



Village of Kingston
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KINGSTON VILLAGE COMMISSION MINUTES OF THE COMMISSION MEETING OF MAR 10, 2022

COMMISSION:

Wayne Fowler - Chair
Mike Bishop - Vice Chair
Muriel West
Brad Beardsley
Neil Larder

Mike McCleave - Clerk/Treasurer
Janice Knickle - Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the February 10, 2022 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BEARDSLEY
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF FEBRUARY 10, 2022. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of February 10, 2022.

There is no update regarding the letter to the NS Department of Public Works asking that they look into the Tim Hortons entrance and the traffic that backs up onto Main St.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda.

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT
THE COMMISSION APPROVE THE AGENDA WITH ADDITION OF CAPITAL
BUDGET PRESENTATION. MOTION CARRIED.**

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

The Town of Berwick will need our sewer staff until they hire their new Level 2 operator.

PUBLIC WORKS – See Full Report

The Village used less salt on the sidewalks this year due to the new spreader. Saunders Equipment mechanic was not able to diagnose the issues with the MT7. Clerk will contact them and discuss the possibility of returning it.

RECREATION – See Full Report

EMILY HARRIS REPORT – See Full Report

COMMITTEE REPORTS:

Steer BBQ

Commissioner Beardsley reported on the following:

- Received a letter from the Domino Man who would like to be hired for the event.
- Initial contact with 14 Wing was made regarding the use of their tents, tables and chairs.
- Paul Parsons is willing to donate the steer but does not have staff to cook it.
- Lions do not want to cook the steer and if another group is not willing to take it on, an option is for the Lions to cook individual roasts for burger bits.
- Contacted the Lions who confirmed they own the cookers and are the only ones who can use them since they are not CSA approved.
- The idea of having food trucks was not favourable since the Lions are cooking and selling food as their fundraising effort.
- The Village newsletter in May will advertise for groups wishing to participate in some capacity.
- Legion agreed to organize and lead a parade, cook the hamburgers and French fries and hold a dance in the evening.
- Village Clerk will investigate the insurance.
- Commissioner West will organize the market. If beef cold plates are not going to be available, a suggestion was made to have the craft tables in the rink.
- Post Office agreed to hold a colouring contest and deliver to 4,000 mailboxes with the event information on the flipside.
- Commissioner West suggested using the name "Steer Fest" if a whole steer is not able to be cooked.
- Riley Peckford has agreed to be the MC for the event.

Apple Blossom Festival

Commissioner Beardsley reported there is no leadership competition this year as part of the Apple Blossom Festival. Commission agreed to have a parade float if a committee is willing to work on it. Clerk reported there has already been interest expressed by local residents to help decorate the float.

Joint Accessibility Advisory Committee (JAAC)

Commissioner Bishop attended a JAAC meeting yesterday and informed the Commission that the Commission needs to approve the accessibility plan.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER WEST THAT THE VILLAGE OF KINGSTON APPROVE THE ACCESSIBILITY PLAN ENTITLED "OUR JOINT ACCESSIBILITY PLAN" WHICH IS SUBSTANTIVELY THE SAME (SAVE

FOR MINOR DIFFERENCES IN FORM) AS THE DRAFT PRESENTED AT THE JAAC MEETING ON MARCH 9, 2022. MOTION CARRIED.

The accessibility plan should be included on the Village's website and printed copies available at the office and library for the public.

Each of the seven Village Commissions in the County will be responsible to ensure that their participation has been approved at a Village level by the deadline of April 1, 2022.

Audit Committee

Year-end is March 31st and the file will go to the auditors at the end of April to be completed by the Village's Annual General Meeting on May 26th.

Soldiers Memorial Hospital Foundation

The foundation committee is asking if the Village could endorse Kelly Hutton so he can continue representing the Village until June 2024 or appoint someone else.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION RE-APPOINT KELLY HUTTON AS THE VILLAGE REPRESENTATIVE ON THE SOLDIERS MEMORIAL HOSPITAL FOUNDATION UNTIL JUNE 2024. MOTION CARRIED.

Commissioner West reported there is a doctor participating in the Nova Scotia Practice Ready Assessment Program (PRAP) in order to practice at Soldier's Memorial Hospital.

Association of Nova Scotia Villages (ANSV)

Commissioner West reported the Accessibility Directorate is going to fund hiring a resource person through the Association of Municipal Administrators (AMA) to liaise with municipal units, including villages.

CLERK REPORT – See Full Report

Confederate Flag Ban Request

Commissioner requested that the Village ask the County of Kings if they could adopt a bylaw to ban the confederate flag from being flown since it is viewed as a hate symbol. Commission agreed to investigate what other municipal units have written and if other hate symbols were included. Commissioner West and Chair Fowler will work together on this and report to Commission at the April meeting.

Recreation Coordinator Position

The position has not yet been filled for various reasons; Clerk will re-advertise.

500 Markland Rd

There have been public advertisements on Facebook and Kijiji of Rooms for Rent, making it sound like a boarding house. This would change their sewer fees and their building permit did not reflect the changes to the property. Clerk advised the County and they are looking into it.

Sludge Disposal Cost to Increase

The Village received correspondence that the cost of hauling sludge from the sewer plant will increase and affect the annual budget by approximately \$12,000.

EV Chargers

Commission agreed that Clerk should seek grants for EV Chargers to have in the community. Clerk will also look into a partnership with the County.

Greenwood Rd Sewer

The tender for new sewer work on Greenwood Rd north will be issued once the capital budget is approved. Village office will send letters beforehand to homeowners affected.

New Public Works Building

Mid Valley Construction has begun to clear the land next to Park Road for the new Public Works building.

Library Siding Update

Contractor has left the area to complete another job that he had secured before this contract. Commission agreed the contractor is taking too long to replace the siding.

Capital Projects

- Clerk received documents for the KN#3 lift station renewal design.
- The GIS Survey is in the budget for next year. The county is hoping to hire an engineer who could help with our asset database.
- East Main Sidewalk Design – In the hands of ABLE Engineering and the NS Department of Public Works. Elevations may have to be lifted at certain residences.

Finance Report – See full report

There will be a surplus of approximately \$60,000 - \$80,000 at year-end.

CORRESPONDENCE:

Thank You from Soldiers Memorial Hospital Foundation

Letter was received thanking the Village for the \$2,500 toward the Mid Valley Region Physician Recruitment & Retention Committee.

Thank You from Terry Fox

Letter was received thanking the Village for organizing the 2021 Terry Fox Run and selling Terry Fox T-shirts. The t-shirt design was inspired by the Metis ancestry of Terry's maternal grandmother.

2022/23 CAPITAL BUDGET

Clerk presented 2022/23 Capital Budget.

**ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP
THAT THE VILLAGE APPROVE THE 2022/23 CAPITAL BUDGET AS PRESENTED.
MOTION CARRIED.**

DISCUSSIONS:

Commissioner West asked that the Village report the potholes on Sparky St. Staff reported they were contacted already.

ADJOURNMENT

**ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER WEST TO
ADJOURN THE MEETING AT 9:55PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER