bike racks)	30,000	13,663	16,155	C
Railway Trail Paving+Irving lot paving	150,000	149,564	149,564	Z
KN#3 Lift Station Renewal	200,000	266,400	3,243	C
KN#2 Lift Station Panel Replacement	25,000	Deferred	Deferred	Z
STP – UV Building Renovation	95,000	31,167	23,013	Y
STP – Electrical, Ventilation, Mechanical	303,500	54,000	58,202	Pre-T
Asset Management Plan	20,000	n/a		
Balser Drive Sewer Line	20,000	28,147	30,304	Z
Pumps and Laterals	20,000	n/a	5,786	Z
Irving Lot (less paving \$46,389)	30,000	27,583	35,609	Z
PW Building Equipment	10,000	n/a	10,360	Z
Salt Shed	125,000	166,507	172,766	Z
Truck #3 Replacement	75,000	68,921	68,921	Z
Office boardroom windows	15,000		13,822	Z
Disc Golf	20,000	18,500	19,702	Z
Total	2,050,000			

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
Prev	PW Building	475,000	388,700+86,300	381,976	Z
2023	PW Building Remaining	93,024	n/a	73,489	Z
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

T - Tendering Process

C - Work started / Construction

Z – Finished

Y - project deferred or cancelled

Village of Kingston
Commission Finance Report
February 29, 2024

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	927,700	925,600	2,100	925,600	
Dog Registrations	600	500	100	500	
Rentals	6,600	7,200	(600)	7,200	
Interest on Investments and Taxes	27,500	8,000	19,500	8,000	2 month Cap.Int included
Miscellaneous Income	21,500	7,700	13,800	7,700	Kingston Historical Society
Recreation Revenue	37,700	26,800	10,900	26,800	"Made to Move" rev offset w/exp
Arena Revenue	1,400	1,400	-	1,400	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	47,100	69,200	(22,100)	69,200	
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,170,100	1,146,400	23,700	1,146,400	
Expenditures					
General Government					
Legislative	18,300	22,800	4,500	22,800	
Administration	171,500	190,400	18,900	190,400	
Professional Fees	8,600	11,300	2,700	11,300	
Insurance (General)	21,100	19,500	(1,600)	19,500	higher than expected Insurance
Civic Building Expenses	10,000	13,700	3,700	13,700	
Crossing Guards	20,000	20,900	900	20,900	
Miscellaneous	11,300	11,600	300	11,600	
Taxation Charges	7,300	9,300	2,000	9,300	
Library	18,600	18,400	(200)	18,400	
Total General Government	286,700	317,900	31,200	317,900	
Public Works & Transportation					
Public Works	137,800	157,300	19,500	157,300	
Village Maintenance	38,500	33,000	(5,500)	33,000	brush bins and RecHut door
Sidewalks & Crosswalks	9,600	11,400	1,800	11,400	
Snow Removal	55,000	66,800	11,800	66,800	Salt used from last year, min. snow
Street Lighting	16,400	19,200	2,800	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	257,300	287,700	30,400	287,700	
Community Development					
Visitor Information Centre	4,100	5,100	1,000	5,100	
Other Development	14,400	16,400	2,000	16,400	
Apple Blossom Festival	1,200	2,300	1,100	2,300	
New Years Eve Event	10,000	10,000	-	10,000	
Steer BBQ	15,000	12,000	(3,000)	12,000	higher revenues as well to offset
Total Community Development	44,700	45,800	1,100	45,800	
Parks					
Parks Repairs and Maintenance	54,800	52,800	(2,000)	52,800	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	60,400	58,400	(2,000)	58,400	
Recreation					
Recreation Administration	144,800	158,600	13,800	158,600	
Outdoor Rink(s)	3,700	2,500	(1,200)	2,500	extra plywood/insulation
Arena Expenses	-	-	-	-	
March Break Day Camp	(100)	1,200	1,300	1,200	not taken place yet
Summer Day Camp	2,600	7,800	5,200	7,800	
Youth Programs	300	3,000	2,700	3,000	
Adult Programs	10,400	8,700	(1,700)	8,700	Made to Move Offset
Seniors Programs	6,300	4,800	(1,500)	4,800	
Total Recreation	168,000	186,600	18,600	186,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	143,000	143,000	-	143,000	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	
Total Expenditures	1,067,100	1,146,400	79,300	1,146,400	
Surplus/ (Deficit)	103,000	-	-	-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	542,800	534,900	7,900	534,900	
Sewer - User Fees	14,400	19,100	(4,700)	19,100	(OH Armstrong still incl)
Sewer - Connection Charges	3,800	3,800	-	3,800	
Total Revenues	561,000	557,800	3,200	557,800	
Expenditures					
Environmental Health					
Administration	175,500	195,200	19,700	195,200	
Treatment	34,300	34,800	500	34,800	
Treatment - Electricity	68,300	71,000	2,700	71,000	
Treatment - Disposal	64,800	75,000	10,200	75,000	
Collection System Costs	36,900	31,800	(5,100)	31,800	SCADA/LS repairs
Total Environmental Health	379,800	407,800	28,000	407,800	
Fiscal Expenses					
Sewer Reserve	150,000	150,000	-	150,000	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	150,000	150,000	-	150,000	
Total Expenditures	529,800	557,800	28,000	557,800	
Surplus / (Deficit)	31,200	-		-	



MUNICIPALITY of the
COUNTY of KINGS

12 February 2024

24-02

Re: Planning Application at 543 Windsor Street (PID 55110423), Kingston

Dear Property Owner,

Scott Bishop, on behalf of Embrook Investments, has submitted a planning application for a Land Use By-Law Map Amendment to rezone the property at 543 Windsor Street (PID 55110423), Kingston from the Residential One Unit (R1) Zone to the Residential Mixed Use (R3) Zone. The proposal would permit the development of a four unit residential dwelling.

You have been specifically notified of this application because assessment records show that you are the owner of a property located within 500 feet of the proposed Land Use By-law Map Amendment. As the owner of the property, please provide notification of the proposal to any tenants of your property. You will be further notified should this application proceed to a Public Hearing of Municipal Council.



If you have any comments or concerns with regard to this application, or if you would like more information, please do not hesitate to contact me at 902-690-6150 or by email at pbowman@countyofkings.ca.

Sincerely,

Peri Bowman

Peri Bowman
Planner



**KINGSTON
LIONS CLUB**
P.O. BOX 339
KINGSTON, NOVA SCOTIA
BOP 1RO

Chairman Wayne

You and a guest are invited to attend the 63rd Annual Charter Night Banquet of the Kingston Lions Club on the 13th April 2024. Timings and other pertinent information are outlined as follows:

Dress: Men – Suit and tie / Ladies Equivalent

Cocktails: 6: PM. To 7: PM.

Dinner: Cordon Bleu

Presentations: President Rick Acker

Note: Complimentary tickets will be available at the door.

RSVP no later than 31 March to:

Lion Rick Haiplik Phone 902-765-0890 or

Email r.haiplik@ns.sympatico.ca

Sincerely

Lion Rick Haiplik
Past President



Soldiers Memorial Hospital Foundation

05 March 2024

To: Members of the Society

**Re: Information Session on Board Restructuring
18 March 2024 12pm Founders Room Soldiers Memorial Hospital**

Soldiers Memorial Hospital Foundation will be hosting an information session on the new direction and vision for the Board and the roles each Member of the Board will be participating in, and responsible for, moving forward. A successful and sustainable organization such as the Foundation must rely on its Board of Directors to have a diversified set of skills in order to ensure it remains as a high-performing Board, as the needs supporting the Hospital continues to change.

The Foundation will be revising the Membership pool and Board Member are chosen moving forward. The Foundation's funding can no longer rely on the endowment fund, but now relies on fundraising as its' main source of revenue.

We will be looking for Volunteers to apply as Board Members through an interview process. Prospective members must have a passion to actively participate while bringing a specialized skillset needed to effectively assist the ongoing operations of the Foundation.

Each Board Member will be expected to participate through Committee engagement and will be given a choice of Committees to be an active member on that Committee. The Board will choose a specific Committee from those Board Members to be responsible for recruitment, retention and succession planning for the Board on an ongoing basis. It will, however, be the responsibility of every Board Member to recruit the talents and interests required for perspective Board Members during their time on the Board.

We look forward to discussing with you, our vision for the future.

Thank you,

A handwritten signature in blue ink, appearing to read "John Smith".

John Smith, Chair
SMH Foundation