



Village of Kingston
655 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 12, 2020

Commissioner W. Fowler
Commissioner M. West
Commissioner B. Beardsley
Commissioner M. Bishop
Commissioner N. Larder

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, November 12, 2020.



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REGULAR COMMISSION MEETING November 12, 2020

AGENDA

1. Swearing in of new Commissioners
2. Chair / Vice-Chair Appointment
3. Review of Minutes of Meeting held October 8, 2020
4. Business Arising from the Minutes
5. Consent to Agenda Items
6. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
7. Clerk's Report
8. Discussions
9. Correspondence
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 8, 2020

COMMISSION:

John Pierce - Chair
Wayne Fowler – Vice Chair
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer

GUEST:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings

CALL TO ORDER

Chair Pierce called the meeting to order at 7:05pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the September 10, 2020 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF SEPTEMBER 10, 2020 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of September 10, 2020.

Clerk reported on the following:

- No update on the Balser Drive sidewalk design work.
- No word yet on a meeting date with the County for the two zoning change requests. The County would like to be able to hold a public meeting. Councillor Armstrong stated it may be a few months before a meeting can be arranged since the new council members will not be sworn in until November and then their Planning Advisory Committee will not be populated until at least December.
- There was a stall in the antenna raising for the SCADA system. The boom truck that was being used had a hydraulic issue and it is being repaired.
- Staff at the County will make sure the Village receives notifications of zoning change requests going forward.
- Waiting for Black & MacDonald to install new streetlights on Marilyn Court.

- Clerk contacted Department of Transportation who confirmed there are supposed to be signs on the crosswalk poles at the intersection of Main and Maple Streets. They will contact the manufacturer to make sure the signs get added to the poles.
- Clerk contacted staff at Armstrong Foodservice to request their flows. Their flows were up considerably due to the installation of a new grinder pump. The flow will continue to be monitored and Clerk will meet with them after next week.
- The tender for the new public works building should be completed mid October.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

J-Class Road Paving

Chair reported the Village Commission of New Minas did not support the County's request to pay 25% of their J-Class road paving since it is not the responsibility of Villages to pay for road paving but rather the responsibility of the Province and County. Chair stated a decision by the Commission needs to be made regarding the county's request for Kingston to pay a portion of the J-Class road paving project. Clerk stated the County is in good financial shape to pay their share of the paving project this year. Clerk also made the point that Kingston is a local level of government that has to be responsible to its residents. As well, higher levels of government do not ask lower levels of government for funding. After a discussion,

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION NOT SUPPORT THE COUNTY OF KINGS' REQUEST FOR THE 25 % PORTION OF THE J-CLASS ROADS. MOTION CARRIED.

COUNTY UPDATE:

Accessibility Advisory Committee

Councillor Armstrong reported that the Province has brought down a directive that all municipal units must have an accessibility advisory committee, including villages. The County would like to set up one county committee that encompasses all 7 villages within the county. The committee would include a county council member who is also a member of the Kings Transit Board of Directors, a commissioner from each of the 7 villages and 8 members of the public who either have a disability or represent an organization that represents people with disabilities. The County would be asking the villages to cost share the expenses, which would include mileage for commissioners and honoraria and expenses pro-rated of the citizen members. The committee will be assessing the needs of public buildings throughout the county. County staff will contact the villages with this proposal.

Commissioner Fowler asked if County could acknowledge John Pierce's 13 years of service. Councillor Armstrong stated she would ask the Mayor if he could attend the Village's Annual General Meeting on November 5th.

COMMITTEE REPORTS – See Full Reports

ENVIRONMENTAL SERVICES – See Full Report

Moody Court Sewer Lateral

Clerk stated he received word that a Kent Home will be going up on Moody Crt. and will require sewer service. Unfortunately the newly paved road may need to be cut for the new sewer lateral, since the manhole is quite shallow. Staff will be assessing the situation. It may be necessary to drill under the road, into the manhole directly instead.

Digital Map of Sewer Manholes

Clerk stated he has been getting digital copies of all our sewer plans. Staff would like to have a survey done of all the manhole locations and all the lift stations in Kingston, have it all geographically located on a map and have flow direction added to it as well. Clerk reported this past summer the County was planning to hire some GIS students to go around and do their own sewer lines and the Village could borrow their services but this was sidetracked possibly because of Covid-19 restrictions. Commission agreed this was an item for the next budget.

PUBLIC WORKS – See Full Report

Outdoor Rink

Commissioner Fowler stated he was definitely in favour of any outdoor activity for the kids during Covid-19 restrictions and therefore supports building the outdoor arena. Commission agreed that an outdoor arena was an important endeavor.

Fall Decorating

Commissioner Fowler thanked Commissioner West for decorating the Village signs with bales of hay and pumpkins, even though some of the pumpkins were stolen. Chair asked if staff could put more bales of hay and pumpkins could be placed in the flower beds throughout the Village. Commissioner Bishop agreed to ask his family to help decorate.

Garbage Pickup Time

Commissioner Fowler asked if Valley Waste could be contacted again to see about having regular garbage collection on Main St and Bridge St done early in the morning as it always was in the past, rather than lunch time. Clerk will contact Valley Waste and the County.

Fall Cleanup

Chair reiterated that the Fall Cleanup is not being held on the Village's regular garbage week. It will be held the following week between October 19th and the 23rd with items to be put out the weekend of October 17th and 18th.

RECREATION – See Full Report

Credit Union Centre Update

Commissioner Fowler informed the Commission that the Credit Union Centre arena will be receiving the \$10,000. They purchased the new Zamboni and just extended their naming rights agreement with the Credit Union Centre for the next 5 years, which means an extra \$10,000 per year to use toward capital projects. Social distancing guidelines are being adhered to. The Legion generously gave the arena \$650 toward public skate times.

Village / Lions / Legion Meeting

Chair stated he and the Recreation Coordinator have met with Legion members regarding the Steer BBQ proceeds and will be meeting with the Lions regarding the revenue structure to make sure that they are both on the same page.

Winter Special Events

Chair stated the Santa Comes to Kingston and the New Years Eve annual events will probably not be able to take place this year due to Covid-19 restrictions.

Meeting Space

Commissioner Fowler suggested using the Visitor Information Centre building for the demand for meeting space once the Library has moved back into their own building.

Wastewater, Public Works and Recreation reports were received as presented.

CLERK / TREASURER REPORT

OPERATING BUDGET – See Full Finance Report

Clerk reported that overall the year end position is expected to be favourable.

Request to Tap Trees in Village

Commission agreed the permission to tap trees for personal use in Centennial Park would not be granted.

Leaf / Brush Bins

Commission agreed to have the leaf/brush bins available to the residents with social distancing guidelines in place.

Annual General Meeting

Commissioner Fowler suggested a pre-registration for the meeting and a live recording for those at home.

Library Renovation Update

Commissioner West announced that, along with the \$150,000+ in local donations that have been received to date, Canada Post has awarded the library \$23,600 from a fundraising effort this year. The library renovations are ongoing and the gyprock is all up. They are working on a suitable sign design for the building as well as a donor recognition piece. Chair stated they are planning to have a soft opening for a few weeks and then hopefully a grand opening late November. Chair stated the money from the community that has been collected will go toward the internal facility including furnishings and there may even be money leftover for future library programs. Commissioner West stated there may also be the financial opportunity to have a 'makery' with specialized equipment. Clerk stated he was looking for the Commission to approve a change to the scope of work in order to spend the \$80,000 that is remaining from the federal and provincial funding. These funds could be used to re-side the building.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY TO AMEND THE SCOPE OF WORK TO UPGRADE THE EXTERIOR OF THE NEW LIBRARY BUILDING. MOTION CARRIED.

THIRD OFFICE & VIC BUILDING USAGE

Clerk stated the third office in the Village Office could be made available to rent out to the Western Woodlot Services Cooperative until the Visitor Information Centre (VIC) is available. Commission agreed that they were open to the idea but that more information is required.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$145,208	
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$45,857	
- Main Street Easement Renewal	\$60,000	\$39,216	(Complete)
- Balser Sidewalk Design	\$10,000	\$9,386	
- Main/Maple RRFB Crosswalks	\$15,000		
- PW Building	\$250,000	\$657	
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$3,153	
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000		
- Clerk stated staff was finding it difficult to get more quotes from local contractors			
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

Finance Report

Chair asked why the interest earned amount was so low. Clerk stated he removed the capital interest from the general operations report, most of which goes back into reserves. Clerk stated Valley Credit Union asked to re-negotiate the expired interest rate agreement. Clerk stated it was a fixed rate at 1.85 and would now be a floating rate which works out to 1.15% and is better than the pooled municipal finance rate. Commission agreed to have Clerk continue discussions with the CEO of the Credit Union for a better rate.

DISCUSSIONS:

Commissioner West asked that a picture of the new village office could be added to the Village website.

Commissioners thanked Chair John Pierce for his 13 years of knowledge and service. Chair stated he enjoyed his years on the Commission very much and will miss it.

ADJOURNMENT

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE MEETING BE ADJOURNED AT 9:40PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 12, 2020**
Re: **Environmental Services Report**

SCADA System Update

Pennecon Technicians have been back and forth as their schedule allows them and to date we have a total of 9 stations reporting. The natural landscape such as tree growth has blocked certain stations antennas from communicating. Staff have been advised all along that this was part of the process, such as installing higher antennas or going to licensed radio frequency for a few stations not reading. We should have all stations reporting by the end of November.

Sewer Lateral Installation / Moody Court

After Moody Court was paved along with other J Class roads in Kingston this fall, Village Office received a call that building lot had sold and would need a sewer lateral. Staff contacted Evangeline Excavating to install a directionally drilled lateral directly into manhole in cul de sac to avoid tearing up new asphalt. Sewer line was installed successfully and staff insulated portion in ditch with less than 2 feet of cover.

Oakhurst Expansion / Kearn Ave

Sewer collection system was expanded (by developer) in Oakhurst Subdivision in October with the extension of the pipe north on Kearne Ave from Kalley Lane. Design for depth of pipe changed on site due to high water table; something developer has had to deal with in the past. Line was raised to escape water table and additional fill will be hauled in to build up road over top of sewer pipe. Some sewer laterals to lots at north end will require some insulation as they pass under ditch. Force main sewer pipe from Kalley Lane lift station was located and will be shown with final as-built drawing when street is complete.

Ongoing Maintenance

Daily maintenance and record keeping is ongoing at the treatment plant including washing down of tanks, cleaning UV channel and cleaning out of return sludge pumps. Up coming maintenance includes cleaning of lift stations and some video work on a few sewer mains, but has been delayed with availability of Loomer's Vactor truck. Sewer video equipment has been out of commission for a few months due to parts back order.

Pump was pulled from KN 12 lift station in trailer court across from golf course. Rags were removed from impeller and pump was installed back in wet well. New impellers and wear plates will have to be ordered to replace worn parts.

Inspected 2 sewer lateral hook ups at Moody Court and Pine Ridge Ave.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 12, 2020**
Re: **Public Works Report**

MT Tractor Maintenance

Public Works staff changed engine oil and filter on the MT and also changed out the hydraulic oil and filter as preventative maintenance. Staff also had to troubleshoot a problem that started late last winter that caused MT to creep along and suddenly surge ahead. A brake relay switch was the problem and new switch was ordered and installed by staff.

Mt also had to be taken to K&J truck shop to have fan belt changed and oil pressure gauge had to be replaced. Received MT back this week and machine is ready for winter.

Salt Spreader Maintenance

Staff also did preventative maintenance on the sidewalk salt spreader. New crank up jack was installed on unit and stainless steel bolts that hold rubber in place on shaft of spreader were also replaced. Tire with slow leak was also removed and new tube installed. Lastly, a new stainless steel chain that turns shaft and auger was ordered and installed.

Salt supply on hand is in the range of 16 ton and staff checked with Woods excavating to confirm hauling bulk salt at 38.00 per ton as per last year. Woods did confirm same price as last year.

Leaf & Brush Bins

Leaf and brush bins were ordered by Village Office staff and Public Works staff installed the sections of portable staging and signage to aid residents dumping bags of leaves and brush into bins. Garbage can was also put in place for empty bags.

J Class Roads List

Village Clerk informed Public Works staff that county was requesting our own list of J Class roads that we consider priority for resurfacing. Bishop Ave, Spring Garden, Belmont and Markland top the list in this section of the Village and then Victoria Dr. and Elm Lane on the East side of Bridge St. Both areas are older subdivisions then the rest of the areas with J Class roads, but does not mean other streets don't require resurfacing. Bill St, Elm St., Elizabeth Ave and McMaster Crescent are all in about the same shape and are listed after the streets mentioned above. Dead end shorter streets such as Varner, Prince and Hillcrest Ave also should be recapped at some time. George St and a small section of Old French Rd are at the bottom of the list but should be done to complete these sections of streets that were already resurfaced years ago but stopped short of recapping the whole street.

Ongoing Maintenance

Fall clean up has kept staff busy with leaf raking along with removal of some picnic tables, benches and garbage cans. Ravenwood canteen and bathrooms were winterized for winter and eaves troughs were cleaned out at all recreation and Public Works buildings. Fall decorations were removed from planters. Kingsley was also stored away for winter. Staff will book with auto body to repaint faded steel closer to spring time.

The second seasonal worker finished for the season on November 6. Thank you to Curtis for keeping on top of the mowing, trimming and watering and weeding of planters and litter control.

Up coming Jobs

After bulk of leaves cleaned up, staff will be assembling outdoor rink frame work. Bladders were ordered and received by recreation department and will be installed at a later date once remainder of leaves are cleaned up.

Staff will be installing Christmas lights at all the normal locations with a few more additions in the downtown core. A four foot diameter wreath was ordered for the peak of bandstand for some additional Christmas lights.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **November 12, 2020**

Re: **Recreation Report**

KINGS COUNTY RECREATION - WALK & TALK

- Tues November 10th – Kings County Recreation partnering with various Kings County rec departments to offer Senior's Walk & Talk. Stronach Park in Kingston was the 2nd installment on Tuesday November 10th at 10am.
- Kingston Recreation is also in talks with Kings County Recreation to partner on some sort of Seniors Christmas Craft in the near future. Possibly an opportunity in the Western region and one in the Eastern region.

RECREATION HUT - ACCESS

- Recreation Department is cleaning the Recreation Hut and washrooms twice per week and also supplying disinfecting wipes and spray for community groups to wipe down after each use.
- Recreation Hut washrooms are opened each week day to allow for playground and park users to have access to washroom facilities. Signs are posted that washrooms are to be used at their own risk.

PINERIDGE MIDDLE SCHOOL - MINI COURSES - NOV 27TH - 29TH - OUTDOOR LEADERSHIP

- Kingston recreation is partnering with Pine Ridge School and C.A.R.P. (Clean Annapolis River Project) to offer Middle School Students an outdoor leadership mini course during the last week of November. On Thursday Nov 28th we will be taking the students to Crystal Falls for a hike outdoors.

SENIORS FITNESS FALL 2020 TUESDAYS & THURSDAYS

- Program continues – averaging 12 -15 participants each week at the Kingston Legion while following Provincial Health COVID-19 guidelines.

ADULT AEROBICS 2020 TRIAL - WEDNESDAY

- Kingston Recreation is initiating an Adult Aerobics class starting Wednesday November 18th at the Kingston Legion. The program will be instructed by Helen Malo as well. The program will follow all Provincial COVID-19 guidelines.

CREDIT UNION CENTRE

- Recreation Department has applied to the AKHK Grant application for Skate Assist Helpers on behalf of the Credit Union Centre. Skate Helpers should be arriving next week some time.
- Accessible Washroom and kitchen renovations continue at the Credit Union Centre.

OUTDOOR RINK PLANNING

- Recreation Department has ordered the tarps for the outdoor rink. (2 x 50ft x 100ft) from Cavendish Nova Agri in Wilmot.
- Rec Coordinator will be in talks with Public works regarding the construction of the framework.

KINGSTON ADULT SKATING – MONDAYS AT 10:30AM – CREDIT UNION CENTRE

- Adult Skating is up and running within Provincial COVID-19 Regulations.
- 12 - 22 Skaters participating weekly, depending on the day.

OAKHURST SUBDIVISION – DESIGNATED GREENSPACE

- Recreation Department has continued to work on this future project.
- Rec department has been in discussion with a few residents of this subdivision who were no living there when the initial survey went out. Recreation Department will do an additional subdivision survey prior to the end of November to collect up –to date data.
- Recreation Department is meeting an Acadia student on site in Oakhurst to see if they may be interested in assisting with compiling some of the data.
- See updated diagram for potential development.

ELM ST & RAVENWOOD PARK FUTURE UPGRADES

- Recreation Department is looking into replacing playground structures at Elm St. and Ravenwood parks over the next 2-5 years.

FUTURE DISC GOLF POTENTIAL DEVELOPMENT

- Disc Golf is a “basically free sport” that is gaining popularity within Nova Scotia. There are courses in Waterville, New Minas, Windsor and Hammonds Plains.
- Kingston Recreation is in discussions with the New Minas Recreation Coordinator John Ansara (who created both the New Minas and the Waterville courses) to discuss possible future sites for a potential course within the Village of Kingston.
- Disc Golf is basically a free walk through the woods while tossing a Frisbee as you walk into stationary baskets set at various locations within a trail and keeping track of the number of times you throw your Frisbee.
- Recreation Department will continue to update Commission and Clerk/Treasurer as discussion continue.

KINGS COUNTY ACTIVE TRANSPORTATION PLAN

- Kingston Recreation and the Clerk Treasurer will be meeting next week with the County hired consulting firm UPLAND Planning 7 Design. This meeting will be to discuss Active Transportation with the Village of Kingston the western region of Kings County.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **September 10, 2020**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

OPERATING BUDGET

Overall, the year end position is expected to be favourable. Please see next report for budget, actuals and variances.

Brush Bins

Brush bins will be ordered and placed later this month. Timing to be determined by weather and PW department.

Library Renovation

We are still waiting for approval of adding the re-siding of the exterior of the library building to the Federal/Provincial funding.

Western Woodlot Services Cooperative Ltd

The group has tentatively accepted the \$600 per month rate to rent the VIC. They are open to sharing the building with other renters as well. In the meantime, they would like to rent the boardroom (during work hours) at a day rate. Our previous boardroom was rentable for \$50/day and I offered this amount to them as well.

Christmas Party

Yea or nay? Approximate annual cost is \$2,000. Is there something else the Commission prefers to do for the staff?

New Years Eve (Fireworks, too)

Currently, the Village budgets \$1,100 to the New Years Eve event at the arena along with an additional \$3,500 for fireworks. The remaining costs/donations are covered by local businesses through Commissioner canvassing.

Budget Discussions

Clerk would like to start budget discussions in December, with the possibility of approving the budget in March/April of next year.

Travel Mileage Rate

Provincial rate from \$0.4415 to \$0.4585 / km

Pay Period Change

Village employees currently are paid for the week previous and the week they are currently working. Clerk would like to change it so that employees are paid for the previous two weeks instead. To overcome the delay of one week's pay, clerk wants to "loan" each employee approximately 1 week's pay. Employees would pay back the "loan" over the next 10 pay periods (~5 months) in equal installments.

Village Office / Library cleaning

Currently staff have cleaned the Village office and library space. Clerk thinks that the library will probably require more cleaning on a weekly basis and it should be contracted out. Depending on costs, clerk is contemplating the contracted cleaning of the village office as well.

Approved Capital Projects 2020-21 (Budget / YTD Actual Amounts)

- Water Drilling Study	\$50,000	\$17,661	
- Library Renovation	\$500,000	\$261,639	
- KN5 / KN12 Lift Station Panels	\$40,000	\$35,997	(Complete)
- SCADA System	\$135,000	\$91,714	
- Main Street Easement Renewal	\$60,000	\$39,216	(Complete)
- Balser Sidewalk Design	\$10,000	\$9,386	
- Main/Maple RRFB Crosswalks	\$15,000		
- PW Building	\$250,000	\$2,733	
- Ravenwood Dugouts	\$13,000	\$5,006	(Complete)
- Village Office Exterior Repairs	\$5,000	\$3,153	
- Recreation Storage Shed(s)	\$9,000	\$7,436	(Complete)
- Wastewater Lean-to	\$5,000		
- Tow-behind Boom Lift	\$40,000	\$39,072	(Complete)

Village of Kingston
Commission Finance Report
October 31, 2020

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	727,400	725,300	2,100	725,300	
Dog Registrations	100	100	-	600	
Rentals	-	-	-	-	
Interest on Investments and Taxes	400	7,400	(7,000)	11,500	interest free taxes & low interest rate
Miscellaneous Income	500	700	(200)	800	
Recreation Revenue	7,500	21,700	(14,200)	26,100	Covid
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	27,000	49,300	(22,300)	79,800	Timing & \$7.5k positive variance
Contributions from Reserves	-	-	-	-	
Total Revenues	847,900	889,500	(41,600)	929,100	
Expenditures					
General Government					
Legislative	10,100	12,600	2,500	20,800	travel expenses / election expenses
Administration	83,500	104,700	21,200	165,200	timing / journal entries required
Professional Fees	7,300	8,700	1,400	10,400	
Insurance (General)	15,000	14,000	(1,000)	14,000	
Civic Building Expenses	8,000	6,800	(1,200)	15,300	Extra work/higher electricity
Crossing Guards	2,700	8,200	5,500	16,400	(no school March - June)
Miscellaneous	1,500	3,300	1,800	5,500	no festival grants
Taxation Charges	8,200	10,500	2,300	10,500	
Library	4,400	11,400	7,000	17,300	
Total General Government	140,700	180,200	39,500	275,400	
Public Works & Transportation					
Public Works	80,100	65,000	(15,100)	105,200	timing / journal entries required
Village Maintenance	21,900	22,800	900	30,000	
Sidewalks & Crosswalks	2,600	8,000	5,400	9,500	
Snow Removal	17,000	7,300	(9,700)	73,300	timing (2019 - \$27k at Oct.31)
Street Lighting	9,000	11,100	2,100	19,100	
Capital from Operating	-	-	-	-	
Total Public Works	130,600	114,200	(16,400)	237,100	
Tourism and Development					
Visitor Information Centre	2,000	1,100	(900)	4,200	
Other Development	6,200	11,500	5,300	11,500	tree planting & beautification
Apple Blossom Festival	-	4,200	4,200	4,200	
New Years Eve Event	-	-	-	4,800	
Steer BBQ	-	5,000	5,000	5,000	
Total Tourism and Development	8,200	21,800	13,600	29,700	
Parks					
Parks Repairs and Maintenance	39,200	34,100	(5,100)	46,700	\$5k fr. Last year
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	43,800	38,700	(5,100)	51,300	
Recreation					
Recreation Administration	45,400	59,000	13,600	91,500	
Outdoor Rink(s)	800	-	(800)	2,000	
Arena Expenses	-	-	-	-	
March Break Day Camp	-	-	-	1,200	
Summer Day Camp	4,400	7,800	3,400	7,800	
Youth Programs	400	1,500	1,100	3,000	
Adult Programs	600	4,800	4,200	8,300	
Seniors Programs	1,000	2,700	1,700	4,700	
Total Recreation	52,600	75,800	23,200	118,500	
Fiscal Expenses					
Transfers to Reserves	-	-	-	-	
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	104,100	104,100	-	104,100	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	217,100	217,100	-	217,100	
Total Expenditures	593,000	647,800	54,800	929,100	
Surplus/(Deficit)	254,900	241,700		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	
Revenues					
Sewer - Taxation	494,100	494,000	100	494,000	
Sewer - User Fees	13,300	10,500	2,800	18,700	
Sewer - Connection Charges	3,800	2,300	1,500	2,300	Strong construction year
Total Revenues	511,200	506,800	4,400	515,000	
Expenditures					
Environmental Health					
Administration	81,000	107,500	26,500	167,300	timing / journal entries required
Treatment	11,300	16,800	5,500	28,800	
Treatment - Electricity	33,300	40,800	7,500	70,000	
Treatment - Disposal	24,600	30,000	5,400	60,000	
Collection System Costs	18,700	24,200	5,500	41,400	
Total Environmental Health	168,900	219,300	50,400	367,500	
Fiscal Expenses					
Sewer Reserve	147,500	147,500	-	147,500	
LTD - Principal	-	-	-	-	
LTD - Interest	-	-	-	-	
Total Fiscal Expenses	147,500	147,500	-	147,500	
Total Expenditures	316,400	366,800	50,400	515,000	
Surplus/(Deficit)	194,800	140,000		-	