



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

July 14, 2022

Commissioner W. Fowler  
Commissioner M. West  
Commissioner M. Bishop  
Commissioner N. Larder  
Commissioner L. Avery

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, July 14, 2022.



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **REGULAR COMMISSION MEETING July 14, 2022**

### **AGENDA**

1. Review of Minutes of Meeting held June 9, 2022
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
  - i. Wastewater
  - ii. Public Works
  - iii. Recreation
  - iv. Community Development
5. Committee Reports
  - i. STEERFEST
  - ii. JAAC - Joint Accessibility Advisory
  - iii. Kingston Area Advisory
  - iv. Audit Committee
  - v. Soldiers Memorial Hospital Foundation
  - vi. ANSV - Association of Nova Scotia Villages
6. Clerk's Report
7. Correspondence
8. In-Camera Discussion
9. Adjournment



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **KINGSTON VILLAGE COMMISSION**

### **MINUTES OF THE COMMISSION MEETING OF JUNE 9, 2022**

#### **COMMISSION:**

Wayne Fowler – Chair  
Mike Bishop – Vice Chair  
Muriel West  
Lauren Avery  
Neil Larder

Mike McCleave – Clerk/Treasurer  
Janice Knickle – Administrative Assistant

#### **GUESTS:**

Jason Hahn, Municipal Advisor – Dept. of Municipal Affairs  
Sarah Naesmyth – Aurora Inn

#### **SWEARING IN:**

Lauren Avery was sworn in as Village Commissioner for a three-year term.

#### **OPENING**

Chair Fowler called the Regular Session meeting to order at 7:02pm.

##### Chair Appointment

Clerk called for nominations for the position of Chair.

**COMMISSIONER LARDER NOMINATED COMMISSIONER FOWLER FOR THE POSITION OF CHAIR. COMMISSIONER FOWLER ACCEPTED THE NOMINATION. COMMISSIONER WEST SECONDED IT.**

As there were no further nominations, Clerk declared Commissioner Fowler as Chair.

##### Vice Chair Appointment

Chair Fowler called for nominations for the position of Vice Chair.

**COMMISSIONER WEST NOMINATED COMMISSIONER BISHOP FOR THE POSITION OF VICE CHAIR. COMMISSIONER BISHOP ACCEPTED THE NOMINATION. COMMISSIONER LARDER SECONDED IT.**

As there were no further nominations, Chair declared Commissioner Bishop as Vice Chair.

Chair Fowler welcomed Lauren Avery to the Village Commission and expressed appreciation to Commissioner Brad Beardsley for his past service.

### **MUNICIPAL AFFAIRS**

Jason Haughn, NS Municipal Affairs Advisor, informed the Commission that their team offers orientation training for new Commissioners and refresher courses on municipal life. The training is available anytime including weekends and evenings. The material can be covered in 15 minutes or more extensive strategic thinking workshops are offered that can be broken up or completed in four hours.

Mr. Haughn advised that training is available online by Municipal Finance during 9-5 work hours, such as how to read financial statements. He will provide the link to Clerk and Clerk will send to Commission. Municipal Affairs offers non-financial training, such as roles and responsibilities, governance, bylaws and policy development, in camera and public meetings and conflict of interest.

### **REVIEW OF MINUTES**

Chair asked for a review of the May 12, 2022 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP, THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MAY 12, 2022. MOTION CARRIED.**

### **BUSINESS ARISING FROM THE MINUTES**

Chair Fowler asked for any business arising from the minutes of May 12, 2022.

#### **Maple & Main Intersection/Markland Rd**

Clerk is waiting for the new area manager position to be filled at the NS Department of Public Works to discuss the intersection of Maple and Main Street and the Markland Road issue.

#### **Victoria Drive Extension**

County Engineer Scott Quinn will send a letter to the province to find out what they will do to bring Victoria Drive Extension up to standard before they pave it. Emergency vehicles are not even able to travel up there.

### **CONSENT TO AGENDA ITEMS**

Chair asked for any additions to the agenda.

**ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

## **DEPARTMENTAL REPORTS:**

### **ENVIRONMENTAL SERVICES – See Full Report**

#### **West Main St Development**

Engineers have sent the lift station design for Embrook Development's new development off to Dept of Environment and are getting approval. The developer also received approval to extend the culvert and he will be filling in the area for a potential future sidewalk.

#### **Wastewater Treatment Plant Assessment**

Dillon Consulting will send a draft report of the Wastewater Treatment Plant Assessment in a few weeks.

### **PUBLIC WORKS – See Full Report**

#### **Library Parking Lot Paving**

Bowlby's Paving will be paving the library parking lot on a weekend. Clerk will make sure it is not during their grand opening on July 8<sup>th</sup>.

#### **Rec Hut Roof**

Roof repair will be included in next year's budget. Commission discussed submitting an insurance claim. Clerk will contact insurance to discuss as roof damage occurred several years ago.

#### **East Main Sidewalk Design**

Staff met with engineers who noted the elevation of the development on east Main St has been raised which will affect the Village's design. The Village may have to re-survey to get the new elevations, which will delay getting the design. The other option is to build the sidewalk with the information we have and the developer will have to change his elevations to match our sidewalk. Engineers were also concerned that roof runoff and driveway water from new homes may cause flooding in the ditch.

### **RECREATION – See Full Report**

#### **Summer Day Camp**

Staff are looking for one more day camp staff, the previous hire backed out. Clerk advised Commission that the funding details for one day camp participant would be 50% funded from Schools Plus and it was requested that the Commission cover the remainder. The Commission advised that they would cover the remaining 50% if there were no other funding sources. Staff were requested to exhaust all other funding sources.

#### **Disc Golf**

Chair advised there are grants available at the County for new programs such as disc golf. The Ravenwood field and wooded area may be a good location for it.

## **COMMUNITY DEVELOPMENT – See Full Report**

Commission agreed the Village would be happy to put the West Kings High School Grads on the LED sign if the information is provided to us. Chair will advise the school.

## **COMMITTEE REPORTS:**

### **STEERFEST**

- The name change by the committee of Steer BBQ to STEERFEST has not been well received. It was chosen when the committee found out the Lions were unable to barbeque a steer or train another group to do it.
- An article was submitted to the Aurora Newspaper with an explanation.
- Commissioner West provided copies of the June 8<sup>th</sup> meeting minutes.
- Commission agreed that parade advertising and invitations should be sent to neighbouring towns and organizations.
- Riley Peckford will be the MC for the day.
- 14 Wing Band and Pipes & Drums are committed to an Annapolis Royal event.
- Suggestion was made to contact K-Rock radio station for an interview on the morning show.

### **Joint Accessibility Advisory Committee**

Commissioner Bishop reported Brian Banks, Chair of Greenwood Village, sent a letter to the County asking for help in bringing the issue of the Bridge Street bridges to the province. The bridge sidewalks are very narrow, not very accessible and not in good repair. The bridges need to be replaced. The County is going to request a letter of support from the Village to be sent to the province.

### **Kingston Policy and Finance Committee**

Clerk advised the Commission that after some research he is now recommending the Village's policy to have a Policy and Finance committee be removed. This is because a subset of the commission should not be making recommendations to the rest of the commission on policy and finance decisions if the other members do not have all of the information.

**ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER AVERY THAT THE VILLAGE'S POLICY AND FINANCE COMMITTEE BE DISBANDED. MOTION CARRIED.**

### **Kingston Audit Committee**

Village will set up meeting with Chris Fowler to come in for his initial orientation.

### **Soldiers Memorial Hospital Foundation**

Commissioner West attended the meeting and submitted a report for the commission. This committee, working to recruit and retain doctors in the area, is the only group run by volunteers in the province.

### **Association of Nova Scotia Villages (ANSV)**

The annual general meeting held in Bible Hill in September is a valuable conference, particularly for new commissioners. It is an opportunity to meet municipal advisors and

learn from other villages. The association has been engaging with the province and has representation on the working group for the provincial code of conduct that is coming out. The association is also engaging with the province regarding the village's aspect of the Municipal Government Act review that is taking place.

### **CLERK REPORT – See Full Report**

#### **Festival and Community Events Funding Applications**

The local autism group sent in two funding applications, one for Walk Your Way Autism and one for Autos for Autism. After a discussion, the Commission agreed to fund \$500 for each event.

**ON MOTION OF COMMISSIONER WEST AND COMMISSIONER LARDER THAT THE VILLAGE APPROVE \$500 EACH FOR WALK YOUR WAY FOR AUTISM AND AUTOS FOR AUTISM, UNDER THE VILLAGE'S FESTIVAL AND EVENT FUNDING POLICY. MOTION CARRIED**

#### **Commissioner Election**

There were only 71 voters for the Commissioner election with nominees Lauren Avery and Brad Beardsley. Lauren Avery was the successful candidate.

#### **Speed Sign Location**

Commission will submit possible locations to the Clerk. Commission discussed making another request to the NS Dept of Public Works that the speed limit be lowered from 80km to 60km in East Kingston on Highway 1, since several duplexes have been built.

#### **Public Works Building**

Contractor has started the excavation for footings. Trees have been removed at the site.

#### **Association of NS Villages (ANSV) Conference and Annual General Meeting**

Commissioners will confirm with Clerk if they are attending.

#### **Parade Float**

Commission agreed to thank Yves and Wendy Perreault on the LED sign and present them with a certificate.

### Capital Projects

| Environmental Health              | Budget           | Tender w /<br>HST portion | YTD<br>Actual | Status |
|-----------------------------------|------------------|---------------------------|---------------|--------|
| Greenwood Road Sewer Extension    | 100,000          | deferred                  | n/a           | n/a    |
| Asset Management (GIS Survey)     | 10,000           |                           |               |        |
| New Laterals and Pumps            | 20,000           |                           |               |        |
| Main Street Sidewalk Renewal      | 35,000           | 26,444                    |               |        |
| East Main Street Sidewalk         | 1,200,000        |                           |               |        |
| Village Office Exterior Repairs   | 7,000            |                           |               |        |
| Library Parking Lot Paving        | 50,000           | 40,093                    |               |        |
| PW Building Lot Paving            | 60,000           |                           |               |        |
| Irving Parking Lot Beautification | 20,000           |                           |               |        |
| Central Water                     | 50,000           |                           |               |        |
|                                   |                  |                           |               |        |
| <b>Total</b>                      | <b>1,552,000</b> |                           |               |        |

Clerk will work on a concept for the beautification of the Irving parking lot.

### **CORRESPONDENCE:**

#### Trail Complaint

The Village received a letter regarding dust and excessive speeding of ATVs and dirt bikes on the trail. Clerk reported the Village received a quote of \$3,500 to apply dust control, which should last about 2-3 months. The supplier could only get calcium chloride this year, as Tembec was not available. Since the Kings County Trail Society no longer pays for this product, the Village would have to budget \$4,000-\$8,000/year. The other option is to pave that section which would cost the Village one-third of the \$200,000 cost to pave it, using gas tax. Commission agreed to revisit this item and add the paving as a line item on next year's budget. The Commission agreed the Village could also add more speed limit signs at entrances.

#### 14 Wing Greenwood Change of Command

Chair Fowler will attend the ceremony on Thursday June 16<sup>th</sup>.

### **DISCUSSIONS**

Commission agreed the boardroom needs a larger table. Clerk will research options.

#### Confederate Flag Letters

Commissioner West asked that a letter be sent to various government entities emphasizing the need to ban visible symbols of hate such as confederate flags.

### **STEERFEST**

Commissioner West handed out posters for Commissioners to have at their places of work. Suggestion was made to have an organized business group form a committee to run the event and organize volunteers.

#### Splash Pad

Commissioner Avery asked where the splash pad was on the 5-year plan. Clerk advised this item has been on the budget for 12 years but keeps being reprioritized. Commissioner Avery asked if it could be added to next year's budget and if fundraising could be an option to help pay for it. Clerk advised that a community group could approach the commission and ask for a splash pad and then, if the Commission approves it, the community group could begin fundraising.

#### Farmer's Market

Commissioner Avery and Aurora Inn representative Sarah Naesmyth presented their plan to start a farmer's market on the lawn of the Aurora Inn. It would have a standard of professionalism with a festival type of atmosphere that would be welcoming to all. There would be music and awesome vendors and families would be welcome to bring a blanket, have supper there or listen to music. They would start out as a non-profit group with a goal to partner with the Village. Chair noted a non-profit group could not partner with the Village due to the Municipal Government Act. The County is able to give out grants and the NS Department of Communities, Culture and Heritage may have grants available. The Village would be happy to help support it with advertising and other non-financial ways.

#### MP Chris d'Entremont Meeting

Chair, Commissioner West and Clerk met with MP Chris d'Entremont, his assistant JoEllen and Brian Hirtle regarding the Village's needs/concerns such as central water. Chair informed the MP that the Village applied for a large federal grant for central water but that the Commission is not comfortable moving forward unless there might be a phased in approach of funding.

There was also a discussion on why the Village only got one summer student grant and the Town of Middleton received nine. Commission agreed it might be advisable to include summer job grants at the ANSV's fall conference.

#### **ADJOURNMENT**

**ON MOTION OF COMMISSIONER AVERY AND COMMISSIONER BISHOP TO  
ADJOURN THE MEETING AT 9:58PM. MOTION CARRIED.**

-----  
COMMISSION CHAIRPERSON

-----  
CLERK/TREASURER



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**  
Date: **July 14, 2022**  
Re: **Environmental Services Report**

### **Treatment Plant**

#### **Break-in**

June 20<sup>th</sup> upon arrival of staff at 5:30am Monday morning, staff realized that shop at treatment plant was broken into. Plant manager's office was also broken into but theft was limited. Shop, however, had \$15-\$20,000 worth of pumps, generators, chain saws, pruning saws, concrete saw, 13hp gas pressure washer and many other tools. Culprits were captured on cameras but were wearing masks. Shop had no alarm system on it and thieves were able to take their time stealing equipment, about 1.5 hours. Staff have been in contact with Valley Alarms to install alarm system but still waiting.

#### **Treatment Plant Assessment**

Dillon Consulting is very close to completion of overall treatment plant assessment. Sections of document completed include the UV room flooding and mitigation recommendations, the blower room, lab and headwork's building ventilation upgrades and structural upgrade to access platforms for aeration tank and clarifier launders. Dillon is still waiting on digester sludge pumping information, which included a test done last week by a Samson Equipment rep doing gauge readings while pumping sludge into trucks. Dillon is also waiting on new style aeration recommendations for aeration tank.

#### **STP Lift Station Pumps**

As reported last month, staff had to pull submersible pump in treatment plant lift station and replace with back-up pump. The second pump in treatment plant lift station also had to be pulled and sent in for repair assessment. Assessment on first pump came in at \$6500, which was the cost of a new pump one year ago. The replacement cost today for same pump is \$10,500. Pumps that staff installed in their place are relatively new pumps removed from KN-14 lift station when bigger horsepower pumps were installed to pump through 6-inch force main installed under rail bed 4 years ago.

#### **STP Aerator Repair**

June 25<sup>th</sup> on weekend check of treatment plant, staff noticed splashing style aerator had very little splash pattern. Aerator was turned off and, first thing Monday morning, staff pulled aerator in for assessment. After removing aerator from aeration tank, staff noticed prop for unit was broken. Staff did have spare prop and installed onto shaft and put aerator back in aeration tank.

## **Ongoing Daily Maintenance**

Daily duties at the treatment plant are ongoing, including washing down of tanks and UV Channel, cleaning out sludge pumps when needed, recording daily flows, wasting of sludge, sludge disposal, and monthly sampling of the final effluent. Washing down of the clarifier and cleaning UV bulbs and UV channel twice a week or as needed. Quarterly reports to Environment and Climate Change were also submitted on the federal web site.

## **Sewer Collection System**

### **Shawn Dr. Lift Station / Lift Station Cleaning**

July 11<sup>th</sup> all lift stations were cleaned with the help of Loomer's Pumping Service. Cleaning of the stations was much later this year due to Loomer's busy schedule. Lift stations are usually cleaned twice a year for preventative maintenance purposes to remove oil grease buildup and grit accumulation, which is hard on pumps, impellers and wear plates.

June 22<sup>nd</sup> staff received call from a plumber called to a home on Shawn Dr. experiencing sewer backup into fixtures. Staff checked SCADA system and realized both pumps were tripped out on overload but did not receive email notice that pumps were out. Pennecon has since solved the email alarm notice.

Pumps were pulled and rags removed from impellers and installed back in lift station. Staff also realized at that moment that thieves, who broke into STP, also stole our pump pulling gear and so pumps had to be pulled using Kubota tractor. Staff has since purchased another winch and chain grab unit so that pumps can be pulled when needed.

### **Sewer Laterals**

June 28<sup>th</sup> staff installed sewer lateral for new construction on Bill St. Sewer lateral was hooked up to new dwelling and staff inspected connection at the same time. Crosscut was patched late last week with hot asphalt. Sewer lateral was also inspected on Cynthia Ave for new construction.



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **REPORT TO VILLAGE COMMISSION**

From: **Danny Lundrigan, Public Works Supervisor**  
Date: **July 14, 2022**  
Re: **Public Works Report**

### **Library Parking Lot**

July 6<sup>th</sup> Bowlby Paving placed new asphalt surface at the Kingston Library parking lot. Old asphalt was removed a few days prior and Class A gravel was compacted in preparation for new asphalt as per tender.

### **East Main St Sidewalk Design**

As mentioned in last month's report, public works staff and the Village clerk met with ABLE engineers about tentative design. After meeting, it was decided that more information was needed from P.M. Spicer Contracting about final elevation of lots and number of driveways and their locations. Able Engineering has since revised drawings to include eleven driveway approaches for lots to be developed.

### **STEERFEST Preparations**

Public Works staff distributed garbage cans and barricades to different locations for the BBQ grounds and parade route. Staff also installed the portable staging for musical entertainment and pulled electrical panel cable through underground pipe for electrical hook up for band equipment. Staging was dismantled after the BBQ and stored inside Public Works barn.

Staff arranged to have Loomer's Pumping Service sweep streets again just before STEERFEST. Staff also used tractors with sweeper attachment to tidy up driveway approaches onto Main St in the downtown core area, as well as some business parking lots, for an overall clean look for parade.

Heat pumps removed from library during renovation also had to be removed from Rec Hut BBQ storage area along with a truckload of tables. Staff feel there should be an organized plan moving forward to deal with spare heat pumps, AC units and cabinets from Village renovations that have been downloaded onto staff to try to find space. The new Public Works building is not going to have the space to store everything that is in the Public Works barn currently.

### **Decorative Street Light Damaged**

Motorist backing out of parking stall damaged one of the decorative streetlamps, across from the Village Office. Staff removed lamp pole and took it to paint shop to repair the damage and repaint. Staff ordered new metal base to replace damaged one.

### **Ongoing Maintenance**

Grass mowing and trimming is ongoing along with weeding and watering of the ground beds and planters at the entrances to the Village. Seasonal staff have been in on weekends to water during dry spells. Ball diamonds are also being dragged on a regular basis.

New 45-gallon drum garbage cans were purchased and painted by staff and metal lids were made by Armstrong's metal shop. Extra garbage cans were needed for STEERFEST and other future outdoor events on the recreation grounds.



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## REPORT TO VILLAGE COMMISSION

From: **Elizabeth Wright, Recreation Coordinator**

Date: **July 14, 2022**

Re: **Recreation Report**

### **Summer Day Camp**

- Day Camp began Monday, July 4<sup>th</sup>. Each week is full with children on a wait list.
- Staff completed trainings including First Aid and Valley Recreation Training Day.
- Funding was found with Schools Plus for a child to go to camp.

### **Kings County - Community Recreation Programming Assistance Grant (CRAF)**

- We will receive a grand total of \$5,250 of the \$9,221.30 requested.
- This will be used to cover some expenses for March Break and Summer Day Camps, the purchase of more youth snowshoes, youth skating, and a possible Bike Rodeo.

### **Kings County – Community Parks, Trails & Playground Maintenance Grant – (CPDP Grant)**

- No updates on funding for previously requested items.

### **Active Communities Fund**

- Finishing application for funds for Facility Use at the Credit Union Centre for skating.

### **Fitness Classes**

- Made to Move has started, led by Karly Stefko. Feedback from participants has been positive so far. Will look to grow and have this program again in the fall.
- Another instructor is interested in starting an evening program in the fall as well, and currently completing training.
- Will continue the senior's fitness class that is quite popular in the fall as well.

### **Seniors Summer Social**

- Planning going well, starting to promote the Social in the community.
- Bingo, food and Bob Deveau for entertainment has been arranged. Reached out to community organizations for gift card contributions. Good responses and success for supports from the community.
- Invited MLA Chris Palmer and commission to help serve at the event. Will have summer students on hand to help during the event as well.

### **Community Wellness Day**

- Will be assisting in this event with Valley Credit Union, Kingston/Greenwood Mental Health, and GMFRC to host a Wellness day on September 24<sup>th</sup> at the Credit Union Centre Arena.

### **AKHK Active Kids Healthy Kids**

- Meeting was postponed to Thursday, July 14<sup>th</sup> to review and discuss the next year and the future of the program.

### **Santa Comes to Kingston**

- Booked the Arena for Friday, December 2<sup>nd</sup> for the Santa Comes to Kingston Event.

### **Valley Recreation**

- Training for Day Camp Staff was held on June 28<sup>th</sup> in Greenwood. Helped facilitate scenario-based activities for the summer staff.
- Valley Recreation made a bid, and will host the RNS (Recreation Nova Scotia) conference in October, 2023 for 3 days. Recreation staff be helping to assist in planning the conference.



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## REPORT TO VILLAGE COMMISSION

From: **Emily Harris**  
Date: **July 14, 2022**  
Re: **Community Development Report**

### **Outdoor Concert Series**

The outdoor concert series at Centennial Park started on June 19<sup>th</sup> and has had good turnouts so far. Approximately 40 people attended the first Sunday and 100 people on June 26<sup>th</sup>. Wednesday evening concerts have begun, the next concert is July 17<sup>th</sup>, 6-7:30pm with Jason Spinney.

### **Concert in Kingston Summer 2023**

A music manager, who promotes local acts including Joe Henry, Sarah Pound, and Mark Riley, reached out to discuss the possibility of hosting a concert on the ballfield next summer behind the Credit Union Centre. The intention is to sell tickets for attendance and have the show televised.

### **Potential Pride Event for 2023**

The Village was approached with the possibility of having a pride parade/event for Kingston/Greenwood. This person sits as a board member on an inclusion committee through 14 Wing. The committee is hoping to have an event for next year and would like participation from both Kingston and Greenwood Villages. An idea is to have an official proclamation done with a flag raising possibly in Greenwood, a parade in the morning or evening and an event at Centennial Park afterward.

### **Try-it Tennis, Lacrosse & Soccer**

Kings County Recreation reached out in June looking to collaborate on some try-it sport sessions. Kingston has two tennis try-it afternoons booked, on July 22<sup>nd</sup> from 2-4pm and August 25<sup>th</sup> from 1-3pm. There will also be a Lacrosse try-it on July 26<sup>th</sup> from 1-3pm at the Credit Union Centre that the public can also take part in. The Autism Centre will also be having a soccer session on August 15<sup>th</sup> in the afternoon at the Rec Hut soccer field.

### **Outdoor Movies**

This event is scheduled to begin in August with the first outdoor movie to be held August 26<sup>th</sup>. Times and movie selection TBD. A second movie will hopefully be held in September, as it gets dark earlier in the evenings.

### **Kingston Walks Group**

The Kingston Walks group is planning to expand walk times offered. NS Walks held training on July 12<sup>th</sup>, one current member of the walk group attended. New date/time is TBD. Tuesday morning walks will now begin at 10am to help avoid the heat and will be located at Clairmont Provincial Park until the fall season.

**Kings County Trail Society (KCTS) Meeting**

Village staff and trail maintenance staff have determined the location for a trail kiosk. It will be placed in between the parking lot and the former VIC. This will be installed in the summer months. KCTS breaks for the summer and will resume meetings in the fall.

**Kings County Pride Summit**

Attended the pride summit at the County of Kings municipal building on June 22<sup>nd</sup>. This was a positive event with members of the 2SLGBTQIA+ community and allies as speakers. Topics included what it meant to be an ally, the importance of belonging, and the importance of having diverse representation in government. Counselor Andrew Murray, Town of Antigonish, spoke on how, out of all councillors/commissioners in the province, only two are openly part of the 2SLGBTQIA+ community.

It is important for all of us to remember, as we work on creating programming and in decision making about the community, to consider creating a place where all people feel as though they belong, not just promoting inclusion.



Village of Kingston  
655 Main Street PO Box 254  
Kingston NS B0P 1R0

ph 902 765-2800  
fx 902 765-0807

## **REPORT TO VILLAGE COMMISSION**

From: **Mike McCleave, Clerk/Treasurer**  
Date: **July 14, 2022**  
Re: **Clerk Report**

**Festival and Community Events Funding**  
Application: **Walk the Walk for Autism**

**PW Building**  
July 14<sup>th</sup> - footings inspection

**Committee Members**  
Deferred to August Meeting

### **JAAC Motions**

**That the Village of Kingston write a letter to the Minister of the Nova Scotia Department of Public Works requesting the Department's staff work with the Villages and the Municipality in removing mobility barriers in public infrastructure such as connections between sidewalks and bridges (working together we can collectively achieve the shared objective of being accessible by 2030).**

**That the Village of Kingston appoint Ben Brown as a citizen member on the Joint Accessibility Advisory Committee for a term running from July 5, 2022 to May 31, 2023.**

**That the Village of Kingston appoint Alan Price as a citizen member representing the Western Region on the Joint Accessibility Advisory Committee for a term running from July 5, 2022 to May 31, 2023.**

### **Dangerous and Unsightly - 1467 Marshall Road**

Clerk advised County that a resident raised concern about the property. The resident was worried about well contamination and overall unsightliness of the property. Clerk questioned if property was properly zoned for, what looks to be, a salvage yard and/or mechanics shop.

### **Commissioner Training**

Clerk reached out to Municipal Affairs. Our representative is on a special project for July but would be willing to provide training in August.

**STP Break-in**

Insurance company was notified and claims adjuster has been in contact. Village submitted a list of items stolen.

**Parking Lot (sealing / line painting)**

A Commissioner inquired whether we should “driveway seal” the other parking lots so that the old parking lots are seamlessly integrated into the new paving. Clerk reached out to a local driveway sealer for a quote of \$4,300+HST. Sealing the other parking lots would also incur re-painting the parking lines and accessible logo on the old lots, along with painting new lines and such on the new paving.

**Town Crier**

Village sent letter requesting that Lloyd Smith be our honorary town crier. The position is to be re-confirmed when a new chairperson is voted in.

**ICIP Funding - Library Renovation**

Village has received full amount for the ICIP funding. The project funding is officially complete. We have received \$300,000 from the Province and \$200,000 from the Federal Government.

**NSFM Survey**

See County of Kings Committee of the Whole meeting minutes dated: July 19, 2022.

| Environmental Health              | Budget           | Tender w /<br>HST portion | YTD Actual | Status |
|-----------------------------------|------------------|---------------------------|------------|--------|
| Greenwood Road Sewer Extension    | 100,000          | deferred                  | n/a        | n/a    |
| Asset Management (GIS Survey)     | 10,000           |                           |            |        |
| New Laterals and Pumps            | 20,000           |                           |            |        |
| Main Street Sidewalk Renewal      | 35,000           | 26,444                    |            |        |
| East Main Street Sidewalk         | 1,200,000        |                           |            |        |
| Village Office Exterior Repairs   | 7,000            |                           |            |        |
| Library Parking Lot Paving        | 50,000           | 40,093                    |            |        |
| PW Building Lot Paving            | 60,000           |                           |            |        |
| Irving Parking Lot Beautification | 20,000           |                           |            |        |
| Central Water                     | 50,000           |                           |            |        |
|                                   |                  |                           |            |        |
| <b>Total</b>                      | <b>1,552,000</b> |                           |            |        |

T - Tendering Process  
C - Work started / Construction  
Z - Finished