



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF JULY 21, 2022**

### **COMMISSION:**

Wayne Fowler – Chair  
Mike Bishop – Vice Chair  
Muriel West  
Neil Larder – Late Arrival  
Lauren Avery - Absent

Mike McCleave – Clerk/Treasurer

### **OPENING**

Chair Fowler called the Regular Session Zoom meeting to order at 7:00pm.

### **REVIEW OF MINUTES**

Chair asked for a review of the June 9, 2022 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JUNE 9, 2022. MOTION CARRIED.**

### **BUSINESS ARISING FROM THE MINUTES**

Chair Fowler asked for any business arising from the minutes of June 9, 2022.

#### **Maple & Main Intersection/Markland Rd**

Clerk will arrange to speak to new area manager at the NS Department of Public Works to discuss the intersection of Maple and Main Street and the Markland Road issue.

#### **Victoria Drive Extension**

County Engineer Scott Quinn sent correspondence from the NS Department of Public Works (NSDPW), which confirmed that they are asking for a deferral of the repair work to Victoria Drive extension to a later date.

#### **Westwood St Flooding**

Commission agreed to have Clerk look into getting a quote to have the repair work done on Westwood St and then seek approval and reimbursement from NSDPW. The repair would consist of putting in a catch basin on the west side and attaching the pipes.

#### Rec Hut Roof Damage

Clerk confirmed the insurance company is looking into getting the claim approved for the roof storm damage that occurred 2 years ago.

#### Disc Golf

There has been no progress on this item due to staff being busy with STEERFEST. Commissioner West would rather see a splash pad built if cost is similar to disc golf as it might appeal to more people.

#### West Kings Grad

There were no volunteers to create and send a high school graduate presentation this year to have scrolling on the LED sign.

#### Bridge St Letter of Support

The County asked that the letter of support be sent to the province rather than the County regarding the Village of Greenwood's request to have Bridge St more accessible. The street needs to be widened to accommodate a bike path and a wider sidewalk on the two bridges.

### **CONSENT TO AGENDA ITEMS**

Chair asked for any additions to the agenda.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

### **DEPARTMENTAL REPORTS:**

#### **ENVIRONMENTAL SERVICES – See Full Report**

##### Security System

Due to the break-in at the sewer treatment plant, the Commission agreed at budget time to look at adding more cameras/Wi-Fi closer to Stronach Park, which would also give park users free Wi-Fi.

#### **PUBLIC WORKS – See Full Report**

##### East Main Sidewalk Design

Clerk just received the design and staff will review. There will not be any curbing with this design due to NSDPW requirements. It will be road, shoulder, ditch, sidewalk and then a slope down onto properties.

#### **RECREATION – See Full Report**

#### **COMMUNITY DEVELOPMENT – See Full Report**

### **COMMITTEE REPORTS:**

#### STEERFEST

- The weather for the event was perfect and overall it was a successful day.

- The method of food tickets sales may have to change.
- The lack of a steer on a spit did not pose a problem; the roasts were chopped up for burger bits, which made the work a lot easier.
- St. John Ambulance staff did not show up.
- The strong man competitors cancelled due to Covid, which saved some money.
- Commission agreed to send an appreciation certificate to Steer BBQ Chair Brad Beardsley and MC Riley Peckford. A thank you letter should also be sent to all entities that offered support.
- Since the parade finished early, the dignitaries were called up on stage earlier than expected and two members of 14 Wing missed the opening ceremony.
- Commission thanked Commissioner West for all of her organization efforts.
- There should be a follow-up meeting in the fall to discuss ideas for next year.
- Community Development staff Emily Harris put out a survey to get feedback from the public.
- Commission thanked staff who volunteered at the event.
- Chair apologized for missing the event but he had a commitment out of the country.

#### Joint Accessibility Advisory Committee

The July meeting was cancelled and the next meeting will be Sept. 14<sup>th</sup>.

**ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE VILLAGE OF KINGSTON WRITE A LETTER TO THE MINISTER OF THE NS DEPARTMENT OF PUBLIC WORKS REQUESTING THE DEPARTMENT'S STAFF WORK WITH THE VILLAGES AND MUNICIPALITY IN REMOVING MOBILITY BARRIERS IN PUBLIC INFRASTRUCTURE, SUCH AS CONNECTIONS BETWEEN SIDEWALKS AND BRIDGES (WORKING TOGETHER WE CAN COLLECTIVELY ACHIEVE THE SHARED OBJECTIVE OF BEING ACCESSIBLE BY 2030). MOTION CARRIED.**

**ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE VILLAGE OF KINGSTON APPOINT BEN BROWN AS A CITIZEN MEMBER ON THE JOINT ACCESSIBILITY ADVISORY COMMITTEE FOR A TERM RUNNING FROM JULY 5, 2022 TO MAY 31, 2023. MOTION CARRIED.**

**ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER WEST THAT THE VILLAGE OF KINGSTON APPOINT ALAN PRICE AS A CITIZEN MEMBER REPRESENTING THE WESTERN REGION ON THE JOINT ACCESSIBILITY ADVISORY COMMITTEE FOR A TERM RUNNING FROM JULY 5, 2022 TO MAY 31, 2023. MOTION CARRIED.**

#### Kingston Audit Committee

Chris Fowler would like to set up a meeting.

Clerk advised that next year's financial statements have to show asset retirement amounts due to new accounting regulations in 2018. Clerk has informed the Village auditor.

#### Soldiers Memorial Hospital Foundation

Commissioner West reported a new doctor has been signed up to work at the 14 Wing Greenwood clinic. The committee is optimistic that there will be another two family doctors in the near future. As opposed to Annapolis County, Kings County does not offer incentives to new doctors to help with the cost of housing.

#### Association of Nova Scotia Villages (ANSV)/UNSFM Survey

Commission discussed the recent UNSFM membership survey and the responses from the County of Kings. Their answers indicated they are looking to reshape the municipal landscape in NS and create regional municipalities with appropriate scale. They also feel that villages and towns should be consolidated with districts and counties to eliminate the duplication of services and governance for ratepayers. These survey results will go back to the province and the province may agree with them, which could result in changes to the Municipal Government Act. A suggestion was made to collaborate with the ANSV regarding the survey. After a discussion, Commission agreed to let the County know they disagree that villages duplicate services and that actually towns have more duplication of services. Commission asked Clerk to contact county staff to express disappointment with the broad stroke comments about villages and ask if strong changes could be made to the survey answers before Tuesday's council meeting. Clerk will copy to the Village of Aylesford and keep commission updated.

#### **CLERK REPORT – See Full Report**

#### Public Works Building

Commissioner Larder has been visiting the site and noted the work is progressing well. The Styrofoam/cement structure will have three cement pours; one 4.5' level has been poured so far.

#### Festival and Community Events Funding Applications

The local autism chapter sent in two funding applications, one for Walk Your Way Autism and one for Autos for Autism. The Commission approved \$500 for each event but the Walk Your Way event is taking place in Berwick. After a discussion, Commission agreed to leave the \$500 for each event since the proceeds would benefit this area as well.

#### Dangerous and Unsightly – Marshall Rd

Village staff advised the County that a resident is upset about the unsightliness of a property on Marshall Rd and was told that a formal complaint is necessary from the resident. Clerk will advise resident.

#### Commissioner Training

Training may be available in August.

#### Sewer Treatment Plant Break in

The claims adjuster has not been in touch since the first contact. He has the list of items that were stolen as well as additional items that were later discovered missing.

#### Library/Village Office Parking Lot

The library parking lot has been repaved. The office received a quote of \$4,300 to seal the rest of the parking lot. The lines will also have to be repainted. Commission agreed to have the parking lot sealed.

#### ICIP Library Funding

The Village has received the full amount of the ICIP funding: \$300,000 from the Province and \$200,000 from the Federal Government.

#### NSFM Survey

Full details are available on the County of Kings' website under Committee of the Whole Meeting July 19, 2022.

#### DISCUSSION:

##### East Main Sidewalk

Once there is an approved design by the Commission and staff, it will go out to tender. Able Engineering will be creating the tender.

##### Irving Parking Lot

Staff have reached out to graphic designer Angie Myers to provide a concept drawing.

##### Roof Hound Brewing Co Patio

Their sidewalk patio has to allow enough room (5') for Village tractors to get through. Towns like Wolfville control their own roads and have different rules that allow patios to extend out to the curb.

##### Speed Sign

Commission suggested putting the speed sign on Bridge St.

##### Heat Pumps in Storage

Commission suggested putting one of the heat pumps that came from the library renovation into the Rec Hut for air conditioning and the other could go in the old Visitor Information Centre for heating.

##### Potential Pride Event for 2023

Commission agreed to support a gathering at Centennial Park but having another parade so close to the Kingston Steer BBQ parade might be too much.

#### **ADJOURNMENT**

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP TO  
ADJOURN THE MEETING AT 8:49PM. MOTION CARRIED.**

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COMMISSION CHAIRPERSON

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CLERK/TREASURER