



Village of Kingston
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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 10, 2020

COMMISSION:

John Pierce
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Knickle – Administrative Assistant

GUEST:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings

CALL TO ORDER

Chair Pierce called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the August 12, 2020 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF AUGUST 12, 2020 AS PRESENTED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of August 12, 2020.

Clerk reported on the following:

- There is still no word on the Balser Dr sidewalk design work.
- The new rapid flash style crosswalk at the intersection of Maple and Main was completed last week.
- The tender for the new public works building is near completion and the tender for the library roof was completed and arrived today from Able Engineering.
- An employee of Fraser's has expressed interest in participating in fall decorating in the Village as per the newsletter request. Commissioner Fowler stated some residents of Oakhurst are interested in doing some decorating on the east end of the Village. Commissioner Beardsley stated he will ask Scouts leader if their

group would be interested in helping. Commission agreed to ask Recreation Coordinator to take the lead on this and to see what Fraser's is planning to do. Commissioner West offered to decorate the 5 Village welcome signs again this year with hay bales, corn stalks and pumpkins.

J-CLASS ROAD PAVING

The County has confirmed that 4 Village J-Class roads are on the list to be paved this fall, Foster Street, Moody Court, Mathews Lane and Philips Ave. The County is looking to have 25% of the cost covered by the Village.

Chair Pierce reported that the County's ask for Kingston's 5km of road paving has increased from \$67,000 to \$90,000. The County agreed to the Village's request to have Philips Ave paved, since Mathews Lane is being done, to complete the crescent. Councillor Armstrong stated she had expressed to County Council that it made better sense to finish full crescents so when Spring Garden Rd is being done, Belmont Rd should be done at the same time, since it is also a crescent.

Chair explained that the selected roads will be paved no matter what and that Villages should not be asked to pay for roads they don't own and aren't responsible for. He stated if the Village Commission does agree to pay, the County may possibly offer something in return.

Chair Pierce stated he spoke with the Chair of the Village of New Minas and was informed that they will be making a decision at their next meeting on Monday night on whether or not they will pay \$700,000 to the County for their J-Class road paving. Both Villages agreed to discuss their decisions on Tuesday and that would dictate a possible meeting with staff at the County.

Councillor Armstrong suggested the Village send a letter to the County expressing firmly that, if payment is made, the Village does not consider it to be precedent setting for other future downloading.

Commissioner Fowler expressed the concern of possibly needing those funds in the future for Kingston's sewer treatment plant. Councillor Armstrong stated that as we recover and come out of Covid it may possibly be a good time to apply for Federal dollars for sewer treatment plant work or any other shovel ready projects.

After a discussion, Commission agreed to wait for New Minas' decision. Councillor Armstrong stated there is lots of time and that the County's agreements are not in place yet. In the meantime the County will still be paying the Department of Transportation for the J-Class road paving and if the Village decides to pay, it would come out of gas tax from the County and would not require a cheque from the Village.

Councillor Armstrong reported the total cost for the J-Class road paving project this year in Kings County is \$7,663,978.00 and that it came in at about \$900,000 over budget. The County of Kings is unique in that it has the third largest amount of J-Class roads in its municipality.

ZONING CHANGE REQUESTS

Clerk stated the Kingston Advisory Committee is looking to schedule a public meeting with the County regarding the planning applications for Main St and Bridge St. Councillor Armstrong stated the County has already had their public information meetings online for the planning applications. Councillor stated she will advise Mark Fredericks that when they have the area advisory meeting regarding the Main St application, it should be in a large enough venue such as the Kingston Fire Hall.

Clerk also asked why the Village is not receiving notifications this year from the County regarding public information meetings and other zoning changes. Councillor Armstrong stated she will find out from Trish Javorek at the County why Kingston is not receiving the notifications.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

Clerk stated the SCADA system is working, but the lift stations can't talk to each other because the antenna is not there. The electrician is putting the electrical on today and NS Power (NSP) is inspecting tomorrow and once they inspect, they have to come back to hook it up, which could take 3 weeks, the typical time frame for NSP.

PUBLIC WORKS – See Full Report

Commission commented that the vapour blasting by Maritime Blasting and then staining of the bandstand by public works staff looks excellent. Public works staff also did a great job of clearing in the park behind the bandstand and the newly graveled path.

RECREATION – See Full Report

Chair stated the concerts were very well attended this summer and should continue to be well advertised for any future concerts.

Commissioner Fowler updated the Commission on the rules and recent public health guidelines that the arena has to follow this winter season due to Covid-19 which includes not using the upstairs warm room.

Wastewater, Public Works and Recreation reports were received as presented.

CLERK / TREASURER REPORT

GENERAL OPERATIONS

The year end position is expected to be favourable. Clerk reported Parks Repairs and Maintenance budget is a bit high at this time but otherwise the budget numbers are looking good.

West Kingston Future Development

Clerk informed the Commission that the developer is preparing plans for a development at the western end of the Village. He is required to put in a lift station and get the sewer from that lift station to the Village's sewer system. One option is to pump it to the lift station in the trailer park next door, which would require the Village to get an easement. The other option is to pump it all the way out to Highway 1 which would gravity feed to the trailer park lift station, and would not require an easement. The developer is looking for the Commission to consider cost sharing to bring the sewer line to Highway 1. Public Works staff anticipate a cost of about \$4,000-\$5,000 to bore underneath Highway 1. After a discussion, Commission will assess once a plan has been presented to them.

Marilyn Court Streetlights

Clerk reported that based on the Village's existing streetlight levels, Black & MacDonald will install 3 lights on Marilyn Court, one on every second light pole at a cost of \$1,125 each.

Clerk also reported the Department of Transportation would not put in a 'Children Playing' sign in Oakhurst Subdivision.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$8,000	
- KN5 / KN12 Lift Station Panels	\$40,000	\$36,000	(Complete)
- SCADA System	\$135,000	\$45,900	
- Main Street Easement Renewal	\$60,000	\$39,220	(Complete)
- Balser Sidewalk Design	\$10,000	\$9,400	
- Main/Maple RRFB Crosswalks	\$15,000		
- PW Building	\$250,000	\$700	
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$4,220	
- Recreation Storage Shed(s)	\$9,000	\$7,440	(Complete)
- Wastewater Lean-to	\$5,000		
- Tow-behind Boom Lift	\$40,000	\$38,291	(Complete)

DISCUSSIONS:

Armstrong Foodservice

Chair asked if Clerk was in touch with Armstrong's regarding a revised rate for their sewer fees. Clerk stated he has only received sewer flows from Armstrong's at this point. He stated they have a flow meter on their sewer line but since many changes have taken place, a new rate needs to be charged. Clerk will contact them again.

Election / Annual General Meeting

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION AGREE TO THE FOLLOWING DATES:

THURSDAY, OCTOBER 8TH - NOMINATION PERIOD BEGINS

WEDNESDAY, OCTOBER 21ST – NOMINATION PERIOD ENDS

TUESDAY, NOVEMBER 3RD - ADVANCE POLL - VILLAGE OFFICE

THURSDAY, NOVEMBER 5TH – ANNUAL GENERAL MEETING - 7PM - FIRE HALL

SATURDAY, NOVEMBER 7TH – ELECTION - VILLAGE OFFICE

MOTION CARRIED.

Clerk will contact Village Auditor, RCMP, MLA and County Councillor to attend the Annual General Meeting.

Naming of New Library

Commissioner West asked Commission to consider a name for the new library. She stated one suggestion was "Kingston Community Library". Clerk confirmed the Village would be responsible for creating a sign for the building.

ADJOURNMENT

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE MEETING BE ADJOURNED AT 9:20PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER