



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 10, 2022

Commissioner W. Fowler
Commissioner M. West
Commissioner M. Bishop
Commissioner N. Larder
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, November 10, 2022.



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REGULAR COMMISSION MEETING November 10, 2022

AGENDA

1. Review of Minutes of Meeting held October 13, 2022
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Audit Committee
 - v. Soldiers Memorial Hospital Foundation
 - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion
9. Adjournment



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 13, 2022

COMMISSION:

Wayne Fowler – Chair
Mike Bishop – Vice Chair
Muriel West
Neil Larder
Lauren Avery

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUESTS:

Tim Martell
Martha Armstrong – Councillor, District 4, Municipality of the County of Kings

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

Tim Martell – Bridge St Crosswalk Request

Mr. Martell attended the meeting on behalf of his elderly father who resides on the east side of Bridge St. He asked if the Commission could work toward getting a crosswalk at the intersection of Bridge St and Windsor St. due to the increase in traffic over the years. It has become a real safety issue for pedestrians trying to cross, either to access the mail kiosk on Windsor St., or after exiting public transit on the east side of Bridge St.

Chair informed Mr. Martell that the NS Department of Public Works would have final approval and that their decision would involve traffic studies etc. This could take a few years since the RRFB type crosswalk at Maple and Main took 3.5 years to complete. Commission will contact provincial MLA Chris Palmer to have him call Mr. Martell. Commission also agreed to send a letter to the County with the request.

Councillor Armstrong - County Update

- Council approved \$800,000 in gas tax for the Village of Kingston.
- Nova Scotia Housing Authority gave a presentation to County Council. Council expressed concerns of the state of disrepair, appearance and lack of inspections for housing units in the Village and throughout the county. NS Housing clarified that their main goal is to maintain properties in “fair” condition. The properties belong to the province and the County has no authority to inspect under the

dangerous and unsightly premises bylaw. Since the province does not do inspections, some properties end up in very poor condition and have to be stripped to the studs and completely renovated. County provides an amount annually to Housing through a service agreement for upkeep on county properties. Since NS Housing does not provide a budget to the county, county has to calculate a 3 or 5-year rolling average. NS Housing also informed Council that the County still owes them \$63,000 but Council is not going to pay that amount and will continue to push back on this issue.

- County Planning Advisory Committee sent a letter to the federal government asking if they would consider divesting the lands at Clements Park (new PMQ's) in Greenwood and open it up to developers. This would require rezoning the land to R5 and would assist in relieving the present housing crisis. They received a letter back from the federal government saying they are considering it. Clerk asked if the Bible Baptist College land in Greenwood could be looked into for development. Councillor Armstrong agreed to look into it if more information is presented to her.
- NS Federation of Municipalities (NSFM) is gathering the information collected from the survey that was sent to all municipal units proposing to have a regional municipality and have towns/villages dissolved. The survey was completed by senior county staff only and was brought to council after it was completed. Councillor Armstrong did not vote for the county's response to the survey, as long as there was any reference to villages.
- Chair Fowler raised the point that if the County is against duplication of services, why then would they want the Village to look after its own central water system. If the grant from the federal government is approved for a water system, the Commission agreed that discussions regarding the administration of it needs to be looked at further.

REVIEW OF MINUTES

Chair asked for a review of the September 8, 2022 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF SEPTEMBER 8, 2022. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of September 8, 2022.

New Windows for Office Building

Clerk is still waiting on a quote from South Shore Glass.

Meeting with NS Department of Public Works

The NS Department of Public Works cancelled the meeting due to illness. The meeting was to discuss a list of several items that have required their attention this year that have not yet been done.

Truth and Reconciliation Day

Commissioner West attended the event and stated it was a very good presentation with drumming and dancing.

Recycled Asphalt

Clerk has not yet reached out to see if there were any supplies of recycled asphalt for the last unpaved section of the old rail bed to Greenwood Rd.

Village Business Online Video

Commission agreed this was a good initiative to inform the public of village business.

Armstrongs Sewer Billing

Clerk has no update at this time.

Rotary Club Tulip Donation

The tulip delivery has been delayed but the Scouts group has volunteered to plant the bulbs in their flowerbed next to Avery's Farm Market to commemorate a special day for them.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER AVERY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL REPORTS:

ENVIRONMENTAL SERVICES – See Full Report

Sewer Treatment Plant (STP) Tour

Commissioner Avery commended STP supervisor for providing an excellent tour, which helped to gain understanding of the terms mentioned at meetings.

PUBLIC WORKS – See Full Report

Vandalism

The vandalism that took place at the arena ball diamond dugouts is very disappointing and more cameras may be required in the Village. Two of the vandals did try to clean the spray painted walls but the third person did not show up. The RCMP are supposed to contact the youth.

Leaf and Brush Bins

Leaf and brush bins are now out for public use behind the arena.

RECREATION – See Full Report

Disc Golf

Recreation staff will be meeting with the disc golf expert next week to get an idea of costs. Commissioner would like staff to find out if any trees would have to be removed.

Santa Comes to Kingston/New Years Eve Event

The fire hall is not available the first Friday in December to hold the Santa event. Commission agreed to hold the usual Santa Comes to Kingston event at the rink this year on the first Friday in December (Dec 2). There will also be a visit around the village by Santa and a fire truck on a separate date.

The small New Year's Eve committee folded this year and their efforts would have included canvassing local businesses to sponsor the event including the fireworks. Therefore, since there are some funds in the account, this year the New Year's Eve celebration will consist of fireworks only at an earlier time in the evening.

COMMUNITY DEVELOPMENT – See Full Report

2023 Summer Concert Proposal

Commission agreed they would like more information such as a tentative date and if it will be a separate event or part of the Steer BBQ.

COMMITTEE REPORTS:

Steer BBQ

- The Lions netted about \$5,000 and with less effort this year, which was satisfactory to them.
- The Legion raised \$3,000 and they were quite happy with that.
- Fire Hall raised \$1,000 with the breakfast.
- The committee is working on improvements for next year.
- St. John Ambulance did not show up that day.
- Robert McMaster agreed to work with Riley Peckford on fresh ideas such as a meat-smoking event.
- The total cost to the Village was \$7,700 to date.

Joint Accessibility Advisory Committee (JAAC)

New terms of reference were sent to the Commission earlier for perusal.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER TO ACCEPT THE JOINT ACCESSIBILITY ADVISORY COMMITTEE'S NEW TERMS OF REFERENCE AS PRESENTED. MOTION CARRIED.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE VILLAGE OF KINGSTON APPOINT DONALD NAUSS AS A CITIZEN MEMBER ON THE JOINT ACCESSIBILITY ADVISORY COMMITTEE FOR THE REMAINDER OF THE TWO-YEAR TERM. MOTION CARRIED.

Kingston Area Advisory Committee

N/A

Audit Committee

N/A

Soldiers Memorial Hospital Foundation – Dr. Recruitment

Commissioner West provided the Commission with a report of the last committee meeting. Annapolis County will be making an announcement soon regarding an incentive program to entice new healthcare professionals to purchase a home in Annapolis County. Their committee is hoping Kings County implements something similar. MLA Chris Palmer also set up a meeting with the committee and the Minister of Health, Michelle Thompson. On October 22nd, there is a big gala from 1pm to 4pm in Greenwood. Chair Fowler will attend.

Association of Nova Scotia Villages (ANSV)

Clerk and Commissioner West attended the Annual General Meeting in Truro. One of the presentation topics was on social media, which included ways to make your village or town sound more exciting and positive. Commission agreed that the Village of Kingston's community development staff should reach out to that presenter for ideas.

ANSV received a letter from municipal affairs requesting to have a virtual meeting about the revamping of the Municipal Government Act regarding modernizing public notice requirements, providing a mechanism for villages to change their name and adding more purposes for villages to be able to sell or lease below market value. Commissioners are invited and encouraged to attend once a date is finalized.

CLERK REPORT – See Full Report

Public Works Building

The rebar has all been tied, well drilling began today and they will pour the floor next week once they put the roof on to make it water tight. NS Power has completed the scoping and three easements need to be signed of on before power poles can be installed. Since the land purchase has yet to be completed, two of the three easements are to be signed off on by Parsons Investments and the third by the Legion and the Lions Club for the power lines and anchors. This could delay power by a month.

Property Tax Sales

Clerk sent tax sale notices to two property owners and another two properties were reported to their mortgage company. The number of properties in arrears is standard at this point.

Bridge St Crosswalk Request

The cost of an RRFB crosswalk would be approximately \$30,000. Gas tax could be used to pay two-thirds. Windsor St is one location option but the NS Department of Public Works could determine the best location on Bridge St.

Years of Service

The Village recognizes (every five years) staff for years of service:

Dan Lundrigan – 35 years

Janice Knickle – 25 years

Mike McCleave – 10 years

Fireworks

Commission agreed to spend \$5,000 on fireworks for New Years Eve and the Village of Greenwood will also contribute \$5,000.

LED Sign

A business has requested to advertise for employees on the LED sign. Commission agreed the sign is for non-profit organizations but the Village would be willing to advertise on social media.

Christmas Dinner

Commission decided on The Roof Hound as the location for Christmas dinner.

HVAC Preventative Maintenance

A company called Carmichael provided the lowest quote of \$1,920 to do bi-annual maintenance on the Village's heat pumps and air exchangers.

Capital Projects

East Main Sidewalk (design and construction) – The drawings are in final edits.

Village Office Exterior – Clerk is getting quotes to replace glass in old, inefficient windows with broken seals etc.

Irving Parking Lot Beautification - Clerk contacted local resident Michelle Moreau who is willing to help with ideas for a landscape plan. Commissioners Avery and West would like to sit in on the meeting with Michelle Moreau. The scope by NS Power could potentially be done for the other two lampposts before next spring. The Village may have to pay for a bus shelter if the county is not successful in getting grant money for our bus shelter.

Central Water - Village is waiting for results of the federal funding application for the first phase of central water.

FINANCIAL REPORT:

The Village is in a surplus position.

CORRESPONDENCE:

Request for Bench/Ashes

Regarding the request to spread ashes and erect a bench at the Duck Pond to commemorate the death of a loved one, Commission did not approve this particular request for a bench at Stronach Park.

Remembrance Day Invitation

Chair Fowler will attend the November 11th ceremony and banquet at the Royal Canadian Legion in Kingston.

Boundary Review County Meeting Oct 6

Since Kings County has seven villages, the Village of Kingston proposed that almost every district have one village. A village may have to be split and some might not have one in their district. Most councillors do not have a village in their district and may not understand the importance of villages. The next public engagement meeting is scheduled for October 20th where they will be bringing all the recommendations to the County to discuss.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE VILLAGE DRAFT A LETTER TO KINGS COUNTY PROPOSING CHANGING THE DISTRICT BOUNDARIES SO THAT EACH DISTRICT, AS MUCH AS POSSIBLE, HAS AT LEAST A PORTION OF A VILLAGE IN IT. MOTION CARRIED.

DISCUSSIONS:

MT Sidewalk Snow Removal Equipment

A mechanic from Saunders Equipment will stop in later to look at the issues with the MT6 and MT7 and make the necessary repairs. The MT7 power issues will have to wait until the first snowstorm.

New Boardroom Table

This item will have to be included in the next capital budget.

ADJOURNMENT

ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER WEST TO ADJOURN THE MEETING AT 10:09PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 10, 2022**
Re: **Environmental Services Report**

Aerator Maintenance

Aspirating aerators were removed from the aeration tank to replace bearings located at the end of the shaft. Bearings are replaced every two years for preventative maintenance purposes. Staff sourced a different supplier of bearings due to ever-increasing cost from supplier for these specific bearing kits. Aerators will have to be checked in one year to see how they are wearing. Cost for new style cutlass bearing was over 60% savings.

Ongoing Maintenance

Ongoing weekly maintenance at the plant includes cleaning of UV channel, washing down clarifier, cleaning out sludge pumps and sending monthly samples to BV Labs. With leaves falling, staff have been in on weekends to clean out sludge pumps jamming up with leaves that fall into clarifier.

Quarterly report was also filed online with Environment & Climate Change Canada. Sludge hauled away by trucks from digester was also tested for metals content as per once a year request from Loomer's Pumping Service.

Sewer Collection System

Sewer Inspections

Staff inspected two sewer hook ups onto sewer collection system. One sewer connection was on Acorn Lane for a single-family dwelling and the other sewer connection was for 8-unit apartment building on Maple St.

Embrook Lift Station Start-up

Nov 2nd Pennecon arrived onsite to perform start-up on lift station panel for Embrook Development West Main St. Antenna hardware was also installed at same time and Kingston's 15th lift station is on SCADA system.

During site visits, Pennecon also visited other lift stations that staff were having some issues with, including replacement of Submersible Level Transmitter in KN 7 lift station and leak sensor non-detection for pumps at KN-1(STP).



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 10, 2022**
Re: **Public Works Report**

Fall Decorations

Fall decorations at the five Village of Kingston entrance signs to the village were removed for the season. Pumpkins were taken to local hobby farm for feed. Staff will begin planning for installation of Christmas decorations.

Leaf & Brush Bins

Leaf and brush bins are still in place and have been regularly dumped twice a week of late. Residents tend to overfill the bins, regardless if they are already overflowing, and staff have to use tractor and chainsaw to slash brush to allow tractor to compact down. People also leave full bags of leaves and staff have to dump excess bags after bins are emptied.

NSGEU / Garbage Can Request

Representative from NSGEU representative asked Public Works staff for a couple of garbage cans and bags. Staff accommodated and distributed two garbage cans and bags for them to change when full. They also asked if Village trucks could pick up bags of garbage.

Sidewalk Extra Cost

Public Works received invoice from Howard Little Excavating for sidewalk replacement from Palmer Dr. to Andy's Tire. As reported a few months ago, additional gravel and excavation was needed to remove unsuitable material right down to old layer of asphalt sidewalk that was paved over years ago. Extra cost was still within budgeted amount. Bids submitted by all contractors indicated that they were not responsible for unsuitable material below the surface.

Ongoing Raking / Fall Maintenance

Leaf raking is ongoing as needed but the majority has been cleaned up and hauled away. Staff are in the process of hauling stuff in for the season such as picnic tables, benches, tennis and volleyball nets. Kingsley was also stored away in barn for winter. Seasonal staff's last day was November 4th.

Outdoor Rinks

Framework to build outdoor rinks will be installed over the next few weeks. Recreation coordinator ordered tarps-bladders from Cavendish Agri Services Ltd. Staff picked up and storing in Public Works barn until installation.



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**
Date: **November 10, 2022**
Re: **Recreation Report**

(Have Clerk ask commission to go look at Rec Hut playground to determine if they want a full replacement for accessibility purposes etc.)

Fitness Classes

- The Fit for You and the 50+ classes are continuing to be a success. They will both be wrapping up for the holidays on December 15th.
- Made to Move class is about to wrap up in November.
- We plan to run all fitness classes again in January.

Schools

- Met with Kaitlyn, the Physical Education teacher at Kingston District, and discussed afterschool programs and partnership.
- With the Educational Assistants (EA's) on strike, Recreation staff is holding off on afterschool programs, as the EA's would generally be the ones who assist or run the programs.
- Pine Ridge Grade 6 Camp Day was a success on Thursday, Oct 13th, where village recreation and community development staff ran a rock/paper/scissor relay race. New dates for the mini courses at Pine Ridge Middle School are Dec. 13th and 14th. Booked a session with Below Zero.

Recreation

- Recreation staff attended the Recreation NS ReConnect Conference on October 19-21, 2022 in Dartmouth.
- Great sessions, and lots of information learned. Valley won the regional games!
- Both recreation and community development staff attended a grant writing workshop, put on by Valley Recreation.
- Active Kids, Healthy Kids funding now accepting applications again. Deadline for organizations and local groups to apply is Dec. 2nd, 2022. Limit of \$1500 per group.
- Recreation staff placed an ad in The Aurora Newspaper, covering all the upcoming events, programs and skate times that are occurring now and for the holidays.

Disc Golf

- Met with Benjamin from Flickline Disc Golf and walked through the potential course.
- Received first proposal; attached, please give your feedback. There will be 10 baskets, 1 practice. Each basket will double as 2, so technically it would be an 18-hole course.
- Since the course will be under \$25,000 it would fall under the Community Recreation Capital Grant, which doesn't open until April 1st/23.
- Thinning out of some small trees may be required but no larger trees will be removed.

Skating

- Adult skating on Mon. mornings has seen a good turnout, averaging 14 participants.
- In-Service free skate on October 28th had roughly 45 people on the ice.
- Have not been able to schedule a sensory skate, as the Autism Centre is having difficulty finding volunteers to assist.
- Purchased an Echo Dot (Alexa), to have better music for adult and holiday skates.

November Craft

- Session will be at the fire hall on Friday, November 25th. Cost will be \$15 per person.
- Within 24 hours, the registration of 30 individuals was full, with an on-going waitlist.
- Will see how the first class goes, and next year possibly run a few craft sessions for different age groups.

Rec Hut

- Tibbs Tumblers will be replacing the locks for the Rec Hut. We will have master key for all doors, separate keys for the washroom, washrooms and Rec hut, and the back storage area.
- Sparks are using the Rec Hut on Wednesday evenings, Brownies have the space as a backup plan, if school space is unavailable.

Holidays 2022

- Santa Comes to Kingston event will be at the Credit Union Centre on Friday, December 2nd, from 6:00-8:00pm.
 - o The Foodbank and the Christmas hamper program will be collecting donations.
 - o The Lions Club will be doing Chili and hotdogs again.
 - o Hopefully the arena canteen will be in semi-working order for the Lions to work out of.
 - o Tim Vallillee will be doing balloon animals again. Popcorn will be available.
 - o Instead of cookie decorating, we will be doing a wood ornament craft.
 - o Will need help from the Commission this evening, will send out details for tasks, and please confirm attendance ahead of time.
 - o Waiting for confirmation from Valley Wildcats to have 3 players help with the event and have them on the ice.
- Santa's Drive through Kingston will be on Friday, December 16th starting at 6pm. Route map will be advertised on social media with location updates during the drive.
 - o The Village truck, fire truck and food bank van (collecting donations) will be going around with Santa.



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **November 10, 2022**
Re: **Community Development Report**

Halloween Event

This event was a huge success! Turnout doubled from last year with an estimated 150 people. West Kings students haunted the trail for a second year. They felt more ownership of the event this year suggesting new themes for next year at the end of the evening. Set up washer toss and ladder ball for families to play while it was still light outside. Ladder ball was a hit with the kids. Next year would like to make the bandstand a dance area for kids, include more mini games for families to play. Did run out of candy, popcorn, and glow sticks an hour into the event. Hopefully more community groups can participate again. This year, groups such as the Autism Centre, struggled to find volunteers. Only one family signed up for the pumpkin carving contest - will likely focus efforts to just the trail for next year.

Business Holiday Decorating

Plan to visit Kingston businesses mid-November to invite them to participate in a holiday decorating contest. Will have an invitation/info sheet for each business to pass along to management/owners.

New Year's Eve Fireworks

Completed online booking for Fireworks FX for New Year's Eve, waiting on confirmation. Scheduled fireworks show for 7:30pm, December 31st. Confirmed with Paragon for approval of using their property, planning to meet with the manager to approve of launch site. Provided a heads up to both the fire marshal and Superstore.

Upcoming Workshops & Meetings

Grant Writing Workshop - Tuesday, November 8th 10am-3pm

Anti-Racism Workshop - Tuesday, November 15th 1-3:30pm

Making Partnerships Work for the Benefit of the Community - Thursday, December 1st 6:30-8pm

Kings County Trail Society - Monday, November 21st 7pm



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **November 10, 2022**
Re: **Clerk Report**

Property Tax Sales

Clerk sent two tax sale notices last month. One property paid its arrears and their account is now up to date. The other property is still in arrears with no response from the property owner. I will try to continue working with owner and mortgage company to get property up to date without the tax sale proceeding forward.

- 586 Victoria Drive - \$1,518.59

As of November 4th, 2022

Date	Over \$1,000	Under \$1,000	Over 1 Year
10/13/22	25	170	17
11/04/22	20	132	12

Village-County Meeting

The County has set a date of Wednesday, November 16 at 7:00 p.m. at the municipal office in Coldbrook, for the next meeting. Are there any topics we should discuss?

Office Windows

The village is still waiting on a quote for new windows. Salesperson was on vacation until Nov. 7th, so I should have pricing by meeting time.

MS 365 Switchover

I have hired a local contractor to configure MS365 for the Village. As part of the configuration, he will setup several SharePoint sites for document sharing. He will also transfer our email to MS365 servers and help configure our devices as well. He will provide training to staff on efficient use of the apps (Teams, Planner, Sharepoint sites, etc). Training is to take place the afternoon of Wednesday, November 23rd, and our "go live" date is Monday, November 28th.

Irving Parking Lot Beautification

A meeting with Michelle Moreau has been scheduled for Nov. 14th at 3pm at the village office.

J-Class Roads

The County has released their tentative list for the 2023 paving season. Roads listed in Kingston are: Bishop Avenue, Spring Garden Road, Maplewood Lane, and Foster Street. I have discussed with County staff that Foster St (already paved) and Maplewood Lane (VG condition) should be exchanged for other roads in the Village

Capital Projects:

PW Building - Floor has been poured, the water well (100') has been drilled and roofing and ceiling are either complete or nearing completion.

East Main Street Sidewalk (design and construction) - Drawings are being finalized (minor changes).

Village Office Exterior - Getting quotes on new windows

PW Building Paving - Must wait for construction to be completed.

Irving Parking Lot Beautification - received a few design ideas. Talked with Kings Transit, they have an application in to the Feds for bus shelter funding. Two shelters slated for Kingston, one as a replacement and one new for Irving parking lot.

Central Water - Village has applied for ICIP funding to construct first phase of central water for the Village.

Current Projects	Budget	Tender w / HST portion	YTD Actual	Status
Greenwood Road Sewer Extension	100,000	deferred	n/a	n/a
Asset Management (GIS Survey)	10,000	n/a	n/a	n/a
New Laterals and Pumps	20,000	n/a	14,227	Z
Main Street Sidewalk Renewal	35,000	26,444	36,868	Z
Village Office Exterior Repairs	7,000	n/a		
Library Parking Lot Paving	50,000	40,093	42,695	Z
PW Building Lot Paving	60,000			
Irving Parking Lot Beautification	20,000	Design Phase		
STP Assessment			33,986	C
Central Water	50,000	ICIP Appl		
Total	1,552,000			

T - Tendering Process

C - Work started / Construction

Z - Finished

Year	Multi-Year Projects	Budget	Tender w / HST portion	YTD Actual	Status
2022	East Main Street Sidewalk	1,200,000			
2021	East Main Sidewalk Design	30,000	17,500	9,130	C
2019	PW Building Design / Other	475,000	"86,300"	39,135	C
2022	PW Building Construction	n/a	388,700		C
2008	DNR Greenspace Purchase	n/a	n/a	7,691	C

Village of Kingston
Commission Finance Report
October 31, 2022

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	818,000	815,400	2,600	815,400	
Dog Registrations	100	-	100	500	
Rentals	4,300	4,200	100	7,200	
Interest on Investments and Taxes	10,000	5,500	4,500	8,000	higher interest rate / bank balance
Miscellaneous Income	3,800	200	3,600	400	Sewer income - Berwick / SteerBBQ
Recreation Revenue	19,300	14,500	4,800	17,300	Summer DC / Seniors programming
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	44,300	52,800	(8,500)	78,000	
Contributions from Reserves	15,000	15,000	-	15,000	
Total Revenues	999,800	992,600	7,200	1,026,800	
Expenditures					
General Government					
Legislative	10,000	11,900	1,900	19,700	
Administration	93,400	113,400	20,000	179,100	
Professional Fees	11,600	10,600	(1,000)	13,200	Dr. Recruitment / auditor / legal fees
Insurance (General)	18,600	16,500	(2,100)	16,500	higher annual increase than expected
Civic Building Expenses	7,400	5,700	(1,700)	11,800	Power Bills / Heat Pump Repairs
Crossing Guards	9,500	9,200	(300)	18,400	
Miscellaneous	6,500	8,000	1,500	10,000	
Taxation Charges	7,700	9,300	1,600	9,300	
Library	9,600	12,000	2,400	17,400	
Total General Government	174,300	196,600	22,300	295,400	
Public Works & Transportation					
Public Works	78,700	87,500	8,800	131,200	
Village Maintenance	23,800	22,800	(1,000)	30,000	
Sidewalks & Crosswalks	6,400	7,500	1,100	8,800	
Snow Removal	17,000	11,100	(5,900)	65,400	Timing, salary allocations
Street Lighting	11,000	11,200	200	19,200	
Capital from Operating	-	-	-	-	
Total Public Works	136,900	140,100	3,200	254,600	
Tourism and Development					
Visitor Information Centre	2,100	1,200	(900)	4,900	Insurance
Other Development	13,400	13,200	(200)	13,200	
Apple Blossom Festival	700	1,400	700	1,400	
New Years Eve Event	-	-	-	4,800	
Steer BBQ	7,700	10,000	2,300	10,000	
Total Tourism and Development	23,900	25,800	1,900	34,300	
Parks					
Parks Repairs and Maintenance	33,600	40,300	6,700	51,800	
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	38,200	44,900	6,700	56,400	
Recreation					
Recreation Administration	76,600	93,200	16,600	140,200	
Outdoor Rink(s)	1,200	-	(1,200)	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	100	-	(100)	1,200	
Summer Day Camp	3,000	7,800	4,800	7,800	limited bus trips / excursions
Youth Programs	500	1,500	1,000	3,000	
Adult Programs	1,300	2,300	1,000	4,000	
Seniors Programs	3,100	2,500	(600)	4,200	increased programming / offset by revs
Total Recreation	85,800	107,300	21,500	162,400	
Fiscal Expenses					
Transfers to Reserves	-	-	-	-	
Operating Reserves	-	1,000	1,000	1,000	Journal Entry required
General Capital Reserves	-	110,700	110,700	110,700	Journal Entry required
Sidewalk Construction Reserve	-	100,000	100,000	100,000	Journal Entry required
Building Reserve	-	12,000	12,000	12,000	Journal Entry required
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	-	223,700	223,700	223,700	
Total Expenditures	459,100	738,400	279,300	1,026,800	
Surplus/(Deficit)	540,700	254,200		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	507,600	508,700	(1,100)	508,700	
Sewer - User Fees	14,300	13,500	800	24,100	Schools/Armstrongs tax billings
Sewer - Connection Charges	3,400	2,300	1,100	2,300	
Total Revenues	525,300	524,500	800	535,100	
Expenditures					
Environmental Health					
Administration	104,600	112,400	7,800	182,300	
Treatment	26,800	17,400	(9,400)	28,000	Pump repairs / capitalized at audit
Treatment - Electricity	33,900	41,400	7,500	71,000	
Treatment - Disposal	37,200	36,800	(400)	73,500	
Collection System Costs	15,100	19,100	4,000	32,800	
Total Environmental Health	217,600	227,100	9,500	387,600	
Fiscal Expenses					
Sewer Reserve	-	147,500	147,500	147,500	Journal Entry required
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	-	147,500	147,500	147,500	
Total Expenditures	217,600	374,600	157,000	535,100	
Surplus/(Deficit)	307,700	149,900		-	

To: Municipalities and Regional Centres for Education

From: Department of Municipal Affairs and Housing and Department of Education and Early Childhood Development

Re: Payment of Invoices by RCEs

The Department of Municipal Affairs and Housing (DMAH) and the Department of Education and Early Childhood Development (EECD) have been working collaboratively to get a better understanding of the charges municipalities and villages have invoiced to the Regional Centres for Education (RCEs), particularly considering *Education Act* amendments made in 2018 and what impact these amendments might have on charges being levied under the *Municipal Government Act* (MGA).

A long-term approach is under development; however, it is not ready at this time. In the short-term, outstanding invoices for municipal charges such as fire, sewer and wastewater will continue to be paid by RCEs without interest charges and, until a long-term approach is in place, new invoices from municipalities and villages will continue to be paid, as appropriate. As the long-term approach is determined, municipalities will be kept apprised through the appropriate methods outlined in the MGA.

I trust this letter and the plan outlined clears up any confusion about the payment of municipal charges.

Sincerely,



DM LaFleche



DM Penfound



**Public Works
Office of the Minister**

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

OCT 12 2022

Wayne Fowler, Chairperson
Village of Kingston
655 Main Street
PO Box 254
Kingston, NS B0P 1R0

Dear Wayne Fowler:

Thank you for your correspondence dated August 4, 2022, regarding the narrow lanes and sidewalks on the two bridge structures located on Bridge Street.

Narrow widths are common in communities with bridges of this age as they were constructed and built to the applicable standards at that time. As you noted in your letter, transportation has changed significantly over the years including increases to vehicle dimensions and modes of transportation such as active transportation. The Department of Public Works (DPW) considers any necessary upgrades to infrastructure whenever replacement is planned, including increases to lane and sidewalk widths to appropriate transportation standards, whenever feasible. A recent example is the replacement of Eager Bridge in 2020, located nearby in Nictaux, where the existing single lane truss bridge was replaced with a new bridge having 2 - 3.5m lanes with 1.5m shoulders.

Despite the age of these two bridges, the latest inspections indicate they are still in satisfactory condition with passable lanes and sidewalks. DPW must balance transportation upgrades based on needs and financial budgets, when prioritizing construction projects. There is currently no replacement planned for either of these two bridge structures within the 5-year outlook of the DPW Capital Program; however, any future replacement will certainly consider the standards that are in place at the time.

In summary, DPW continues to prioritize work across the province, managing multiple priorities within budget constraints. Improvements to lane and sidewalk widths will be considered when any bridge replacement is planned. If you have further questions or concerns, please contact Amjad Memon, Manager Structural Engineering via phone at 902-424-2717 or via email at Amjad.Memon@novascotia.ca.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'K Masland', written over a light blue circular stamp.

Kim D. Masland
Minister

c: Amjad Memon, Manager Structural Engineering
Chris Palmer, M.L.A. Kings West



Royal Canadian Legion
Alvin H. Foster M.M. Memorial Branch #098
P.O. Box 2, Kingston, NS B0P 1R0
website: www.legion98.com
email: legion98sect@eastlink.ca



Branch: 765-4428
Office: 765-4920
Fax: 765-2479

12 October 2022

Wayne Fowler
Kingston Village Chairperson
671 Main Street
PO Box 254
Kingston, NS B0P 1R0

Dear Mr. Fowler:

The Members of the Royal Canadian Legion, Alvin H. Foster M.M. Memorial Branch #098 invite you and a guest to our Remembrance Day Service and Banquet on November 11, 2022.

Our Service of Remembrance will commence at 9:45 a.m., in our auditorium followed by a Parade to our Cenotaph for the Wreath Laying Ceremony at 10:25 a.m.

You are invited to lay a wreath and we would appreciate if you could let us know as soon as possible if you will be doing so. If someone else will be doing this in your stead please notify us of that person's name.

The Banquet will commence with cocktails at 4:30 p.m. and dinner at 5:00 p.m.

To enable us to prepare for this function, please reply by November 4, 2022 by calling 765-4920, Mon.-Fri., between 10:00 a.m. and 4:00 p.m. or via email at the address above.

Respectfully,


Al Peterson
President, Br. 098

From: ABF Office <info@appleblossom.com>
Sent: November-07-22 1:08 PM
To: ABF Office <info@appleblossom.com>
Subject: ABF Annual General Meeting- Invitation

Please find below an invitation to the Annapolis Valley Apple Blossom Festival Annual General Meeting, taking place Thursday, November 17, 2022 at Louis Millet Centre; Room 120.

Warm regards,
Annapolis Valley Apple Blossom Board Of Directors 2022



88th Annual Annapolis Valley Apple Blossom Festival
Unit 8, 325 Main St., Kentville, NS B4N 1K5
P: 902-678-8322 F: 902-678-3710
W: <http://www.appleblossom.com> E: info@appleblossom.com

2022 Festival Dates: May 25 - 30, 2022
Theme: "Back in Bloom"



*Colonel Jeff Davis,
Chief Warrant Officer Jonathan Proulx,
and their Families
cordially invite you and a guest to attend their
Christmas "At Home" Reception*

Friday, 25th November 2022
1630 - 1830 hours
Annapolis Mess, CFB Greenwood

Please dress business casual or wear an ugly Christmas sweater!

RSVP no later than Friday 18th November 2022 to elliott.frate@forces.gc.ca

If you would prefer to attend the 1330 gathering, please let us know as spots are limited