



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

April 8, 2021

Commissioner W. Fowler
Commissioner M. West
Commissioner B. Beardsley
Commissioner M. Bishop
Commissioner N. Larder

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, April 8, 2021.



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REGULAR COMMISSION MEETING April 8, 2021

AGENDA

1. Review of Minutes of Meeting held March 11, 2021
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
5. Clerk's Report
6. Finance Report
7. Proposed 2021-22 Operating Budget
8. Correspondence
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF MARCH 11, 2021

COMMISSION:

Wayne Fowler - Chair
Mike Bishop – Vice Chair
Muriel West
Brad Beardsley
Neil Larder - Regrets

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

OPENING

Chair Fowler called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the February 11, 2021 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF FEBRUARY 11, 2021. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of February 11, 2021.

Department of Transportation (DTIR) Issues

Dillon Consulting and DTIR are still in communications regarding the Balser Drive sidewalk design.

Student Work Term

The student has been on the job for two weeks now and has been busy preparing the March Break Day Camp activities as well as a business directory and some social media. Clerk will send the student job description out to commissioners.

CONSENT TO AGENDA ITEMS

Chair asked if there were any additions to the agenda. No additions.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

As stated in report, the sewer line on Lincoln St. will need to be replaced. In order not to disturb the fairly new pavement, they will have to directional drill under the road. Clerk has added this cost to this year's capital budget.

Since there have been issues with the lift station radios, Clerk looked into the cost of cellular service for the lift stations that may be too low or too high to reach the antennas. He received a price of \$2,000 annually from Telus to have cellular service instead of radios. There would be no annual cost if we stick with RF (radio frequency) communications between lift stations.

PUBLIC WORKS – See Full Report

Chair Fowler stated he was asked unofficially by Craig Parsons if the Village would consider relocating the new Public Works building to allow for their subdivision plans. Commission agreed that any changes would have to be within their budgeted amount. Commission asked Clerk to call Craig to discuss this possibility and report back to them.

RECREATION – See Full Report

Chair Fowler reported the ice will be coming out of the Credit Union Centre arena the first week of April.

Wastewater, Public Works and Recreation reports were received as presented.

CLERK/TREASURER REPORT – See Full Report

Joint Accessibility Advisory Committee

The Joint Accessibility Advisory Committee requires a representative from the Village and a signature from the Clerk and Chair on the inter-municipal agreement.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER WEST THAT THE CLERK AND CHAIRPERSON SIGN THE INTER-MUNICIPAL AGREEMENT FOR THE JOINT ACCESSIBILITY ADVISORY COMMITTEE. MOTION CARRIED.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT COMMISSIONER BISHOP BE THE VILLAGE'S REPRESENTATIVE ON THE JOINT ACCESSIBILITY ADVISORY COMMITTEE. MOTION CARRIED.

Halifax Nordic Ski Club

The Halifax Nordic Ski Club, a non-profit group, requested funding in the amount of \$1,000 through the Village's Festivals and Events funding. See letter attached. Commission agreed to contribute funding to this group's efforts, which brought many winter visitors to Paragon Golf Course and Kingston.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER WEST THAT THE VILLAGE APPROVE FUNDING TO THE HALIFAX NORDIC SKI CLUB IN THE AMOUNT OF \$1,000. MOTION CARRIED.

Business Parking Concerns

A new business owner along Main St. asked the Village to help with their business parking space situation. They are frustrated that their closest parking spaces are being used by residential neighbours. They also feel that there is an unnecessary handicap sign that also impedes parking. They said the handicap parking space is the only one in the Village and asked if it could be removed now that the Dr.'s office is no longer there. They also asked for signs stating no long term parking is permitted by local residential tenants. After a discussion, Commission asked the Clerk to reach out to business owners first and present them with agreeable options before approaching the Department of Transportation.

Valley Credit Union Event

The Valley Credit Union has requested the use of the Steer BBQ grounds behind the arena to hold an event in May to support mental health. Commission agreed to this request.

West Kings High School Prom / Graduation

West Kings High School has requested to use the one of the Village's parks to hold their prom and graduation. Commission agreed to this and staff will make sure facility rental forms are filled out and that they would assume full liability for Covid-19 restrictions.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$451,878	
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$91,714	
- Main Street Easement Renewal	\$60,000	\$40,774	(Complete)
- Balser Drive Sidewalk Design	\$10,000	\$9,386	
- Main/Maple RRFB Crosswalks	\$15,000	~\$18,000	(no invoice yet)
- PW Building	\$250,000	\$14,774	
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$5,030	(Complete)
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000	deferred	
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

Plaque from NS Lieutenant Governor

The Village received a plaque from Nova Scotia's Lieutenant Governor with a message recognizing those who contributed to aiding their fellow citizens during the 2020 pandemic. A photo with the plaque and Commission will be taken.

CORRESPONDENCE

Doctors Group Meeting – See Letter

The Village received a letter of concern regarding the doctor shortage in our area and asked that the various levels of government do all they can to address the situation. Chair reported there is a part time assistant director who is working to recruit doctors

into the area and efforts are underway to try and make it a full time position. This is an effort the Village could contribute to if the Municipal Government Act (MGA) allows. Commission agreed to add as a budget line item if MGA allows.

Steer BBQ Cancelled - See Minutes

The Steer BBQ was officially cancelled for 2021 due to Covid-19 restrictions. Commissioner Beardsley did get 2 members of the fire department to sit on the committee when meetings do begin again.

FINANCE REPORT – See Report

There were no major changes from the previous month.

OPERATING BUDGET

Assessments are up this year which increases revenue by \$13,000. Commission discussed the increased cost of providing services each year and that the Village will have to rely on reserves and debt financing if the tax rate is not increased. Clerk will continue to work on a proposed budget for the public and a decision can be made at the next meeting.

Please see report for budget, actuals and variances.

CAPITAL BUDGET – See Proposed Capital Projects Report

Commission decided to move a budget item (bus shelter) into year 2 to confirm with the Department of Transportation and Irving Oil that it would not infringe on their property.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP THAT THE 2021/22 CAPITAL BUDGET WITH GROSS EXPENDITURES OF \$1,232,000 BE APPROVED; TO BE FUNDED THROUGH SEWER RESERVES OF \$104,000, CAPITAL RESERVES OF \$883,000 AND THE REMAINDER THROUGH GAS TAX OF \$145,000, FEDERAL /PROVINCIAL FUNDING OF \$50,000, AND KINGS COUNTY FUNDING OF \$50,000. MOTION CARRIED.

ADJOURNMENT

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP THAT THE MEETING BE ADJOURNED AT 9:45PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **April 8, 2021**
Re: **Environmental Services Report**

Collection System

Public Works staff have tentatively booked Evangeline Excavation for mid April to directional drill 6 inch lateral from the west side of Maple St to the east side where main gravity sewer line is located. The 6 inch line will service the eight building lots created when owner subdivided land. Once 6 inch line is installed under road and connected to main sewer line, staff will tee into pipe on west side and run south along sidewalk installing sewer laterals for the lots facing Maple St. The directional drilled 6-inch pipe will also be the connection point for owner that owns lots at the backside of the parcel of land. Staff planned job early spring before contractors bidding on sidewalk and curb replacement get started at proposed capital project.

March 25th Staff received call from plumbing contractor dealing with a plugged sewer on Magee Dr. Staff informed plumbers that the main sewer line that runs straight through resident's driveway was replaced by contractor 4 years ago and that the house line likely needs to be replaced. After house sewer line was exposed, staff were called again to see that sewer pipe was still connected to old abandoned concrete sewer line that was missed by the contractors when installing new pipe. Staff installed saddle connection onto correct sewer main and connected house lateral. Plumbers were asked to send invoice to the Village Office for cost to excavate and replace line.

March 28th Staff received call from resident at 1594 Maple St. complaining of sewer backing up through floor drain in basement. Staff checked main sewer line and relayed back to resident that the main sewer in the street was clear and that they need to call a plumber.

April 3rd Staff received call from resident at 360 Philips Ave stating that sewer had backed up through floor drain in garage the night before. Staff checked the main sewer in the street and line was clear. Staff spoke with homeowners and they indicated that they have had the same problem in the past and had to get plumber to snake out sewer pipe right to main line. Staff informed resident that staff have video work booked for other areas in the Village and will view their connection out in the street.

Staff have also been receiving calls from lift station at Pine Ridge Middle School the last few weekends indicating that there is a low level alarm, which usually means pumps running on bottom or faulty level sensor but, when checked by staff, station seems fine. Pennecon was contacted this past weekend and asked to disable that particular alarm until they get back over to troubleshoot panel.

Treatment Plant

Daily duties at the treatment plant are ongoing, including washing down of tanks and UV Channel, cleaning out sludge pumps when needed, recording daily flows, wasting of sludge and sludge disposal, and monthly sampling of the final effluent.

Staff ordered and received impellers, wear plates and new check valves for each RAS pump. Return Activated Sludge pumps need to be maintained and have readily available parts to ensure a quality effluent.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **April 8, 2021**
Re: **Public Works Report**

Seasonal Staff

Seasonal public works staff will be coming back to work on April 12th. Raking and cleaning up in our parks and green areas will be priority along with the dismantling of the outdoor arena. Both seasonal staff from last year will be back.

Decorative Street Lighting

Public Works staff ordered the five new Hudson style streetlights and five new LED lamp tops for existing decorative style streetlights to ensure a uniform look for all 10 streetlights. Staff wanted to get order underway, as it is an 11-week delivery time to receive. A few of the new light standards will be installed across the street from the Village Office, where staff arranged to have NSP remove old pole that carried wires across street to service Village Office. Overhead wires were rerouted to existing NSP utility poles and re-connected to pole that services the Village Office.

Sidewalk Snow Removal Equipment RFQ

Request for Quotation (RFQ) was drafted and prepared by the Village Clerk and reviewed by Public Works staff before posting online March 25th with a deadline to accept bids by April 8th. Staff will review and pass recommendation on to Village Commission.

Sidewalk/Curb Replacement Tender

Tender was drafted and prepared by the Village Clerk and reviewed by Public Works staff before tender was posted online April 7th. The tender Scope of Work is to replace 732 linear feet of asphalt curb with concrete High Back curbing as well as the removal of existing asphalt sidewalk and driveway aprons, and replaced with 60-inch wide asphalt sidewalk. Landscaping of boulevard, after new curbing and sidewalk is installed, will be carried out by Public Works staff.

Ravenwood Ball Field Landscape Quotes

Public Works staff had on-site meeting with two landscape companies to discuss Scope of Work and topsoil quantities needed for tilling, re-leveling and seeding outfield. Quotes were received, and the job was awarded to North Slope Dirt Works (NSDW) LTD. The other quote came from Gillespie Horticulture and was significantly higher than set budgeted amount. NSDW quote was below budgeted amount.

Miscellaneous

Road bans for certain roads are still in effect, and usually not lifted until the end of April. Staff recommend not getting bins delivered until weight restrictions are lifted.

New Public Works building has remained status quo since last report.

Public Works staff and Village Clerk discussed wooden planter around library building. Staff will remove planter when Village receives scheduled time that proposed new steel siding will be installed.

Public Works staff have passed on concerns over the continued mess that is left every year on recreation grounds by rink staff/snow removal contractor for the Credit Union Center. Staff have a hard time understanding why rink staff are not responsible for spring clean up around their parking lot and building. Public Works staff will still have to top dress and seed, but feel the raking and cleaning up of gravel and sod should be the responsibility of arena staff. If they are responsible for cleaning up, the mess will likely be much less.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **April 8, 2021**

Re: **Recreation Report**

OAKHURST SUBDIVISION QUESTIONNAIRE 2021

- Kingston Recreation, in partnership with Acadia University Student Placement Program, delivered 54 questionnaires to the residents at Oakhurst Subdivision the first week of April. The Village has received three responses thus far.
- Kingston Rec will also approach Cobequid Consulting, specialists in the planning and creation of uniquely captivating natural outdoor playscapes for children of all ages, and decide what would suit that particular area.

UPCOMING SPRING 2021 NEWSLETTER

- Staff will be working on upcoming newsletter to go out with tax bills. If there is anything the Commission would like included in the newsletter, please inform office staff.

ANNAPOLIS VALLEY ACTIVE KIDS HEALTHY KIDS FUNDING 2021

- A meeting will be taking place for the spring funding timeline on Tuesday April 7th @ 10:30am.

VILLAGE OF KINGSTON SUMMER OUTDOOR MUSIC SERIES

- Recreation Department will be reaching out to various performers regarding the outdoor music series and what they might look like within COVID-19 restrictions.

OUTDOOR RINK DECONSTRUCTION 2021

- Please see Public Works report. Rink water has been let out. Rink will be dismantled in the near future.

LADIES SOFTBALL LEAGUE

- Kingston Recreation has reached out and is waiting to hear what the plans are for the ladies ball league.

KINGSTON/GREENWOOD MINOR BALL REGISTRATION

- Registrations for Minor Ball will be taking place throughout April and the plan is to move forward on the upper Ravenwood ball field and the arena ball field while the lower Ravenwood ball field is being renovated.

KINGSTON/GREENWOOD SOCCER CLUB

- Soccer Club is moving forward with registrations and will have a plan for youth participation following COVID-19 protocols.

VALLEY THUNDER LACROSSE

- Registration for Valley Thunder Lacrosse is on-going. The plan is to work with the Kingston Credit Union Centre for facility usage, etc.

KINGSTON UNITED CHURCH – WEDNESDAY FREE SOUP LUNCH

- Postponed until further notice

KINGS COUNTY – PARKS, TRAILS AND PLAYGROUND GRANT – DEADLINE APRIL 1ST

- Recreation submitted Grant to the County – the application was for \$17,255
- Planned projects include:
 - RAVENWOOD PARK – Renovate outfield and build new metal roof for canteen building
 - STRONACH PARK FITNESS TRAIL – Replace Chin-up fitness station and trail surface renewal
 - ELM STREET RECREATION GROUNDS – Beach volleyball sand replenishment

VILLAGE 2021 WATER SAMPLES

- Recreation Coordinator will gather samples from Village owned locations for annual water testing.

2021 OCCUPATIONAL HEALTH & SAFETY PARKS & PLAYGROUND YEARLY INSPECTION

- Recreation Coordinator will be inspecting and grading all Village leased parks & playgrounds under the Village of Kingston Occupation Health & Safety Guidelines.

SUMMER DAY CAMP 2021

- Recreation is working on preliminary summer day camp planning and will post summer student job opportunities.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **April 8, 2021**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

OPERATING BUDGET

Fiscal 2020-21 is complete, there are still invoices to be posted over the next few weeks, but overall the year-end position is favourable.

Proposed Commissioner Election and AGM Dates

Nomination Period	April 29 th - May 12 th
Nomination Day	Wednesday, May 12 th
Advance Poll	Tuesday, May 25 th
Election Day	Saturday, May 29 th

Annual General Meeting Thursday, May 27th

Volunteer of the Year

Donation

Local business celebrating their 10-year anniversary would like to donate towards something recreational.

Balser Drive Sidewalk

Richard, Lloyd, Area Manager, DTIR has confirmed that they have approved the Balser Sidewalk Design by Dillon Consulting in an email dated April 6th, 2021. How does the Commission want to proceed?

Soldiers Memorial Health Foundation

Kelly Hutton - representative, should we have him in periodically/scheduled to provide updates?

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study 2019-20	\$50,000	\$22,980	(Complete)
- Library Renovation	\$500,000	\$451,878	(Complete)
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$91,714	(Carried Over)
- Main Street Easement Renewal	\$60,000	\$40,774	(Complete)
- Balser Sidewalk Design	\$10,000	\$9,386	(Complete)
- Main/Maple RRFB Crosswalks	\$15,000	\$18,660	(Complete)
- PW Building	\$475,000	\$15,548	(Carried Over)
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$5,030	(Complete)
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000	\$ n/a	(Deferred)
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

Approved Capital Projects 2021-22

	Budget	YTD Actual
SCADA System	\$135,000	\$ 91,714
Lift Station KN#3 Renewal Design	\$10,000	\$
New Clarifier Study/Design	\$25,000	\$
New Development(s) Laterals	\$24,000	\$
Asset Management (GIS Survey)	\$10,000	\$
Lincoln Sewer Line Repair	\$35,000	\$
Total Environmental Health	\$104,000	\$
Maple Street Curbing and Sidewalk	\$230,000	\$
East Main Street Sidewalk Design	\$30,000	\$
Total Transportation	\$260,000	\$
Village Office Exterior Repairs	\$5,000	\$
Library Exterior	\$100,000	\$
New Public Works Building	\$475,000	\$ 15,548
Decorative Streetlights	\$18,000	\$
Top Dressing Ravenwood Field	\$20,000	\$
Ravenwood Canteen Roof Replacement	\$15,000	\$
Water - Well Drilling Project	\$100,000	\$
Wastewater lean-to	\$15,000	\$
Sidewalk Snow Machine Replacement	\$120,000	\$

Village of Kingston
Commission Finance Report
March 31, 2021

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	727,300	725,300	2,000	725,300	
Dog Registrations	500	600	(100)	600	
Rentals	1,200	-	1,200	-	
Interest on Investments and Taxes	9,500	11,500	(2,000)	11,500	
Miscellaneous Income	500	800	(300)	800	
Recreation Revenue	11,700	26,100	(14,400)	26,100	Covid
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	78,200	79,800	(1,600)	79,800	
Contributions from Reserves	-	-	-	-	
Total Revenues	913,900	929,100	(15,200)	929,100	
Expenditures					
General Government					
Legislative	17,900	20,800	2,900	20,800	travel expenses / election expenses
Administration	154,800	165,200	10,400	165,200	
Professional Fees	13,000	10,400	(2,600)	10,400	legal fees
Insurance (General)	15,000	14,000	(1,000)	14,000	
Civic Building Expenses	12,000	15,300	3,300	15,300	
Crossing Guards	10,500	16,400	5,900	16,400	(no school March - June)
Miscellaneous	2,500	5,500	3,000	5,500	no festival grants
Taxation Charges	8,500	10,500	2,000	10,500	
Library	15,600	17,300	1,700	17,300	
Total General Government	249,800	275,400	25,600	275,400	
Public Works & Transportation					
Public Works	101,300	105,200	3,900	105,200	
Village Maintenance	27,700	30,000	2,300	30,000	
Sidewalks & Crosswalks	6,300	9,500	3,200	9,500	
Snow Removal	63,200	73,300	10,100	73,300	
Street Lighting	15,500	19,100	3,600	19,100	Marilyn Crt installation (missing inv)
Capital from Operating	-	-	-	-	
Total Public Works	214,000	237,100	23,100	237,100	
Tourism and Development					
Visitor Information Centre	3,500	4,200	700	4,200	
Other Development	11,500	11,500	-	11,500	
Apple Blossom Festival	100	4,200	4,100	4,200	Covid
New Years Eve Event	4,700	4,800	100	4,800	Allocated funds to account, not spent
Steer BBQ	-	5,000	5,000	5,000	Covid
Total Tourism and Development	19,800	29,700	9,900	29,700	
Parks					
Parks Repairs and Maintenance	45,500	46,700	1,200	46,700	\$5k fr. Last year
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	50,100	51,300	1,200	51,300	
Recreation					
Recreation Administration	68,700	91,500	22,800	91,500	CSJ / FAGrant / Santa
Outdoor Rink(s)	2,200	2,000	(200)	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	300	1,200	900	1,200	
Summer Day Camp	4,400	7,800	3,400	7,800	Covid
Youth Programs	400	3,000	2,600	3,000	Covid
Adult Programs	4,900	8,300	3,400	8,300	Covid
Seniors Programs	3,200	4,700	1,500	4,700	Covid
Total Recreation	84,100	118,500	34,400	118,500	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	104,100	104,100	-	104,100	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	217,100	217,100	-	217,100	
Total Expenditures	834,900	929,100	94,200	929,100	
Surplus/(Deficit)	79,000	-	-	-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	494,100	494,000	100	494,000	
Sewer - User Fees	24,000	18,700	5,300	18,700	Armstrong Food Services increase
Sewer - Connection Charges	6,100	2,300	3,800	2,300	Strong construction year
Total Revenues	524,200	515,000	9,200	515,000	
Expenditures					
Environmental Health					
Administration	144,400	167,300	22,900	167,300	
Treatment	17,300	28,800	11,500	28,800	
Treatment - Electricity	69,200	70,000	800	70,000	
Treatment - Disposal	45,200	60,000	14,800	60,000	
Collection System Costs	30,800	41,400	10,600	41,400	
Total Environmental Health	306,900	367,500	60,600	367,500	
Fiscal Expenses					
Sewer Reserve	147,500	147,500	-	147,500	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	147,500	147,500	-	147,500	
Total Expenditures	454,400	515,000	60,600	515,000	
Surplus/(Deficit)	69,800	-	-	-	



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **April 8, 2021**
Re: **Budget Report**

OPERATING BUDGET

Transferred \$15,000 from Surplus to offset increased expenditures
Increase residential tax rate 1.1 cents to 32 cents/\$100 assessed
Add new employee (\$35k) (community development, communications, recreation)
Increased Steer BBQ to \$10k, from \$5k
Added Joint Accessibility Advisory Committee budget line item (\$5,100)
Increased reserve contributions to \$6,600, (1.8%), to \$371,200
Adjusted all budget line items to account for Covid and prior years amounts

CAPITAL BUDGET - Approved at March 11, 2021 Commission Meeting

TRANSPORTATION

Maple Street sidewalk and curbing	\$230,000 (\$145,000 Gas Tax)
East Main Street Sidewalk Extension Design	\$30,000

WASTEWATER

KN#3 Lift Station Renewal Design	\$10,000
New Clarifier Design	\$25,000
West Main Street Lateral Installation	\$14,000
Maple Street Lateral Installation	\$10,000
Sewer Asset Management - Survey/GIS	\$10,000
Lincoln Street Gravity Line Replacement	\$35,000

CAPITAL

Village Office exterior repairs	\$5,000
Library exterior re-siding	\$100,000 (\$50,000 Feds/Prov)
Treatment Plant lean-to	\$15,000
PW Building Construction	\$475,000
Decorative Streetlights (five)	\$18,000
Top Dressing Ravenwood Lower Field	\$20,000
Ravenwood Canteen roof replacement	\$15,000
2021 Water Drilling Study	\$100,000 (\$50,000 Kings County)
MT-6 Trackless Replacement	\$120,000

Total Budget	\$1,232,000
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**Municipal Affairs
Office of the Minister**

PO Box 216, Halifax, Nova Scotia, Canada B3J 2M4 • Telephone 902-424-5550 Fax 902-424-0581 • novascotia.ca

MAR 11 2021

Chair John Pierce
Village of Kingston
PO Box 254,
655 Main Street Kingston, NS B0P 1R0

Dear Mr. Pierce:

As the new minister of Municipal Affairs, I want to take a moment to introduce myself and let you know how honoured I am to be able to work with you to make our communities stronger, better places to live.

As municipal leaders, I want to hear from you, and I expect us to remain in close contact. My door will always be open, and my phone will always be on. We need to have an open and honest dialogue if we are going to make sure Nova Scotians have the programs and services they need. You can reach me by phone via my assistant Jacinda Jennings at: (902) 424-5550 and by email at dmamin@novascotia.ca.

To start, I will be scheduling bi-weekly open video calls with all our partners. We will talk about the things you want to talk about, and I expect you to challenge me on the issues we will face together. As a new minister, I will be relying on your advice and expertise. I want to listen to your ideas, and in the very near future I will be making my way around the province to visit as many of your communities as possible.

I know I will be well supported by our new Deputy Minister, Justin Huston, and Associate Deputy Minister Mark Peck. Justin is an integral and highly regarded member of the province's leadership team. He's spent nearly 20 years working for the provincial government, including serving as CEO of the Office of Aboriginal Affairs since 2016 and the Deputy Minister of Communities, Culture & Heritage since 2018. In addition to Municipal Affairs, Justin will continue as CEO of the newly named Office of L'nu Affairs. I'm sure most of you know Mark well and will be pleased to know that we will continue to have available to us his more than 30 years of public service experience, as well as his knowledge of every corner of the province.

Our new Premier has a dynamic and prosperous vision for Nova Scotia, and Municipalities are at the core of that plan. We need your support to ensure our province recovers from the economic impact of the global pandemic, and all Nova Scotians benefit from a cleaner healthier future.

Sincerely

Brendan Maguire
Minister Municipal Affairs

c NSFM, AMA