



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 12, 2023

COMMISSION:

Wayne Fowler – Chair
Mike Bishop – Vice Chair
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUEST:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

County Councillor Update:

Councillor Armstrong provided the following update:

- As per the Municipal Government Act, Kings County conducted a boundary review in 2022 before making an application to the NS Utility and Review Board (UARB). The review included public engagement in person, online and in writing, and included the existing size of council and the boundaries of the polling districts. The application has now been sent to the UARB. Proposed changes were made to the polling districts including District 4, which would include all the Village of Greenwood if the application were approved.
- The County will be working on the asset management capital project plan to be ready for the Village's 2023/24 budget.
- There will be an in-person community grants information session meeting on January 26th at the County and a virtual one on January 30th. Attendees will include Sport NS, County of Kings and the NS Department of Communities, Culture, Tourism and Heritage – Community Sport and Rec Division.
- No word on grant application for Kingston's water utility.

REVIEW OF MINUTES

Chair asked for a review of the December 8, 2022, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 8, 2022. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of December 8, 2022.

2023 J-Class Road Paving List

The question of Polaris Court being added to the list over Hillcrest Ave may be because it is a short street that completed the province/county's 'total number of kilometres to be paved' calculation.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda.

The following item was added to the agenda:

1. In Camera Session – Contractual Matter

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA WITH ONE ADDITION. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

RECREATION – See Full Report

Disc Golf

Commission agreed the disc golf installation will go forward in the spring.

Playboxes

The playboxes will be out year-round and donations to the boxes will be encouraged.

COMMUNITY DEVELOPMENT – See Full Report

Santa's Drive Around Kingston

This event was very successful, particularly for the food bank.

Business Lunch

Commission agreed with this initiative and would like to know if there is a potential date and if staff need help from Commission.

Murals Festival

Commission agreed with this proposed idea, as well as investigating grants to help cover costs. Commission suggested approaching Craig or Paul Parsons for a donation of old doors.

COMMITTEE REPORTS:

Steer BBQ

Commissioner West provided the following update:

- Committee held a meeting at 4pm on January 11th at the Village Office.
- The expenses for 2022 amounted to \$7734.00.
- Looking to have more entertainment this year.
- Community Development staff will apply for a community festival grant as well as a grant from Kings County and possibly Atlantic Lotto.
- Commissioner Larder may look after getting the steer cooked this year.
- A meat smoking competition is a possibility.
- Suggestion was made to get sponsors for various events.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop will check to see if minutes are available from the monthly meetings.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE VILLAGE OF KINGSTON APPROVE THE JAAC PROPOSED BUDGET FOR 2023/24, AS PRESENTED AT THE JOINT ACCESSIBILITY MEETING ON DEC. 14, 2022. MOTION CARRIED.

Kingston Area Advisory Committee

A storage unit is being built behind Kings Painting on Main St.

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

Commissioner West provided a report to the Commission of the meeting held on December 15, 2022 – See full report. Highlights include:

- Still 22.6% of residents in our area without a family physician.
- A student doctor is looking into doing his residency here.
- Don Hyslop, navigator for the SMH committee, has been left out of the navigators group meeting since he is not a paid navigator. He has informed MLA Chris Palmer.
- The committee has applied for a grant of up to \$100,000.
- Christmas gifts were purchased and delivered to medical centres. Commissioner West made and decorated 4 dozen gingerbread cookies for the gift presentation held on December 19th.
- The committee is getting spotlighted on various radio stations.
- Next meeting will be January 19, 2023.

Association of Nova Scotia Villages (ANSV)

A virtual meeting will be held on Friday January 19th. Agenda will include villages wanting access to Property Valuation Services Corp. for property tax billing purposes.

CLERK REPORT – See Full Report

Park Rd Sidewalk Request

A request for a sidewalk on Park Rd was made for safety reasons by a resident of Park Rd. Resident is also seeking a solution to the flooding on her property which was not the responsibility of the Village.

Commissioner Tablets

Commissioner received their new tablets. Clerk offered to provide Microsoft 365 training if needed.

Trademarks

The Village logo and the Steer BBQ logo have now been officially trademarked.

Budget Schedule

At Regular Session Meetings – (beginning at 6pm to discuss budget).

Capital Budget – February/March meetings – approve at either March or April meeting.

Operating Budget – March/April meetings – approval at May meeting.

Meetings are open to the public.

Capital Projects – See Report

Public Works Building

The work is at a standstill until NS Power completes their work of installing a new pole.

East Main St Sidewalk Design

Final Drawings have been sent to the NS Department of Public Works for approval.

New Glass

South Shore Glass missed email order so it will take another 8-10 weeks for glass to arrive for office front windows.

FINANCIAL REPORT:

The Village should be in a surplus position at year-end.

CORRESPONDENCE:

Art Exhibit

7Arts is holding an art exhibit by local artists ages 12–18 at the Kingston Library on Friday, January 20, 2023, from 4-6pm.

DISCUSSION:

Commissioner Avery suggested Latin dance instruction as a possible recreation program and offered to pass on instructors' contact information to recreation staff. Commission agreed.

In Camera Session

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION MOVE IN-CAMERA AT 8:45PM. MOTION CARRIED.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE COMMISSION CLOSE THE IN-CAMERA SESSION AT 9:45PM. MOTION CARRIED.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGE SEEK PROFESSIONAL ADVICE REGARDING MATTER DISCUSSED IN-CAMERA. MOTION CARRIED.

ADJOURNMENT

As there was no further business to discuss, Chair adjourned the meeting at 9:50pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER