



Village of Kingston
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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF AUG. 7, 2019

COMMISSION:

John Pierce - Absent
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUEST:

Sgt. Ryan Kelly – RCMP Kingston Detachment

OPENING

Vice Chair Fowler called the meeting to order at 7:00pm.

RCMP REPORT

Sgt. Kelly provided a July 2019 police report which included the following stating they were on par for targets:

- List of employees/duties with Kings District RCMP
- Some members training in Arizona or Florida to learn to identify drug impairment
- Request to the public - report suspected impaired drivers to police
- Annual Performance plan with an objective to have safer roads and highways
- Increased trail patrols on ATVs and issued tickets and warnings, also road patrols during special events such as Steer BBQ
- Public to call 800-803-7267 to report unsafe operation of an ATV
- Conducted 40 boat patrols on Aylesford and Loon Lakes on July 6th and 7th with more scheduled in the future
- In July RCMP responded to 1253 calls for service, 119 of those in Kingston
- Provided list of events attended by RCMP members
- Labour Day weekend - very busy with the Greenwood Air Show, Wharf Rat Rally and Berwick Gala Days all taking place. Five extra resources scheduled for traffic control of air show, they will open earlier than last year - 8am
- Racist graffiti on the road in front of a home on Maple Avenue the night of July 2nd – police seeking help from the public.
- Drug users can be evicted with the help of surveillance

Clerk reported the Village had complaints of speeding on the trail, particularly the dirt bikes and speeding on Old French Road.

REVIEW OF MINUTES

Vice Chair Fowler asked for a review of the July 3, 2019 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER BEARDLSEY AND COMMISSIONER WEST THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JULY 3, 2019 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Vice Chair Fowler asked for any business arising from the minutes of July 3, 2019.

Commissioner Beardsley stated he was asked if the Commission had any plans to install some flags for the crosswalk at the intersection of Main St. and Maple St. Clerk stated the commission is waiting for a cost from the Department of Transportation for the strobe light type crosswalk, which will be much more visible.

CONSENT TO AGENDA ITEMS

Vice Chair Fowler asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Report

WASTEWATER – See Full Report

Commissioner West asked why Jamie Kane's new development on Main Street is allowed to install septic tanks and if it conforms to health standards. Clerk stated it was the best solution to avoid cross cuts on Highway 1, it would be a two tank system where there would be one tank of fluids that would be directed out to our main line and the other tank of solids would be emptied at the property owner's expense. It would actually be less wear and tear on our sewer system by not having the solids in our system. Vice Chair Fowler stated it would all have to be inspected and approved by the County as well as by the Department of Environment.

Clerk reported that during the sewer line replacement at 1720 Old Brook Road Wednesday the neighbour's underground FibreOp cable, which was improperly installed by Bell Aliant, was damaged. Bell Aliant will be out to fix the problem on Monday with no cost to the Village.

PUBLIC WORKS – See Full Report

Commission commented on how nice the Village looks and how the hanging baskets are flourishing. Clerk stated staff have been watering even on the weekends.

Clerk stated he reported the property behind the Autism Centre to the County as dangerous and unsightly. The By-law officer called to say he had visited this residence

several months ago and asked him to clean up the property. He stated he would have another look to see if he was in compliance. The Bylaw officer did not know if the resident was zoned for the repairing and selling of lawn mowers and stated the Village would have to call the planning department for that information.

RECREATION – See Full Report

Commissioner West stated the Steer BBQ was a great success. There was one issue at the last minute when it was discovered that the order for cow print aprons placed in March was not going to come through. The Monday before Steer BBQ she contacted Lance Riswold at B&H Wholesalers to see if there was anything he could do. He placed an order and the aprons were received that Friday, with the words Kingston Steer BBQ added in red which was really commendable. Commissioner Beardsley reported there was a shortage of volunteers which led to some people working up to 6 hours or more. Commissioner West and Beardsley agreed to make a list of potential volunteer names to call for next year.

TOURISM – See Full Report

Commission agreed to discuss the future of the Visitor Information Centre at the October meeting. Clerk will provide an expense report.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

CLERK REPORT

Town Crier

Clerk stated when a new chairperson is elected for the Village Commission, there is a requirement to vote in the town crier.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY TO ACCEPT LLOYD SMITH AS TOWN CRIER TO REPRESENT THE VILLAGE OF KINGSTON. MOTION CARRIED.

Property Taxes

Clerk reported that there are 5 properties that are eligible for tax sale with total arrears of \$7,154.24, two of which have payment plans in place. Clerk will contact the other three property owners and send registered letters notifying them of the arrears. Clerk stated if they are eligible for tax sale with the County as well, the Village's portion would just get included in with the County's tax sale proceedings. Clerk stated a property in the Village is eligible for tax sale after 2 years plus a half year.

Sewer Treatment Plant

Clerk presented the Commission with a few scenarios for a maintenance contract on the sewer treatment plant generator and the commission agreed on the 3 year contract.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP TO ACCEPT THE THREE YEAR CUMMINS GENERATOR MAINTENANCE CONTRACT IN THE AMOUNT OF \$1600+HST PER YEAR FOR THREE YEARS. MOTION CARRIED.

Commissioners agreed they could attend the sewer treatment plant tour during the week in September.

Association of Nova Scotia Villages (ANSV) Annual General Meeting

Clerk stated he is attending the ANSV two day conference in Tatamagouche from September 20th-22nd, as well as Commissioner West who will be the voting delegate. Commissioner Bishop or Commissioner Beardsley will advise if they are able to attend.

Department of Natural Resources Easement for Force Main on Rail Bed

Clerk stated he received the signed easement document from the Minister of Natural Resources.

Library Expansion

Clerk will post the tender for the CIBC building renovations, with a closing date of August 22nd. Commission agreed that the flooring and paint selections can be chosen by staff. Once received, the tenders will be submitted to Harvey Architecture for a recommendation. Commissioner West asked if the small shrub area in front of the CIBC building could get some maintenance.

Other Approved Capital Projects 2019-2020 (Budget Amounts)

Sewer Treatment Plant Clarifier Refurbishment	\$75,000
KN-14 Force Main Sewer Installation	\$400,000
- Mid Valley Construction Awarded Contract	\$269,900 + HST
Public Wi-Fi/Camera Expansion	\$38,000
Trail Repair	\$15,000
Water Drilling Study	\$50,000/\$100,000 (County)
Hwy 101 Signage	\$25,000
Steer BBQ Stage Replacement	\$8,000
Digital LED Sign	\$30,000
- DTIR approved location	

Department of Transportation (DTIR)

Clerk stated he is still waiting for DTIR on a price for the strobe crosswalk lights at the intersection of Maple St. and Main St. Clerk stated DTIR did run a camera in the catch basin on Old Brook Road down Hwy 1 in East Kingston and ran into dirt. DTIR stated that the storm piping would be cleaned. Potholes throughout the Village were reported to DTIR in early spring and they responded back recently that the work on the secondary roads will begin late August in Kingston. Commission will follow up in September.

POLICY AND FINANCE:

The Village received a request for funding from the Annapolis Valley Chapter of Autism NS for their Autos for Autism event to be held at the Credit Union Centre grounds on August 24th, as per the Village's Festival and Community Events and Funding Policy.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AMOUNT OF \$300 FOR THE ANNAPOLIS VALLEY AUTOS FOR AUTISM EVENT ON AUGUST 24TH. MOTION CARRIED.

DISCUSSION:

Commission Meeting with Local Businesses

Commissioner West suggested the Commission hold a meet and greet with local business owners, and possibly one representative from each local service club, at the Visitor information Centre in October, once it is closed for the season. Commissioner Beardsley also suggested putting together a business directory. Commissioner West agreed to visit each business with an invitation.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER BISHOP THAT THE VILLAGE APPROVE UP TO \$500 TO HOLD A MEET AND GREET WITH LOCAL BUSINESSES AND REPRESENTATIVES FROM LOCAL SERVICE CLUBS. MOTION CARRIED.

Ravenwood Sandpit

Clerk reported Councillor Armstrong spoke with the owner of VJ Rice, regarding the sand that blows from their sandpit in Ravenwood onto a neighbouring property, and she was told they would be putting up a proper fence. Commission questioned, once all of the sand is removed, if the company is allowed to just leave the pit as an unsightly cavity that cannot be developed. Commission agreed to follow up on this item.

CORRESPONDENCE:

VIP Air Show Invitation

Clerk stated Chair Pierce will not be able to accept the invitation to attend the Greenwood Air Show and asked if any other Commissioners would be able to attend. Commissioner West stated she may be able to attend but, if not, Commission will graciously decline the invitation.

ADJOURNMENT

ON MOTION OF COMMISSIONER BEARDSLEY THAT THE MEETING BE ADJOURNED AT 8:40PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER