



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

December 14, 2023

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Thursday, December 14, 2023.



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REGULAR COMMISSION MEETING December 14, 2023

AGENDA

1. Review of Minutes of Meeting held November 9, 2023
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF NOVEMBER 9, 2023

COMMISSION:

Wayne Fowler - Absent
Mike Bishop
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant – Absent

GUESTS:

Terry Brown, Manager of Inspections and Enforcement, Municipality of the County of Kings
Katie MacArthur, Accessibility Coordinator, Municipality of the County of Kings

OPENING

Vice Chair Bishop called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Vice Chair asked for a review of the October 19, 2023, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF OCTOBER 19, 2023, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

The business meeting and business decorating planning is ongoing.

Clerk will change line item of Tourism & Development to Community Development by next budget.

Clerk will contact owner of property on Main St to see about putting a mural on the west wall of the building.

The repair work for the crosswalk next to Needs Convenience Store started this week.

CONSENT TO AGENDA ITEMS

An In Camera session was added to the agenda.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER WEST THAT THE COMMISSION APPROVE THE AGENDA, WITH ADDITION, AS PRESENTED. MOTION CARRIED.

Katie MacArthur 2030 Accessibility Presentation

In 2017 the province passed the Accessibility Act where all prescribed public bodies, such as government agencies, educational institutions, libraries, and museums, all needed to have an accessibility committee and plan.

The County of Kings formed a joint accessibility committee, which includes its villages, to create a plan. They hired an accessibility coordinator, whose job is to action the items of the plan. The province has been working on standards in six areas and they are starting to come in now. There will be changes to the NS building code, the fire code, as well as ideas for heritage buildings, regional accessible recreation items, accessible employment/hiring processes, education (universities etc.), transportation, bylaws, access to goods and services, and providing customer service and training.

The recommendations are supposed to be implemented by 2030 but may not be ready by then. Once approved, the recommendations will be enacted but not enforced for a few years. Regarding building codes, there will be training and education for building inspectors. Developers will also need to educate themselves with the new regulations and barrier free developments. There will be some training offered to government entities including plain language training for documents.

There are two provincial grants available now for accessibility upgrades, one where they pay two-thirds up to \$50,000 and the other covers half the cost of some upgrades. There will also be a federal grant available in December.

Katie will send information on set standards for crosswalk entrances in the Village.

Unightly Premise

Clerk advised Terry Brown, Manager of Inspections and Bylaw Enforcement with the County of Kings, of a problem household involving drugs and an unkept property, which is having an adverse affect on the community. Terry advised the owner of the home to contact his office and the dangerous and unsightly bylaw officer.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

Irving Parking Lot

Commissioners have received positive feedback on the new planters at the Irving parking lot.

Storage

Commission agreed there is no urgency to empty the barn and, if need be, a container could be purchased for storage. If the salt shed is not completed when more road salt is needed, it can always be delivered to the barn.

Dept of Labour Visit

Recreation Coordinator Liz Wright will be the Village's OH&S safety representative and will act as a liaison giving staff reminders of responsibilities.

RECREATION – See Full Report

Santa's Drive Through Kingston

Bob Larder will volunteer again to be Santa in the 'Santa Drive Through Kingston'.

Santa Comes to Kingston

A new member of the community, Norman Wight, will be the volunteer Santa at this event.

Insurance Inspection

The last inspection of recreational equipment was 10 years ago. The next inspection will be March 2024.

COMMUNITY DEVELOPMENT – See Full Report

Halloween Haunted Trail

This event, held next to the bandstand, was very well attended and was a big success. Improvements for next year will be better lighting.

Youth Expo

The youth expo will take place in Kentville on November 23rd.

COMMITTEE REPORTS:

Steer BBQ

Commission discussed having merchandise available for sale at next year's barbeque.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop received information about grants that are now available for accessibility endeavours. Mary Fox is Chair and Doug Ralph is the Vice Chair of the committee again.

Kingston Area Advisory Committee

N/A

Audit Committee

N/A

Soldiers Memorial Hospital Foundation – Dr. Recruitment Committee

Commissioner West reported that Dr. Ajayi is now practicing at the Kingston Health Centre and has secured accommodations in the area.

Association of Nova Scotia Villages (ANSV)

N/A

CLERK REPORT – See Full Report

Villages of Kingston & Greenwood Meeting

The meeting was held on November 7th. Commission agreed that each Village should send a letter to AVRL, the County, and the province requesting an increase in the hours for our local library since the Greenwood library has closed.

Christmas Dinner

Commission agreed to hold the Christmas dinner at the Roof Hound on December 4th at 6:00pm for 6:30pm dinner.

Wastewater/Public Works Staff

After a discussion, Commission agreed to retain a current public works staff member throughout the winter and an increase in his hourly wage. The new position would include being an operator in training for the sewer treatment plant.

Leaf/Brush Bins

Leaves were always emptied for free at Valley Waste in Lawrencetown and now they are charging \$105/ton. The cost was up to \$1,500 for two dumpster bins last week. Another option is to have the bins delivered directly to Torbrook C&D Disposal for a lesser cost or the budget should be revisited. Commission would like to see the County/Valley Waste hold a leaf pickup again. Commission agreed there should be signage at the site indicating the bins are for Kingston residents only.

Christmas Decorating Committee

Commissioner Avery provided the following update:

A new committee of 8 volunteers met last night and came up with a proposal of some specific decorating ideas to present to the village commission. These ideas would just enhance what the Village staff already puts up. Clerk will consult with public works staff on logistics and report back to the committee.

Capital Projects

Electrical Ventilation at Treatment Plant

Staff approved the 50% drawings, and the engineers are getting them finalized and getting tender documents ready.

Sewer Treatment Plant UV Room Flooding

The tender was issued on Tuesday and the closing date is November 23rd.

New Salt Shed

The concrete portion of the job is complete. The cover will be put on this month and then electrical will be installed.

Public Works Building

Deficiencies are being dealt with.

Irving Parking Lot

The project is almost finished, just waiting for the bus shelter and bike racks to arrive.

East Main Sidewalk

There was an overage due to more than estimated unsuitable soil underneath. Still waiting for poles in the sidewalk to be moved by NS Power.

KN#3 Lift Station

Shop drawings have been approved.

2023-24 Projects	Budget	Tender w/ HST portion	YTD Actual	Status
East Main Sidewalk	1,200,000	502,318	507,240	C
Bridge Street Crosswalk	30,000			
Bus Shelter (and bike racks)	30,000	13,663		C
Railway Trail Paving+ Irving lot paving	150,000	149,564	149,564	Z
KN#3 Lift Station Renewal	200,000	266,400	125	C
KN#2 Lift Station Panel Replacement	25,000	Deferred	Deferred	Z
STP – UV Building Renovation	95,000	31,167	20,939	T
STP – Electrical, Ventilation, Mechanical	303,500	54,000		Pre-T
Asset Management Plan	20,000	n/a		
Balser Drive Sewer Line	20,000	28,147	30,304	Z
Pumps and Laterals	20,000	n/a		
Irving Lot (less paving \$46,389)	30,000	27,583	19,826	C
PW Building Equipment	10,000	n/a	10,360	Z
Salt Shed	125,000	166,507	29,258	C
Truck #3 Replacement	75,000	68,921	68,921	Z
Disc Golf	20,000	18,500	19,280	Z
Total	2,050,000			

Year	Multi-Year Projects	Budget	Tender w/ HST portion	YTD Actual	Status
Prev	PW Building	475,000	388,700+86,300	381,976	Z
2023	PW Building Remaining	93,024	n/a	32,895	C
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

T - Tendering Process

C - Work started / Construction

Z – Finished

DISCUSSION:

Christmas Card Delivery

Commissioner West agreed to hand deliver Christmas cards again this year to all the Village businesses.

New Kingston Farmer's Market

The market organizers were honoured at the NS legislature late October for their contribution.

In Camera Discussion

The Commission moved into an In Camera session at 9:45pm to discuss new employment position and reconvened in public session at 10:25pm.

ADJOURNMENT

As there was no further business to discuss, the meeting adjourned at 10:30pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **Dec 14, 2023**
Re: **Environmental Services Report**

Collection System

KN-3 Lift Station Upgrade

Initial meeting with MVC subcontractor on site was to discuss design for new concrete top for lift station. Staff did not realize that design called for square top to be poured on site for round lift station. After discussion with engineer, design was changed to round pre-cast top with hatches and vent pipe assembly. Addendum was sent out explaining the changes from square to round.

Some of the construction has started at KN-3 lift station while MVC waits on material such as pumps, valves, sensor, and float switches. New post to support panel transfer was installed. Proper landscape rings/risers were installed along with new manhole cover for T-manhole in street in front of lift station.

Sewer Line Easement Video

Staff contacted Loomer's Sewer Video Services and had them video sewer easement line behind home at 496 Markland Rd. Video showed section of stub line that serves four properties. It confirmed the total distance needed for plotting onto sewer profile drawing done by Eric Morse engineering last year. Video also identified type of pipe as being mostly PVC except for a small 5-meter section of old concrete pipe. Staff will plan to replace concrete section next fiscal year. This was follow-up work reported in October's report.

Called Out / Kalley Lane

Sunday, Dec 10 staff received call from plumber about sewer backing up in residents' home at 4 Kalley Lane which is located directly across from lift station. Staff were at lift station on Friday Dec 8 troubleshooting why station was operating on backup float switches instead of submersible transmitter/sensor.

After receiving technical support over the phone, it was determined that new sensor is needed. This was determined when wire was connected to terminal block and spark happened. Technician from Pennecon stated that this meant sensor was no good and we would need to order new one. What staff did not realize was the spark ended up blowing a fuse that controls power to pumps and station was not pumping sewage since late Friday afternoon, hence the back-up.

Plumbers were asked to submit bills to Village Office for sewer call to home that was affected. Homeowners were asked to check with their insurance company regarding any damages caused by backup.

In the end, staff erred in this instance by shelving the constant alarm/text messages when float switches are operating the station instead of sensor. Staff also erred by not checking to make sure station was operating properly before leaving after trouble shooting sensor and blowing a fuse in the process. Staff, as always, will learn from mistakes and make sure lift station is fully up and operating properly after any type of maintenance in the future.

Sewer Odor Complaint

Village office received call from resident across street from Avery's Farm Market close to multi unit complexes (Annvale Estates) about sewer smell. Staff checked manholes in vicinity of home but no indication of sewer backing up or obvious odors. Resident demanded something be done so staff hooked up water tank and flushed manhole close to home. Resident was advised that vent pipe for sewer in home is directed out under eve and could where the odors are coming from.

Staff also received call from Lion's Hall that sewer was running slow at hall. Staff also flushed main line in street just to make sure all was good in main sewer. Staff also went to other areas in the village with low grade sewer lines and flushed to move solids along.

Treatment Plant

UV Room Flood Prevention

As reported last month, tender for UV Room Flood Mitigation project was downloaded onto provincial procurement site. Only one bid was received from MVC, and price came in 3 times higher than budgeted amount. Wastewater manager and Village Clerk discussed possible options such as purchasing the material needed for job and tender out installation. The mark up on material and subcontractors doing the work seems to be unrealistic, and with very few companies bidding, it is just not competitive pricing. Clerk to discuss with Commission.

Ventilation/Structural Tender

To date, staff have not seen tender document from Dillon Consulting.

Ongoing Treatment Plant Training

As reported, wastewater manager has been educating staff Steve Mosher on different aspects of the treatment plant. Steve wrote his Operator in Training test and received his 4-year certificate that allows him to write certification exams for Wastewater Treatment after 1-year of experience. He will be eligible to write Level 1 next spring and eventually Level 2 needed for the Village of Kingston sewer treatment facility.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps when needed and sending monthly samples to BV Labs.

Staff did order another Eradicator Wear Plate assembly for other RAS pump. As mentioned before, the new style wear plate assembly helps shred things like leaves and string and hair that generally cause staff to clean out pumps at least once a week. It is now being done once every 3 weeks.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **Dec 14, 2023**
Re: **Public Works Report**

New Street Lights / Irving Parking Lot

Dec 1 New streetlights were finally hooked up by NSP, a process that took over 6 weeks. Bus shelter has not been delivered to date.

Salt Shack Update

Coverall Fabric Roof System was installed, and garage door was delivered to new Public Works shop. Contractors are waiting on galvanized pipe support system for garage door and electrical contractor to install electrical.

Leaf / Brush Bins

Leaf and brush bins have been hauled away for the season. Staff removed staging and signage and stored them away in barn.

Christmas Decoration Installation

Staff installed Christmas lights and decorations throughout the Village including on the two new decorative light standards at the Irving Parking lot. The Village mascot/steer was placed back on concrete block at request of decorating committee. Staff also helped committee install ornaments on tree and garland on Village Office.

Outdoor Rink Installation

Staff installed framework for outdoor rinks at the tennis courts. Bladders were installed and Kingston & District Fire Department (KDFD) delivered five 2500-gallon loads of water to fill bladders. Will need to leave rest up to mother nature. Thanks very much to KDFD.

Salt Price / Harold Woods

Village received pricing from Harold Woods for 30-ton loads delivered and 15-ton loads. Staff still have about 8 ton left over from last year and hope to order 30-ton load for new salt shack as soon as garage doors and electrical are hooked up.

Sidewalk Snow Removal

Recent storm last week had Public Works staff busy clearing snow and applying salt on sidewalks. Staff also staked shoulder of new East Main St sidewalk to help navigate where

sidewalk is after big snowstorm. Shoulder of sidewalk is very short, and operator of snow removal equipment has to be extremely careful not to get off to one side too much and risk rolling narrow MT Trackless. Sidewalk design without grass median is not ideal for maintenance upkeep. Staff also added gravel to outside shoulder of sidewalk where poles are still in sidewalk so that MT Trackless can get around poles to clear snow.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **December 13, 2023**
Re: **Recreation Report**

Recreation / OHS

- Recreation Coordinator participated in a free workshop held by RNS in Halifax, which included a presentation by Lisa Tink; 'Fit to be Canadian?'. And a blanket exercise led by the Mi'kmaw Native Friendship Centre.
- The Anti-Racism Charter meeting at the Village on November 16th went well, with discussion over responsibilities, what we can do to increase awareness, and start to create a culture in Kingston where we do not accept racism. Some actions to take; announce on Facebook and our LED sign and include in the newsletter that we have signed on, have some staff complete training online, and update our current forms. Another meeting to discuss our actions would be beneficial. It is on-going learning, as no situation is ever the same.
- Equipment Loan Program. In January, or when we have snow, the Recreation Coordinator will stay for an extra 1.5 hours on Thursday evenings, to make the equipment more accessible for residents to pick up.
- Staff completed Emergency First Aid Training with Braveheart First Aid on December 12th; certificates are good for 3 years.

Fitness Classes

- Made to Move and Older Adult class instructor is going to be able to run one more session in January for 8 weeks, before moving away.
- Sandye's Aerobic/Bootcamp class will start on January 11th for a 6-week session and will offer a drop-in option for \$7. The 6-week class will remain at \$30, so it will be cheaper to register for the session.
- Pickleball has had a good consistent turnout.

Schools

- The after-school program finished on November 29th, and we are looking forward to offering another session in the New Year.

Skating

- Adult skating has had a good turnout, on average, with up to 16 participants some days.
- Free skate times are planned for the holidays, and the Lions are sponsoring 3 skate days, including a NYE day skate. The Lions will offer free hot chocolate and coffee at the NYE skate as well.
- The Legion has also covered the cost of 6.5 hours of free skates.
- We are also introducing a few Learn to Skate sessions over the holidays, where the ice time will be less busy, and meant for those who are just starting out. No official instructors will be on the ice. Tom will be assisting with most of the holiday skates.
- We are partnering with Autism NS and holding a sensory skate on Thursday, December 21st for 1 hour.

Holiday Events

- Santa Comes to Kingston was a great success, thank you to everyone who came and helped that evening! Couldn't have done it without everyone!
 - o The new Santa did a great job, has a nice loud Ho Ho Ho!
 - o Food Bank and Toy Drive were able to collect donations.
 - o Tim Beanie is always a hit with the balloon animals, and the games, colouring pages, and popcorn went well also.
 - o Thank you to The Kingston Lion's for having the chili and hotdogs, and although we ran out of hot dogs halfway through, I think all residents still had a full belly and had a good time!
- Santa's Drive Through Kingston on the 15th should be another successful event.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **December 14th, 2023**
Re: **Community Development Report**

New Year's Eve Fireworks

Fireworks FX has confirmed a display and contact information for the technician. Fireworks will be done on Sunday, December 31st at 7pm.

November 21st Business Meeting

Village of Greenwood Commission Chair and Clerk/Treasurer were both in attendance. LJR Imprintables, Peckford Holdings Inc., Home Hardware, Relax With Us Pools and Spas, Shift Orthotics, and one more business was in attendance. Kings West MLA Chris Palmer also attended. Conversations were held on the benefits of a business association, the relationship between Kingston and Greenwood, and what an association could look like in our area. Everyone in attendance committed to a second meeting. For the January meeting Valley REN and a consulting group (TBD) will join to present different models of associations to help move us forward. Staff are also compiling a business directory to be added to the Village website. Next meeting is to be held at the Kingston Fire Hall on Tuesday, January 16th.

Business Holiday Decorating Competition

Fraser's Pro Home Centre, Home Hardware, Harvest Wealth, Green Elephant, Aurora Inn, Shift Orthotics, LJR Imprintables, and Peckford Holdings Inc. all decorated wreaths for the contest. Voting is currently underway on the Village Facebook page; the winner will be announced on December 20th. The winning business will receive 2 weeks of advertising on the LED sign.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **December 14, 2023**
Re: **Clerk Report**

Leaf/Brush Bins

Leaf/brush bin costs have continued to increase over the years. In 2022, our cost was \$7,500; in 2023, those costs have increased to \$16,432 – mainly due to the addition of, and increases to, tipping fees for our leaf bins. The brush bin always carried tipping fees, and these have increased as well. Torbrook C&D is approximately 30% cheaper than the Valley Waste Management Centre in Lawrencetown.

ANSV – Staff

Would the Village be willing to contribute to funding a staff member for the ANSV.

(From Mitchell Bell, Bible Hill) – “A key to help not only build the ANSV but continue the organization in a stronger and more effective way is by increasing capacity ‘to do’. By that I mean, we have very limited resources to do the work we aim to do. Would there be interest in establishing an administrative position – a sort of Executive Director role (or insert other title here) - that could aid the board and its member villages”?

Arrears Notices

Notices were mailed last week. Most responses were that the property owners/bank had erroneously transferred funds to the County. Every year, we have a few that state they never received their bills (local mailings). I strongly feel that CPC-Kingston does lose mail (less than 1%, but it does happen).

If the Village “feels” that the property owner has not been overly negligent in paying, we typically remove the interest accrued. The interest rate has been put in place to entice property owners to pay their taxes, it is not there as a revenue generator for the Village. New property owners usually get a free pass, up to the date of notification.

Village Mural(s)

Clerk reached out to the owner of 565 Main Street about having a mural on the east side of the building. The owner is excited of the idea, she hopes to be able to have some input on design, or even approval of the final design. Also, someone had mentioned that the building at the corner of Palmer and Main Street may be another location for a mural.

Village Insurance – NSFM Invoice

The NSFM is pushing for mandatory payment of the NSFM admin fee for administration of the Municipal Insurance Program. This program was negotiated to reduce premiums to municipal units. All municipalities and villages that take part in the municipal insurance program are invoiced the 2.5% fee by the NSFM. Kingston, along with a few

others, have boycotted the fee in previous years (since 2013, for Kingston) due to the fact that we were still part of the insurance program (without paying the fee).

Christmas Decorations

Garland was removed from the foyer peak of the office due to wind damage. PW staff spent over \$600 on Christmas lights this year to replace dead or partially dead strings of lights. Staff really want to move to a permanent LED light installation that could be used year-round.

Capital Projects:

STP – Electrical, Ventilation, Mechanical – 50% drawings have been approved.

STP–UV Room Flooding – Tender closed November 23, 2023. One bid received \$307k.

Salt Shed – Britespan building is complete. Waiting on garage door installation (galvanizing of steel for door). Electrical to be completed once building is covered.

PW Building – Electrical inspection deficiency solution has been supplied. Waiting on implementation. Elevation/grading issues completed this week.

Bus Shelter – We are waiting on bus shelter and bike racks to be delivered.

Bridge Street Crosswalk – Waiting on Province for construction.

KN#3 Lift Station renewal – Construction has started

2023-24 Projects	Budget	Tender w / HST portion	YTD Actual	Status
East Main Sidewalk	1,200,000	502,318	507,240	C
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PW Building Equipment	10,000	n/a	10,360	Z
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Disc Golf	20,000	18,500	19,280	Z
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2023	PW Building Remaining	93,024	n/a	32,895	C
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

T - Tendering Process
 C - Work started / Construction
 Z – Finished

Village of Kingston
Commission Finance Report
November 30, 2023

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	927,800	925,600	2,200	925,600	
Dog Registrations	100	-	100	500	
Rentals	4,800	4,800	-	7,200	
Interest on Investments and Taxes	37,600	6,200	31,400	8,000	2mo capital interest incl
Miscellaneous Income	14,600	2,600	12,000	7,700	Kingston Historical Society
Recreation Revenue	30,900	21,900	9,000	26,800	"Made to Move" rev offset w/exp
Arena Revenue	500	1,400	(900)	1,400	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	34,200	48,800	(14,600)	69,200	timing
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,150,500	1,111,300	39,200	1,146,400	
Expenditures					
General Government					
Legislative	13,600	15,500	1,900	22,800	
Administration	129,200	134,200	5,000	190,400	
Professional Fees	8,400	10,000	1,600	11,300	
Insurance (General)	700	19,500	18,800	19,500	Insurance not posted yet
Civic Building Expenses	6,500	7,900	1,400	13,700	
Crossing Guards	14,500	12,500	(2,000)	20,900	timing
Miscellaneous	7,000	8,900	1,900	11,600	
Taxation Charges	7,300	9,300	2,000	9,300	
Library	9,300	17,100	7,800	18,400	Insurance not posted yet
Total General Government	196,500	234,900	38,400	317,900	
Public Works & Transportation					
Public Works	103,100	119,300	16,200	157,300	
Village Maintenance	34,500	27,700	(6,800)	33,000	brush bins and RecHut door
Sidewalks & Crosswalks	4,000	11,400	7,400	11,400	
Snow Removal	24,000	14,700	(9,300)	66,800	timing, maintenance
Street Lighting	12,200	12,800	600	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	177,800	185,900	8,100	287,700	
Community Development					
Visitor Information Centre	1,500	1,500	-	5,100	
Other Development	14,100	16,400	2,300	16,400	
Apple Blossom Festival	1,200	2,300	1,100	2,300	
New Years Eve Event	10,000	-	(10,000)	10,000	budget timing (net zero)
Steer BBQ	15,000	12,000	(3,000)	12,000	P&L: \$6,550 (loss)
Total Community Development	41,800	32,200	(9,600)	45,800	
Parks					
Parks Repairs and Maintenance	42,900	44,600	1,700	52,800	
Arena Rental Charges	5,600	5,600	-	5,600	
Total Parks	48,500	50,200	1,700	58,400	
Recreation					
Recreation Administration	115,300	115,700	400	158,600	
Outdoor Rink(s)	2,200	2,000	(200)	2,500	timing
Arena Expenses	-	-	-	-	
March Break Day Camp	(100)	-	100	1,200	
Summer Day Camp	4,800	7,800	3,000	7,800	
Youth Programs	-	1,800	1,800	3,000	
Adult Programs	5,700	3,700	(2,000)	8,700	Made to Move Offset
Seniors Programs	4,900	3,200	(1,700)	4,800	
Total Recreation	132,800	134,200	1,400	186,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	143,000	143,000	-	143,000	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	
Total Expenditures	847,400	887,400	40,000	1,146,400	
Surplus/(Deficit)	303,100	223,900		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	542,800	534,900	7,900	534,900	
Sewer - User Fees	14,400	10,700	3,700	19,100	
Sewer - Connection Charges	3,000	3,800	(800)	3,800	
Total Revenues	560,200	549,400	10,800	557,800	
Expenditures					
Environmental Health					
Administration	114,700	133,000	18,300	195,200	
Treatment	25,400	23,800	(1,600)	34,800	
Treatment - Electricity	47,200	47,300	100	71,000	
Treatment - Disposal	50,000	45,000	(5,000)	75,000	
Collection System Costs	29,000	21,200	(7,800)	31,800	SCADA/LS repairs
Total Environmental Health	266,300	270,300	4,000	407,800	
Fiscal Expenses					
Sewer Reserve	150,000	150,000	-	150,000	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	150,000	150,000	-	150,000	
Total Expenditures	416,300	420,300	4,000	557,800	
Surplus/(Deficit)	143,900	129,100		-	