



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

ANNUAL GENERAL MEETING August 4, 2021

AGENDA

1. Call to Order
2. Introductions
3. Approval of Minutes of 2020 Annual General Meeting (attached)
4. MLA Leo Glavine
5. Kings County Councillor Martha Armstrong
6. Financial Statements – Auditor Update
7. RCMP Report
8. Doctor Retention Update
9. Volunteer of the Year Presentation
10. Election Information - 2 Commissioner Positions
Candidate Muriel West
Candidate Riley Peckford
Candidate Wayne Fowler
11. Clerk/Treasurer Report
12. Departmental Reports
13. Questions from the Floor
14. Adjournment

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**VILLAGE OF KINGSTON
MINUTES OF THE ANNUAL GENERAL MEETING
KINGSTON FIRE HALL
THURSDAY NOVEMBER 5, 2020
(Postponed from May due to pandemic)**

COMMISSION:

John Pierce – Chair
Wayne Fowler – Vice Chair
Muriel West
Mike Bishop
Brad Beardsley

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUESTS:

Honourable Leo Glavine - Minister of Health/MLA Kings West
Lawrence Lake - Morse Brewster Lake, Appointed Auditors for the Village of Kingston - Absent
Martha Armstrong – County Councillor, Municipality of the County of Kings – District 4
Peter Muttart – Mayor, Municipality of the County of Kings
Staff Sgt. Ryan Kelly – Kingston RCMP Detachment

CALL TO ORDER

Chair Pierce called the meeting to order at 7pm, introduced Village Commissioners, staff and guests and welcomed everyone to the meeting.

REVIEW OF MINUTES

Chair Pierce asked for a review of the minutes of the May 30th, 2019 Annual General Meeting.

ON MOTION OF DAVID ACKER AND MARTHA ARMSTRONG THAT THE MINUTES OF THE MAY 30TH, 2019 ANNUAL GENERAL MEETING BE ADOPTED AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of May 30th, 2019. No business arising from the minutes.

HONOURABLE LEO GLAVINE

Minister Leo Glavine thanked everyone for wearing their mask and commended the Village for all the work they have done, particularly during Covid-19. He also thanked and congratulated John Pierce for his exceptionally strong leadership as Chair of the Village Commission. One of the projects John Pierce spearheaded, that is coming to

fruition, is the Kingston Library expansion, which will be a gem for the community. This effort included securing funding from the provincial and federal governments in the amount of \$500,000. The newly expanded library will give the Village an extraordinary hub with an array of new uses and services. Minister Glavine also acknowledged his EA Alxys Chamberlain for all her efforts with the project.

Another project that will benefit the village is the renovation of the sports and recreation field at West Kings High School, which will include a soccer program and beach volleyball facilities.

Minister Glavine also thanked Councillor Armstrong, Mayor Muttart and the County for working hard to secure funding for J-Class road paving. This 50/50 cost shared program, between the County of Kings and the province, allowed for some J-Class roads to get repaved in parts of the county including Kingston, improving transportation and aesthetics.

Minister Glavine also announced a grant that has been approved for the arena to have accessible washrooms. He emphasized that the facilities at the Credit Union Centre have undergone a tremendous rebuild and restoration and is an arena to be proud of.

Minister Glavine congratulated Mayor Muttart and Councillor Armstrong for being elected to serve another term at the County.

Chair Pierce thanked Minister Glavine for all of his efforts, particularly on the library renovation project and the sports field.

KINGS COUNTY – MAYOR MUTTART

Mayor Peter Muttart stated his role tonight was not to provide a County update but to honour Commissioner John Pierce for almost 13 years of service on the Kingston Village Commission. John served on the Commission for a term, took a hiatus and then returned for three additional 3-year terms. Mayor Muttart commended John's commitment to the Village and his perseverance on the many projects he was apart of including Village beautification, various recreation initiatives, the Steer BBQ and the New Year's Eve event, just to name a few. He stated John was a pleasure to work with and is pleased that he has given so much of his time for the benefit of Village. Mayor Muttart, on behalf of the County, presented John with a certificate of service.

Chair Pierce thanked the mayor for his kind words and expressed appreciation for all the work that he has done for the municipality and the Village of Kingston. Councillor Armstrong also thanked John for his many years of service. Vice Chair Wayne Fowler then presented John with a framed Karen Cook photograph of Stronach Park in appreciation of his commitment to the library renovation and years of service to the Village.

RCMP REPORT

Staff Sgt. Ryan Kelly presented the 2019/20 Kings District RCMP annual review, which included the following:

- **Calls for Service** - Kings County had 14,153 calls (1,437 in Kingston) such as 911 calls, property crimes, crimes against persons etc. They also conducted curfew checks and bike patrols. They held numerous ATV patrols as well as boat patrols conducting safety checks on long weekends.

Priorities include:

- **Safer Roads** – including Check Stops for Alcohol and Drug Impairments, and Traffic Enforcement Charges
- **Crime Prevention and Reduction**
- **Enhancing Connections with First Nations**
- **Cyber Crime**
- **Valley Integrated Street Crime Enforcement Unit**
- **Safer Youth**
- **Community Policing Officer**
- **Domestic Violence / Child Abuse / Sexual Assault – School Safety Resource Officers**

Questions from the Floor

Resident Dave Acker asked if there were any concerns in the Village. Sgt. Kelly stated no and if there were any serious concerns the RCMP would send out a safety bulletin.

Resident Don Ellsworth asked if the RCMP were continuing to do cell phone checks, as he hadn't seen any being done lately. Sgt. Ryan stated they do have different initiatives each month but that he would mention it to his staff.

Chair Pierce asked if the staffing compliment was up to strength at the detachment. Sgt. Kelly stated every position was filled and, even though there are several deployments to different areas of the province, they don't run a shortage and would bring people in to work overtime if necessary.

VOLUNTEER OF THE YEAR AWARD

Commissioner West announced there were two nominations for Volunteer of the Year submitted this year including:

- * Pat Nixon, nominated by the Kingston/Greenwood Community Health Board
- * Jim Spurrell, nominated by Kingston United Church

Commissioner West thanked the nominated volunteers for their efforts as well as all volunteers and announced that the committee, comprised of past volunteers of the year, chose Jim Spurrell as the Village's Volunteer of the Year for 2019. She read the submitted nomination resume of all of Jim's volunteer commitments including his involvement with Special Olympics and presented him with a plaque. Jim Spurrell commented on how much he enjoys volunteering in the community and thanked the Village for the award and the committee for selecting him.

LIBRARY RENOVATIONS UPDATE

Chair Pierce stated the financial commitment for the library from both the federal and provincial government was very much appreciated. As well, the support from the local community has been outstanding and above and beyond what was anticipated. Commissioner West stated the Annapolis Valley Regional Library had approached the Village Commission 3 years ago and reported that the Kingston Library, with its small size, no longer met the needs of the public. She then checked out many other libraries in Nova Scotia and a few in New Brunswick and agreed that libraries have changed and that the Kingston Library had fallen behind. She and Commissioner Pierce began a fundraising effort for the interior furnishings, which was overwhelmingly positive. There was also support from Canada Post in the amount of \$23,600 as well as from some generous personal donors. They are planning a donation recognition piece for the library. The renovations included a complete gutting of the old Village Office building, ceilings raised and a completely new design.

Chair Pierce stated the Commission has agreed to let him stay on the library renovation committee. They are hoping to have a grand opening in January, possibly virtual due to Covid-19 restrictions.

COMMISSION NOMINATIONS

Chair informed the audience there were two vacancies on the Village Commission with three nominations received and accepted from Michael Bishop, who is re-offering, Lauren Avery and Neil Larder. He thanked them for putting their name forward and invited each one to introduce themselves, provide some background and state why they want to serve on the Commission. The advance poll was held on November 3rd and Election Day will be at the Village Office on Saturday, November 7th from 9am to 7pm.

Chair also recognized Village staff for their many years of service and commitment to the community. He reported they did not open the Visitor Information Centre this year due to Covid-19 and the declining number of visitors. The Centre instead was used by the Library as a temporary location while their building was being renovated.

CLERK / TREASURER REPORT

Several capital projects were completed this past year including:

- New LED sign for downtown core – \$39,000 which was cost shared - \$24,000 from the Village and \$5,000 each from the Kingston Legion, Kingston Lions and the Kingston Fire Commission. Its usage will be primarily by these organizations and other non-profit groups, as space allows.
- New Village Office – Purchased the old CIBC bank building which was cheaper than a new building. The renovation budget was \$175,000 and it came in at \$221,200.
- East Main Sewer – Built a new sewer force main along the rail bed which alleviated a lot of pressure from the old lift station. \$314,310.
- Sewer Treatment Plant Clarifier Repairs – Budgeted \$75,000 – Actual – \$9,910 the Village put out a tender and received no bids. Public Works staff completed partial repairs and will discuss the future repairs that may be needed.

- Trail repairs – cleaned up some areas of disrepair with new paving – Budgeted \$15,000 and it came in at \$14,302.
- Steer BBQ Stage Replacement – replaced for \$6,400
- Ravenwood ball field renewal - basic repairs for \$5,700

Village Notables:

- Visitor Information Centre (VIC) was not open this year due to budget constraints and coronavirus travel restrictions. With funding cuts and a steady decline in visitation, the VIC will not reopen. The building is temporarily being used by the library but it will be empty soon and the Commission would welcome feedback from the public on suggestions for its future use.
- Library Expansion – received \$500,000 from the provincial and federal governments and the Village budgeted \$100,000. They are hoping to be open sometime in January 2021.
- Kingston Central Water – Working on a project with Kings County to do drilling for test wells. The County is still looking for a suitable source but a water system could be years away. The Village is hoping the federal, provincial and county level governments see the importance of a water system for Kingston.
- Bin/Brush Bins – The bins were not available in the spring due to Covid-19 but are out this fall and will be available for 4-5 weeks, depending on usage.

Financial Report for 2019/20

Clerk reported there was a surplus for most departments in the budget. The Village's reserve balance was 1.5 million dollars. The Village spent \$200,000 of the reserves last year but are still doing well financially.

Budget 2020/21

Guidelines:

- Zero rate increase
- Include a proactive infrastructure funding plan into the base budget
- Include funding for the current year capital plan

Highlights:

- No increase in the past 8 years for Residential rate of 30.9 cents
- No increase in Commercial rate of 40.9 cents
- No increase in the past 6 years for Sewer – Residential Rate of \$340 and a Vacant Lot Rate of \$150
- Proactive in keeping infrastructure up to date
- Make sure reserves stay high to maintain infrastructure
- Plan repairs before they become too expensive

Budget Breakdown – see chart

Tax Rate (30.9 cents/\$100 of assessed value) Breakdown – see chart

Capital Budget:

- Need to take advantage of all funding partners for grants.
- Currently, and forecasted to be, debt free.

- Received a month's notice in January from our monitoring company that they will no longer be monitoring our sewer lift stations. Village has to put in a new full SCADA sewer lift station monitoring system in the amount of \$132,000 (paid through sewer reserves). It should be up and running by the end of 2020.
- Will be replacing a couple of sewer lift station panels - \$35,997.
- Main Street easement renewal (\$39,216), which travels behind the Village office down to Palmer Drive. The final section of old sewer line was replaced. The Village has replaced almost all old sewer lines (10% remaining) with PVC lined system.
- Have spent about \$60,000 on a Balser Drive Sidewalk Design. The cost of construction could be over a million dollars with the standards required by the Department of Transportation. If the Village has to buy land or widen Balser Drive it may end up costing 1.5 million.
- New RRFB crosswalk was installed at the intersection of Main St and Maple Street at a cost of \$18,000. The traffic study by Department of Transportation did not warrant a full set of traffic lights.

Capital Projects:

- New public works building design – Budgeted \$250,000 for construction.
- Replaced Ravenwood dugout roofs – Budgeted \$13,000 - Cost \$5,006
- New Village Office Exterior Repairs – Budgeted \$5,000 - Cost \$3,153
- New storage sheds for recreation – Budgeted \$9,000 - Cost \$7,436
- Wastewater lean-to has been deferred to next year
- Purchased a tow-behind boom lift for safer work - Budgeted \$40,000 - Cost \$39,072

Clerk then provided a comparison of tax rates between Kingston and other areas. Kingston maintains a competitive tax rate in Nova Scotia.

Covid-19:

- Has increased costs but not significantly.
- Has decreased revenues – in the spring all recreation programs were cancelled. Some programs have re-started but with limited attendance.

Questions from the Floor

Resident Dave Acker asked if the Village was in a good financial position and if there was anything foreseen that may affect the Village's position. Clerk stated the Village is in a good financial position and the only thing that may come down the pipe is the Department of Environment's requirements for the sewer treatment plant.

Councillor Armstrong stated she gets complaints from residents about dust, speed and noise from motorized vehicles on the old rail bed trail. She asked if the Village will pay for and apply dust suppressant going forward since Kings County Trail Society (KCTS) didn't have the funds this year. Clerk stated it is a Commission decision but feels the Village will continue to supply and apply the dust suppressant. Clerk would rather see more funding go to KCTS so that they can continue to maintain the trail. Clerk stated part of the solution would be to pave the rest of the trail but it would cost around \$200,000. Ideally, the Village would be able to get funding from the provincial or municipal government since trail users are from all over.

COMMITTEE REPORTS – See Full Reports

Clerk asked the audience if there were any questions from the audience regarding the four committee reports and also pointed out that any questions can be brought to the office throughout the year.

Questions from the Floor

No questions regarding committee reports from the audience.

AUDITED FINANCIAL STATEMENTS

Clerk stated he just learned that Municipal Auditor Lawrence Lake of Morse Brewster Lake was not able to make it to the meeting. He asked Commissioner Mike Bishop to present the financial statements who reported it was a clean audit opinion. The Village is in good financial position in the operating and capital fund. The Village is able to pay their liabilities as they come due and there is no long term debt. The main addition to the capital assets would be the purchase of the CIBC building.

QUESTIONS FROM THE FLOOR

No questions from the audience.

CHAIR PIERCE COMMENTS

Chair apologized on behalf of Municipal Auditor Lawrence Lake for not being able to present the audited financial statements. He thanked the Village, for the opportunity to be involved, and the commission for their support. He also thanked past commissioners that he has worked with and expressed how much he has enjoyed being on the commission and being involved in the community. He thanked the 3 young nominees for their interest in putting their name forward to be on the commission. Finally, he thanked the Village staff for their support over the years.

Resident Dave Acker thanked the staff and commission for all of their work.

ADJOURNMENT

As there was no further business to discuss,

ON MOTION OF WATSON ARMSTRONG THAT THE MEETING BE ADJOURNED AT 8:35PM.

COMMISSION CHAIRMAN

CLERK/TREASURER



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Clerk-Treasurer Report 2020 / 21

To the Village Commission, Staff and Residents of Kingston

I have been the Clerk-Treasurer with the Village for 9 years and during that time the Village has not only gotten better, but residents have continued to enjoy the benefits of living in this community. The Village has continued to grow, adding new housing developments and the existing, older buildings continue to be rejuvenated. The village staff and equipment have also outgrown our current facilities. Last year, we moved our village office to the old CIBC location and we upgraded our library so that we could have much more than just book rentals at our location. This year, we are building a new Public Works building. We are currently working on a location change, but if all goes as planned the new building and land it sits on will provide the public works department a consolidated work area and it will allow us to continue to grow in the future as needed.

Fiscal 2020-21 was a financially favourable year for the Village of Kingston. The Village staff kept operational costs to a minimum while fulfilling the requirements from the Commission. Kingston completed several capital projects including renovation of the library, Main St crosswalk upgrade, new sewer monitoring system, purchase of a boom lift, and multiple proactive sewer maintenance projects.

In 2021-22, some of the larger capital projects will include the construction of the new PW building, Maple Street sidewalk and curbing replacement, a new sidewalk snow removal tractor, and continued well drilling in the search for suitable water for the Village of Kingston.

In closing, I would like to acknowledge the Village commissioners who provide overall direction for the Village; there is a heavy burden on them to make decisions that affect all of the residents in our Village. I would like to thank my dedicated staff who work diligently to make Kingston look better and operate more efficiently each year; I do not thank you enough. I would also like to offer a special thank you to all the volunteers who have given their time and energy to make Kingston and its events stand out above the rest.

Respectfully,

Mike McCleave, Clerk/Treasurer



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Wastewater Report 2020/21

Treatment Plant

Wastewater Supervisor submits reports annually to the provincial Department of Environment Compliance and Monitoring Division for the sewer treatment plant. Quarterly averages for the year were well within compliance for the effluent leaving the sewer treatment plant. Supervisor also submits reports quarterly to the Federal Division of Environment and Climate Change Canada. Daily chores at the treatment plant are ongoing with washing down of clarifier, cleaning out pumps and cleaning of the UV bulbs and UV channel. Supervisor also takes samples of the effluent once a month and sends them to an accredited lab for analysis.

Staff replaced aerator bearings as per regular bi-annual preventative maintenance. Aerators at the sewer treatment plant run 24/7 and require both annual and bi-annual maintenance.

Last fiscal year, Loomer's Pumping Service hauled 1,090 cubic meters of sludge from the sewer treatment plant's sludge digester to a licensed facility.

Collection System

Staff and sub-contractor carried out capital project to replace the sewer easement line behind the Pharmasave in June of 2020. Sub-contractor was hired to 'pipe burst' section of sewer line that ran under the length of Kinsman's old garage and individual truck bays. Part of the section of the sewer easement line also was pipe bursted under Magee Dr. This form of trenchless technology, pulling a seamless poly pipe through the old concrete pipe bursting apart old pipe in process, was extremely beneficial for this particular job. Work was planned out over the last two years including video of old line to recognize where the different sewer laterals were so they could be excavated and connected into new poly pipe. Directional drilled sewer laterals avoid tearing up infrastructure such as paved roads, sidewalks and curbing, therefore Public Works staff will be using this technology more often. This trenchless technology saves expensive reinstatement of infrastructure that usually remains as patchwork for a long time. Staff installed five laterals in 20/21 fiscal year, three of which used directional drilling.

Two lift station panels were installed, as per capital budget. Panels replaced older panels at Acadia Dr. lift station and at lift station in trailer court on Main St across from Paragon golf course. Public Works staff coordinated with local electrician and the manufacturer of the panels, Pennecon, was there for start-up. Panels were both over 20 years old with outdated pump controllers.

The Village has 14 lift stations with two pumps in each station. Stations are high pressure-washed and cleaned twice a year as a preventative maintenance measure. This maintenance reduces grit/grease buildup, which causes wear and tear on impellers

and wear plates. Staff pull pumps in certain lift stations periodically to remove rags jamming the impellers. Call outs were limited last year with staff called out only six times over the course of the fiscal year.

Staff had to pull pump in Laurel St. lift station and send to Xylem for repairs. Pumps in this station are over 17 years old. Staff received cost estimate to fix pump and the work was completed and installed back in station. The Village supplied the check valves and local contractors replaced the valves in Acadia Dr. lift station.

SCADA System / Pandemic

Capital approved project to install a new Supervisory Control and Data Acquisition system got underway in 2020 but had significant supply issues and time-consuming delays. Most of these issues were due to the global pandemic and unnecessary delays by NSP. To date, the Village is still waiting to get five remaining stations hooked up to new SCADA system. With travel restrictions easing, staff is hopeful to have all lift stations reporting by early fall.



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PUBLIC WORKS REPORT 2020 / 21

Pandemic Workplace Protocol

Public Works staff continued to work full time after the province issued provincial restrictions for the pandemic. Public Works is essential work for obvious reasons such as snow removal and taking care of the sewer treatment plant and the sewer collection system, among other duties.

Public Works staff have their own work vehicles and therefore employees did not have to travel together which allowed staff to safely social distance from each other for the most part.

Bandstand Maintenance

Public works staff refinished the bandstand at Centennial Park, with the help of sub-contractor, to remove the finish coat that seeped a black mildew like resin. This is something that occurs naturally with exposed pine. Sub-contractor used a method called vapor blasting, a product that uses air and glass beads to remove blemished surfaces. After wood was vapor blasted, staff applied two-stage wood coating system, which was bought locally. Staff used twenty-two gallons of product to coat wood surface.

Sidewalk Snow & Ice Removal / Downtown Core

Public Works staff carried out sidewalk snow and ice removal, which was limited due to a winter without a lot of precipitation. Due to mild winter temperatures, the salting of sidewalks was limited as well. Staff used approximately 60 ton in 20/21, about eight ton less than year before.

Local contractor carried out downtown snow removal. This was the third year of a three-year contract so Village will post a new tender for three-year contract, with bids to be received by end August.

New Editions

Through tender process, the Village sent out an RFP for a tow behind boom lift. Staff reviewed quotes and Village purchased a new 34 ft. boom lift from MacFarland's Equipment Sales. Staff have used lift a lot for tree trimming and painting.

Recreation staff ordered new basketball uprights and public works staff installed them at the basketball courts on Elm St.

Village had electrician change overhead crosswalk lights to LED lighting, which will last much longer and will therefore not need to be changed as often, decreasing the cost of traffic control and electrician's boom truck.

Local contractor replaced roofs on dugouts at Ravenwood ball field.

Public Works staff compacted gravel pads in place for new storage sheds for Day Camp and ball field behind arena. Village purchased 2 sheds locally, a 12X16 shed for the Day Camp and a 10X12 for the ball field. Staff replaced wooden bridge in Centennial Park wooded area behind the bandstand with two side-by-side 24-inch culverts installed in drainage ditch that runs through wooded area.

Outdoor Rinks at Tennis Court and Stronach Park

Public Works staff installed framework for outdoor arena at tennis courts and added plastic bladders for each ice surface. Kingston & District Fire Department (KDFC) filled the rinks and Public Works staff and Recreation Coordinator shared duties of maintaining the ice with flooding and snow clearing the two ice surfaces.

The duck pond also was cleared of snow and maintained by staff for part of the winter months. Thank you to KDFC again for helping with the ice surfaces and periodic flooding of the duck pond.

Overall Maintenance

Overall maintenance included mowing and trimming of grass, fertilizing and applying lime in the various parks, playgrounds, sports fields, and roadside grass areas running from the golf course to Park Rd.

Staff planted flowers, installed hanging baskets and mulched and weeded shrub beds and flowerbeds. This required regular watering of the hanging baskets and planters throughout the village. Staff painted the garbage cans and picnic tables, (an annual process) and distributed them to the various parks and recreational areas. Painting of buildings, dugouts, bleachers and fences is ongoing, along with sweeping of parking lots and sidewalks.

Rounding off tasks carried out by Public Works staff include installation of duck pond fountains, starting up of Rock Fountain and keeping it supplied with water throughout the season, installation and storing away of foul ball nets at Ravenwood ball fields and installation and dismantle of Christmas lights throughout the village. Staff also carried out water testing of different wells at the six different locations in the Village.

The Village continues to provide leaf/brush bins in the spring and fall for residents within Kingston Village limits.

Sidewalk and parking lot patching is ongoing annually, along with line and decal painting on parking lots and asphalt ATV trail in places.



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Recreation Report - 2020/21

CO-OP Student in Partnership with Acadia University Spring of 2020 - Local graduate Emily Harris signed on with the Village of Kingston Recreation Department as a recreation intern to work on a number of projects for the Village of Kingston. Some of these tasks include but are not limited to Oakhurst Subdivision Greenspace project, March Break Day Camp, Community Business Association development, Village social media presence and Village of Kingston local event planning.

MODIFIED - Kingston March Break 2021 Day Camp – Recreation intern, as well as an additionally hired student, supervised 10 March Break Day Camp participants following all provincial COVID-19 health guidelines.

Kingston Older Adult Fitness Fall & Spring 2020/21 – In October of 2020, Kingston Recreation, in collaboration with the Kingston Royal Canadian Legion, was able to restart the Older Adult Fitness program again. The program complies with all provincial public health COVID-19 guidelines and restrictions. The program was averaging 18 participants each Tuesday & Thursday. The program had to stop in March of 2021 due to the provincial health COVID-19 restrictions.

Kingston Adult Aerobics Class Fall 2020/21 – Low attendance plagued this particular program. The recreation department will discuss with instructor and possibly adapt to an adult Yoga program.

Kingston Recreation After-School Programming 2020/21 – Due to AVRCE health guidelines and restrictions, there was limited access for outside groups to access the AVRCE school properties, particularly related to afterschool programming. Therefore, Kingston Recreation made the decision to wait until the 2021 school year to begin, in order to collaborate with the local schools to start up afterschool programming again.

Kingston Tennis Court Outdoor Skating Rink 2020/21 - Outdoor tennis rink was another successful winter skating season. Many thanks to the Kingston Public Works Department and the Kingston Volunteer Fire Department for filling up the rinks with water.

ADAPTED COVID-19 Kingston 2020 Summer Day Camp - As public health restrictions began to ease, the Province quickly changed their restrictions in late June to allow for Summer Day Camps with several restrictions. Kingston recreation worked diligently to offer options for youth & families to have some activities and socializing opportunities, while abiding by the provincial public health guidelines. The modified camp included 4 Day Camp Counsellors and 16 total participants. This allowed for two separate groups of 10 with two counsellors per 8 youth.

The summer camp was only for 6 weeks with shorter hours of 9am – 3pm to allow for extra cleaning. There was no before or after care offered. Day camp staff were taking daily temperatures of everyone involved in the day camp at the beginning and the end of each day. Staff cleaned and sanitized all equipment and facilities several times per day. As with many aspects of 2020, the feedback from day camp staff reiterated the challenges and stress associated with attempting to provide physically active opportunities for youth while abiding by provincial public health guidelines.

Kingston /Greenwood Minor Sports Organizations 2020 /21 - The Village of Kingston assisted many local minor sports organizations such as Minor Baseball, Minor Soccer and Valley Thunder Lacrosse in navigating the summer of 2020 with the COVID-19 restrictions. Many sports were able to offer modified “on field” training and practices for youth throughout that summer. As restrictions lift and guidelines continue to ease, these local sports organizations continue to increase their on field capacity throughout the summer of 2021. The yearly challenge, for these and many other local organizations, continues to be the lack of volunteers willing to offer their time to support the programs.

Summer 2020 Community Use of Open Spaces - Various groups such as Over 30 Female Soccer, Family Outdoor Soccer, Over 30 Female Softball and Youth Baseball booked park facilities.

Community Use of the Recreation Building on Elm St. 2020 /21 - Due to COVID-19 and the public health restrictions on local and AVRCE facilities, local groups have been left with no place to meet for meetings, etc. The recreation building on Elm St. has proven to be an appealing location for a variety of groups that can remain under the provincial group gathering guidelines, etc. These groups include:

- NS Community Services, Family & Children Division
- NS Restorative Justice Dept.
- Kingston Girl Guides
- Kingston Brownies
- Kingston Sparks
- Annapolis Valley Speed Skating

Community Recreation Equipment Loan Program 2020 /21 - Recreation department has been working to increase recreation equipment inventory for residents to sign out. Inventory currently includes Nordic walking poles, beach volleyballs, snowshoes, Pickle Ball racquets and balls. The recreation department is currently working with Sport NS and a local business to purchase a community set of 16 of cross-country skis.

Kingston Steer BBQ & Village Fair 2020 /21 - Due to provincial health COVID-19 gathering limits and restrictions there has been no Steer BBQ event since 2019. The Village of Kingston will be taking a leadership role in what an event of this nature may look like moving forward into the future. Kingston Recreation is working with members of the former Steer BBQ committee to ensure funds be transferred to the Village for a future event as agreed upon by former Steer BBQ Committee.

Kingston Recreation Community Basketball 2020 /21 – Community basketball was approved at Pine Ridge Middle School during the Fall of 2020 but only by following strict

public health and AVRCE COVID-19 guidelines. The program had to stop in March of 2021 due to increased provincial covid lockdown restrictions.

Oakhurst Subdivision Greenspace Ongoing – Rec staff continues to work with Public Works Department investigating options for greenspace development. Rec staff are in discussion with Cobequid Consulting to provide some guidance on how to move forward.

Western Kings Active Kids Healthy Kids 2020/21 - Partners distribute funds toward *youth oriented physical activity initiatives* in the western Kings County region. Partners include the Municipality of the County of Kings, Town of Berwick, West Kings High School, NS Department of Community Culture & Heritage as well as other partners. Kingston Recreation staff had been chairing this committee for 4 years but has handed the chair role over to the Town of Berwick. During the 2020/21 WK AKHK funding year, the Committee funded many projects related to youth physical activity initiatives throughout the western region of Kings County. Please contact recreation staff at the Village Office at 902-765-2800 or by email at recreation@kingstonnovascotia.ca with inquiries regarding this funding initiative.

Kings County Trails Society 2020/21 – The Village of Kingston Recreation Department joined the Kings County Trails Society in order to have a voice as projects involving the Harvest Moon Trail come up.