



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 14, 2019

Commissioner J. Pierce
Commissioner M. West
Commissioner W. Fowler
Commissioner M. Bishop
Commissioner B. Beardsley

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, November 10, 2019 at the Kingston Village Office.



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REGULAR COMMISSION MEETING November 14, 2019

AGENDA

1. Review of Minutes of Meeting held October 10, 2019
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
5. Clerk's Report
6. Discussions
7. Correspondence
8. Adjournment



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 10, 2019

COMMISSION:

John Pierce
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop – Arrived 7:10pm

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant - Absent

CALL TO ORDER

Chair Pierce called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the Sept. 12, 2019 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER BEARDLSEY AND COMMISSIONER FOWLER
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF SEPTEMBER 10, 2019 AS PRESENTED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of September 10, 2019.

Commissioner Beardsley asked if the flashing lights for the crosswalk at the intersection of Main and Maple will be installed before winter. Clerk stated this item would have to wait until the next budget.

Chair Pierce asked if the expenses of the Dorian storm cleanup had been forwarded to the County for cost sharing. Clerk stated he received an invoice from EFR for the bins, totaling just over \$3,000, and forwarded it to the County who agreed to pay for half.

Commissioner Fowler asked about the status of the crosswalk painting by the Department of Transportation (DTIR). Chair stated the crosswalk painting in the Village is in progress and some crosswalks have been painted. Clerk stated DTIR would allow the Village to paint its own crosswalks but traffic control would be the biggest expense. Clerk stated Public Works staff suggested equipping one of the Village trucks with the safety features required. Commission agreed with this idea since it would pay for itself

in a few years by not paying DTIR to paint them and the Village would have more control over the timing of the crosswalk painting.

Chair stated the Commission should have an update from the County on the Land Use Bylaw changes regarding zoning that will affect the Village. Clerk will make request to County staff for an update and forward to the Commission.

Commissioner West asked for clarification on the County's open house invitation at their new complex on October 29th. Clerk will contact county staff to see if Commissioners can bring a guest.

Commissioner Fowler asked if there was word from the County regarding entering a resident's home when there is a concern of sump pumping into our sewer system during flooding. Clerk stated he hadn't contacted the County but discovered that other municipalities vary on how they deal with it. Commissioner Fowler stated he asked an insurance company who stated if a resident is hooked up to a municipal unit they are not covered under insurance because the municipal unit cannot guarantee not to have a back up.

Commissioner Fowler asked about the status of the funding for the library from the Federal and Provincial governments. Chair stated he is confident about the provincial funding but has not yet received word from the Federal government.

Clerk stated DTIR has started cleaning out the storm sewer line in east Kingston and it was full of root balls etc.

Chair Pierce reported he attended the 75th Anniversary of Service celebration dinner for the Kingston & District Fire Department on Saturday, October 5th. Commissioner Beardsley/Volunteer Firefighter added they also had celebrations during the day including a BBQ and cake, activities and displays of fire equipment for the public and then a dinner/dance for the members.

Commissioner Fowler reported he attended the Garden Party at the Wing Commander's residence on September 29th. Commissioner Fowler also reported the Wing Commander expressed interest in having another meeting with the Commission to keep open communication.

Chair reported he attended a meeting at the Village Office on October 7th with the Wing Commander, a few of his staff, the MLA, the Premier and the Chair of the Village of Greenwood. Wing Commander expressed concern that the families of military members will be without a doctor while stationed in Greenwood. Wing Commander stated they are looking into building a new skateboard park in Greenwood. He also asked that Kingston promote the new dog park in Greenwood.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

**ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT
THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.**

COMMITTEE REPORTS – See Full Report

ENVIRONMENTAL SERVICES – See Full Report

The Commission thanked the Public Works/Wastewater staff who saved the Village from a \$75,000 capital project expense by tackling the clarifier maintenance themselves.

PUBLIC WORKS – See Full Report

Clerk stated the Village is able to piggyback on the province's cost for salt at \$58 per ton and that storage space will be adequate in the barn.

RECREATION – See Full Report

Commissioner Fowler advised the Village to order the nets for the outdoor rink as soon as possible since delivery time was around 8 weeks.

Clerk confirmed that free public skating ice time provided by the Village is 50% funded from the province through the Facility Access Grant. The Kingston Legion also provides \$650 a year to offset the cost of free public skating and the arena subsidizes the cost of ice time as well. The Adult Skate each Monday is paid by the Village directly. Chair suggested the Adult Skate program may have started too early in the season since the turnout was not very good in September.

TOURISM – See Full Report

The Commission noted from the report that the statistics of visitors to the Visitor Information Centre are dwindling each year. Chair noted that some VICs are actually getting busier such as in Wolfville but they also have a thriving tourism industry. Commissioner Beardsley suggested the idea of incorporating the VIC in with the new library building after it expands.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

CLERK REPORT

OPERATING BUDGET

The year-end position is expected to be favourable.

CAPITAL BUDGET

New Village Office Reno

Clerk reported the contract price was \$167,467 + HST for the renovation and reported the following change orders to the contract:

\$639.00 (Cumulative)

- Exterior Light Fixtures \$1,194.16
- Remove hidden ductwork under floor \$945.59
- Delete closet doors and BL2 at office2 (\$1500.75)

Other Approved Capital Projects 2019-2020 **(Budget / Actual Amounts)**

Sewer Treatment Plant Clarifier Refurbishment	\$75,000	\$ in-house
KN-14 Force Main Sewer Installation	\$400,000	\$269,900
Public Wi-Fi/Camera Expansion	\$38,000	n/a
Trail Repair	\$15,000	\$14,302
Water Drilling Study	\$50,000	\$50,000
Hwy 101 Signage	\$25,000	n/a
Steer BBQ Stage Replacement	\$8,000	\$6,393
Digital LED Sign	\$30,000	\$
Ravenwood Park Improvements	\$0	\$5674
• Field Repairs and Fencing		

Commissioner Fowler asked if the surplus from some of the budgeted items could be used this fiscal year for the crosswalk flashing light at the intersection of Main and Maple St. Clerk stated the budget for capital projects cannot be changed/re-allocated. After a discussion, Commission asked Clerk to check with DTIR on a timeline for installation of the crosswalk lights.

Digital LED Sign

After a discussion, Commission agreed to accept Clerk's recommendation to order the sign from OES Scoreboards provided their references are favourable. Chair asked Clerk to make sure the other three stakeholders approve of the location.

**ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY
THAT THE VILLAGE ACCEPT THE BID FOR THE LED SIGN FROM OES
SCOREBOARDS. MOTION CARRIED.**

J-Class Road Paving

Clerk stated County Council was looking to approve, at a recent Committee of the Whole meeting, the list of priority J-Class roads for paving. Clerk stated he noticed that 7 roads in the Village were left off the list and others were not scheduled for paving until 2040 that are in bad shape. He contacted the Mayor and Council to express concern that Villages are not included in the evaluation of the J-Class roads or the decision making for prioritizing. Councillor Armstrong asked, and Council agreed, to have that item tabled until corrections are made. Clerk stated he has not yet been contacted by County staff for a corrections list but the County is holding a meeting tonight. Chair informed the Commission that the County has made a presentation to Municipal Affairs and DTIR asking if they could get approval to borrow the money to get all of the emergency J-Class roads paved now and pay it back over the years. Clerk stated they now have to get the Treasury Department on board to see if the province can make a commitment to pay back their portion over the years.

CLERK FINANCE REPORT

Clerk stated this report does show a deficit including payroll which may be a timing issue but he will confirm. The other accounts at a deficit are due to more pro-active and unforeseen storm expenses etc. in Village Maintenance and Parks and Repairs Maintenance, which may be corrected by year-end with minimal spending.

Discussion:

Bench Request

Clerk stated there has been a request by a resident to purchase a commemorative bench to be placed next to the playground in Ravenwood Subdivision. Commission agreed to this request and Clerk will consult with resident and Recreation staff to source a suitable bench for the park.

DISCUSSION:

Commission Meet & Greet with Local Businesses

Commissioner Fowler suggested having the event in April or early May. Commission agreed; Chair asked Commissioners to meet and brainstorm over the winter. Commission agreed that when Commissioner West delivers Christmas cards this year, a welcome letter could be included for any new businesses. Commissioner West also suggested checking with other towns/villages to see what they are doing to appreciate and celebrate their businesses.

County / Village Meeting

Chair reported there is a Village/County meeting on October 16th to be held at the new County complex, the second of two meetings per year. Chair, Commissioner Fowler and Clerk will attend. Clerk stated he sent an agenda item to the County regarding the accessible planning tool kit and asked if the County would consider making a motion at the next Council meeting to include Villages. The mayor stated they will add this item to the agenda for discussion and advised that they had planned to liaise with the Villages once they had something more concrete in place.

CORRESPONDENCE:

Legion Poppy Campaign

Chair stated the Village received a letter from the Royal Canadian Legion Branch 98 requesting a financial contribution for their Poppy Campaign. Chair stated the Village purchases a wreath annually for the Remembrance Day Service.

School Advisory Council

Chair stated the Village received a letter from the Pine Ridge Middle School Advisory Council seeking volunteers for the Council which meets up to 5 times a year. The

council consists of staff, parents, Grade 8 students and community members.
Commissioner Fowler agreed to speak with Principal Rafuse for more information.

Audit Committee

Commissioner West asked about the status of the Village Audit Committee since it was brought up at the Association of Nova Scotia Villages Meeting in September. Clerk stated the committee does need a public member. Commissioner Fowler stated he will speak to someone who may be interested.

Possible Splash Pad

Commissioner West suggested adding a splash pad to the area next to the Ravenwood ball field now that the well has been drilled there.

ADJOURN

**ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY
THAT THE MEETING BE ADJOURNED AT 9:10PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 14, 2019**
Re: **Environmental Services Report**

New Force Main Completion

The final items for the completion of the 6 inch sewer force main and diversion of flow have been carried out which includes the reinstatement of asphalt on Kingswood Lane and cleaning up of the job site around the lift station. Staff also arranged to have Loomer's high pressure flush the East Main St sewer line where the flow was diverted away. This was to remove rock and sand build up and to ensure the line runs good for winter, particularly with the absence of 1/3 of Ravenswood's flow coming through that section of pipe. Line was also videoed to make sure pipe was in good shape.

Lift Stations

Lift stations were also cleaned as part of our preventative maintenance twice a year. Removal of grit and grease build up helps keep pump impellers and wear plates from wearing out too quickly. With 14 lift stations and 28 pumps, preventative maintenance is important to ensure constant pumping.

Lift Station Power Outage

On Friday, Nov 1st there was a large power outage in the Kingston area that affected one of our lift stations in the trailer court across from Paragon golf course. When power was restored for this station the next day, only 1 pump would pump station down once power was restored. Loomer's was called to pump the station down while waiting for power to be restored. Power went out again on Sunday morning and staff were called out again to meet Loomer's to pump station down while waiting for Nova Scotia Power (NSP) line crew. NSP checked the phase power coming in, which was good at the time but did not know what 'error 2' meant on the digital power meter. This caused our one pump that was working, not to work anymore and electrician was booked for first thing Monday morning. It was detected that the pump contacts were burnt out. Staff had saved one of the old lift station panels that was replaced a few years ago and were able to use old contacts. The next day, one of the pumps' contacts was burnt out again and NSP was called to ask what 'error 2' meant on meter. NSP indicated that it was an intermittent phase problem on their end and they replaced the transformers the next day. Station is still only pumping with one pump while we wait for new contact to arrive. Staff spoke with Village Clerk about recouping costs from NSP for Loomer's Pumping Service, the electrician and parts.

Ongoing Maintenance

Maintenance at the treatment plant is ongoing which includes washing down clarifier, cleaning out sludge pumps and cleaning UV bulbs and channel. Sewer Treatment Plant audit with the provincial Department of Environment has been scheduled for Thursday the 21st of November. Plant audit is done randomly and includes things like record keeping and scheduled maintenance.



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 14, 2019**
Re: **Public Works Report**

Bulk Salt

Ordered and received bulk truckload of salt delivered to the Public Works barn. Containment area built by staff holds the 28 ton with room to spare. With the space this will allow for easy loading of the salt spreader with the John Deere front end loader. Having bulk loads of salt now will save time on having to make so many trips with the dump trailer to haul salt from contractor on the Hall Rd.

Leaf & Brush Bins

Leaf and brush bins were delivered to the Public Works barn the week of Oct 21st. Staff set up portable staging and signage for bin rules and garbage can for waste plastic bags. More signage may be required to stop people from getting into bins and over piling the bins especially the brush bin. Bins are booked to be hauled away Monday, Nov 18th. Another section of staging will have to be set up next year as staff received a complaint that bin gets full of leaves at one end because it is only an eight foot section of stage.

Ongoing Fall Maintenance

Ongoing maintenance, including raking of pine needles and leaves, is 80 percent completed and seasonal staff were laid off on the 8th of November. Eavestroughs were cleaned out and overhead branches over the sidewalks were trimmed back in preparation for winter snow removal. Fountains were also removed from the duck pond and stored away for winter along with picnic tables, benches and some of the garbage cans. Steer was also moved inside truck bay and placed on top of Village parade float, up and out of the way. Flags were removed from the roof of the VIC and the ball fields in Ravenwood. Ravenwood canteen was also winterized for season.

Visitor Information Centre (VIC) / Temporary Library Concerns

Public Works staff have voiced their concerns over using the VIC for a temporary library location and the fact that the groomed snowmobile trail goes across walkway that visitors have to use to get to the VIC entrance. Staff have spoken to snow removal contractor, Kevin Ryerson, about stockpiling the snow at the east end of the parking lot but it will still be a challenge for staff to keep the walkway free of ice and snow when snow machines are tracking through and the pooling of water on mild days from melting snow. Complaints have always been received about poor parking and access for the VIC in the summer time and now winter snow removal has to be carried out. That and the fact that the move over will likely be in January, not a great time of year.

Upcoming work

Upcoming jobs include installing the outdoor rink framework and installing Christmas lights throughout the Village. Snow removal is ongoing with Jeff already out on Saturday, Nov 9th to plough and spread salt on sidewalks. New battery was also purchased and installed in the MT6 Trackless and oil and filters were changed by staff.



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **November 14, 2019**
Re: **Recreation Report**

KINGS COUNTY RECREATION

- Wed. November 13th – Kings County Recreation meeting at the new municipal building in Coldbrook.

NATIVE COUNCIL OF NOVA SCOTIA

- Council has booked the Recreation Hut for Friday November 15th 10am – 1pm.

PINE RIDGE MIDDLE SCHOOL –PROGRAMMING

- Kingston Recreation & Pine Ridge Middle School are continuing with the P.A.W.S. “After the Bell” physical activity and mentoring program. This provincially funded program takes place on Tuesdays & Wednesdays after school. Kingston Recreation provided the leadership for the Grant application and the registration form; Pine Ridge Middle School is providing the leaders and the facility. The focus of the program is to increase middle school aged students in physical activity but also to provide a friendly, safe environment for participants to learn about self confidence, coping and social skills. The program leaders are Educational Assistants from Pine Ridge Middle School and students from West Kings High School.

PINE RIDGE MIDDLE SCHOOL OUTDOOR LEADERSHIP MINI COURSES NOV 27- 29

Kingston Recreation is partnering with Pine Ridge School and C.A.R.P. (Clean Annapolis River Project) to offer Middle School students an outdoor leadership mini course during the last week of November. On Thursday, Nov 28th we will be taking the students to Crystal Falls for an outdoor hike.

SENIOR FITNESS INSTRUCTOR 2019/20

- Program continues – Main instructor was on vacation during the last 2 weeks of Oct. and the first 2 weeks of Nov. Substitute instructor was able to do Tuesday classes over that time. Classes resume November 12th with regular instructor on both Tuesdays & Thursdays.

ADULT TAI CHI

- The Tai Chi program continues on Thursday evenings at Kingston District School at 6:30pm

REGIONAL FREE FACILITY ACCESS – CREDIT UNION CENTRE

- Recreation Department has applied to the Provincial FREE FACILITY ACCESS program. This program is designed to provide funding to recreational facilities in order to provide FREE ACCESS to the public for physical Activity. The Recreation Department has also reached out and is in discussions with NS Valley Autism Group, Kings County Family Resource

Centre and New Immigrants to NS to try and increase the number of those attending Public Skating who may never before have had the opportunity to attend.

KINGSTON CREDIT UNION CENTRE – FREE SKATE TIMES

- Thursday, Nov 8th - Full Day School In-Service - 1:30pm – 3:30pm
- Monday, Nov 11th - Holiday Public Skate - 1:30pm – 3:00pm
- Saturday, Nov 16th - Weekend Public Skate - 2:45pm – 3:45pm
- Tuesday, Nov 19th - Half Day School In-Service - 1:30pm – 3:00pm
- Sunday, Nov 24th - Weekend Public Skate - 3:30pm – 4:30pm

OUTDOOR RINK PLANNING

- Recreation Department has ordered the tarps for the outdoor rink (2 x 50ft x 100ft) from Cavendish Nova Agri in Wilmot.
- Rec Coordinator will be in talks with public works staff regarding the construction of the framework.

KINGS COUNTY DINNER THEATRE BUS TRIP (SOLD OUT) – WED NOV 21st – 3:30PM – KINGSTON FIRE HALL

- Bus is scheduled to depart from Kingston Fire Hall at 3:30pm.

KINGSTON ADULT SKATING – MONDAYS 10:30AM – NOON CREDIT UNION CENTRE

- Adult skating is up and running with 10-12 skaters participating weekly.

COMMUNITY MEN'S BASKETBALL – MONDAYS 6:30PM AT WEST KINGS SCHOOL GYM

- Community Basketball continues every Monday evening at West Kings High School.

COMMUNITY CO-ED VOLLEYBALL – TUESDAYS 7PM AT PINERIDGE MIDDLE SCHOOL GYM

- Community Volleyball every Tuesday at 7pm Pine Ridge Middle School. Hoping to start in January.

WESTERN KINGS ACTIVE KIDS HEALTHY KIDS COMMITTEE 2019

- Recreation Department sits as Chair on this committee and is currently in the process of gathering final reports from the funding recipients throughout Western Kings County, many of which are from within the Kingston/Greenwood area.
- Final reports for the spring funding opportunities are being received.
- Fall application recipient cheques have been issued.

NEW YEARS EVE – TUESDAY DEC 31ST - 2019

- Funding meeting for New Year's Eve planning taking place during the final week of November.

SANTA COMES TO KINGSTON – FRI DEC 6th FROM 6PM – 8PM

- Recreation Department begins the preliminary stages of our annual Santa event. If there are any Commissioners who wish to participate in the evening for serving please contact Recreation Department during the month of November.
- Meeting with a volunteer for Santa parade on Wednesday afternoon Nov 20th.
- Request letters being sent out to Kingston Lions Club, Pine Ridge Middle School and other community organizations who have participated in the past.

SQUASH CYSTIC FIBROSIS – PUMPKIN LAUNCH – SATURDAY NOV 2nd 11AM – 4PM

- Squash CF went ahead and they are looking forward to working with the Village for next year's 10th anniversary.

KINGSTON STEER BBQ 2019

- Recreation Department is in communication with the County of Kings to complete Final Report paperwork for the County Festival & Events Grant program in order to receive the final 25% funding that goes towards the 2019 Kingston Steer BBQ.



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **November 14, 2019**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

OPERATING BUDGET

Overall, the year end position is expected to be favourable. Please see financial report for budget, actuals and variances.

Christmas Dinner (location and date)

Several options to discuss

Christmas Holidays

December 24th - Tuesday - half day
December 25th & 26th - CLOSED
December 27th - Friday - vacation day ?
January 1, 2020, Wednesday - CLOSED

Kingston Library

At a meeting with AVRL, it was suggested that the VIC could be used to temporarily house the Kingston Library while it is undergoing the renovation. This would be a "Light" version, which only includes a small variety of what is currently available.

Snow removal, parking, and PW time is a concern.

Santa Comes to Kingston / New Years Eve Events

Commission attendance/participation

CAPITAL BUDGET

Village Office Reno

- Contract Price: \$167,467+HST
- Changes:
 - Exterior Light fixtures \$1,194.16
 - Remove hidden ductwork under floor \$945.59
 - Delete closet doors and BL2 at office2 (\$1500.75)
 - Second Floor Fire exit ~\$3,000
 - Passive to Active heating at front door \$1,503.43
 - Top Down Bottom Up Blinds ~\$2,000

Digital LED Sign

50% deposit sent to OES Inc. for purchase of LED sign. Halifax contractor getting everything prepped for installation. Footings will be installed in the next couple weeks. Electrical to follow and sign install, most likely, won't take place until early January.

Other Approved Capital Projects 2019-20 (Budget / Actual Amounts)

- | | | |
|---------------------------------|-----------|------------------------|
| - STP Clarifier Refurbishment | \$75,000 | ~\$9,000 |
| - KN-14 Force Main Installation | \$400,000 | \$269,900 |
| - Public Wi-Fi/Camera Expansion | \$38,000 | n/a |
| - Trail Repair | \$15,000 | \$14,302 |
| - Water Drilling Study | \$50,000 | ~\$50,000 |
| - Highway 101 Signage | \$25,000 | n/a |
| - Steer BBQ Stage Replacement | \$8,000 | \$6,393 |
| - Digital LED Sign | \$30,000 | ~\$37,000 (less \$15k) |
| - Ravenwood Park Improvements | \$0 | \$5,674 |
| • Field repairs and fencing | | |

Village of Kingston
Commission Finance Report
October 31, 2019

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	707,200	709,300	(2,100)	709,300	
Dog Registrations	100	100	-	600	
Rentals	-	-	-	-	
Interest on Investments and Taxes	27,600	7,400	20,200	11,500	Reserve interest
Miscellaneous Income	1,300	1,000	300	1,200	
Recreation Revenue	22,900	22,100	800	26,500	
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	60,800	50,000	10,800	76,700	timing
Contributions from Reserves	-	-	-	-	
Total Revenues	904,900	874,900	30,000	910,800	
Expenditures					
General Government					
Legislative	10,400	12,600	2,200	20,800	
Administration	90,100	100,000	9,900	158,900	
Professional Fees	7,100	9,400	2,300	11,500	
Insurance (General)	14,400	13,800	(600)	13,800	
Civic Building Expenses	5,800	5,900	100	15,900	
Crossing Guards	8,200	7,900	(300)	15,700	
Miscellaneous	2,900	3,300	400	5,500	
Taxation Charges	7,000	10,500	3,500	10,500	
Library	5,100	4,700	(400)	9,100	
Total General Government	151,000	168,100	17,100	261,700	
Public Works & Transportation					
Public Works	69,500	62,900	(6,600)	102,000	timing
Village Maintenance	25,900	22,800	(3,100)	30,000	higher than average
Sidewalks & Crosswalks	10,500	6,900	(3,600)	7,900	DTIR - past crosswalk invoices
Snow Removal	27,300	7,500	(19,800)	75,100	Jeff's Salary shared through PW
Street Lighting	31,100	30,500	(600)	37,800	
Capital from Operating	-	-	-	-	
Total Public Works	164,300	130,600	(33,700)	252,800	
Tourism and Development					
Visitor Information Centre	19,500	20,600	1,100	22,900	
Other Development	2,700	9,400	6,700	9,400	Tree planting/vandalism/beautification
Apple Blossom Festival	3,700	4,500	800	4,500	
New Years Eve Event	-	-	-	4,800	
Steer BBQ	5,300	3,500	(1,800)	3,500	extra entertainment
Total Tourism and Development	31,200	38,000	6,800	45,100	
Parks					
Parks Repairs and Maintenance	38,700	33,700	(5,000)	45,800	Loomers - \$6k past invoices
Arena Rental Charges	4,600	4,600	-	4,600	
Total Recreation	44,000	38,300	(5,700)	52,400	
Recreation					
Recreation Administration	54,000	52,900	(1,100)	85,400	
Arena Expenses	-	-	-	-	
March Break Day Camp	600	-	(600)	1,200	
Summer Day Camp	8,300	7,800	(500)	7,800	
Youth Programs	2,200	1,500	(700)	3,000	
Adult Programs	2,300	4,800	2,500	8,300	
Seniors Programs	2,400	2,700	300	4,700	
Total Recreation	69,800	69,700	(100)	110,400	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	75,400	75,400	-	75,400	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	188,400	188,400	-	188,400	
Total Expenditures	648,700	633,100	(15,600)	910,800	
Surplus / (Deficit)	256,200	241,800		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	489,200	488,000	1,200	488,000
Sewer - User Fees	11,000	12,700	(1,700)	22,700
Sewer - Connection Charges	3,400	2,300	1,100	2,300
Total Revenues	503,600	503,000	600	513,000
Expenditures				
Environmental Health				
Administration	85,200	100,700	15,500	158,200
Treatment	13,900	16,600	2,700	28,500
Treatment - Electricity	34,800	40,800	6,000	70,000
Treatment - Disposal	26,200	35,000	8,800	70,000
Collection System Costs	24,900	22,600	(2,300)	38,800
Total Environmental Health	185,000	215,700	30,700	365,500
Fiscal Expenses				
Sewer Reserve	147,500	147,500	-	147,500
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	147,500	147,500	-	147,500
Total Expenditures	332,500	363,200	30,700	513,000
Surplus/ (Deficit)	171,100	139,800		-