



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

January 14, 2021

Commissioner W. Fowler
Commissioner M. West
Commissioner B. Beardsley
Commissioner M. Bishop
Commissioner N. Larder

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, January 14, 2021.



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REGULAR COMMISSION MEETING January 14, 2021

AGENDA

1. Review of Minutes of Meeting held December 10, 2020
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Muriel's Reports
5. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
6. Clerk's Report
7. Finance Report
8. Budget Discussion
9. Correspondence
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF DECEMBER 10, 2020

COMMISSION:

Wayne Fowler
Mike Bishop
Muriel West
Brad Beardsley
Neil Larder

Mike McCleave – Clerk/Treasurer

OPENING

Chair Fowler called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair asked for a review of the November 12, 2020 Regular Session meeting minutes.

Commissioner West stated an addition should be made under Business Arising. It should state “Garbage pickup is still happening at noon ‘on Bridge St’ causing traffic backups even after contacting Valley Waste.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF NOVEMBER 12, 2020 AS AMENDED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Fowler asked for any business arising from the minutes of November 12, 2020. No business arising.

CONSENT TO AGENDA ITEMS

Chair asked for any additions to the agenda.

Clerk asked to have the Community Development Student Work Term request added to the agenda as well as Greenwood Mall's request.

Commissioner West asked to have the cladding choices for the new library building added.

Commissioner Larder added the new public works building drawings to the agenda.

Chair asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER LARDER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

Commissioner Beardsley if there was any kind of time frame for the arrival of the radio parts for the SCADA system. Clerk stated no but that the company offered the cellular version to get the system up and running sooner and were told to continue searching out parts.

PUBLIC WORKS – See Full Report

Commission asked if there was any word on the theft of the Christmas decorations from the VIC and other areas. Clerk stated there has not been any feedback.

RECREATION – See Full Report

Chair stated there were many positive comments regarding the upcoming 'Santa Drive Thru' tour of Kingston led by Recreation Coordinator in the Village truck followed by Santa and the Kingston Fire Department.

Commissioner West stated she was approached by a local business person who suggested having local businesses on the LED sign. Clerk stated the sign was for 'not for profit' organizations but that a generic message of 'Shop Local' could be added. Chair suggested getting the word out to businesses that the Village could be tagged on their advertisements and that other forms of social media with the Village could be used.

Public skate has to be cancelled over the Christmas break due to Covid-19 restrictions.

The New Year's Eve event is also cancelled but the fireworks may still be possible. Clerk stated the Village of Greenwood was willing to cost share and Kings County Council is being asked for monetary support by Councillor Armstrong. Commission discussed the issues of being able to hold such an event safely while adhering to the Covid-19 restrictions. Commission felt it would have been nice to hold such an event but that it would be too difficult to police. After a discussion, Commission agreed to cancel the New Year's Eve fireworks this year and possibly have them when the emergency restrictions are lifted.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER LARDER TO TABLE THE NEW YEAR'S EVE FIREWORKS FOR THIS YEAR AND REVISIT WHEN THE STATE OF EMERGENCY IS LIFTED, IF PARTNERS AGREE. MOTION CARRIED.

Wastewater, Public Works and Recreation reports were received as presented.

Steer BBQ Meeting

Commissioner West provided background to the Commission stating that the Village has been mediating at meetings between the Kingston Legion and the Kingston Lions regarding the sharing of the Steer BBQ fundraiser proceeds. The Kingston Lions ultimately submitted a letter (see Correspondence) stating that, since they are not receiving 75% of the proceeds, they have voted to pull out of the Steer BBQ. A meeting was called on December 8th by the Steer BBQ Committee members in the hopes of re-working the BBQ for the future. It was suggested at that meeting that, rather than focusing on one big fundraiser for the Lions and Legion, the Village would invite organizations to participate in the event by each holding their own function and keeping the proceeds. The second week/weekend of July will still be earmarked, but it will be for a new type of event in the Village. The Commission agreed to respond to the Lions thanking by them for bringing the inadequacies of the Steer BBQ to their attention and that the Village is looking forward to reinventing a new community event for Kingston that is favourable to all.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION SEND A LETTER TO THE KINGSTON LIONS, WITH A CC TO THE KINGSTON LEGION EXECUTIVE, ACCEPTING THEIR STEER BBQ LETTER AND THAT THE VILLAGE LOOKS FORWARD TO FAVOURABLE CHANGES TO THE EVENT. MOTION CARRIED.

CLERK / TREASURER REPORT

OPERATING BUDGET – See Full Finance Report

Clerk reported that, overall, the year end position is expected to be favourable. Please see next report for budget, actuals and variances.

Brush Bins

The Leaf/Brush bins expenditures for fall 2020, which were available for 5 weeks was \$3,500.

Library Renovation

The furnishings are starting to be put into place and they have begun moving their equipment in yesterday. Clerk stated he is still waiting for Federal approval of the time extension to re-side the exterior of the library building. The roof replacement started on Monday, December 7th, 2020. There is a small leak in the library right now but it will be repaired.

Western Woodlot Services Cooperative Ltd

The Village will be putting together a rental agreement for the Western Woodlot Services Cooperative Ltd to rent out our Visitor Information Centre (VIC) building. Commission agreed to have a lawyer draw up an official rental agreement.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE VILLAGE HAVE THEIR LAWYER DRAW UP AN OFFICIAL AGREEMENT TO RENT OUT 510 MAIN ST. MOTION CARRIED.

New Year's Eve – Fireworks

Clerk will inform the Village of Greenwood and the County of Kings of the Village's decision to cancel the New Years Eve fireworks.

Joint Accessibility Advisory Committee

Clerk informed the Commission that this new committee will be responsible to create an accessibility plan that the province requires by April 1st, 2021. Clerk stated if the Village of Kingston does not join this committee, it would be responsible to create its own committee and complete the plan alone. For every government committee member there has to be one public member so potentially there will be 8 public members from each area of the County of Kings. Commission agreed that joining this joint committee was the best decision for the Village.

MOTION #1

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE VILLAGE OF KINGSTON COMMISSION AGREES TO ACCEPT THE INVITATION FROM THE MUNICIPALITY OF THE COUNTY OF KINGS TO JOIN THE JOINT ACCESSIBILITY ADVISORY COMMITTEE, WHICH INCLUDES THE MUNICIPALITY AND OTHER VILLAGES IN KINGS COUNTY. MOTION CARRIED.

MOTION #2

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP THAT THE VILLAGE OF KINGSTON COMMISSION AGREES TO SHARE THE COSTS OF OPERATING THE COMMITTEE, AS OUTLINED IN THE MUNICIPALITY'S OCTOBER 6, 2020 REQUEST FOR DECISION REPORT TITLED 'OPTIONS FOR ACCESSIBILITY ADVISORY COMMITTEE'. MOTION CARRIED.

Student Work Term

Clerk stated the Village received a request from an Acadia University student to complete a work term at the Village Office from February 22nd to April 6th for her community development program. Clerk will get more information from the student and the program. Chair stated it may be an opportunity to look at the possibly of hiring another staff person to look after social media and community development in order for the Village to grow. With the evolving way that people are doing business, more people are getting online and so more information needs to be promoted using social media. Commission agreed to have this added as a budgetary item and to have Clerk draft a job description.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$261,639	
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$91,714	
- Main Street Easement Renewal	\$60,000	\$40,774	(Complete)

- Balser Drive Sidewalk Design	\$10,000	\$9,386	
- Main/Maple RRFB Crosswalks	\$15,000		
- PW Building	\$250,000	\$2,733	
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$3,153	(Complete)
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000	deferred	
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

New Public Works Building Plans

Clerk presented the design drawings for the new public works building. He reported that Able Engineering has received approval from the County for the variances, in order to go closer to the property lines. Clerk also confirmed the two lots will be amalgamated. Commission approved of the plans pending public works staff approval. Clerk stated the project will go to tender in January and the Commission can make a financial decision once tenders come in.

OPERATING BUDGET

General Operations

Clerk reported that nothing much has changed, other than interest on investments and taxes; there is more interest on there based on capital but it will drop back down.

Expenditures

Legal/professional fees have increased from budgeted amount. The lease/rental agreement should be the only upcoming fees.

Correspondence:

Kingston Lions Club Steer BBQ Letter

(Discussed Previously)

Greenwood Mall Concern

Chair stated he received a correspondence from Susan Tidman of the Greenwood Mall expressing concerns over the recent news of the Kingston Legion being fined for not following Covid-19 provincial health guidelines at their Sunday Bingo. She also understood that they will be continuing with Bingo and feels this news has and will continue to negatively impact businesses at the Mall. She stated the Mall has eliminated many of their events in order to have a safe environment. Chair explained to her that the Commission has no authority over these organizations. Commission agreed with this explanation.

Jehovah's Witness

Clerk stated the Village received a letter and a copy of a Jehovah's Witness publication called The Watchtower. The letter requested that all government officials read the publication and consider joining the Jehovah's Witnesses.

DISCUSSIONS:

Clerk reported the graffiti on the dugouts at Ravenwood ball fields has been painted over by staff.

Audience member Riley Peckford asked if the speed limit could be lowered, on Highway 1 in East Kingston, from 80km to 60km. Chair stated the request was made, several months ago, to the Department of Transportation to lower the speed limits at either end of the Village limits on Highway 1 and there has been no response to date.

ADJOURNMENT

ON MOTION OF COMMISSIONER BISHOP THAT THE MEETING BE ADJOURNED AT 9:25PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **January 14, 2021**
Re: **Environmental Services Report**

SCADA Update

Staff received pricing back from Pennecon for the five radios needed to complete the SCADA system contract. As stated in last report, the radios that are being used in the 9 stations and reporting through the VT SCADA system currently, are not being manufactured at the present time. The 5 new radios priced are an extra over and above original tender price. Village Clerk can explain in more detail. The new style radio also has a different antenna which will have to be installed at each of the five different lift station locations that are not transmitting data.

Lift Stations

Staff received quote from Xylem for repair of 3hp pump from Laurel St lift station indicated in last month's report. Repair quote was low enough to justify having pump repaired, even though pump is 16 years old. After confirming room in sewer collection budget, staff signed work order documents and pump should be ready by next week.

Jan 12th staff had onsite meeting with engineer who is designing sewer collection system and lift station for proposed subdivision at West Main St. The meeting was to identify which manhole the force main connection would be coming from, on the south side of Main St. Staff have decided to use manhole further away to get good groundcover overtop of force main pipe. Manhole on other side of rail bed/trail is closer but very shallow and force main has the potential to freeze. Staff will meet with Evangeline Excavating and get price to directional drill under Main St. and rig up on south side of street and directionally drill right into manhole 150 feet away, in the Department of Transportation right-of-way.

Collection System

Dec 28th Public Works staff were called out to 1409 Park St to put manhole cover and frame back over open space. Manhole cover and frame was also nudged off by snow plough on Hiltz Dr and had to be knocked back into place.

Jan 9th called out to Brookside Dr. due to resident having sewer backup problems. Staff checked the main sewer in street and main sewer line was clear. Resident called again the following day on Sunday and explained how far he snaked line out and the fact he uses a garbage compactor. Resident was told by staff that is not what household sewer system is meant for. On Monday, staff used auger on lateral from manhole and released some of the solid buildup. Resident then exposed pipe on his own property and staff also used auger on sewer line towards street and relieved blockage. Staff observed a lot of sediment and fat

chunks flushing through after blockage was released. Staff would like to know more about trash compactors and effects they have on a sewer system.

Wear plates and impellers ordered last month were received for pumps in lift stations with worn parts. Staff will replace parts next time pumps trip out on overload.

Treatment Plant

Dec 26th treatment plant staff were in to open valve and waste sludge into digester during heavy rain event. Wasting sludge during high flow events prevents loss of solids in effluent.

Treatment plant PH level turned to the acidic level and staff had to mix lime to raise PH to neutral. Odors of petroleum were noticed days leading up to drop in PH. Petroleum enters plant periodically and creates a PH problem some of the time. Freeman's Esso were approached and asked how many times of year oil and grease trap is cleaned out. They mentioned it was probably about a year ago. Loomer's Pumping Service have since cleaned out the holding tank.

Ongoing duties at the treatment plant include taking daily flow readings, washing down clarifier and UV channel and cleaning out return sludge pumps periodically. Monthly effluent samples are recorded and continue to be in compliance with provincial limits. Quarterly reports to Environment Climate Change are up to date and annual report to provincial Environment Department will be submitted within the month.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **January 14, 2021**
Re: **Public Works Report**

Xmas Decorations

Public Works staff removed all Christmas decorations the first week of the New Year. Lights, bows and pole garland were packed in tote bins and stored away for season. Wreaths were also removed and packed away.

As reported last month, staff ordered and received one 'Snowburst' streetlamp decoration that came with no mounting clamps or straps. Company was contacted and clamps were sent out but staff did not receive. Staff purchased heavy duty clamps locally and installed decoration to make sure it fits solid onto our light standards and to see how it looks before ordering more. As indicated in last report, decoration is in excess of a \$1000.00 to get here from BC. Once staff and commission make decision to move forward with ordering 4 more, staff will proceed with order.

Crosswalk Light Maintenance

Jan 14th Traffic control has been booked by staff, along with Corkum's Electrical boom truck, to change bulbs and ballasts if needed in the 3 overhead crosswalk lights. Corkum's Electrical is also replacing lights with LED bulbs, which will have more life than existing lighting and be much brighter.

Graybar Canada / Harris & Roome

Public Works staff arranged a meeting with lighting rep. from Graybar Canada, formerly known as Harris & Roome, about pricing of our 5 decorative style light standards in the downtown core. Staff wanted to get some pricing to help Commission decide if they want to budget increasing the number of light standards along south side of Main St. through either Capital or Beautification Budget. As staff have pointed out in previous reports, if Commission wants to see more decorations and hanging flower baskets in the Village, solid infrastructure needs to be in place. The new light standards are LED so Graybar rep. is also pricing the retrofit LED fixtures to replace the existing pressure sodium lamp fixtures on our Cyclone light standards.

Sidewalk Snow Removal / Salt Delivery

Dec 23rd received 28 ton of salt delivered to the public works barn via Harold Woods. Sidewalk snow removal has been limited along with spreading salt with the mild temperatures. Staff have begun getting pricing for different attachments and cost of new machine to replace 10 year old MT Trackless for upcoming budget meetings.

Miscellaneous

With a thin layer of ice developing on the duck pond, staff installed the flag warning sign for when ice is safe. Outdoor rinks are almost frozen solid but with more mild temperatures in the forecast, rinks and duck pond may stay closed for awhile.

Installed new metal Library sign at entrance of newly renovated library. Staff have expressed concern over the construction completion time. Truck bay space is very limited especially with boxes of books and pallets of new library accessories. With winter weather likely to pick up staff would like to be able to park both trucks in truck bay overnight.

Public Works staff helped unload transport truck with all new book shelving for newly renovated space.

At the request of the new Home Hardware store staff via the Recreation Coordinator, the RONA signs were removed from the Ravenwood ball field fencing.

Oil and filters were changed in the John Deere front mount mower, along with a new exhaust. Staff also changed oil and filter in the '08 dodge. '08 Dodge was also booked into Freeman's Esso to have strut bushing and alternator pulley replaced.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **January 14, 2021**
Re: **Recreation Report**

2021 ACADIA STUDENT PLACEMENT PROGRAM

- In partnership with Acadia University, the Kingston Recreation Department will be a host site starting February 22nd thru to April 2nd. The Clerk/Treasurer and the Recreation Coordinator are working with the local student to formulate a plan of action that will be both beneficial for the student job training and the Village of Kingston.

SENIORS FITNESS 2021

- Seniors fitness classes with Helen Malo are going smoothly. There are 37 registrants and the class is averaging 15 participants. Classes started up again on Tuesday Jan 12th at the Kingston Legion and the program is following the province's public health COVID-19 protocols, as we understand them.

OUTDOOR RINK PLANNING 2021

- No skating days as of yet due to warm temperatures.

CREDIT UNION CENTRE

- Recreation Coordinator attended Credit Union Centre Volunteer Board meeting on Thursday January 7th.

PINE RIDGE MIDDLE SCHOOL - FREE COMMUNITY MEN'S BASKETBALL - MONDAY EVENINGS 7 - 9PM

- This is full, with over 30 individuals on the email list.

ADULT SKATING - MONDAYS 10:30AM - NOON

- Mondays at 10:30am – started up again Monday January 11th with 18 participants. Recreation Coordinator supervises this activity and monitors attendance to ensure public health protocols are followed and contact tracing information is collected.

FREE FACILITY ACCESS - KINGSTON CREDIT UNION CENTRE

- In partnership with provincial funding – the Kingston Credit Union Centre has been able to offer two free skate times for the Annapolis Valley Autism Chapter. These unique skate times offer a low sensory opportunity with no music or loud noises. An additional opportunity will be on Friday January 29th @ 1pm. The Autism Chapter looks after collecting all contact tracing information from participants and forwards that information to Kingston's Recreation Department in case they are required.

CANADA SUMMER JOBS & NOVA SCOTIA PROVINCIAL STUDENT ASSISTANCE FUND

- Recreation Department will be applying to the Canada Summer Jobs for our summer staff employment through the Village of Kingston.

MARCH BREAK DAY CAMP 2021 – March 15th – 20th, 2020

- Recreation Department will be working with the Acadia student to plan and implement a March Break plan that abides by NS Public Health protocols, if possible.

SNOW SHOE LOANING 2021

- Snow Shoes are on loan again this year.

REC HUT 2021

- Recreation Hut continues to be booked on a regular basis by a variety of community organizations throughout the week. Recreation Coordinator cleans and disinfects the Rec Hut twice a week.

STEER BBQ MEETING TUESDAY JANUARY 19TH @ 6PM

- Recreation Coordinator continues to meet with a collaboration of Kingston Legion and Lions members as well as community members at various times to discuss a variety of topics. A brainstorming and idea sharing meeting will be held on Tuesday Jan 19th at the Kingston Legion at 6pm with individuals from the Village Commission, the Legion, the Fire Dept. and the Lions Club.

LED SIGN, SOCIAL MEDIA AND WEBSITE

- Recreation Coordinator continues to update and monitor the Village's various social media platforms and posts messages on the LED sign submitted by the three sign partners, the Kingston Legion, Lions and Kingston Fire Department.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **January 14, 2021**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

OPERATING BUDGET

Overall, the year end position is expected to be favourable. Please see next report for budget, actuals and variances.

Decorative Streetlight Christmas Decorations

Please see newly installed Christmas decoration; the delay was due to mounting piece not received with shipment. We are in contact with a company in the US for the purchase and delivery of 4 more of these.

Library Renovation

The federal government has informally extended our funding expiry date to late spring/early summer. I am still waiting to see the actual document. The construction and repairs are near completion and library staff should be in the new library beginning Monday, January 18, 2021. The fireplace will be installed afterward.

IT Infrastructure Cost

Windsor West Hants (WWH) provides IT management for our Public Wi-Fi network, as well as for WWH and the Town of Berwick. There were discussions last year about upgrades that needed to be done to the main core server that manages the network and it was to be split 3 ways. The cost was supposed to be under \$5k, but with the exchange rate, taxes and a price increase, the cost was actually \$7,039 each. The additional cost has used up the remainder of the IT budget.

SCADA Budget Increase

The Scada project has had delays besides Covid, the hardware manufacturer has discontinued the product line. An alternative product is available at a much higher cost. The contractor (The Panel Shop) has agreed to sell the new product line at cost and provide us with 2x free replacement parts for the discontinued products. Overall, the increase to the project is \$9,328.00. The increase puts the entire project over budget to a final amount of \$141,000.00 after HST rebates. The current budget was \$135,000.00.

Motion: THAT THE VILLAGE COMMISSION APPROVE THE PANEL SHOP'S CHANGE ORDER #TPS001828 ECN#1 for \$9,328.00+HST and INCREASE THE CAPITAL BUDGET ALLOTTED TO THIS PROJECT TO \$142,000.00 TO BE FUNDED FROM THE CAPITAL SEWER RESERVE ACCOUNT.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$270,645	
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$91,714	
- Main Street Easement Renewal	\$60,000	\$40,774	(Complete)
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- Village Office Exterior Repairs	\$5,000	\$3,153	(Complete)
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000	deferred	
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

Village of Kingston
Commission Finance Report
December 31, 2020

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	727,300	725,300	2,000	725,300	
Dog Registrations	200	200	-	600	
Rentals	-	-	-	-	
Interest on Investments and Taxes	8,900	9,300	(400)	11,500	
Miscellaneous Income	700	700	-	800	
Recreation Revenue	9,000	23,100	(14,100)	26,100	Covid
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	29,000	72,000	(43,000)	79,800	Timing & \$7.5k positive variance
Contributions from Reserves	-	-	-	-	
Total Revenues	860,100	915,600	(55,500)	929,100	
Expenditures					
General Government					
Legislative	13,300	15,900	2,600	20,800	travel expenses / election expenses
Administration	122,200	129,000	6,800	165,200	
Professional Fees	10,500	9,400	(1,100)	10,400	legal fees
Insurance (General)	15,000	14,000	(1,000)	14,000	
Civic Building Expenses	9,800	9,500	(300)	15,300	
Crossing Guards	6,400	11,500	5,100	16,400	(no school March - June)
Miscellaneous	1,500	4,800	3,300	5,500	no festival grants
Taxation Charges	8,500	10,500	2,000	10,500	
Library	6,300	15,500	9,200	17,300	
Total General Government	193,500	220,100	26,600	275,400	
Public Works & Transportation					
Public Works	81,400	81,400	-	105,200	
Village Maintenance	26,800	26,400	(400)	30,000	
Sidewalks & Crosswalks	2,600	9,500	6,900	9,500	
Snow Removal	36,100	29,300	(6,800)	73,300	timing (2019 - \$27k at Oct.31)
Street Lighting	11,400	14,300	2,900	19,100	
Capital from Operating	-	-	-	-	
Total Public Works	158,300	160,900	2,600	237,100	
Tourism and Development					
Visitor Information Centre	2,500	2,100	(400)	4,200	
Other Development	11,100	11,500	400	11,500	tree planting & beautification
Apple Blossom Festival	-	4,200	4,200	4,200	Covid
New Years Eve Event	-	4,800	4,800	4,800	Covid
Steer BBQ	-	5,000	5,000	5,000	Covid
Total Tourism and Development	13,600	27,600	14,000	29,700	
Parks					
Parks Repairs and Maintenance	41,400	38,600	(2,800)	46,700	\$5k fr. Last year
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	46,000	43,200	(2,800)	51,300	
Recreation					
Recreation Administration	55,800	73,500	17,700	91,500	Salaries / NS Active Grant (5k each)
Outdoor Rink(s)	2,000	1,800	(200)	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	4,400	7,800	3,400	7,800	Covid
Youth Programs	400	2,100	1,700	3,000	
Adult Programs	2,400	6,200	3,800	8,300	Covid
Seniors Programs	1,500	3,500	2,000	4,700	Covid
Total Recreation	66,500	94,900	28,400	118,500	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	104,100	104,100	-	104,100	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	217,100	217,100	-	217,100	
Total Expenditures	695,000	763,800	68,800	929,100	
Surplus/(Deficit)	165,100	151,800		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	494,100	494,000	100	494,000	
Sewer - User Fees	20,600	14,600	6,000	18,700	Armstrong Food Services increase
Sewer - Connection Charges	4,200	2,300	1,900	2,300	Strong construction year
Total Revenues	518,900	510,900	8,000	515,000	
Expenditures					
Environmental Health					
Administration	115,200	133,500	18,300	167,300	timing / journal entries required
Treatment	14,800	21,900	7,100	28,800	
Treatment - Electricity	44,200	52,500	8,300	70,000	
Treatment - Disposal	33,600	42,000	8,400	60,000	
Collection System Costs	22,600	31,100	8,500	41,400	
Total Environmental Health	230,400	281,000	50,600	367,500	
Fiscal Expenses					
Sewer Reserve	147,500	147,500	-	147,500	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	147,500	147,500	-	147,500	
Total Expenditures	377,900	428,500	50,600	515,000	
Surplus/(Deficit)	141,000	82,400		-	