



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JUNE 11, 2021

VIA TELECONFERENCE – DUE TO COVID-19

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Deputy Chair
Muriel West
Brad Beardsley
Neil Larder

Mike McCleave – Clerk/Treasurer

OPENING

Chair Fowler called the Regular Session Zoom meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the May 13, 2021 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES, WITH CORRECTIONS, OF MAY 13, 2021. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of May 13, 2021.

The MT6 will be kept for one season and a decision can be made then as to whether or not it is needed.

The Village will not receive any more student funding from the Federal Government this year. Clerk will contact Human Resources Development Canada (HRDC) next year to discuss requirements for the funding.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. No additions.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER WEST THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

It was noted that the white product, which caused the blockage at the duplex in East Kingston, may have been caused by tile grouting used during the floor installation. There may not have been enough water to flush it all the way out to the main sewer line.

PUBLIC WORKS – See Full Report

The delay of the sidewalk installation on Maple Street is due to the reduction in Covid-19 protocols and the back to school order. The contractor will pave the west side next week and the remaining work will be completed after the school year ends.

The sewer projects on Maple Street and Lincoln Street have both been completed.

The designs for the library siding should be submitted within the next few weeks by Insight Design in Windsor.

The air quality issues have been taken care of at the new library.

RECREATION – See Full Report

Commission agreed it was nice to see that Centennial Park was being used by different groups including an Aikido group recently.

The summer day camp will include supervisor Emily Harris, 3 counsellors and up to 12 children.

Recreation coordinator will be off until June 27th and may or may not have to self isolate for 14 days when he returns.

Recreation coordinator found that the Village's fence is too close to the tennis courts and is not an ideal setup for Pickleball. While the coordinator is trying to configure a better setup, the court in Greenwood should open soon for players.

Clerk explained that Cobequid Consulting is a company in Truro that designs and builds play structures with more of a natural substance, rather than metal structures.

The suggestion was made to have a roofed structure for the Oakhurst Subdivision greenspace.

It was also noted that bike parks are getting popular and that the one in Berwick is very well utilized.

Wastewater, Public Works and Recreation reports were received as presented.

CLERK REPORT

The province has announced its reopening plan due to higher vaccination rates and lower Covid-19 positive case numbers. This 5 phase plan will be contingent on the number of positive Covid-19 case numbers.

The Village should be able to hold its annual general meeting and election during phase three of the plan after July 2, 2021.

Bridge St Speed Reduction

The Village of Greenwood has requested that the Kingston Commission support them in their effort to have the Bridge St speed limit changed to 50kmh the entire length of the road. Commission noted that the speed limit has already been reduced on Bridge St from 70kmh to 60kmh within the past few years. Commission is undecided on whether speed limit should be reduced in Kingston but supports Greenwood attempt to lower the limit in their village.

Flag Policy

The Village received a request to fly a new support flag for the healthcare workers during Covid-19 times. The Village only has one flag pole which flies the Canadian flag and does not have the infrastructure to fly other various support flags. Commission agreed that rather than spending thousands of dollars on flag pole infrastructure and flags, the LED sign could be used for that purpose. Clerk will request the digital design for the healthcare flag from The Flagshop in Dartmouth.

Accessibility 2030

Clerk submitted the required asset database to the County which includes all of the Village's infrastructure that can be accessed by the public or staff.

Village Election

Phase 3 is scheduled for July 3rd but Commission agreed to wait until the July 8th meeting to discuss potential dates for the annual general meeting and election. This would hopefully allow more time and certainty for advertising of dates.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER THAT THE KINGSTON COMMISSION WAIT UNTIL THE JULY 8TH REGULAR MEETING TO SET DATES FOR THE ANNUAL GENERAL MEETING AND ELECTION. MOTION CARRIED. Commissioners Fowler and West, who are up for election, abstained from the vote.

KN#3 Lift Station Design

Clerk reported that 4 bids were received for the engineering design of the KN#3 lift station, which was budgeted at \$10,000. The lowest bid received was \$9,750 from Dillon Consulting. The other 3 bids were: \$9963 from Sandy Dewar, \$12,000 from CBCL Limited and \$33,000 from Design Point Engineering.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BEARDSLEY THAT THE VILLAGE COMMISSION AWARD THE KN#3 LIFT STATION DESIGN CONTRACT TO DILLON CONSULTING WITH THE LOWEST BID OF \$9,750 + HST. MOTION CARRIED.

J-Class Roads / Gas Tax

Clerk explained the document on J-Class roads from Kings County included information on a 2 million dollar gas tax increase again this year from the federal government to the County of Kings. These funds will not be dispersed by the County this year for J-Class roads and will instead go toward the money the County spent last year on its J-Class road paving.

Clerk stated the County is asking for the Commission's thoughts on substituting the 450m paving of Markland Road for 375m of Victoria Drive paving including its extension section. After a discussion, Commission agreed that Victoria Drive should be repaved due to the number of complaints about the state of that road, the amount of commercial traffic and additional traffic when Bridge St is backed up.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION REQUEST TO HAVE VICTORIA DRIVE ADVANCED TO THE TOP OF THE LIST OF J-CLASS ROAD RESURFACING ONLY IF FLOODING/DRAINAGE ISSUES ARE RECTIFIED PRIOR TO PAVING. MOTION CARRIED.

Commission asked that Clerk send correspondence to the County with that request.

Approved Capital Projects List

Clerk reported the consultant's cost estimate for the Balser Drive sidewalk came in at 1.35 million. This would mean the budget would have to be increased since the Village's original budget/guestimate for the Balser Dr sidewalk was 1 million. Clerk is going to reach out to the Village of Bible Hill to find out how their sidewalks were installed with no curbing or drainage.

The East Main Street sidewalk design award will also include a cost estimate for paving. Commission would like to see the cost of the East Main Street sidewalk from the consultants before making a decision.

The Commission also agreed the considerations for the basis of their decision would be the overall requirements of the Village, being fiscally responsible with public dollars, traffic, safety, accessibility, aesthetics, usefulness and growth. This may warrant having a sidewalk along busy Main St and connecting the Village from one end to the other.

Chair noted the Commission has done their best the past few years to investigate the possibility of putting a sidewalk on Balser Dr and the resulting information received means it would be a huge cost to residents.

By next year's budget time, if the decision is made not to go ahead with Balser Drive, it was suggested to let Ravenwood residents know that it is just too costly.

The Ravenwood Canteen roof replacement was budgeted at \$15,000 and the price came in at \$4,210, a third lower than the other quotes. The contractor, Peter Spicer, seems to always provide us a great deal with regards to construction work at Ravenwood Park.

CORRESPONDENCE:

Community Health Board Review

A review of the community health board model is being conducted by Common Goods Solutions on behalf of NS Health. They are seeking to engage partners who work on issues of health. The Village's health representative Don Hyslop will attend. Chair stated a regional group is now in place representing the entire western region, of which Don Hyslop is the Chair. It would be good to recognize Don as our Village advocate.

Emily Harris Report

Clerk stated the Canada Jobs funding for Emily is for 10 weeks and there may be an opportunity for her after that if the Commission decides. She is working on the local business association engagement and, if an association is created, it may help community development for the Village.

Scada System

The Panel Shop from New Brunswick will be here to complete the work on the Scada system once the restrictions are lifted.

Comments:

Commissioner West confirmed that the fireplace and stonework have been installed at the new library.

ADJOURNMENT

**ON MOTION OF COMMISSIONER BEARDSLEY THAT THE MEETING BE
ADJOURNED AT 9:13PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER