



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF FEBRUARY 20, 2020

COMMISSION:

John Pierce
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings

CALL TO ORDER

Chair Pierce called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the January 9, 2020 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JANUARY 9, 2020 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of January 9, 2020.

Main and Maple St Crosswalk

Chair Pierce asked Councillor Armstrong if she had consulted with County staff Scott Quinn regarding the type of crosswalk recommended and if they will cost share with the Village. Councillor Armstrong stated she has not yet spoken with Scott Quinn but will do so after next week and report back. She stated she had the opportunity to see the RRFB style of crosswalk and noted it is very visible.

DeCoste Crosswalk – Flag System

Chair asked if staff ordered flags for the crosswalk on Main St in front of DeCoste Kitchens. Clerk stated the contact was on vacation until March 1st but will process the order when he returns at a cost of \$250.00.

LED Sign

Clerk stated the LED sign has been installed but NS Power has to hook up the power which may take another 5 to 10 days.

Library Funding

Clerk stated the drawings for the library renovations are 99% completed. Chair Pierce reported the fundraising for furnishings and programs is going well with over \$75,000 collected or pledged, as well as an anonymous donation of \$50,000 and that the total collection may reach \$150,000.

COUNTY UPDATE

Councillor Armstrong provided the following update and asked the Commission for input on the first item:

- County held a public meeting regarding a property development on Main St at the west end of the Village. A local resident expressed concern over the 80km speed limit and hoped that, when the developer goes to the Department of Transportation, the speed limit is lowered and that they locate the entrance to the new development directly across from the Brookside Drive entrance.
- Water drilling study is ongoing and is being carried over to the next budget year. Clerk reported the Federal government lowered the acceptable limit of manganese in drinking water on December 31, 2019, which may affect many residences.
- The County's annual Volunteer Celebration honouring volunteers from across the county will be held in Kingston this year.
- County re-branding is ongoing.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BISHOP THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

PUBLIC WORKS – See Full Report

RECREATION – See Full Report

Wastewater, Public Works and Recreation reports were received as presented.

CLERK/TREASURER REPORT

LIFT STATION MONITORING

Clerk stated he received three bids for a lift station monitoring system. After meeting with staff, the recommendation is to choose with The Panel Shop using a SCADA system. After a brief discussion, Commission agreed with staff recommendation.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION AWARD THE RFP “#2020-602 SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM” TO THE PANEL SHOP FOR THE RADIO FREQUENCY OPTION WITH THE TOTAL PRICE OF \$135,000.00 + HST. MOTION CARRIED.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION APPROVE THE USE OF \$135,000.00+HST OF THE SEWER RESERVE FUND FOR THE PURCHASE AND INSTALLATION OF THE SCADA SYSTEM.

Maple and Main Crosswalk

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE VILLAGE COMMISSION APPROVE THE PURCHASE OF THE RRFB CROSSWALK LIGHT SYSTEM FOR THE MAIN ST AND MAPLE ST INTERSECTION IN THE AMOUNT OF UP TO \$15,000+HST. MOTION CARRIED.

Chair Pierce asked if the Village could request a light at the end of the 17E Hwy 101 exit ramp where it meets Bishop Mountain Rd.

Speed Limit Request

After a discussion, Commission agreed to write a letter to the Department of Transportation requesting that, due to new residential developments at both the east and west ends of Main St, the speed limit should be decreased from 80km to 60km. Commission also agreed to ask that there be no passing areas throughout the Village limits. Clerk will present letter of request at the upcoming meeting with DTIR.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER WEST THAT VILLAGE STAFF DRAFT A LETTER TO THE DEPARTMENT OF TRANSPORTATION REQUESTING NO PASSING AREAS THROUGHOUT THE VILLAGE AS WELL AS A REDUCTION IN THE SPEED LIMIT FROM 80KM TO 60KM AT BOTH THE EAST AND WEST ENDS OF MAIN ST, DUE TO THE PRESENT AND FUTURE GROWTH OF RESIDENTIAL HOMES. MOTION CARRIED.

OPERATING BUDGET

Overall, the year-end position is expected to be favourable. See financial report for budget, actuals and variances.

Clerk stated the Village of Greenwood requested a statement of Visitor Information Centre expenses. Commission discussed the fact that the library may have to move in to the VIC building during the tourism season. Clerk will adjust budget to reflect VIC closure.

CAPITAL BUDGET

Library Renovation

Clerk stated the current drawings and tender documents are ready for posting. Federal funding application is near completion and will be submitted as soon as possible.

Other Approved Capital Projects 2019-2020 (Budget / Actual Amounts)

Sewer Treatment Plant Clarifier Refurbishment	\$75,000	~\$9,000
KN-14 Force Main Sewer Installation	\$400,000	\$269,900
Public Wi-Fi/Camera Expansion	\$38,000	N/A
Trail Repair	\$15,000	\$14,302
Water Drilling Study	\$50,000	~\$50,000
Hwy 101 Signage	\$25,000	N/A
Steer BBQ Stage Replacement	\$8,000	\$6,393
Digital LED Sign	\$30,000	~\$37,000 less \$15k
Ravenwood Park Improvements	\$0	\$5,674

Tentative Budget Schedule 2020/21 (Thursdays, 7pm New Village Office)

March 12	Regular Meeting	Budget Update and Capital Budget Approval
April 9	Regular Meeting	Operating Budget Released
April 23	Special Meeting	Operating Budget Deliberations
May 14	Regular Meeting	Operating Budget Deliberations and Approval

CLERK FINANCIAL REPORT

Clerk stated the Village is in a surplus position and the few overages were beyond our control.

CORRESPONDENCE

Commissioner West will attend the Scouts annual banquet in celebration of the founder Lord Baden Powell to be held on February 23rd at 4pm.

ADJOURN

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT THE MEETING BE ADJOURNED AT 8:55PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER