



Village of Kingston
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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JUNE 8, 2023

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle - Absent

SWEARING IN:

As no nominations for Village commissioner were received by nomination day May 24th, Neil Larder and Mike Bishop were elected by acclamation.

Mike Bishop and Neil Larder were sworn in as Village Commissioners for another three-year term.

OPENING

Chair Fowler called the Regular Session meeting to order at 9:30pm at the Village Office following the Annual General Meeting.

Chair Appointment

The Chair directed the Clerk Treasurer to administer the election process for Chair. Clerk called for nominations for the position of Chair. Commissioner Bishop nominated Commissioner Fowler for the position of Chairperson. Commissioner Fowler accepted the nomination. As there were no further nominations:

ON MOTION OF COMMISSION BISHOP AND COMMISSIONER WEST THAT WAYNE FOWLER BE APPOINTED CHAIR FOR THE VILLAGE OF KINGSTON. MOTION CARRIED.

Commissioner Fowler assumed the role of Chair.

Vice Chair Appointment

Chair Fowler called for nominations for the position of Vice Chair.

Commissioner West nominated Mike Bishop for the position of Vice Chair.
Commissioner Bishop accepted the nomination. As there were no further nominations:

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY THAT
MIKE BISHOP BE APPOINTED VICE CHAIR FOR THE VILLAGE OF KINGSTON.
MOTION CARRIED.**

REVIEW OF MINUTES

Chair asked for a review of the May 11, 2023, Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER, THAT
THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF
MAY 11, 2023, AS PRESENTED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

EV Stations

Commission agreed to investigate getting charging stations for the Village.

Fitness Class Passes

Any unused portions of Fitness Class passes can be carried over to the next session.

Farmer's Market Request

The Kingston Farmer's Market organizers are requesting to have Kingsley and someone in the bull mascot suit at their July 6th market for photo-ops. Commissioner Avery will check with public works staff.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. No additions.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY THAT THE
COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

RECREATION – See Full Report

Mural Ideas

Commissioner West suggested there is an old picture of the group of men cooking the steer.

COMMUNITY DEVELOPMENT – See Full Report

COMMITTEE REPORTS:

Steer BBQ – See Full Report

Commissioner West provided the following highlights from their last meeting:

- A steer will be cooked this year by a group of volunteers including Neil Larder.
- \$1,100 was received from the County of Kings.
- \$1,000 was received from Atlantic Lottery.
- Businesses were not canvassed this year, but Sobeys called and asked if they could contribute \$500 to the Steer BBQ.
- Nova Scotia Dairy Farmers contributed \$500.
- There was no funding received from the province.
- Number of tents from 14 Wing are being worked out.
- Legion is allowing one cider provider at the beer tent.

Chair is not able to make the Steer BBQ, but Commissioner Bishop will carry out Chair duties in his place.

Joint Accessibility Advisory Committee (JAAC)

N/A

Kingston Area Advisory Committee

Jamie Kane is leaving his position on this committee as he will be moving out of the Village.

Audit Committee

N/A

Soldiers Memorial Hospital Foundation – Dr. Recruitment Committee

Commissioner West provided the following highlights:

- A new PRAP doctor will be coming on June 17th until the 23rd. If he passes his assessment, he must be licensed and then he has committed to 3 years of service here.
- Commission agreed to have Commissioner West deliver a hanging basket from the Village of Kingston to a doctor who will be doing her residency at Soldier's Memorial Hospital as well as to a new doctor who moved to Kingston.

Association of Nova Scotia Villages (ANSV)

There will be another virtual meeting on June 16th.

Village of Greenwood Mutual Support

Commission agreed that the Villages of Kingston and Greenwood will be sharing costs of various events going forward.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER THAT THE VILLAGE PROVIDE \$2,500 TO THE VILLAGE OF GREENWOOD FOR THEIR RIB FEST TO BE HELD ON JULY 28TH – 30TH. MOTION CARRIED.

CLERK REPORT – See Full Report

Kingston Historical Society

Treasurer Tony Cochrane has handed the financial documents and monies related to the society to the Village. He proposed using the funds for a self guided walking tour around the Village with interpretive panels with pictures and text showing the history. There may be a booth at the Steer BBQ for the sale of Echoes Across the Valley books depicting the history of Kingston and surrounding areas.

ICIP Grant Application – Central Water Phase I

The grant application was declined by the province. They needed more information, such as the number of residents that would be connecting right away. The Village will work with the county to find out the necessary steps to prepare for the next available grant application.

Association of NS Villages

Clerk, Commissioner Fowler and Commissioner West will be attending the annual general meeting in September.

Festivals and Community Events Funding Requests

Autism NS applied for a grant of \$600 for the Autos for Autism Car Show July 30th.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE VILLAGE APPROVE THE AMOUNT OF \$400 FOR THE AUTOS FOR AUTISM SHOW JULY 30TH THROUGH THE FESTIVALS AND EVENTS FUNDING POLICY. MOTION CARRIED.

Nova7Arts has applied for a grant of \$1,000 to hold Art in the Park in Centennial Park one day a week for six weeks this summer.

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER LARDER THAT THE VILLAGE PROVIDE \$400 TO NOVA 7ARTS TO HOLD ART IN THE PARK IN CENTENNIAL PARK ONE DAY A WEEK FOR SIX WEEKS. MOTION CARRIED.

LED Streetlights

A new streetlight was installed on Mathews Lane to replace a privately owned one that is no longer connected. Black and MacDonald installed the light and repaired another for \$2,268.22 including HST.

J-Class Road Paving 2023

The County advised the Village that the province approved repaving 4 of the 10 roads submitted for the County of Kings. The County has requested that the province substitute in the old section of Old French Road.

Truck Tender

The Village received one more bid before the tender closed Wednesday. Tender will be awarded to the lowest bidder. Delivery time from Mexico is 30 to 60 days.

Capital Projects – See Report

Tender documents are being prepared for the KN#3 lift station renewal, the STP – UV Building renovations, and the Salt Shed.

Salt Shed Design

The design was received and will be put out for tender next week.

Irving Parking Lot Beautification Tender

Clerk put tender out on the NS procurement site and emailed to local companies and only one company has been in contact to ask for a site visit. The closing date is June 15th.

KN#03 Renewal Tender

The tender has just been issued today for three weeks.

New Bus Shelter

There has been no word from Kings Transit about whether they received the grant to purchase bus shelters.

Bridge St Crosswalk

Doug Pulsifer, with NS Department of Public Works, is waiting for approval from senior staff for a crosswalk on the Kingston end of Bridge St.

East Main St Sidewalk

Scheduled for completion in August.

Department of Natural Resources Greenspace Purchase

The purchase of the land on the south side of the trail from the east Superstore entrance to Walker Brook in the west has been held up for years due to complications with surveying. The surveys have been a challenge over the years due to the position of Hwy 1.

ADJOURNMENT

As there was no further business to discuss, Commissioner Avery motioned to adjourn the meeting at 10:30pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER