



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

September 9, 2021

Commissioner W. Fowler
Commissioner M. West
Commissioner B. Beardsley
Commissioner M. Bishop
Commissioner N. Larder

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, September 9, 2021.



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REGULAR COMMISSION MEETING September 9, 2021

AGENDA

1. Review of Minutes of Meeting held August 11, 2021
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Departmental Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Community Development
5. Committee Reports
 - i. Steer BBQ
 - ii. JAAC - Joint Accessibility Advisory
 - iii. Kingston Area Advisory
 - iv. Kingston Policy and Finance
 - v. Audit Committee
 - vi. Soldiers Memorial Hospital Foundation
6. Clerk's Report
 - i. Land disposal / purchase
7. Finance Report
8. Correspondence
9. In-Camera Discussion
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF AUGUST 11, 2021

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Brad Beardsley
Neil Larder

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Clerk called the Regular Session meeting to order at 7:00pm.

SWEARING IN OF NEW COMMISSIONERS

Clerk swore-in newly elected Commissioners Muriel West and Wayne Fowler with an oath of allegiance and of office. Each will serve another 3-year term.

CHAIR/VICE-CHAIR APPOINTMENT

Clerk called for nominations for the position of Chair.

Commissioner Larder nominated Commissioner Fowler. Commissioner Fowler accepted the nomination. Seconded by Commissioner Bishop. As there were no further nominations, Clerk declared Commissioner Fowler as Chair.

Chair Fowler called for nominations for the position of Vice Chair.

Commissioner Beardsley nominated Commissioner Bishop. Commissioner Bishop accepted the nomination. Seconded by Commissioner Larder. As there were no further nominations, Chair declared Commissioner Bishop as Vice Chair.

REVIEW OF MINUTES

Chair asked for a review of the July 8, 2021 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP,
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF JULY 8, 2021. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of July 8, 2021.

Robert Joudrey is in the process of appraising the parcels of Village land and his appraisal should be completed in a few weeks.

Most of the parts have arrived for the lift stations so Pennecon staff will start work at the beginning of next week and the job should be completed by the end of that week.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda. Commission agreed to remove the in-camera session from the agenda.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED WITH CHANGE. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

Last month the pump for the lift station at 321 Main St was causing trouble and since the pump is now obsolete and parts cannot be ordered, staff requested quotes for a new pump. Staff received quote of \$7,500 for one pump or \$11,000 for two pumps, so the decision was made to order two.

Staff recommended having two splash style aerators for the sewer treatment plant and asked that a second one be considered in next year's budget.

PUBLIC WORKS – See Full Report

Chair received a complaint about the unpaved parking lot next to Pharmasave that belongs to Irving Oil. Since Irving periodically does environmental testing beneath the surface of the parking lot, the Village does not have permission to pave it. Clerk suggested planters could be placed next to the sidewalk to at least block the view of the unpaved parking area from the road.

A new motor was ordered for the duck pond fountain after the old one burnt out.

The deadline for the downtown snow removal tender is August 26th at 1pm.

New 12' streetlights were installed on the south side of Main St. Paving still has to be completed where cuts were made in parking lot. Staff are waiting for the extensions to be added to the older 10' streetlights; location of those to be determined.

Commission discussed the fact that the Department of Transportation (DTAT) always had the street sweeper here by the end of June before the Steer BBQ event. The explanation given by DTAT for the delay is that they only have one machine and one

driver. The machine was in for repairs, it was busy in other areas and now their only driver is on vacation for two weeks. Commission agreed the Village would have to adhere to DTAT and wait for the sweeper. In the meantime, due to the provincial election and possible changes, staff did not send letter to the Minister of Transportation. Commission asked Clerk to arrange a meeting with the Deputy Minister of Transportation to discuss various issues.

The results of the tender for the siding of the new library:

- Rick Gillis had the lowest tender bid of \$85,000
- Mid Valley Construction - \$116,000
- Avondale Construction - \$158,000

The tender includes provisions for repairs to the building. Commission agreed that if references checked out the tender would be awarded to Rick Gillis. Commission commended Public Works for all their hard work in making the Village look so good, including the newly renovated ballfield at Ravenwood.

RECREATION – See Full Report

Commission agreed that a committee for a future Steer BBQ event should be formed by September or October. Commissioner Beardsley will meet with Muriel West and staff to discuss how a future Steer BBQ Committee could look.

EMILY HARRIS REPORT – See Full Report

Village will advertise for a new full time position in the fall, which will involve recreation, community development and social media skills. Commission also agreed there should be more social media promotion of commissioner efforts and their responsibilities on various committees.

Commissioner Beardsley will check on other outdoor movie licensing information for a cost comparison with NS licensing.

A request came from the province to hold an event for Emancipation Day (the international day is August 23rd). Recreation staff booked the band Shoulder to Shoulder to perform at Centennial Park for Emancipation Day on Monday August 23rd. The Lions Club will be providing food during the performance. The cost for the band is \$800 and staff are applying for a grant of \$500. Clerk stated there is room in the budget for this event. Commission agreed to support this event using funds from the Festivals and Events Policy budget item.

Commission will revisit the prospect of holding a celebratory 'end of Covid' event.

CLERK REPORT – See Full Report

Property Taxes Arrears

Arrears for property taxes dropped from \$92,889 last month to \$59,247 in August. There are 11 properties in arrears of over \$1,000.

National Day for Truth and Reconciliation

The government recently passed legislation to make **September 30th** a federal statutory holiday for the National Day for Truth and Reconciliation. This day provides an opportunity for federally regulated workers to recognize and commemorate the legacy of residential schools. It will become a designated paid holiday and will allow employees in the federal public service to observe and participate in this important day starting September 2021. The Village was asked to participate in a walk that day from 14 Wing Greenwood to the cenotaph. Commission asked Clerk to research what other municipalities are doing for an event and provide an update if/when the province makes it a paid holiday.

Committee Members

Commissioners agreed to sit on the following committees:

- **Steer BBQ Committee** – Commissioners Muriel West and Brad Beardsley
- **Audit Committee** – Commissioners Wayne Fowler and Mike Bishop
- **Policy and Finance Committee** – Commissioners Wayne Fowler and Mike Bishop
- **Area Advisory Committee** – Commissioners Wayne Fowler, Muriel West and Brad Beardsley. Clerk will advertise on Facebook for a third position.
- **Joint Accessibility Advisory Committee** – Commissioners Wayne Fowler and Mike Bishop.

Annapolis Valley Chapter of Autism NS Event Funding Request

The Village received a funding request of \$550 from the Annapolis Valley Chapter of Autism NS through the Village's Festivals and Events Policy. The fundraising event is the Annapolis Valley Autos for Autism, an antique car show to be held on Saturday, September 25th at the Recreation grounds on Westwood St.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY TO APPROVE FUNDING REQUEST IN THE AMOUNT OF \$550 FOR THE ANNAPOLIS VALLEY AUTOS FOR AUTISM EVENT ON SEPT. 25TH. MOTION CARRIED.

Association of NS Villages – Conference and Annual General Meeting

The annual conference is being held in New Minas this year and is a good learning experience for all commissioners.

Conference Day is on Friday, September 17th – Commissioner West, Commissioner Bishop and Chair Fowler will attend.

Annual General Meeting is on Saturday, September 18th – Chair Fowler, Commissioner West (voting delegate) and Clerk will attend.

Service NS advised Clerk to have a discussion with the other villages regarding problems experienced with the Department of Transportation. If they are also having problems, the association could represent the villages collectively.

Joint Accessibility Advisory Committee

Commissioner Bishop reported they have held a few meetings and have chosen a Chair and Vice Chair. The cost of the consultant was double the anticipated amount and took 95% of the budget.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER BEARDSLEY TO APPROVE THE BUDGET INCREASE AS REQUESTED BY THE JOINT ACCESSIBILITY ADVISORY COMMITTEE. MOTION CARRIED.

ON MOTION OF COMMISSIONER BISHOP AND COMMISSIONER LARDER TO APPROVE THE TERMS OF REFERENCE AS PRESENTED. MOTION CARRIED.

Commission asked Clerk to add the Joint Accessibility Advisory Committee and Steer BBQ Committee to the Regular Session Meeting agendas. Clerk will send report reminder notices to Commissioner Bishop and Commissioner Beardsley one week prior to the meeting.

Christmas Bonuses

Commission agreed to increase gross cash bonus to offset taxes, EI and CPP premiums and deductions.

Capital Projects – See Table

DISCUSSION:

Well Drilling

Commissioner Larder noted the County has recently been successful drilling wells in Greenwood for a secondary backup and would like to see if it was feasible to bring water across the river to Kingston with directional drilling. This would save the cost of more (possibly unsuccessful) well searching/drilling. Commission agreed to ask the County if the Village of Kingston could tap into a suitable source in Greenwood.

CORRESPONDENCE:

Commission agreed the public affairs office at 14 Wing Greenwood would be the best choice for Alan Lynch to get information on how Nova Scotia responded to the needs of the people stranded after the September 11th terrorist attacks in 2001.

ADJOURNMENT

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP TO ADJOURN THE MEETING AT 9:10PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **September 9, 2021**
Re: **Environmental Services Report**

Scada System Update

Pennecon arrived from NB on Aug 16th with supplies to change out antennas and install new radios in all lift stations. All 14 lift stations are now reporting any alarms and pumping data. There are a few data issues still being addressed such as proper pump run times and pump starts. Staff received additional training on how to navigate the VT SCADA site.

Engineering Firm Presentation

Village Clerk and treatment plant manager had an introductory meeting with Jason Angel and Kevin Kerr from the engineering firm RV Anderson and Associates. Village staff know Jason as he worked on the sewer extension for East Main St. when he worked for SNC Lavalin eight years ago. The meeting was a presentation of the services they offer and the different engineering they have available.

Village Clerk and treatment plant manager raised some engineering challenges when dealing with aging infrastructure such as the clarifier at the treatment plant. They suggested a tender for an overall assessment of what needs to be done at the treatment plant. They could also provide us with a Scope of Work for Treatment Plant Engineered Assessment Tender. As-built drawings of the clarifier and overall record drawings of the expansion in 1993 were requested in order to prepare tender document for engineering services.

Drawings & Mapping of Collection System

Village Clerk has been in contact with the County of Kings' mapping and engineering department for services to copy all sewer collection street profiles into PDF form for easy computer access. The Village is also requesting an overall site plan of the collection system as a whole with direction of gravity flow pipes, force main pipes and lift station locations, which will help with training new employees in the future.

Lift Station Maintenance

Received call from SCADA system of a pump that tripped out on overload at KN-6 Drummond Dr. lift station. Staff pulled pump and removed rag from impeller housing. After inspection, staff decided to change impeller and wear plate assembly that was ordered for pump in January of this year. Staff also changed out impellers and wear plates in pumps at KN-5 on Acadia Dr. These installed parts were also from the January order.

Resident Sewer Issue

Resident from West Pine Ridge Ave contacted village office about an ongoing sewer issue at his home. Resident was advised to have his sewer line videoed to see what the problem is. Resident hired plumbing company to video line and video showed tree roots at connection of resident's old pipe onto PVC pipe at or about the property line. Staff will excavate at shoulder to locate pipe and try to auger out tree roots, but resident was told that he would still have to replace his old sewer pipe and likely have to remove maple tree growing over top of the sewer line.

Sewer Inspection

Staff inspected sewer lateral hookup on Maple St for new six-plex. Owner of property removed small older home a few years ago and sewer for new building is connected to the original sewer lateral from former home.

Treatment Plant

Daily duties at the treatment plant are ongoing, including washing down of tanks and UV Channel, cleaning out sludge pumps when needed, recording daily flows, wasting of sludge and sludge disposal, and monthly sampling of the final effluent. Washing down of the clarifier and cleaning UV bulbs and channel has been more often because of algae bloom this time a year.

Aerator motor with worn shaft was taken to Nova Millwrights to remove shaft from motor housing and build or repair shaft. Fifteen-horse power motor is still good and, if it can be repaired, shaft and motor will be spare parts.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **September 9, 2021**
Re: **Public Works Report**

Snow Removal Tender / Downtown Core

As reported last month, the tender deadline for snow removal in the downtown core was August 26th at 1pm. Two bids were received but only one of the tenders was received on time, the other bid was submitted late. Staff recommended accepting bid from Kevin Ryerson and have been very satisfied with the job he has done over the past six years.

Street Sweeping

August 17th Transportation Public Works Department showed up with their street sweeper. Main St. and Bridge St. were the only streets swept. After that, the Village Clerk contacted Area Manager and the answer that he received via email was that they only do selective street sweeping because of their budget constraints. After receiving email, staff booked Loomer's street sweeper to sweep the rest of the streets not done by Public Works Transportation Department and go over the two streets that were done by province because of unsatisfactory job.

Street Lights / 2 Foot Extensions

Asphalt was reinstated in parking lot across from Village Office where electrical conduit was installed for new streetlamps. Two of the old ten-foot lampposts that were removed were taken to Nova Millwrights to have 2-foot extensions added to each post. This is so that, when they are installed along street/sidewalk, they will match new 12-foot lampposts that were installed. Once extensions have been added to lampposts, staff can start to plan installation of 12-foot posts with new LED lantern top.

Parking Lots / Line Painting

Staff swept parking lots in downtown core and then painted lines, directional arrows, and handicap symbols. Staff recommend addressing conditions of parking lots in future budgets for resurfacing. In some cases, a new design should be created for a more esthetically pleasing look rather than just a big slab of asphalt, such as at the former Medical Clinic/VIC parking lot.

Graffiti Cover up

Vandalism, in the form of graffiti, had to be painted over in the dugout at Ravenwood ball fields. There was also graffiti on the newly finished wood at the bandstand. The cover-up on this will require sanding and reapplying of protective coating.

Miscellaneous

Mowing and trimming of parks and recreation grounds is ongoing, along with ongoing watering and weeding of the ground beds and hanging baskets. Seasonal staff have been in on weekends keeping up with watering of the hanging baskets and 'Welcome to Kingston' sign planters.

Bathroom floors at the Day Camp building were painted after camp closed for the summer.

More complaints received by the Village Office about the flooding on Westwood St and the fact that water is running into one corner of the graveyard. Public Works staff feel they can solve the problem with some trenching, clear stone and drainage pipe under surface. Village Clerk will approach the provincial Public Works Transportation Department.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **September 9, 2021**
Re: **Recreation Report**

SENIORS FITNESS FALL 2021 – PLANNED START DATE - TUESDAY SEPT 28TH

Helen Malo will be returning as instructor and the Kingston Fire Hall has been booked. Tuesdays & Thursdays 10am – 11am. Planned start date is Tuesday Sept 28th.

TERRY FOX – SUN SEPT 19TH 2021 – VIRTUAL RUN – ONE DAY/YOUR WAY

The Terry Fox Foundation is doing a Virtual Run for 2021 again. The official date for the event is Sun. Sept 19th, 2021. The Village office has ordered Terry Fox T-shirts for sale. All funds received from T-shirts sales will go directly to Terry Fox Foundation.

KINGSTON CREDIT UNION CENTRE

- Ice has been installed.
- New logos purchased and installed on ice.
- New lighting purchased & installed

AFTERSCHOOL PROGRAMMING

- Recreation Department will be looking at beginning various afterschool programming once clarification comes from AVRCE regarding the Community Use of Schools guidelines.

KINGSTON/GREENWOOD MINOR BASEBALL (KGMB)

- Minor Baseball is finished for the season. KGMB was able to utilize both the upper Ravenwood Field and the Arena Field. 95 youth participated in 5 different age categories.

COMMUNITY EVENTS – SEPTEMBER 2021

- **Chase the Ace** – Kingston Legion – Every Saturday 1pm – 3:30pm – Draw time is 3:30pm
- **BINGO** – Kingston Legion – Sundays at 1:30pm
- **Autos for Autism** - Recreation grounds behind Credit Union Centre – Sept 25th – 9am to 3pm
- **Walk the Walk for Autism** – Walk your Way One Day – Sept. 25th - 10am – 2pm.
- **Wilmot Baptist Church** – Gospel Concert Centennial Park – Sunday Sept 19th @ 6pm

WESTERN KINGS ACTIVE KIDS HEALTHY KIDS COMMITTEE

- Meeting at Berwick Town Hall on Monday Sept. 27th @ 1pm

ADULT SKATING – MONDAYS @ 10:30AM

- Recreation Department has booked the Credit Union Centre for 2021/22 skating season. Recreation Department will adapt as NS Provincial Health COVID-19 restrictions change.

CROSS COUNTRY SKI PURCHASE – FREE COMMUNITY LOAN PROGRAM

- Recreation Department has ordered 16 sets of skis from the Halifax Trail Shop. Order will arrive within 4-6 weeks. Recreation Department has been in on-going communication with local business owner for a donation.

KINGSTON GREENWOOD COMMUNITY HEALTH BOARD – WELLNESS INITIATIVE FUNDING

- Recreation Coordinator continues the application process and research for the Wellness funding from the Community Health Board for potential ideas. These include, but not limited to, an additional bicycle fix-it station for outside the Library, and/or improved outdoor movie sound and screen equipment for Centennial Park.

FORMER KINGSTON STEER BBQ WRAP-UP

- Recreation Coordinator continues the conversation with various committee members to have the remaining balance from the Steer BBQ Committee account transferred to the Village of Kingston.

COMMUNITY EVENT PLANNING – PARAGON GOLF CLUB

- Recreation Coordinator has reached out to the Manager of Paragon Golf Course, Mike McCorry regarding the Village of Kingston potentially utilizing the #2 fairway at some point during the fall to host a celebratory event.

RECREATION BUILDING COMMUNITY USAGE

- The Village continues to receive requests from community groups to use the Rec Hut. Groups include:
 - Annapolis Valley Speed Skating - Mondays
 - Valley Girl Guides – Wednesdays

VALLEY RECREATION MEETING – ALL VALLEY RECREATION DEPARTMENTS NETWORKING MEETING

- Next Meeting Wednesday Sept 22nd at 10am

KINGS COUNTY TRAIL SOCIETY

- Next meeting September 23rd @ 7pm
- AVTC AGM Thurs Sept 9th @ 11am – Virtual meeting.



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REPORT TO VILLAGE COMMISSION

From: **Emily Harris**
Date: **September 9, 2021**
Re: **Community Development Report**

Kingston Summer Day Camp

- The day camp ended August 20th.
- All feedback from parents thus far has been positive with most saying their kids had a good summer and they would like to sign their kids up for next year's day camp.
- Guests we had for the day camp this year also provided positive feedback. Clean Annapolis River Project said their summer students always look forward to coming to the Kingston Day Camp.

Try-it Tennis in Kingston

- Working with Kings County Recreation to offer an evening for residents to come out and try playing tennis.
- Hoping to offer this event mid-September. (Sept 17th or 19th, 6-7:30pm).

Wheelchair Basketball

- I have previously worked with a wheelchair basketball coach for an event where he taught a group of students how to play the sport followed with a scrimmage game. I would like to bring the same style of event to the Village of Kingston.
- I have reached out to the Town of Kentville and Kings County Recreation Departments to learn about how they held similar events this past summer.
- I have the contact information for the coach I had worked with. I am planning for this to be an outside experience.

World Clean Up Day

- World Cleanup Day is on September 18th. This event began in Estonia as a way to improve sustainability and clean up the country. Multiple countries now take part in the event every year, I have signed up the Village to take part.
- I plan for our cleanup day to take place September 19th from 1-3pm.
- The event will focus on the harvest moon trail.

Emancipation Day Event

- August 23rd event from 6-8pm, not as large of a turnout as expected.
- Families that did attend said they enjoyed the event.
- The Kingston Lions Club had bbq burgers.
- Shoulder to Shoulder performed.

Outdoor Music at the Park

- There are two performances left for the season. Lost Vegas is playing on September 9th and Frank & Jo are playing on Sunday, September 12th.

Outdoor Movie at the Park

- This event was well received. Multiple groups who attended voiced enthusiasm.
- Approximately 75-100 people participated. Village provided popcorn.
- ACF Films are the only Canadian provider for movie licensing.

August Play Days

- Stronach Park afternoon went well (August 25th, 1-2:30pm).
- Only two families signed up before the afternoon, four families that were at the park joined in.
- Kids could partake in rock painting at one of the picnic tables and then families went off in their own groups to complete a scavenger hunt put together by the day camp counselors.
- Afternoons over at the Rec Hut did not have attendance.
- In the future if I were to plan this again, I would have everything at Stronach Park and promote to families with young children more.

Collaborative Business Group

- Roman3 Solutions are able to meet with the Village to provide options for a collaborative business group.
- One of the owners lives in Kingston and is able to meet in person or via Zoom/Microsoft Teams.
- I am hoping to set up a meeting for some time during the week of September 20th – 24th.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **September 9, 2021**
Re: **Clerk Report**

National Day for Truth and Reconciliation - September 30th

- To establish a National Day for Truth and Reconciliation for federally regulated workers that will be observed as a statutory holiday on September 30.

The new national day will honour survivors, their families and communities of the residential schools. It will also ensure that public commemoration of the tragic and painful history and legacy of residential schools remains a vital component of the reconciliation process. The Province of NS, Town of Middleton and the County of Kings are all adding this day to their employee holidays list.

T-shirts?

Public Works Building Proposal

Land Appraisals have been completed. Parsons has agreed to paying the difference (\$4,000) on the land exchange.

Association of Nova Scotia Villages - Conference and Annual General Meeting

Conference Day - Friday, September 17th, 2021

Muriel West and Brad Beardsley are registered

Annual General Meeting - Saturday, September 18th, 2021

Muriel West - Treasurer; voting delegate

Stronach Park - Ducks

Barriers / Signage

14 Wing Airport Obstruction

See attached correspondence

Nova Scotia Transportation Department - DTIR -Department of Transportation and Infrastructure Renewal

- Liberal government renamed it in the Spring 2021 to:
- DTAT - Department of Transportation and Active Transport
- New PC government has now renamed (in September 2021) it to:
- **Department of Public Works (DPW)**

New Public Works Minister **Kim Maslund**
New Public Works Deputy Minister **Peter Hackett**

Westwood Street - Flooding Update

Met with Sergey Averin, Operations Manager with NS Public Works as well as the Maintenance Manager on Friday, September 3. Discussed flooding issue and budget constraints. NS Public Works is going to look into the building permit/driveway permit for the new development and see if drainage was supposed to be including in the construction. They have created a "ditch" to drain water away from the road and direct it to behind the properties to the West (into the natural ravine) as a short-term solution. They will go back to their superiors and discuss a long-term solution and the costs associated with it.

Crosswalks and Streetsweeping

DTIR budget constraints would not allow all of our streets to be swept; Kingston contracted Loomers to complete the street sweeping in Kingston
DTIR has painted many of the crosswalks, later than we wished, and they will be back to finish them in the near future.

Capital: Water Study

I talked with the County staff about Kingston connecting to the County water system in Greenwood. Staff and I have a meeting Friday, September 10th to discuss possibilities and options.

Approved Capital Projects 2021-22	Budget	Tender Cost	YTD Actual	Status
SCADA System	135,000	134,963	131,020	Z
Lift Station KN#3 Renewal Design	10,000	9,750	2,033	T
New Clarifier Study/Design	25,000			
New Development(s) Laterals	24,000	n/a	10,148	Z
Asset Management (GIS Survey)	10,000			
Lincoln Street Sewer Line Repair	35,000	n/a	32,740	Z
Maple Street Curbing and Sidewalk	230,000	182,560	170,572	Z
East Main Street Sidewalk Design	30,000	17,500		C
Village Office Exterior Repairs	5,000	n/a	1,147	C
Library Exterior	100,000		2,575	T
New Public Works Building	475,000	388,700	26,665	T
Decorative Streetlights	18,000	n/a	22,212	Z
Top Dressing Ravenwood Field	20,000	17,000	20,921	Z
Ravenwood Canteen Roof Replacement	15,000	4,210	4,390	C
Water - Well Drilling Project	100,000	50,000		T
Wastewater lean-to	15,000	12,370	42	T
Sidewalk Snow Machine Replacement	155,000	152,904	152,904	Z

C - Work started T - Tendering Process Z - Finished



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Date: **September 9th, 2021**

MOTION:

THAT THE VILLAGE OF KINGSTON COMMISSION DISPOSE OF VILLAGE OWNED LANDS. THE LANDS ARE MUTUALLY AGREED UPON PORTION(S) OF 2 LARGER PARCELS OF LAND LOCATED CURRENTLY AS PID #55322994 AND PID # 55390603. IN RETURN, THE VILLAGE WILL ACCEPT \$4,000.00 EXCLUDING APPLICABLE TAXES AND TWO PARCELS OF LAND FROM PARSONS INVESTMENTS/MID VALLEY CONSTRUCTION. THE LAND IS PID # 55477822 AND A MUTUALLY AGREED UPON PORTION OF PID # 55121842.

Village of Kingston
Commission Finance Report
August 31, 2021

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	-	-	-	763,500	
Dog Registrations	100	100	-	500	
Rentals	3,000	3,000	-	7,200	
Interest on Investments and Taxes	3,500	5,000	(1,500)	11,500	Quarterly (July/August missing)
Miscellaneous Income	400	200	200	400	
Recreation Revenue	9,000	12,700	(3,700)	16,100	Day camp revenues
Arena Revenue	-	-	-	-	
Administration Revenues	-	-	-	85,000	Journal Entry
Grants from Other Governments	13,900	23,700	(9,800)	77,300	timing
Contributions from Reserves	-	15,000	(15,000)	15,000	Journal Entry
Total Revenues	29,900	59,700	(29,800)	976,500	
Expenditures					
General Government					
Legislative	7,900	9,000	1,100	20,200	
Administration	63,900	91,200	27,300	211,100	IT and Salaries
Professional Fees	7,700	9,600	1,900	13,200	
Insurance (General)	16,000	15,500	(500)	15,500	
Civic Building Expenses	5,000	4,000	(1,000)	10,500	
Crossing Guards	3,900	5,200	1,300	17,200	Covid (May/June)
Miscellaneous	4,500	6,400	1,900	10,600	
Taxation Charges	7,200	10,200	3,000	10,300	
Library	9,000	10,000	1,000	17,100	
Total General Government	125,100	161,100	36,000	325,700	
Public Works & Transportation					
Public Works	52,700	42,900	(9,800)	98,600	Salaries
Village Maintenance	10,700	15,600	4,900	30,000	
Sidewalks & Crosswalks	2,300	8,100	5,800	9,600	
Snow Removal	13,000	6,500	(6,500)	65,000	
Street Lighting	6,500	8,200	1,700	19,600	
Capital from Operating	-	-	-	-	
Total Public Works	85,200	81,300	(3,900)	222,800	
Tourism and Development					
Visitor Information Centre	2,100	700	(1,400)	4,400	Insurance posted to account
Other Development	8,100	11,400	3,300	12,500	Christmas Decorations
Apple Blossom Festival	-	4,200	4,200	4,200	
New Years Eve Event	-	-	-	4,800	
Steer BBQ	-	10,000	10,000	10,000	
Total Tourism and Development	10,200	26,300	16,100	35,900	
Parks					
Parks Repairs and Maintenance	32,400	26,600	(5,800)	49,800	timing / overages
Arena Rental Charges	-	-	-	4,600	
Total Recreation	32,400	26,600	(5,800)	54,400	
Recreation					
Recreation Administration	42,700	47,200	4,500	91,800	
Outdoor Rink(s)	-	-	-	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	3,100	7,800	4,700	7,800	
Youth Programs	-	900	900	3,000	
Adult Programs	400	1,700	1,300	4,000	
Seniors Programs	1,300	1,800	500	4,200	
Total Recreation	47,500	59,400	11,900	114,000	
Fiscal Expenses					
Transfers to Reserves	-	-	-	-	
Operating Reserves	-	-	-	1,000	
General Capital Reserves	-	-	-	110,700	
Sidewalk Construction Reserve	-	-	-	100,000	
Building Reserve	-	-	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	-	-	-	223,700	
Total Expenditures	300,400	354,700	54,300	976,500	
Surplus/(Deficit)	(270,500)	(295,000)		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	-	-	-	499,700	
Sewer - User Fees	-	5,700	(5,700)	25,900	Sewer billings not complete
Sewer - Connection Charges	1,100	2,100	(1,000)	2,300	
Total Revenues	1,100	7,800	(6,700)	527,900	
Expenditures					
Environmental Health					
Administration	78,900	84,600	5,700	185,300	
Treatment	12,900	13,100	200	29,000	
Treatment - Electricity	28,500	30,200	1,700	72,400	
Treatment - Disposal	29,700	21,000	(8,700)	60,000	
Collection System Costs	6,400	14,000	7,600	33,700	
Total Environmental Health	156,400	162,900	6,500	380,400	
Fiscal Expenses					
Sewer Reserve	-	-	-	147,500	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	-	-	-	147,500	
Total Expenditures	156,400	162,900	6,500	527,900	
Surplus/(Deficit)	(155,300)	(155,100)		-	

JOIN US IN COMMEMORATING

Truth and Reconciliation Day

30 September 21

RCAFA Monument Civic Field, Greenwood N.S. | 1000hrs

Wellness Walk

5296+ steps to honour residential school victims.

Gather at Canex parking lot | 0915hrs

Walk approx. one mile to Civic Field

Encouraged to Wear Orange T-shirts

T-shirt order being placed 27 September

Contact Lt Roger Augustine | roger.augustine@forces.gc.ca

Vendors and Booths

Showcase Indigenous art/crafts and accessories

Contact Marla Ward | marla.ward@forces.gc.ca



EVERYONE WELCOME

#TRDayCanada

Attendance subject to Nova Scotia Covid-19 restrictions



Canada



Municipality of the County of Kings

181 Coldbrook Village Park Drive
Coldbrook, NS
www.countyofkings.ca

Land of Orchards, Vineyards and Tides

Aug 9, 2021

File #21-13

Re: Planning Application for a Development Agreement to permit self storage buildings located behind 787 Main Street, Kingston.

Dear Property Owner,

Riley Peckford has applied for a development agreement to allow self storage buildings located in the back of the property at 787 Main Street, Kingston.

A Public Information Meeting with more information, was recorded online and is available to view by visiting the Municipal website here:

www.countyofkings.ca/engage/pim.aspx

Look for **File # 21-13** and follow the video link. If you don't have access to the internet, please reach us by phone to discuss any questions or comments regarding the proposed development.



If you would like more information or have any questions, please contact me at **902-690-6276** or by email at mfedericks@countyofkings.ca

You have been specifically notified of this application because assessment records show that you are the owner of a property located within 500 feet of the subject property. As the owner of the property, please provide notification of the proposal to any tenants of your property.

Regards,

Mark Fredericks, GIS Planner
MUNICIPALITY OF THE COUNTY OF KINGS



National Défense
Defence nationale

14 Wing
PO Box 5000 Stn Main
Greenwood NS B0P 1N0

1000-001 (WPAO)

1 August 2021

Village of Kingston
PO Box 254
Kingston, NS B0P 1R0

Dear Village of Kingston,

Re: Property at King Street, Kingston – PID 55122220

Maintaining the safety of our military flying operations, including Search and Rescue, is a team effort between 14 Wing Greenwood and our neighbours who own the properties in the zones surrounding our runway. Recently, an aerial survey was conducted using LiDAR technology, to locate obstructions near the airport's approach and departure paths that could be hazardous to flight safety.

You are receiving this information to provide you with awareness that the survey indicated trees on your property have become a hazard to the 14 Wing Greenwood aerodrome, as they exceed the allowable height in accordance with the Aeronautics Act and Greenwood Airport Zoning Regulations (SOR/95-558). You can find these regulations on the internet at <https://laws-lois.justice.gc.ca/eng/Regulations/SOR-95-558>. In order to maintain compliance with these regulations and ensure the airport's approach and departure paths remain free of obstructions, identified trees will need to be trimmed and in some cases removed.

Although the tree trimming/removal is the property owner's responsibility, we understand that tree growth is normal. We have contracted the services of a certified arborist to trim or remove trees on 14 Wing Greenwood/DND property this fall, and we are prepared to extend this same service to you, if you like, at no expense to yourself. As good environmental stewards, this includes ensuring measures are in place to protect any species at risk and to mitigate impacts on wildlife habitat needs.

If you are interested in more information, you are invited to a town hall, hosted by myself, Colonel Brendan Cook, 14 Wing Commander and Major Andrew Peddle, 14 Wing Real Property Operations, where we can provide additional details, answer your questions, and offer you an opportunity to address any concerns that you may have. The town hall will be held on the **2nd floor of the 14 Wing Annapolis Mess on August 25 at 7 p.m.**

If you choose not to attend the town hall, there will be future correspondence to detail the next steps in this process and the options available to you.

Sincerely,


for B. Cook
Colonel
Wing Commander