



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPT. 12, 2019

COMMISSION:

John Pierce
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUEST:

Martha Armstrong – Councillor - District 4, Municipality of the County of Kings

OPENING

Chair Pierce called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the August 7, 2019 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER BEARDLSEY AND COMMISSIONER FOWLER
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF AUGUST 7, 2019 AS PRESENTED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of August 7, 2019.

Maple St and Main St Intersection

Chair stated Clerk sent an email to the Commission to say that crosswalk flags were installed recently at the intersection of Maple St and Main St without the Village's knowledge. Clerk reported when he made an inquiry to the Department of Transportation (DTIR), he was informed that they were also not aware of the installation of the flags. Clerk informed the Commission that DTIR is not in favour of them but will not remove them either. Councillor Armstrong stated the flags are being put up around the province by a registered charity group called the Crosswalk Safety Society of NS and their mandate is to make every crosswalk safer and more visible with these flags. Commission questioned the liability and who would be responsible if there was an accident using the flags. Councillor Armstrong stated if people choose to use

them they still have to obey the rules of the crosswalk. Chair asked Clerk to check with other municipal units on this issue.

Clerk also reported that DTIR have not painted any of the Village's crosswalks yet this year and the paint has faded badly. Chair Pierce suggested that, if the crosswalks are not painted within a week, the Village should paint them and bill DTIR.

Former CIBC Building

Commissioner West complimented public works staff on the garden space in front of the building. Commission also thanked Parson's Investments for allowing the Village to grass-in their land on the west side of the building.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COUNTY OF KINGS UPDATE

Councillor Armstrong provided the following update:

- County Planning Advisory Committee met on Tuesday and moved to push the Municipal Planning Strategy and Land Use Bylaw draft for 2019 through to council. They will have first reading, a public meeting and second reading and then pass. Council could approve it and have a plan to revisit certain things afterwards.
- Mayor would like to organize an informal open public meeting for District 4 which will include county finance staff. Commission agreed to hold the meeting on Thursday, October 3rd; County will make all of the arrangements. Chair Pierce asked if there will be a County/Village meeting in October. Councillor Armstrong will check and let commission know.
- Clerk asked if the County will be willing to contribute to the cost of the brush bins that the Village is providing to residents due to post Tropical Storm Dorian. Councillor Armstrong stated she will look into it.
- New municipal building will hold an open house on Oct. 29th and 30th.

Resident/business owner Craig Parsons asked if the Commission was looking at the comprehensive changes to the County's Land Use Bylaw since they will impact the Village significantly with regard to development. Chair stated they would have to be briefed on the changes and stated the new commissioners have not been familiarized with the Land Use Bylaw changes. Clerk will forward documents on to new commissioners.

COMMITTEE REPORTS – See Full Report

WASTEWATER – See Full Report

Chair stated staff did a great job cleaning up after post tropical storm Dorian. As stated in the wastewater report, there was minimal damage from the tropical storm at the sewer treatment plant due to the generator, which ran for 39 hours. Public Works staff had to call in Loomer's Pumping Service to pump out the lift stations. Many of the sump pumps in the homes on Kalley Lane were going into our sewer system during the power outage; 27,000 gallons had to be pumped out of that lift station. Clerk stated with more generators being used by residents and therefore running their pumps, flushing toilets, draining sinks etc., the Village may have to look at purchasing generators for all primary lift stations, spacing out the purchases over 10 years.

With the loss of trees in the playground next to the Rec Hut the Commission agreed, for next year, to discuss planting smaller trees to replace the large trees that have fallen in storms.

PUBLIC WORKS – See Full Report

Chair Pierce stated Public Works staff were hoping to have the storage space next to the Library for a wood working shop. Commission agreed that space was meant for the Library expansion and that an alternate space for a shop will be considered.

Clerk stated the village will be purchasing bulk salt for sidewalk snow removal and it will be stored in the barn as a trial for the first year but a salt shack may have to be considered. Resident Craig Parsons suggested a Sea Can container may be a good option for storing salt/sand in the winter at a cost of approximately \$5,000.

Chair Pierce stated there will be funding available for the library expansion from the province but it may not be available from the Federal Government. Clerk stated the renovations at the old CIBC building will hopefully be completed by the end of November. The tender closing for the library building renovations will be the end of November and awarded immediately. Clerk stated the Village has enough approved budget funding to finish the office renovation but not to start the Library.

Clerk stated he met with Rick Jacques, Trails Coordinator with the Annapolis Valley Trails Coalition, Bob Wright with the Kingston County Trail Society and Mike Trenacty. They were very happy with the '20km/h' painted signage on the paved part of the trail. They would also like to pave the rest of the trail through the Village as a cost shared project. They spend about \$5,000/year on dust control and paving would save them over the years. They will get a price quote and inform the Village of the cost shared amount to be considered.

RECREATION – See Full Report

A few days after post tropical storm Dorian, the Village Office discovered that the Lions Hall was not open as a comfort centre until a call was made from the village office to Kings County's Emergency Measures to request that it be opened. Many residents without power were frustrated that they were not aware that the Lions Hall was a

comfort centre or the date it was made available. The public were looking for power outage updates, information, charging stations and water. Commission agreed they should meet with the Lions Club and the Fire Department to discuss the comfort station situation.

Chair Pierce stated the concerts in the park in the spring were not well attended and wondered if it was too early to start them. He suggested staff check with other communities.

Commissioner Beardsley suggested the Village consider purchasing its own bounce castle for its various events as well as the day camp. Commissioner West suggested a cow themed one that could be used at the Steer BBQ.

TOURISM – See Full Report

Clerk stated, with the County no longer providing funding for the Visitor Information Centre, the cost to run it next year will be \$13,000 rather than \$8,000.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

CLERK REPORT

Hurricane Dorian

Clerk reported that, due to damage caused by the storm, there has been \$10,000 in extra costs to the Village.

CIBC Building

Clerk reported the Village received 4 bids for the tender to renovate the old CIBC building and that Mid-Valley Construction was the lowest bid. After a discussion the Commission agreed to approve Mid-Valley Construction as the successful bidder.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION ACCEPT THE BID OF \$164,000 + HST FROM MID-VALLEY CONSTRUCTION TO RENOVATE THE OLD CIBC BUILDING. MOTION CARRIED.

Department of Transportation (DTIR) Update

Clerk stated DTIR has scheduled clearing out the sand/dirt from the catch basin on Old Brook Road down Hwy 1 in East Kingston on Monday.

Clerk reported he received a price from DTIR of approximately \$9,000 for the RRFB flashing beacon style, solar powered crosswalk lights at the intersection of Main St and Maple St.

Clerk reported DTIR would not allow a sidewalk to be built on Balser Drive using soak away pits. The only way they would allow a sidewalk is if it was built with curb and gutter which would require storm sewer and would cost the Village approximately 1.5

million dollars. Clerk stated the Commission does have the option of having Dillon Consulting look at alternatives but that DTIR specs require net zero change in storm water when installing a sidewalk.

CLERK MONTHLY FINANCIAL REPORT

General Operations

Clerk stated the Village has a \$28,000 total revenue increase and a variance of a positive \$9,100 year to date.

Sewer Operations

Clerk stated the Village is on par with revenues and has a \$20,000 favourable variance for expenditures.

CORRESPONDENCE:

Chair Pierce stated he will attend the 75th Anniversary of Service celebration for the Kingston & District Fire Department on Saturday, October 5th at 6pm.

Commissioner Fowler stated he will attend the Garden Party at the Wing Commander's residence on September 29th.

DISCUSSION:

Commission Meet & Greet with Local Businesses

Since Chair Pierce was away for the last meeting Commissioner West updated him on the suggestion of the Commission holding a meet and greet with local business owners, and one representative from each local service club, at the Visitor information Centre in October, after it closes for the season. Chair Pierce asked for the purpose of the meeting and questioned if the business owners would be willing to take time away from their busy schedules if there is no real purpose. Commissioner West stated they could come and share ideas, address issues and share their vision for the future. After a discussion Chair Pierce asked Commissioners to email ideas to each other and bring them to the next meeting.

ADJOURNMENT

ON MOTION OF COMMISSIONER FOWLER THAT THE MEETING BE ADJOURNED AT 9:20PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER