



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

February 8, 2023

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 6:00pm on Thursday, February 8, 2023.



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REGULAR COMMISSION MEETING February 9, 2023

AGENDA

1. Review of Minutes of Meeting held January 12, 2023
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. Capital Budget 2023-24
9. In-Camera Discussion
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 13, 2023

COMMISSION:

Wayne Fowler – Chair
Mike Bishop – Vice Chair
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUEST:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

County Councillor Update:

Councillor Armstrong provided the following update:

- As per the Municipal Government Act, Kings County conducted a boundary review in 2022 before making an application to the NS Utility and Review Board (UARB). The review included public engagement in person, online and in writing, and included the existing size of council and the boundaries of the polling districts. The application has now been sent to the UARB. Proposed changes were made to the polling districts including District 4, which would include all the Village of Greenwood if the application were approved.
- The County will be working on the asset management capital project plan to be ready for the Village's 2023/24 budget.
- There will be an in-person community grants information session meeting on January 26th at the County and a virtual one on January 30th. Attendees will include Sport NS, County of Kings and the NS Department of Communities, Culture, Tourism and Heritage – Community Sport and Rec Division.
- No word on grant application for Kingston's water utility.

REVIEW OF MINUTES

Chair asked for a review of the December 8, 2022, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 8, 2022. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of December 8, 2022.

2023 J-Class Road Paving List

The question of Polaris Court being added to the list over Hillcrest Ave may be because it is a short street that completed the province/county's 'total number of kilometres to be paved' calculation.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda.

The following item was added to the agenda:

1. In Camera Session – Contractual Matter

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA WITH ONE ADDITION. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

RECREATION – See Full Report

Disc Golf

Commission agreed the disc golf installation will go forward in the spring.

Playboxes

The playboxes will be out year-round and donations to the boxes will be encouraged.

COMMUNITY DEVELOPMENT – See Full Report

Santa's Drive Around Kingston

This event was very successful, particularly for the food bank.

Business Lunch

Commission agreed with this initiative and would like to know if there is a potential date and if staff need help from Commission.

Murals Festival

Commission agreed with this proposed idea, as well as investigating grants to help cover costs. Commission suggested approaching Craig or Paul Parsons for a donation of old doors.

COMMITTEE REPORTS:

Steer BBQ

Commissioner West provided the following update:

- Committee held a meeting at 4pm on January 11th at the Village Office.
- The expenses for 2022 amounted to \$7734.00.
- Looking to have more entertainment this year.
- Community Development staff will apply for a community festival grant as well as a grant from Kings County and possibly Atlantic Lotto.
- Commissioner Larder may look after getting the steer cooked this year.
- A meat smoking competition is a possibility.
- Suggestion was made to get sponsors for various events.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop will check to see if minutes are available from the monthly meetings.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE VILLAGE OF KINGSTON APPROVE THE JAAC PROPOSED BUDGET FOR 2023 / 24, AS PRESENTED AT THE JOINT ACCESSIBILITY MEETING ON DEC. 14, 2022. MOTION CARRIED.

Kingston Area Advisory Committee

A storage unit is being built behind Kings Painting on Main St.

Audit Committee

N/A

Soldiers Memorial Hospital (SMH) Foundation – Dr. Recruitment Committee

Commissioner West provided a report to the Commission of the meeting held on December 15, 2022 – See full report. Highlights include:

- Still 22.6% of residents in our area without a family physician.
- A student doctor is looking into doing his residency here.
- Don Hyslop, navigator for the SMH committee, has been left out of the navigators group meeting since he is not a paid navigator. He has informed MLA Chris Palmer.
- The committee has applied for a grant of up to \$100,000.
- Christmas gifts were purchased and delivered to medical centres. Commissioner West made and decorated 4 dozen gingerbread cookies for the gift presentation held on December 19th.
- The committee is getting spotlighted on various radio stations.
- Next meeting will be January 19, 2023.

Association of Nova Scotia Villages (ANSV)

A virtual meeting will be held on Friday January 19th. Agenda will include villages wanting access to Property Valuation Services Corp. for property tax billing purposes.

CLERK REPORT – See Full Report

Park Rd Sidewalk Request

A request for a sidewalk on Park Rd was made for safety reasons by a resident of Park Rd. Resident is also seeking a solution to the flooding on her property which was not the responsibility of the Village.

Commissioner Tablets

Commissioner received their new tablets. Clerk offered to provide Microsoft 365 training if needed.

Trademarks

The Village logo and the Steer BBQ logo have now been officially trademarked.

Budget Schedule

At Regular Session Meetings – (beginning at 6pm to discuss budget).

Capital Budget – February/March meetings – approve at either March or April meeting.

Operating Budget – March/April meetings – approval at May meeting.

Meetings are open to the public.

Capital Projects – See Report

Public Works Building

The work is at a standstill until NS Power completes their work of installing a new pole.

East Main St Sidewalk Design

Final Drawings have been sent to the NS Department of Public Works for approval.

New Glass

South Shore Glass missed email order so it will take another 8-10 weeks for glass to arrive for office front windows.

FINANCIAL REPORT:

The Village should be in a surplus position at year-end.

CORRESPONDENCE:

Art Exhibit

7Arts is holding an art exhibit by local artists ages 12–18 at the Kingston Library on Friday, January 20, 2023, from 4-6pm.

DISCUSSION:

Commissioner Avery suggested Latin dance instruction as a possible recreation program and offered to pass on instructors' contact information to recreation staff. Commission agreed.

In Camera Session

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION MOVE IN-CAMERA AT 8:45PM. MOTION CARRIED.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE COMMISSION CLOSE THE IN-CAMERA SESSION AT 9:45PM. MOTION CARRIED.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE VILLAGE SEEK PROFESSIONAL ADVICE REGARDING MATTER DISCUSSED IN-CAMERA. MOTION CARRIED.

ADJOURNMENT

As there was no further business to discuss, Chair adjourned the meeting at 9:50pm.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **February 9, 2023**
Re: **Environmental Services Report**

Collection System

Lift Stations

January 18th staff went around with Loomer's vacuum truck and cleaned six of the 15 lift stations. Normally this would take place in the fall but Loomer's Pumping Service could not provide truck when needed. The 6 stations are ones that require the most cleaning due to grease and grit build-up.

January 19th staff were notified by SCADA that one pump at KN-4(Oakhurst Subdivision) lift station was tripped out on leak sensor alarm. When staff went to pull pump, the handle to lift pump broke off due to corrosion. Staff geared up makeshift bracket to pull pump. Pump was sent to Xylem for repair quote. Staff also had Xylem send quote for 2 new 5hp pumps to replace the 15-year-old pumps.

With a 12-week delivery timeframe, staff ordered new pumps and asked Xylem to put a rush on repairing old 5hp, as per quote. Handles for pumps were ordered and staff replaced handle on the one 5hp pump remaining in station. When new pumps are received, staff will replace 15-year-old pumps in station and keep older pumps for spares.

KN-11 (Sunset Dr. Lift Station) continues to have to be reset manually after power outage, something staff thought Pennecon had solved. Station also having Scada issue problem of not updating in reasonable amount of time. Pennecon has been notified and next time they are in the Kingston area, these problems will be addressed.

Sewer Lines

While cleaning lift stations, staff also wanted to high-pressure flush sewer lines on Balser Dr and Philips Ave (gravel build-up). Staff reported Balser Dr last year after video of sewer line showed sag in sewer line in street. Video shows length of sag and two sewer laterals that are compromised (partially blocked with fat build up), something that happens with dip in sewer pipe. This line needs to be priority to fix this coming fiscal year and will require removal of asphalt the whole width of road because of depth. In August, resident (connected to one of the problem laterals) had to call plumber to relieve blockage out by main line. Contractors will be asked for quotes to replace bad section of sewer pipe and reinstate asphalt.

Sewer Easement Line

Staff helped contractor locate sewer easement line on Markland Rd where two new duplexes are being built. Lateral for demolished house was located and will be used to connect one duplex and the other duplex will require staff to install saddle on easement line to provide sewer connection. Sewer easement line runs between the two new buildings being constructed.

Treatment Plant

Staff ordered fuel for generator at treatment plant before last weekend's storm to top up in preparation. Generator was on and off during the day on Saturday, Feb 4th during intermittent power outages.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps and sending monthly samples to BV Labs.

Annual report to Nova Scotia environment was completed and will be sent to Environment Monitoring and Compliance Division. Reporting to Environment only has to be done once a year, unless quarterly compliance values are exceeded.

Staff called Nova Millwrights to weld hinge strips for lift station hatches at treatment plant so they could be properly closed.

Electricians ordered and installed aerator contacts/overloads in aeration electrical panel.

Plumbing contractor ordered and installed small hot water heater in laboratory at plant.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **Feb 9, 2023**
Re: **Public Works Report**

Sidewalk Snow Removal

Recent weekend storm kept staff busy clearing drifted-in sidewalks all weekend and spreading salt. Sidewalk snow removal has been ongoing, but as reported last month, snowy weather has been limited to mostly spreading salt.

Outdoor Rinks

February 3 outdoor rinks at the tennis courts were finally able to open with cold temperatures. Staff were in on weekend to clear drifted snow off ice surfaces. Rinks were very busy on Sunday after the storm. Rinks were closed for the day Monday of this week because of mild conditions. Staff opened again on Tuesday and will likely be open through weekend, weather permitting.

Duck Pond

After weekend storm staff noticed someone trying to shovel off duck pond, even though red flag was up. Staff approached individual and asked them to leave. Ice may have been safe enough but generally people that try to clear ice only create a mess because they just make slush piles everywhere which ruins surface when temperatures get cold enough for staff to clear ice properly. It is very unlikely that pond will open for skating this year.

New Public Works Update

Friday, Feb 3 NSP installed power pole and anchor for supply of power for new public works building. Gravel grading and topsoil have been completed around perimeter of building, but work still ongoing inside.

Pothole Complaints

Village office and Public Works staff received complaints about deep potholes on Main St. causing damage to vehicles' tires and rims. The pothole doing the most damage was in front of Decoste Kitchens parking entrance. These potholes and many others were reported weeks prior to and again the week before people reporting damage to their vehicles. Pothole did not get repaired until Public Works staff put pylon in pothole, which was in the middle of street.



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REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**

Date: **February 9, 2023**

Re: **Recreation Report**

Fitness Classes

- January 5th - The 50+ class started up again and is being held Tuesdays and Thursdays only (no Wednesdays class) at 10:00am for at least 2 months until second instructor becomes available again. Class is averaging 20 participants and some classes have as many as 25. Instructor has requested more Bender Balls for the class.
- January 17th - Aerobics class started back up again on Tuesday and Thursday evenings at 7:15pm and is seeing varying numbers of participants. One class member donated 3 extra yoga mats to have for participants. They came from her organization, the Atlantic Policy Congress of First Nations Chiefs Secretariat. Will give her a thank you card next class.
- January 18th - Made to Move class started up again on Wednesday evenings and has a total of 20 registered for the 8-week class, which is a full class.
- Advertised the above programs in The Aurora Newspaper.
- March 5th - The Latin Dance classes will begin for a period of 8 weeks - every Sunday afternoon from 2:00-4:00pm. The Annapolis Valley Dance will take care of all the registration through their website, they will pay for use of the firehall, and we will help promote the class.

Schools

- January 27th - Pickleball at Pine Ridge started with 21 drop-ins in total the first night. There was a range of ages and skill levels. Two volunteers agreed to offer instruction.
- Hired a gentleman named Thomas to run the After School Program at Kingston District School. The program will be on Tuesdays and Thursdays for grades 4 and 5. It will run for 7 weeks starting on March 21 ending April 13 (6 sessions for each grade, accounting for early dismissal days and March Break).

Recreation

- Snowshoe walk did not go as planned, as there was no snow.
- Outdoor rink at tennis court opened for the first time on Thursday, February 2nd and for the weekend. Great use of rink witnessed over the weekend.
- Equipment Loan Program continues to be slow, as we do not have enough snow for snowshoeing/skiing. Did loan out a pair of cross-country skis to one gentleman, who is enjoying them when he can.
- The Kings County Trails Society is looking into having murals on buildings alongside the trail; there have been a few done in Berwick.

Grants

- Completed the Equipment Loan Program Grant from Recreation Nova Scotia (RNS). Requested a total of \$2,047 to cover the cost of 4 new youth skis, ski boots and poles, and for 4 more pairs of snowshoes.

Disc Golf

- Recreation Coordinator has confirmed we will be one of the first in the Spring to get the course installed. Do we have a specific target date we would like to hit for the grand opening of the course?
- Will look at making a few fence changes along the ball field for access points in the field to retrieve any discs that go inside the ball field.

March Break Day Camp

- Put out job advertisements on Facebook and Job Bank looking for 2 Day Camp staff for March Break.
- March Break Day Camp will run from March 13 – 17th, from 8:30am-3:30pm.
- It will be \$90 per week, or \$20 a day.
- Looking at opening registration mid-February for parents to register their children.
- We will see how numbers are this year, and then decide if it is something we wish to have again next year; or move to more pop-up and play events over March break.

Skating

- January 27th - In Service skate had just over 50 participants. Modern Haven provided free hot chocolate and some Timbits.
- Adult Skate has seen some growth, with an average now between 13-17 in attendance.
- Booked free skate times on February 20th and over March Break. Times were advertised in The Aurora Newspaper the week of February 6th.

Other

- Former Commissioner Lorne Reid met with Recreation Coordinator and Community Development Coordinator staff to pitch an idea. While not fully defined, the end goal was to show appreciation to volunteers through a partnership with the Village of Greenwood and 14 Wing PSP. His idea is to see if PSP Greenwood would offer a discounted gym membership for recognized volunteers through the Volunteer of the Year award. Lorne emphasized that volunteering in the community is on a downward trend. This would be an appreciation to those who still do, and possibly encourage others to volunteer in the community. If the Commission approves looking further into this idea, Lorne would like to set up a meeting with the Commissioners, Village of Kingston staff and then also meet with The Village of Greenwood and PSP staff.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **February 9, 2023**
Re: **Community Development Report**

Business Lunch

An inquiry was sent to Valley REN to see about a partnership on this project. Staff have approached the Kingston Lions Club to see about using their space and if members can prepare the meal. Waiting on confirmation for both. No set date however, planning to have this event late April – early May to ensure proper planning. Once confirmed, if Commission members are available to help and be present it would be appreciated. A date will be sent asap.

Social Media Updates

Working to create a set of community update posts for things like power outages, work done on sewer, etc. This will give the Village social media pages more of a professional look when providing updates to the community.

To start the year the Village Facebook page has 3,980 followers. Post engagement has also doubled compared to 2022 January-February.

Mural Festival

There are two possible grant opportunities to help with costs of this project. Diversity and Community Capacity Fund due April 15th, and Artists in Communities through Arts NS due March 1st. A meeting has been set up with 7Arts to discuss the needs for this project. Staff will reach out to the Parson's to see about a donation for supplies.

Engage NS at Lawrencetown NSCC

February 6th - Listened to a panel of speakers talk on the quality of life in NS in relation to the UN Sustainable Development Goals. Panel speakers were people who lived in the Annapolis Valley who each worked in a way to better life for their communities. Made connections with two of the speakers who can help with future projects.

Steer BBQ Planning

An email has been sent to BraveHeart First Aid to see if they offer services to events. Looking for resources earlier this year to ensure safety at the festival this summer. Staff have also begun looking into offering a Friday evening event for the festival again, Community Development and Recreation staff are working together to bring this back. Potentially have found a milk simulator to bring back to the festival for this year.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk / Treasurer**
Date: **February 9, 2023**
Re: **Clerk Report**

Crosswalk Reflective Strips

A commissioner has proposed putting reflective tape/strips on the crosswalk standards (posts) for better visibility from passing vehicles. I have reached out to the province to see if we need approval first, or if they will allow it at all.

KN-4 Lift Station

(See Dan's report). Dan recommended purchasing 2x new pumps for KN-4 as these are 15 years old and have had 3-4 maintenance kits used on them. Since they do have a 12 week turnaround time for delivery, the current pump is also being repaired.

MOTION

THAT THE VILLAGE OF KINGSTON COMMISSION AUTHORIZE THE PURCHASE OF TWO NEW PUMPS FOR KN-4 FROM XYLEM AT A TOTAL COST OF \$23,138.80+HST.

ARO Policy (Asset Retirement Obligation)

The village will need to implement an ARO policy in the near future. Once a template has been created, the Clerk will present a draft for the Commission to review.

Municipal units are now required to account for and report a liability for asset retirement obligations. The simplest examples would be the removal of asbestos from a village owned building, removal of underground storage tanks and the contaminated soils, or returning land back to its original state when a lease expires.

Village Election and AGM

Due to Clerk's travel plans, the election and annual general meeting will need to be pushed into June. The auditor welcomes this change as the implementation of ARO (Asset Retirement Obligations) could delay the financial statements. The clerk proposes these dates for the 2023 election and AGM.

Nomination Period	Thursday, May 11, 2023 – Wednesday, May 24, 2023
Nomination Day	Wednesday, May 24, 2023
Advance Poll	Tuesday, June 6, 2023
Annual General Meeting	Thursday, June 8, 2023
Election Day	Saturday, June 10, 2023

Capital and Operating Budget

Capital Budget - February / March meetings - approve at either March or April meeting

Operating Budget - March / April meetings - approve at May meeting

Capital Projects:

PW Building – NS Power has installed service to the building. XCountyTV will be installing communication to building shortly. Building has temporary heat to allow drywall taping and crack filling to proceed. Electrical and mechanical continues.

East Main Street Sidewalk (design and construction) – Final drawings have been returned by NSDPW for minor changes. Finalized tender and drawings should be available soon (later this month??).

Village Office Exterior – waiting on delivery of new windows and good weather for installation.

PW Building Paving - Must wait for construction to be completed (Summer 2023).

Irving Parking Lot Beautification – Met with Michelle Moreau and provided her with our ideas for a design. Work will commence in spring/summer of 2023.

Central Water - Village has not heard back on the ICIP funding application to construct first phase of central water for the Village.

Current Projects	Budget	Tender w / HST portion	YTD Actual	Status
Greenwood Road Sewer Extension	100,000	deferred	n/a	n/a
Asset Management (GIS Survey)	10,000	n/a	n/a	n/a
New Laterals and Pumps	20,000	n/a	20,380	Z
Main Street Sidewalk Renewal	35,000	26,444	36,868	Z
Village Office Exterior Repairs	7,000	8,627		C
Library Parking Lot Paving	50,000	40,093	46,996	Z
PW Building Lot Paving	60,000			--
Irving Parking Lot Beautification	20,000			--
STP Assessment	Post-budget		38,984	Z
Central Water	50,000			--
Total	1,552,000			

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
2022	East Main Street Sidewalk	1,200,000			--
2021	East Main Sidewalk Design	30,000	17,500	13,365	C
2019	PW Building Design / Other	475,000	"86,300"	39,135	C
2022	PW Building Construction	n/a	388,700	280,418	C
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

T - Tendering Process C - Work started / Construction Z – Finished

Village of Kingston
Commission Finance Report
January 31, 2023

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	818,000	815,400	2,600	815,400	
Dog Registrations	500	500	-	500	
Rentals	6,100	6,000	100	7,200	
Interest on Investments and Taxes	13,000	7,200	5,800	8,000	interest rate / bank balance / Capital
Miscellaneous Income	30,700	300	30,400	400	Berwick-Dan / SteerBBQ / NYE
Recreation Revenue	22,000	15,600	6,400	17,300	DayCamp / Seniors / Lions Skate / Grinch
Arena Revenue	900	-	900	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	81,100	69,700	11,400	78,000	
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	1,072,300	1,014,700	57,600	1,026,800	
Expenditures					
General Government					
Legislative	16,000	16,600	600	19,700	
Administration	146,500	152,800	6,300	179,100	
Professional Fees	12,000	12,200	200	13,200	Dr.Recruitment / auditor / legal fees
Insurance (General)	18,600	16,500	(2,100)	16,500	higher annual increase than expected
Civic Building Expenses	10,000	9,300	(700)	11,800	Power Bills / Heat Pump Repairs
Crossing Guards	15,000	14,700	(300)	18,400	
Miscellaneous	8,000	9,600	1,600	10,000	
Taxation Charges	7,700	9,300	1,600	9,300	
Library	13,200	16,800	3,600	17,400	
Total General Government	247,000	257,800	10,800	295,400	
Public Works & Transportation					
Public Works	101,700	115,500	13,800	131,200	
Village Maintenance	30,200	27,600	(2,600)	30,000	
Sidewalks & Crosswalks	6,400	8,800	2,400	8,800	
Snow Removal	45,200	37,300	(7,900)	65,400	Timing, salary allocations
Street Lighting	15,200	16,000	800	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	198,700	205,200	6,500	254,600	
Tourism and Development					
Visitor Information Centre	2,700	3,400	700	4,900	Insurance
Other Development	15,300	13,200	(2,100)	13,200	STP Break-in incl
Apple Blossom Festival	800	1,400	600	1,400	
New Years Eve Event	11,500	4,800	(6,700)	4,800	NYE Greenwood in Misc Income
Steer BBQ	7,700	10,000	2,300	10,000	final cost
Total Tourism and Development	38,000	32,800	(5,200)	34,300	
Parks					
Parks Repairs and Maintenance	41,400	47,500	6,100	51,800	
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	46,000	52,100	6,100	56,400	
Recreation					
Recreation Administration	107,400	120,200	12,800	140,200	
Outdoor Rink(s)	2,500	2,000	(500)	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	100	-	(100)	1,200	
Summer Day Camp	3,000	7,800	4,800	7,800	limited bus trips / excursions
Youth Programs	500	2,400	1,900	3,000	
Adult Programs	5,100	3,300	(1,800)	4,000	Skate session / Made to Move
Seniors Programs	4,200	3,500	(700)	4,200	increased programming / offset by revs
Total Recreation	122,800	139,200	16,400	162,400	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	110,700	110,700	-	110,700	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	223,700	223,700	-	223,700	
Total Expenditures	876,200	910,800	34,600	1,026,800	
Surplus/(Deficit)	196,100	103,900		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	507,600	508,700	(1,100)	508,700	
Sewer - User Fees	14,300	18,800	(4,500)	24,100	Armstrongs sewer billings
Sewer - Connection Charges	3,800	2,300	1,500	2,300	
Total Revenues	525,700	529,800	(4,100)	535,100	
Expenditures					
Environmental Health					
Administration	146,800	154,400	7,600	182,300	
Treatment	33,600	23,500	(10,100)	28,000	Pump repairs / capitalized at audit
Treatment - Electricity	51,300	59,200	7,900	71,000	
Treatment - Disposal	61,700	58,800	(2,900)	73,500	
Collection System Costs	28,400	27,300	(1,100)	32,800	
Total Environmental Health	321,800	323,200	1,400	387,600	
Fiscal Expenses					
Sewer Reserve	147,500	147,500	-	147,500	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	147,500	147,500	-	147,500	
Total Expenditures	469,300	470,700	1,400	535,100	
Surplus/(Deficit)	56,400	59,100		-	

Received through email correspondence

Subject: Correspondence from the Minister of Justice and Attorney General of Canada

Dear Mr. Fowler:

The Office of the Prime Minister has forwarded to me a copy of your correspondence concerning the display of the Confederate flag and other symbols of hate. Please excuse the delay in responding.

I wish to thank you for reaching out about this important issue. Our government condemns symbols of hatred and agrees that more needs to be done to combat racism and hate crime of all forms. I commend the Commissioners of Kingston for wanting to ensure that everyone feels safe and secure in your community.

While there is no offence in the *Criminal Code* that specifically prohibits the public display of the Confederate flag or other hateful, racist symbols, the *Criminal Code* contains the following four hate propaganda offences: advocating or promoting genocide against an identifiable group; inciting hatred against an identifiable group by communicating in a public place statements that are likely to lead to a breach of the peace; communicating statements, other than in private conversation, to wilfully promote hatred against an identifiable group; and wilfully promoting antisemitism by denying, condoning, or downplaying the Holocaust.

“Identifiable group” is defined as any section of the public distinguished by colour, race, religion, national or ethnic origin, age, sex, sexual orientation, gender identity or expression, or mental or physical disability. Genocide means either of the following acts committed with intent to destroy in whole or in part any identifiable group: killing members of the group or deliberately inflicting on the group conditions of life calculated to bring about its physical destruction.

I understand how hurtful and concerning it must be to see the Confederate flag in your community. Whether the display of a Confederate flag would constitute an offence of hate propaganda under Canadian law depends on the facts and circumstances of each case. For a successful prosecution of wilful promotion of hatred, the Crown prosecutor would have to prove all the elements of the offence beyond a reasonable doubt.

Canadians rightly expect their government to take hate speech and hate crimes very seriously. As you may know, in June 2021, the Government of Canada introduced in the House of Commons former Bill C-36, *An Act to amend the Criminal Code and the Canadian Human Rights Act and to make related amendments to another Act (hate propaganda, hate crimes and hate speech)*, which proposed to clarify the definition of “hatred” that would have been applicable to certain of Canada’s hate propaganda offences in the *Criminal Code*. The Bill also aimed to create a new peace bond specifically designed to prevent hate propaganda offences and hate crimes, and to re-enact a reformed section 13 of the *Canadian Human Rights Act* that would allow a person to complain to the Canadian Human Rights Commission where someone communicates hate speech online. This reform would also have included a definition of “hate speech” based on Supreme Court of Canada jurisprudence. The purpose of those

proposed reforms was precisely to provide Canadians with clarity about the meaning of “hatred” and “hate speech.”

Although former Bill C-36 died on the Order Paper when the 2021 election was called, I am working closely with my colleagues the Honourable Pablo Rodriguez, Minister of Canadian Heritage, and the Honourable Marco Mendicino, Minister of Public Safety, to develop and introduce legislation to combat hate speech both online and offline.

Please be assured that I take these matters seriously and am committed to ensuring that our criminal laws keep communities safe and contribute to a peaceful and prosperous society. I have shared a copy of your correspondence with the appropriate departmental officials.

I appreciate having had your correspondence brought to my attention.

Sincerely,

The Honourable David Lametti, P.C., K.C., M.P.
(he/him)
Minister of Justice and Attorney General of Canada