



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

October 19, 2023

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place on Thursday, October 19, 2023.



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REGULAR COMMISSION MEETING October 19, 2023

AGENDA

1. Review of Minutes of Meeting held September 21, 2023
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion (if required)
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 21, 2023

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the August 10, 2023, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF AUGUST 10, 2023, AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Disc Golf Course

The following maintenance items are needed for the disc golf course for next season:

- The tees on the disc golf course in Ravenwood have growth around them and need trimming.
- The area between holes could be cleared a bit more.
- More directional signage is needed between holes.

Business Meeting

Clerk will check with staff on details and a possible date.

Area Advisory Committee Member

Clerk will confirm with Sarah Naesmyth regarding taking a position on the Kingston Area Advisory Committee.

Capital Projects

Electrical Ventilation at Treatment Plant

The electrical ventilation's mechanical tender was awarded to Dillon Consulting, as part of the Wastewater Treatment Plant Assessment. Dillon arrived last week to do a primary visit walk-through.

Balser Dr Sewer Line

The sewer line replacement project was completed, and asphalt reinstated, which corrected the dip in the road.

Sewer Treatment Plant UV Room Flooding

Still waiting for the final draft.

New Salt Shed

The project needed a location certificate for contractor to begin the concrete part. The Brightspan building should arrive by the end of October.

Public Works Building

There is now a solution to the engineer's incorrect design specs, which did not pass NS Power inspection. Relays will be installed so the emergency lights are triggered when the other lights are turned off.

Irving Parking Lot

The bike racks and bus shelter have been ordered.

Bridge St. Crosswalk

Installation date by the province is unknown.

Broken Crosswalk Solar Panel by Needs Store

The NS Department of Public Works removed the damaged crosswalk's solar panel, left it open for three weeks and the post filled up with water, ruining all the electronics. Village is waiting for new panel installation.

KN#3 Lift Station

The contract was awarded to Mid Valley Construction for \$266,400.00.

Office Windows

The three windows have been ordered and should arrive in October.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. Chair added an in-camera session to discuss the Soldier's Memorial Hospital Foundation.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER THAT
THE COMMISSION APPROVE THE AGENDA AS PRESENTED WITH ADDITION.
MOTION CARRIED.**

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Commission commented that staff have all been working hard this summer keeping up with all the projects.

PUBLIC WORKS – See Full Report

Irving Parking Lot

Plants have been purchased and staff will install when new planters are finished.

Poles in New Sidewalk

The Village requested back in May that Bell/NS Power remove the two power poles in the new section of sidewalk in East Kingston and they have not yet been removed.

Greenhouse

The flowers for the Village cost an average of \$6,000/year. Staff member, with horticultural background, would like to present a proposal to the Commission to grow flowers in our own greenhouse. Commission agreed to read a proposal.

RECREATION – See Full Report

Kings County Trail Society Mural

Commission asked if mural artist Larry Lee could provide a sketch of his vision for the mural to be painted in Kingston.

Adoption of Anti Racism Charter

Commission agreed to adopt the Charter of Anti-Racism as presented by Recreation Nova Scotia (RNS). Commission also recognizes the need for a plan and a commitment of making sure there are no signs of racism at Village sanctioned events. Commission would like Recreation Coordinator to make sure the document guidelines are created for Commission to follow.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY THAT THE VILLAGE OF KINGSTON ADOPT AND SIGN ON TO THE ANTI-RACISM CHARTER IN RECREATION AS PRESENTED BY RECREATION COORDINATOR. MOTION CARRIED.

Commissioner West would like to attend an Anti Racism meeting with Fawn Logan-Young, Equity and Anti-Racism Coordinator with RNS.

COMMUNITY DEVELOPMENT – See Full Report

Summer Concerts

Commission held a discussion on how to attract more of a target audience to the summer concert series. Suggestion was made to have it as more of an event.

New Year's Eve Fireworks

Commission agreed that fireworks be held at 7pm this year to accommodate all ages.

COMMITTEE REPORTS:

Steer BBQ

Committee held a wind-up meeting on September 20th. An invoice is to go out from the Village to Fraser's for the Mechanical Bull.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop did not attend the meeting.

Kingston Area Advisory Committee

Clerk provided a notice of public hearing from the County regarding adding accessory dwellings to Residential 1 and 2 zoned properties, to help increase density.

Audit Committee

N/A

Soldiers Memorial Hospital Foundation – Dr. Recruitment Committee

Commissioner West attend a meeting today and presented the following update:

- Dr. Ajayi is now practicing at the Kingston Medical Centre.
- The new doctors were taken whale watching and to Raven Haven by some committee members.
- A garden near NSCC in Middleton was started to grow vegetables that the international doctors are more used to eating.
- A welcome event is being planned at the Annapolis Mess for the new doctors.

Association of Nova Scotia Villages (ANSV)

The date for the conference had to be changed from Sept. 14th and 15th to October 13th and 14th due to tropical storm. Commissioner West will not be able to attend.

CLERK REPORT – See Full Report

Sewer Bylaw Amendment

At the request of Municipal Affairs, the Commission agreed to remove the underlined wording from the following excerpt of the Village's sewer bylaw.

Any person who violates any provision of this By-law is guilty of an offence and is liable, upon conviction to a penalty of not more than Five Thousand Dollars (\$5,000) per day, and is in default of payment thereof, to imprisonment for a period not to exceed ninety (90) days and of less than ten (10) days.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER AVERY THAT THE VILLAGE COMMISSION APPROVE REMOVING “AND OF LESS THAN TEN (10) DAYS” FROM THE VILLAGE OF KINGSTON SEWER BYLAW. MOTION CARRIED.

JAAC Appointment

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION APPOINT ANDY NETTE FROM THE VILLAGE OF PORT WILLIAMS AS VILLAGE COMMISSIONER REPRESENTATIVE ON THE JOINT ACCESSIBILITY ADVISORY COMMITTEE FOR THE REMAINDER OF A THREE-YEAR TERM ENDING ON MAY 31, 2026. MOTION CARRIED.

2008 Dodge Truck and Spreader

Commission agreed to trade the '08 Dodge truck for a new salt spreader from Rick Balsor, including installation. The total cost for the Village would be \$1,600.

Capital Projects

The table below has been updated to show current expenditures up to August 31st.

2023-24 Projects	Budget	Tender w / HST portion	YTD Actual	Status
East Main Sidewalk	1,200,000	502,318	22,764	C
Bridge Street Crosswalk	30,000			
Bus Shelter (and bike racks)	30,000	13,663		C
Railway Trail Paving+ Irving lot paving	150,000	149,564	149,564	Z
KN#3 Lift Station Renewal	200,000	266,400	42	C
KN#2 Lift Station Panel Replacement	25,000	Deferred	Deferred	Z
STP – UV Building Renovation	95,000	31,167	14,535	Pre-T
STP – Electrical, Ventilation, Mechanical	303,500	54,000		Pre-T
Asset Management Plan	20,000	n/a		
Balser Drive Sewer Line	20,000	28,147		Z
Pumps and Laterals	20,000	n/a		
Irving Lot (less paving \$46,389)	30,000	27,583	1,993	C
PW Building Equipment	10,000	n/a	10,360	Z
Salt Shed	125,000	166,507	29,258	C
Truck #3 Replacement	75,000	68,921	68,921	Z
Disc Golf	20,000	18,500	19,280	Z
Total	2,050,000			

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
Prev	PW Building	475,000	388,700+86,300	381,976	Z
2023	PW Building Remaining	93,024	n/a	32,895	C
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

T - Tendering Process

C - Work started / Construction

Z – Finished

Paving around Planters

Commission agreed to get a cost comparison of asphalt versus pavers to go around the planters.

In Camera Session

Soldiers Memorial Hospital Foundation

The Village Commission entered the in-camera session at 8:25pm to discuss the Soldiers Memorial Hospital Foundation. The Commission ended the in-camera session at 10:00pm.

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER LARDER THAT THE COMMISSION AGREED TO WRITE A LETTER TO THE SOLDIERS MEMORIAL HOSPITAL FOUNDATION TO LET THE BOARD DECIDE THE OUTCOME THROUGH THEIR OWN BYLAWS. MOTION CARRIED.

ADJOURNMENT

As there was no further business to discuss, Commissioner West motioned to adjourn the meeting at 10:05pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **Oct 19, 2023**
Re: **Environmental Services Report**

Capital Wastewater Projects

KN-3 Lift Station Retrofit

Village Clerk notified MVC to move ahead with ordering of material to accommodate retrofit of KN-3 lift station. This was after receiving price adjustment on addendum change recommended by staff and administered by Dillon Consulting for detailed changes. MVC representative indicated materials are three months out, which may force project to wait until next spring.

UV Room Flood Prevention Upgrade

Oct 11th Staff had Zoom meeting with Dillon engineers to discuss drawings for proposed UV Room Flooding Mitigation. As explained in last report, engineers designed manhole to be installed downstream from treatment plant effluent chamber. This manhole will house the pump system needed to prevent the UV room from flooding. Staff asked engineers why project design requests the replacement of an existing downstream manhole cover with a grate. Their response was when the river system backs up, flooding the forest floor and submerging manholes, the effluent is already bubbling out manhole cover ventholes. This causes effluent discharge to mix in with flooded river system. Grate will allow the pump to pump freely out the top of the manhole and, with check valve in place, UV Room will no longer flood.

Other items were discussed such as Hydro Excavating and where power will be sourced for the new pump panel. Dillon will make design adjustments and should have tender document on Provincial Procurement site for last week of October.

Ventilation & Structural STP Project

As reported last month, staff had meeting with structural and mechanical/ventilation engineers from Dillon Consulting for upgrades at the treatment plant. Staff received preliminary drawings for 50% review. Village Clerk to contact engineers to draft up tender document.

Treatment Plant

Staff installed a new style of Sludge Pump Cover/Wear Plate Assembly that helps sheer material/hair to prevent weekly clogging and staff cleaning out pumps on a weekly basis. New assembly, called the Eradicator, was installed 3 weeks ago, and staff have not had to drain pump to date to remove build up. Staff are confident this will help especially during busy leaf

falling season. Will likely consider purchasing another one for other sludge pump. Return Activated Sludge pumps pumping at maximum capacity are key to quality effluent.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps (not as much now) and sending monthly samples to BV Labs. Staff were in on weekend of tropical storm to shut down aerators and waste sludge during height of storm.

Collection System

Sewer Lateral Installations

Staff installed two sewer laterals on Kingston Heights Dr for developer subdividing small parcel of land. Third lateral will be installed by staff once developer purchases sewer permit and survey of lot is complete.

Sewer Calls

Oct 16 Village Office received call that resident at 423 Pine Ridge Ave had sewer back up issues over the weekend. Main sewer was checked in street and sewer line was clear. Office recommended to resident to have sewer line videoed to determine exactly where problem is.

Oct 25 Received call from Peckford Service plumbing department, who were called in for a plugged sewer by resident on Markland Rd next to new fourplexes. Plumbers said they relieved blockage out by main sewer easement line in backyard. Staff augured main sewer line, which is an old section of concrete pipe, but did not get much back in the form of tree roots. Staff will have line videoed.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **Oct 19, 2023**
Re: **Public Works Report**

Irving Parking Lot Beautification

Stone planters were finally completed by contractors and Public Works staff were able to install street light standards. Electrical contractor pulled wire through conduit and light pole fixtures and wired new LED lamp tops purchased a few years ago. Electrical inspection should be complete at the end of the week and electrician will contact NS Power for hook up.

Staff received quotes from local cement contractors for 21 X 8-foot cement pad for bus shelter and bike racks. Cement slab was poured the same day planters were finished. Staff will install bus shelter and bike racks when delivery is received.

Asphalt Patching

After stone planters were finished, Bowlby Paving was contacted to reinstate asphalt around stone planters. Bowlby Paving also completed patching in other areas of the Village such as the crosscut for Legion sewer line, dug up a few months ago, parking lot potholes, and the reinstatement of asphalt removed for new basketball uprights.

New Salt / Sand Spreader

Balsor Welding installed new salt/sand spreader on 2018 Dodge Ram as part of trade for old spreader and 2008 Dodge ram as explained in last months report. The 2018 Dodge will be the primary truck for plowing the different areas staff maintain and obviously for spreading salt and sand when needed.

Salt Shack

Area for new salt shack was grubbed off by contractors, fill hauled in and compacted in preparation for concrete slab. Slab for building has been poured.

Ongoing Fall Maintenance

Grass mowing and trimming continues with the nice warm fall days. Pellet lime was also purchased and spread on the different sports fields and park land.

There are some flowerbeds still looking good, but all barrel planters have been brought in and Canna Lillies removed and stored in containers with peat moss for winter to use next year. Commissioner West decorated the 5 Village signs for fall display.

Staff have had inquiries about when bins will be out for fall clean up.

Greenhouse Proposal

As reported last month, our new seasonal employee drafted a proposal to purchase a greenhouse and grow some of our own flowers and make our own hanging baskets. Steve is confident that the Village would save money after initial capital cost to get started. Village Clerk was forwarded proposal if any commissioners would like to review in preparation for next years budget.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **October 19, 2023**
Re: **Recreation Report**

Recreation

- The Charter of Anti-Racism Charter has been signed. The meeting with Fawn (RNS) to discuss Kingston and the charter has tentatively been set up for November 16th at 2:00pm.
- The Recreation Coordinator has been named the Health and Safety representative for the Village. Will be looking at first aid kit supplies and replacing ones that are needed.
- Recreation Coordinator helped plan the RNS 25th year conference in Digby and is in attendance from October 10th to 13th.

Fitness Classes

- All the fitness classes are off to a good start. Having a registered program session rather than a pass card for Sandye's Aerobics/Bootcamp class, as well as an earlier time seems to be working well. We will have another 6-week session following the current one.

Trail Society

- A bit of miscommunication on the location for the mural. It will now be on the shed that is beside GW Sampsons behind the Noble Grape building. Larry Lee needs at least 2 weeks of warm weather to complete, and we decided to wait until the end of May at least before starting. Since it is now a longer building, we are re-visiting ideas, one being Kingsley in a field eating, a few apple trees, a small place in the sky.

Schools

- Have coordinated with Kingston and District Elementary School to start another after-school program. Tom from the previous year is interested and available to run the

program again as well. The Village must spend \$500 / school for this program, then we can receive the rest of the money from School Physical Activity Partnership.

- Working with the Lions Club to help support their After the Bell Program, which helps address food insecurity among young people. We will advertise that we are collecting donations for the program at our Halloween event. A representative from the Lions will be there to collect donations.

Skating

- Tom has agreed to help with the free skates at the arena. He will be on the ice to help ensure the safety of skaters and the rules of the arena.

Holiday Events

- Save the date for this year's Santa Comes to Kingston on Friday, December 1st in the evening at the Credit Union Centre. Commissioners support is expected. We have a new Santa that has moved into the area and will be helping at this year's events.
- Santa's Drive through Kingston will be on Friday, December 15th. We will continue to collect food for the food bank along the drive and might open it up to parade type participants this year. Details coming soon.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **October 19, 2023**
Re: **Community Development Report**

Haunted Trail in Centennial Park

The Kingston Lions Club will be joining this event, lending a helping hand, and setting up a donation table for their Lions After the Bell program. The program helps supply students with food donations. The event takes place Friday, October 27th 6:30-8pm.

New Year's Eve Fireworks

Fireworks request put in for Sunday, December 31st at 7pm. Waiting for confirmation from Fireworks FX. Paragon has approved use of their field again.

Business Meeting

Meeting scheduled for November 21st at 7pm. Invites will be handed out to businesses in person.

Business Holiday Decorating Competition

Staff will check with businesses, when visiting them for the business meeting, to see if there is interest in continuing with the business decorating competition. If it goes ahead, we could possibly shorten the voting period from a month last year to two weeks, possibly from December 11th to the 22nd.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **October 19, 2023**
Re: **Clerk Report**

Greenwood – Kingston Meeting

The Greenwood Village Commission has reached out to have a meeting with the Kingston Village Commission. Topics to be discussed include partnerships on events.

Security Cameras

Sourced new cameras from Graybar, considerably less cost than current cameras. Will confirm quality once installed.

IT Solutions

Installed new NAS device this summer. Device runs the village camera system, backs up our MS365 data, and clerk's PC (accounting data). New NAS seems to be running well.

Association of NS Villages (ANSV) Conference Update

Attended ANSV conference and AGM on October 13-14, 2023. Muriel West will retain her Treasurer position and Wayne Fowler retains his Director-at-Large position with the ANSV.

Capital Projects:

STP – Electrical, Ventilation, Mechanical – we have 50% drawings to be reviewed.

STP–UV Room Flooding – 100% drawings are complete, working on tender docs.

Salt Shed – Floor slab is complete, concrete walls should be complete by first of next week. Britespan building (estimated) delivery sometime in October.

PW Building – Electrical inspection deficiency solution has been supplied. Waiting on implementation. There are still some elevation/grading issues to be dealt with.

Bus Shelter – Project is mostly complete. We are waiting on bus shelter and bike racks to be delivered.

Bridge Street Crosswalk – Waiting on Province for construction.

KN#3 Lift Station renewal – waiting on MVC for shop drawings and project timeline.

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T - Tendering Process
 C - Work started / Construction
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Village of Kingston
Commission Finance Report
September 30, 2023

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	923,500	921,200	2,300	925,600	
Dog Registrations	100	-	100	500	
Rentals	3,600	3,600	-	7,200	
Interest on Investments and Taxes	14,300	4,600	9,700	8,000	higher interest rate
Miscellaneous Income	17,200	2,500	14,700	7,700	Kingston Historical Society
Recreation Revenue	28,200	19,600	8,600	26,800	Made to Move rev offset w/exp
Arena Revenue	-	1,400	(1,400)	1,400	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	34,200	44,400	(10,200)	69,200	
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,121,100	1,097,300	23,800	1,146,400	
Expenditures					
General Government					
Legislative	10,400	11,900	1,500	22,800	
Administration	92,600	97,000	4,400	190,400	
Professional Fees	8,100	9,400	1,300	11,300	
Insurance (General)	700	19,500	18,800	19,500	Insurance not posted yet
Civic Building Expenses	4,300	5,800	1,500	13,700	
Crossing Guards	9,400	8,400	(1,000)	20,900	
Miscellaneous	7,000	8,400	1,400	11,600	
Taxation Charges	7,300	9,200	1,900	9,300	
Library	6,500	11,900	5,400	18,400	
Total General Government	146,300	181,500	35,200	317,900	
Public Works & Transportation					
Public Works	75,100	90,300	15,200	157,300	
Village Maintenance	26,600	21,100	(5,500)	33,000	
Sidewalks & Crosswalks	-	10,100	10,100	11,400	
Snow Removal	17,100	10,700	(6,400)	66,800	timing, maintenance
Street Lighting	9,400	9,600	200	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	128,200	141,800	13,600	287,700	
Tourism and Development					
Visitor Information Centre	1,000	1,000	-	5,100	
Other Development	12,600	16,400	3,800	16,400	
Apple Blossom Festival	1,200	2,300	1,100	2,300	
New Years Eve Event	-	-	-	10,000	
Steer BBQ	15,000	12,000	(3,000)	12,000	Bud: (9,700) Act: (8,400)
Total Tourism and Development	29,800	31,700	1,900	45,800	
Parks					
Parks Repairs and Maintenance	35,200	36,600	1,400	52,800	
Arena Rental Charges	-	5,600	5,600	5,600	
Total Recreation	35,200	42,200	7,000	58,400	
Recreation					
Recreation Administration	91,400	95,700	4,300	158,600	
Outdoor Rink(s)	-	-	-	2,500	
Arena Expenses	-	-	-	-	
March Break Day Camp	(100)	-	100	1,200	
Summer Day Camp	4,800	7,800	3,000	7,800	
Youth Programs	-	1,200	1,200	3,000	
Adult Programs	3,200	1,500	(1,700)	8,700	Made to Move Offset
Seniors Programs	3,400	2,400	(1,000)	4,800	
Total Recreation	102,700	108,600	5,900	186,600	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	143,000	143,000	-	143,000	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	6,000	6,000	-	6,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	250,000	250,000	-	250,000	
Total Expenditures	692,200	755,800	63,600	1,146,400	
Surplus/(Deficit)	428,900	341,500		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	542,800	534,900	7,900	534,900	
Sewer - User Fees	-	10,700	(10,700)	19,100	not invoiced yet
Sewer - Connection Charges	2,300	3,800	(1,500)	3,800	
Total Revenues	545,100	549,400	(4,300)	557,800	
Expenditures					
Environmental Health					
Administration	88,300	105,100	16,800	195,200	
Treatment	15,300	19,600	4,300	34,800	
Treatment - Electricity	36,200	35,500	(700)	71,000	
Treatment - Disposal	36,500	30,000	(6,500)	75,000	
Collection System Costs	20,800	15,900	(4,900)	31,800	
Total Environmental Health	197,100	206,100	9,000	407,800	
Fiscal Expenses					
Sewer Reserve	150,000	150,000	-	150,000	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	150,000	150,000	-	150,000	
Total Expenditures	347,100	356,100	9,000	557,800	
Surplus/(Deficit)	198,000	193,300		-	

Mike McCleave

From: kelly.hutton
Sent: October 6, 2023 7:46 AM
To:

Subject:

Dear Soldiers Memorial Hospital Society Members, I am writing to you to let you know that since our meeting on September 13th a number of events have taken place which have placed me as Chair of the Soldiers Memorial Hospital Foundation in an untenable position.

I have greatly enjoyed my 13 years on the Society, 11 years on the Board and 3 1/2 as Chair of our Foundation. There have been many positive community supported efforts completed during this time including purchases of equipment for the hospital, support of local healthcare groups and other Foundation supported initiatives. I sincerely hope that that you and your community organizations will continue to support the good work of the Foundation.

A majority of the Board of Directors have demonstrated that they do not support me remaining as Chair. I therefore see no path forward for myself with the Foundation as it is currently.

Effective immediately I am resigning from the Foundation.

Thank you,
Kelly Hutton



Royal Canadian Legion
Alvin H. Foster M.M. Memorial Branch #098
P.O. Box 2, Kingston, NS B0P 1R0
website: www.legion98.com
email: legion98sect@eastlink.ca



Branch: 765-4428
Office: 765-4920
Fax: 765-2479

11 October 2023

Wayne Fowler
Kingston Village Chairperson
671 Main Street
PO Box 254
Kingston, NS B0P 1R0

Dear Mr. Fowler:

The Members of the Royal Canadian Legion, Alvin H. Foster M.M. Memorial Branch #098 invite you and a guest to our Remembrance Day Events.

We are doing things a bit differently this year. **Our Remembrance Banquet will be held on Wednesday, Nov.8th.** Cocktails at 5:30pm and dinner at 6:00pm.

Our Service of Remembrance will commence at 9:45 a.m., in our auditorium followed by a Parade to our Cenotaph for the Wreath Laying Ceremony at 10:25 a.m.

You are invited to lay a wreath and we would appreciate if you could let us know as soon as possible if you will be doing so. If someone else will be doing this in your stead please notify us of that person's name.

To enable us to prepare for this function, please reply by November 1, 2023 by calling 765-4920, Mon.-Fri., between 10:00 a.m. and 4:00 p.m. or via email at the address above.

Respectfully,

Weldon Rideout
President, Br. 098

KINGSTON LIONS CLUB
P.O. Box 339
Kingston, Nova Scotia
B0P 1R0



Village of Kingston
PO Box 254
655 Main St.
Kingston NS
B0P 1R0

To Whom this Concerns,

The *Lions After the Bell* committee would like to thank you very much for your support of our program. Many individuals, groups and businesses are contributing to this program. It indicates a rallying point in our community around a need to address food insecurity.

Your generosity will allow us to serve more students in more schools. Children who have adequate meals on the weekend will come back to school on Mondays much better prepared to learn and with the obvious health benefits.

I think I can safely speak on behalf of the children we serve in thanking you for your generosity.

Respectfully,

Wayne Lincoln, Chair
Kingston Lions After the Bell



**Municipal Affairs and Housing
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

September 27, 2023

His Worship Peter Muttart
VIA EMAIL: mayor.muttart@countyofkings.ca

Dear Mayor Muttart:

As Minister of Municipal Affairs and Housing, the Premier has asked that I respond to your correspondence dated August 31, 2023, requesting changes to the *Municipal Government Act* to enable villages to change their name.

We support efforts to make our communities welcoming and inclusive places, including in the spirit of truth and reconciliation. We are exploring legislative options in collaboration with the Office of L'nu Affairs.

Thank you for bringing your concerns to our attention.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Lohr".

Honourable John A. Lohr
Minister of Municipal Affairs and Housing

c: Honourable Tim Houston, Premier (PNS-37184-B7N2B0)
Association of NS Village Commission
Annapolis Valley First Nation

C-0497/MV