



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

October 10, 2019

Commissioner J. Pierce
Commissioner M. West
Commissioner W. Fowler
Commissioner M. Bishop
Commissioner B. Beardsley

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Thursday, October 10, 2019 at the Kingston Village Office.



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REGULAR COMMISSION MEETING October 10, 2019

AGENDA

1. Review of Minutes of Meeting held September 12, 2019
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Tourism
5. Clerk's Report
6. Discussions
7. Correspondence
8. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPT. 12, 2019

COMMISSION:

John Pierce
Wayne Fowler
Muriel West
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUEST:

Martha Armstrong – Councillor - District 4, Municipality of the County of Kings

OPENING

Chair Pierce called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Pierce asked for a review of the August 7, 2019 Regular Session meeting minutes.

**ON MOTION OF COMMISSIONER BEARDLSEY AND COMMISSIONER FOWLER
THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES
OF AUGUST 7, 2019 AS PRESENTED. MOTION CARRIED.**

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of August 7, 2019.

Maple St and Main St Intersection

Chair stated Clerk sent an email to the Commission to say that crosswalk flags were installed recently at the intersection of Maple St and Main St without the Village's knowledge. Clerk reported when he made an inquiry to the Department of Transportation (DTIR), he was informed that they were also not aware of the installation of the flags. Clerk informed the Commission that DTIR is not in favour of them but will not remove them either. Councillor Armstrong stated the flags are being put up around the province by a registered charity group called the Crosswalk Safety Society of NS and their mandate is to make every crosswalk safer and more visible with these flags. Commission questioned the liability and who would be responsible if there was an accident using the flags. Councillor Armstrong stated if people choose to use

them they still have to obey the rules of the crosswalk. Chair asked Clerk to check with other municipal units on this issue.

Clerk also reported that DTIR have not painted any of the Village's crosswalks yet this year and the paint has faded badly. Chair Pierce suggested that, if the crosswalks are not painted within a week, the Village should paint them and bill DTIR.

Former CIBC Building

Commissioner West complimented public works staff on the garden space in front of the building. Commission also thanked Parson's Investments for allowing the Village to grass-in their land on the west side of the building.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COUNTY OF KINGS UPDATE

Councillor Armstrong provided the following update:

- County Planning Advisory Committee met on Tuesday and moved to push the Municipal Planning Strategy and Land Use Bylaw draft for 2019 through to council. They will have first reading, a public meeting and second reading and then pass. Council could approve it and have a plan to revisit certain things afterwards.
- Mayor would like to organize an informal open public meeting for District 4 which will include county finance staff. Commission agreed to hold the meeting on Thursday, October 3rd; County will make all of the arrangements. Chair Pierce asked if there will be a County/Village meeting in October. Councillor Armstrong will check and let commission know.
- Clerk asked if the County will be willing to contribute to the cost of the brush bins that the Village is providing to residents due to post Tropical Storm Dorian. Councillor Armstrong stated she will look into it.
- New municipal building will hold an open house on Oct. 29th and 30th.

Resident/business owner Craig Parsons asked if the Commission was looking at the comprehensive changes to the County's Land Use Bylaw since they will impact the Village significantly with regard to development. Chair stated they would have to be briefed on the changes and stated the new commissioners have not been familiarized with the Land Use Bylaw changes. Clerk will forward documents on to new commissioners.

COMMITTEE REPORTS – See Full Report

WASTEWATER – See Full Report

Chair stated staff did a great job cleaning up after post tropical storm Dorian. As stated in the wastewater report, there was minimal damage from the tropical storm at the sewer treatment plant due to the generator, which ran for 39 hours. Public Works staff had to call in Loomer's Pumping Service to pump out the lift stations. Many of the sump pumps in the homes on Kalley Lane were going into our sewer system during the power outage; 27,000 gallons had to be pumped out of that lift station. Clerk stated with more generators being used by residents and therefore running their pumps, flushing toilets, draining sinks etc., the Village may have to look at purchasing generators for all primary lift stations, spacing out the purchases over 10 years.

With the loss of trees in the playground next to the Rec Hut the Commission agreed, for next year, to discuss planting smaller trees to replace the large trees that have fallen in storms.

PUBLIC WORKS – See Full Report

Chair Pierce stated Public Works staff were hoping to have the storage space next to the Library for a wood working shop. Commission agreed that space was meant for the Library expansion and that an alternate space for a shop will be considered.

Clerk stated the village will be purchasing bulk salt for sidewalk snow removal and it will be stored in the barn as a trial for the first year but a salt shack may have to be considered. Resident Craig Parsons suggested a Sea Can container may be a good option for storing salt/sand in the winter at a cost of approximately \$5,000.

Chair Pierce stated there will be funding available for the library expansion from the province but it may not be available from the Federal Government. Clerk stated the renovations at the old CIBC building will hopefully be completed by the end of November. The tender closing for the library building renovations will be the end of November and awarded immediately. Clerk stated the Village has enough approved budget funding to finish the office renovation but not to start the Library.

Clerk stated he met with Rick Jacques, Trails Coordinator with the Annapolis Valley Trails Coalition, Bob Wright with the Kingston County Trail Society and Mike Trenacty. They were very happy with the '20km/h' painted signage on the paved part of the trail. They would also like to pave the rest of the trail through the Village as a cost shared project. They spend about \$5,000/year on dust control and paving would save them over the years. They will get a price quote and inform the Village of the cost shared amount to be considered.

RECREATION – See Full Report

A few days after post tropical storm Dorian, the Village Office discovered that the Lions Hall was not open as a comfort centre until a call was made from the village office to Kings County's Emergency Measures to request that it be opened. Many residents without power were frustrated that they were not aware that the Lions Hall was a

comfort centre or the date it was made available. The public were looking for power outage updates, information, charging stations and water. Commission agreed they should meet with the Lions Club and the Fire Department to discuss the comfort station situation.

Chair Pierce stated the concerts in the park in the spring were not well attended and wondered if it was too early to start them. He suggested staff check with other communities.

Commissioner Beardsley suggested the Village consider purchasing its own bounce castle for its various events as well as the day camp. Commissioner West suggested a cow themed one that could be used at the Steer BBQ.

TOURISM – See Full Report

Clerk stated, with the County no longer providing funding for the Visitor Information Centre, the cost to run it next year will be \$13,000 rather than \$8,000.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

CLERK REPORT

Hurricane Dorian

Clerk reported that, due to damage caused by the storm, there has been \$10,000 in extra costs to the Village.

CIBC Building

Clerk reported the Village received 4 bids for the tender to renovate the old CIBC building and that Mid-Valley Construction was the lowest bid. After a discussion the Commission agreed to approve Mid-Valley Construction as the successful bidder.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER WEST THAT THE VILLAGE COMMISSION ACCEPT THE BID OF \$164,000 + HST FROM MID-VALLEY CONSTRUCTION TO RENOVATE THE OLD CIBC BUILDING. MOTION CARRIED.

Department of Transportation (DTIR) Update

Clerk stated DTIR has scheduled clearing out the sand/dirt from the catch basin on Old Brook Road down Hwy 1 in East Kingston on Monday.

Clerk reported he received a price from DTIR of approximately \$9,000 for the RRFB flashing beacon style, solar powered crosswalk lights at the intersection of Main St and Maple St.

Clerk reported DTIR would not allow a sidewalk to be built on Balser Drive using soak away pits. The only way they would allow a sidewalk is if it was built with curb and gutter which would require storm sewer and would cost the Village approximately 1.5

million dollars. Clerk stated the Commission does have the option of having Dillon Consulting look at alternatives but that DTIR specs require net zero change in storm water when installing a sidewalk.

CLERK MONTHLY FINANCIAL REPORT

General Operations

Clerk stated the Village has a \$28,000 total revenue increase and a variance of a positive \$9,100 year to date.

Sewer Operations

Clerk stated the Village is on par with revenues and has a \$20,000 favourable variance for expenditures.

CORRESPONDENCE:

Chair Pierce stated he will attend the 75th Anniversary of Service celebration for the Kingston & District Fire Department on Saturday, October 5th at 6pm.

Commissioner Fowler stated he will attend the Garden Party at the Wing Commander's residence on September 29th.

DISCUSSION:

Commission Meet & Greet with Local Businesses

Since Chair Pierce was away for the last meeting Commissioner West updated him on the suggestion of the Commission holding a meet and greet with local business owners, and one representative from each local service club, at the Visitor information Centre in October, after it closes for the season. Chair Pierce asked for the purpose of the meeting and questioned if the business owners would be willing to take time away from their busy schedules if there is no real purpose. Commissioner West stated they could come and share ideas, address issues and share their vision for the future. After a discussion Chair Pierce asked Commissioners to email ideas to each other and bring them to the next meeting.

ADJOURNMENT

ON MOTION OF COMMISSIONER FOWLER THAT THE MEETING BE ADJOURNED AT 9:20PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **October 10, 2019**
Re: **Environmental Services Report**

Force main Update

The capital budget project to install a new force main pipe under the abandoned rail bed has been completed including the diversion of flow from Kingswood Lane to KN-14 lift station which now pumps into the new 6 inch force main pipe that was installed. The reduction in pump cycles for KN-3, the old lift station installed in 1972, is significant since the diverted flow took place. Each pump now comes on 30 times a day as to 60 times a day before diversion. Reinstatement of asphalt on Kingswood Lane is the only thing left to complete the job and that should follow in the next few weeks.

Manhole Maintenance

Public Works staff lowered a few manhole covers and frames that have been getting hit by snow ploughs the last few winters. Manholes were excavated around so that grade rings could be removed to lower manhole frame below street level to avoid being pushed off by snow ploughs.

Manhole cover on the corner of Kingswood Lane and Kingston Heights Dr broke in 3 pieces while staff were opening to check pipe size for contractors. Covers are obsolete and asphalt had to be cut to remove old frame and replace with standard R-10 manhole cover and frame.

Manholes also had to be brought up to ground level on sewer easement line for most of the homes that face Greenwood Rd in Oakhurst subdivision. Upon a routine inspection of easement line after receiving a complaint about a sink hole near the sewer line staff realized that easement manholes were buried by home builders final landscaping. One manhole had 18 inches of fill over top and the 2 residents involved had no idea that there was a sewer line and manhole covers in their back yard. Documentation was provided from the Village office of the legal easement but 1 of the 2 residents would not allow staff to come in to raise manhole cover and frame. The Village Clerk has been in contact with the resident explaining the need to have cover exposed for any future calls.

Sewer Line Excavation

Residents at 1512 Magee Dr that recently moved in to a home that had not been lived in for 6 years had a plugged sewer line a week after moving in. Main sewer line was checked in street and was running clear and problem was in their own line. Residents had plumber snake sewer line but could not free blockage. Public Works staff hired contractor and excavated front of property to find sewer line. When line was exposed, the new to old pipe connection was

removed and tree roots were evidently the problem. Residents are planning to build a new home on same lot and will make a full new connection onto new pipe coming off the Village main sewer line when they connect new home.

Public Works staff excavated a sewer easement stub line off of Hillcrest Ave Extension to repair section that was plugged with tree roots earlier in the year. Section of old concrete with tree roots was removed and a new PVC connection was made for the 2 separate sewer laterals that serve the homes at the end of the street.

Clarifier Maintenance

Oct 3 Treatment plant staff, with the help of Loomer's Pumping Service, pumped down the clarifier for a maintenance check and parts replacement. Corroded flange bolts were replaced on inlet pipe to clarifier and scum pit flange connection. Bolt heads were missing on some because of corrosion and were all replaced with new bolts and nuts. Brackets were also removed and most of the existing anchor bolts were in good enough shape to bolt new brackets in place. Some brackets that could not be bolted were welded by welder on site. Three quarters of the brackets were replaced and staff can now lower the level of the clarifier without the help of Loomer's to a workable level to complete bracket replacement and also install new rubber gasket. After conversation with the Village Clerk, Public Works staff feel confident that remainder of work can be carried out by staff and no need for contract. This item can now be checked off the Capital Project list.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **September 12, 2019**
Re: **Public Works Report**

Bulk Salt Hauling Prices

Received prices for hauling salt from Pugwash 28 ton at a time. Prices for hauling came in at 38 and 40 dollars per ton delivered to Public Works barn on Elm St. Depending on the negotiated rate with Windsor Salt, price should be at least 50 dollars cheaper per ton than last year and delivered right to our storage area. The \$38.00 per ton is for truck to dump in barn and the \$40.00 per ton is for a bottom loader which conveys the product into the storage space. We will go with the dump truck as long as they are able to dump inside barn. Staff do not want a salt mess outside barn that we would have to load in with tractor. The Village Clerk has been in contact with Windsor Salt for rate per ton and invoicing information.

Storm Sewer

The week of Sept 16th DTIR cleaned the East Main St. storm sewer that floods over half the road with storms as little as 30mm. Line was cleaned of grit and tree roots that prevented the line from draining at a good rate. Line should drain roadway much better but still needs sinkhole repair work around catch basins.

Tennis Courts / Outdoor Rink

Tennis nets were taken down for the season and rink frame work was set out on courts to make room in the barn for salt delivery. Frame work will be assembled after majority of leaves have fallen and bladder installed when temperatures get closer to freezing.

Ongoing Maintenance

All hanging baskets were removed for the season and the majority of flower beds have also had the flowers removed for another season. Many thanks to Curtis and Dwight for coming in on weekends to water and keep flowers always looking nice. Grass mowing and trimming is limited this time of year but leaves are starting to fall and clean-up is ongoing. Staff are also trimming low hanging branches away from sidewalks in preparation for winter. Staff also hauled all the old light fixtures to Valley Waste that were removed from that Credit Union Center.

Truck Bay / Float / MT Trackless

Public Works staff finished removing the decorative float material and cleared out an area on the east wall to tuck trailer away for winter and allow more room for MT Trackless and attachments that go with unit to work on and hook up as needed.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **October 10, 2019**
Re: **Recreation Report**

PINE RIDGE MIDDLE SCHOOL

- Recreation Department is collaborating with the School and NS Dept of Community Culture and Heritage to offer an "After the Bell" after school program for Middle School Students. Last year the number of participants grew to 31 by the end of the year. Program is set to begin on Tues Oct 15th and will continue every Tues/Wed after school from 3:30 – 4:45pm. The program will consist of physical activity, cooking, arts & crafts, mentoring and outdoor leadership.

KINGSTON ELEMENTARY SCHOOL

- Recreation Department is collaborating with Kingston School as they work on creating an outdoor learning space on the school grounds. After communicating with Public Works, there may be a possibility of delivering some mulch to the school.

WEST KINGS FAMILY OF SCHOOLS MEETING

- West Kings Family of Schools meeting taking place on Tuesday Oct 15th at St Mary's School 2:30pm- 4pm.

SENIORS FITNESS 2019/20

- Adult Fitness continues. Current Instructor will be on vacation from Oct 11th until November 10th. The Recreation Department has communicated with a substitute instructor to cover the class. Due to other instructing commitments, the substitute can only instruct on Tuesdays. Program will resume normal schedule on Tuesday Nov 12th.

RECREATION NOVA SCOTIA CONFERENCE – TRURO GLENGARRY BEST WESTERN - MEETINGS –TUES to THURS OCT 22nd – 24th

- Recreation Department will be attending Annual Recreation Nova Scotia Conference at the Best Western Glengarry Hotel in Truro. See Clerk for conference details.

WESTERN KINGS ACTIVE KIDS HEALTHY KIDS – FALL APPLICATION DEADLINE FRI OCT 25th

- Kingston Recreation is currently chairing the Western Kings Active Kids Healthy Kids funding committee that distributes funds to local community groups towards youth physical activity initiatives throughout Kings County. Fall applications deadline is Fri Oct 25th. Committee is scheduled to meet on Fri Oct 31st to review applications.

KINGSTON CREDIT UNION CENTRE

- Adult Skating: Mondays 10:30am – 12 noon
- Free Public Skating : Sun Oct 6th 3:15 – 4:15pm
Sun Oct 13th 3pm – 4pm
Sun Oct 20th 1:30 – 2:30pm
- Free Public Skating during School ½ day & full day Inservice days.
Fri Oct 18th 1 – 2:30pm
Fri Oct 25th 1:30 – 2:30pm

OUTDOOR RINK PLANNING

- Recreation Coordinator will be ordering tarps for outdoor rink. (2 tarps 50ft x 100ft.)
- Recreation Coordinator will be installing meshing for the outside of the tennis court fencing as a trial to see if the meshing will keep some of the leaves from infiltrating the water in the framework for the ice rinks. This will take place “after” the leaves fall. (lesson from last year)

KINGS COUNTY SENIORS BUS TRIP – THURS NOV 21st – 3:30PM – KINGSTON FIRE HALL PICK UP

- Grafton Street Dinner Theatre tickets went on sale Monday October 7th and the Village has 1 ticket remaining.

KINGS COUNTY SENIORS BUS TRIP – WED NOV 6th – 9AM – KINGSTON FIRE HALL PICK UP

- Halifax Shopping Trip tickets went on sale Tuesday October 1st and the Village has 11 tickets remaining.

COMMUNITY MEN'S BASKETBALL – MONDAY AT WEST KINGS SCHOOL GYM @ 6:30PM

- Basketball continues with an average of 8 – 12 participants.

KINGSTON UNITED CHURCH – COMMUNITY GARDEN & WEEKLY SOUP LUNCH

- Program continues to grow with serving over 50 individuals each Wednesday.

ADULT TAI CHI – THURSDAYS – KINGSTON ELEMENTARY SCHOOL

- Program averaging 7 – 10 participants depending on the week.

OCTOBER EVENTS

- CHASE THE ACE – Every Saturday – Kingston Legion Fundraiser
- Village of Kingston Fall Big Garbage Day – Tues Oct 15th

STEER BBQ MEETING – TUES OCT 15TH @ 7PM

- Committee meets at the Kingston Lions Hall to discuss fundraising numbers and reports from various sub-committees.

NEW YEARS EVE COMMUNITY CELEBRATION 2019

- Recreation Department will be applying for 2020 New Year's Eve funding in October 2019.
- Recreation Department is beginning to work on updating request letters for community funding and working various aspects of planning for this event.

VILLAGE PLAYGROUNDS

- Recreation Department has been investigating possible playground upgrade structures for potential replacement over the next 2 – 5 years.

WELLNESS INITIATIVE FUNDS 2019

- Recreation Department is considering applying to the Kingston/Greenwood Community Health Board to potentially fund purchasing new hockey nets for the Kingston Outdoor Rinks on the Tennis Courts. These nets are true hockey nets and are very expensive.

VALLEY RECREATION – MEETING COUNTY OFFICE – THURS OCT 17TH @ 10AM

- Valley Recreation Meeting at the Kings County Office on Thurs Oct 17th @ 10am. See Clerk/Treasurer for Agenda.

KINGSTON LIBRARY OCTOBER

- Thursday October 10 Fall Art Series
- Thursday October 24 6:30-8:00 pm Adult Glass Etching Halloween Crafts for ages 5-12
- Friday October 25 3:30-4:30 pm Monthly Book Club
- Wednesday October 16 1-2pm discussing "Our Homesick Songs"
- Every Tuesday 10:30-11:30 am Storytime for children 0-5 years of age with parent/caregiver
- Preschool Upcycle Art with Cheryl Wednesdays 10:30-11:30 am



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REPORT TO VILLAGE COMMISSION

From: Janice Hatfield
Date: October 10, 2019
Re: Tourism Report

REVIEW:

OPENING

Hours of Operation

The hours of operation for the VIC for September were 10am to 5pm, 7 days/week. The closing date for the season was Friday, September 13th. Computers and TV were packed up and most of the 2019 extra literature was passed on to other tourist operators. The Village Office was also given some tourism guides/maps for anyone stopping in.

Statistics for September 1st -13th, 2019

Kingston /Greenwood VIC Visitation	Total
Canada	117
New England	3
Other USA	6
Overseas	13
Grand Total	139

Past year's comparison in September:

September 1st – 13th, 2019 – 139
September 1st – 14th, 2018 – 241
September 1st – 15th, 2017 – 229
September 1st – 18th, 2016 – 346

Totals/Year	2019	2018	2017	2016
Mid May	142	153	144	190
June	352	385	405	437
July	536	631	695	649
August	494	648	674	610
Mid September	139	241	229	346
Total	1663	2058	2147	2232

Provincial VICs Stats

	2015	2016	2017
Halifax Waterfront	91,200	88,000	85,700
Halifax Airport	90,200	76,400	65,500
Amherst	60,000	65,600	58,700
Peggy's Cove	31,500	22,800	23,900
Port Hastings	70,900	77,300	82,700
Portland	--	--	--
Portland CAT	--	--	--
Bar Harbour	--	--	--
Bar Harbour CAT	--	--	--
Pictou	--	--	--
Confed/Hol.Island	--	--	--
Digby	--	--	--
Princess of Acadia	--	--	--
Yarmouth	13,000	7,200	7,700
Total Provincial VICs	356,700	337,200	324,200
% Change from previous year	-19%	-5%	-4%

STRATEGIC GAME CHANGERS

WHAT'S NEEDED TO REACH \$4 BILLION BY 2024

Nova Scotia has experienced strong tourism growth over the last several years. We've made great progress but there's more work to be done. Following are key opportunities that we must embrace to reach the \$4B goal.



ACCOMMODATIONS MORE QUANTITY, QUALITY, & VARIETY

Nova Scotia needs over 5,000 more rooms and it's important that we offer the quality and type of accommodations travellers want.

YEAR-ROUND OPERATIONS NOVA SCOTIA SHOULD ALWAYS BE IN SEASON

We need to develop, expand and improve our off-season offerings.



LABOUR A SKILLED TOURISM WORKFORCE

We must do everything we can to attract and retain more qualified workers.



CHINA WE CAN BECOME CANADA'S NEXT "HOTSPOT" FOR CHINESE VISITORS

We must offer and promote experiences that will inspire Chinese travellers to choose Nova Scotia.

AIR CAPACITY VISITORS ARRIVING BY AIR SPEND MORE

We need to increase access through more direct flights from priority markets.



INCREASED MARKETING SMART PARTNERSHIPS DRIVE VISITATION

We must continue to build awareness of Nova Scotia as a vacation destination.





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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **September 12, 2019**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

OPERATING BUDGET

Overall, the year end position is expected to be favourable. Please see financial report for budget, actuals and variances.

CAPITAL BUDGET

Village Office Reno

- Contract Price: \$167,467+HST
- Changes: \$639.00 (Cumulative)
 - Exterior Light fixtures \$1,194.16
 - Remove hidden ductwork under floor \$945.59
 - Delete closet doors and BL2 at office2 (\$1500.75)

Other Approved Capital Projects 2019-20 (Budget / Actual Amounts)

- | | | |
|---------------------------------|-----------|-------------|
| - STP Clarifier Refurbishment | \$75,000 | \$ in-house |
| - KN-14 Force Main Installation | \$400,000 | \$269,900 |
| - Public Wi-Fi/Camera Expansion | \$38,000 | n/a |
| - Trail Repair | \$15,000 | \$14,302 |
| - Water Drilling Study | \$50,000 | \$50,000 |
| - Highway 101 Signage | \$25,000 | n/a |
| - Steer BBQ Stage Replacement | \$8,000 | \$6,393 |
| - Digital LED Sign | \$30,000 | \$ |
| - Ravenwood Park Improvements | \$0 | \$5,674 |
| • Field repairs and fencing | | |

Digital LED Sign

Up to date information to be discussed at Commission Meeting

Discussion

Bench - Cody Trimper

Village of Kingston
Commission Finance Report
September 30, 2019

General Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget	Notes
Revenues					
Residential/Commercial Taxation	707,200	705,400	1,800	709,300	
Dog Registrations	100	100	-	600	
Rentals	-	-	-	-	
Interest on Investments and Taxes	18,900	5,000	13,900	11,500	Reserve interest
Miscellaneous Income	1,000	900	100	1,200	
Recreation Revenue	22,300	20,700	1,600	26,500	
Arena Revenue	-	-	-	-	
Administration Revenues	85,000	85,000	-	85,000	
Grants from Other Governments	54,100	24,100	30,000	76,700	
Contributions from Reserves	-	-	-	-	
Total Revenues	888,600	841,200	47,400	910,800	
Expenditures					
General Government					
Legislative	8,600	9,300	700	20,800	
Administration	78,800	69,900	(8,900)	158,900	timing
Professional Fees	6,900	8,500	1,600	11,500	
Insurance (General)	800	13,800	13,000	13,800	Insurance hasn't been posted yet
Civic Building Expenses	5,300	3,100	(2,200)	15,900	CIBC / PW included, will be fixed
Crossing Guards	6,500	4,700	(1,800)	15,700	timing
Miscellaneous	2,900	1,300	(1,600)	5,500	posted prior to budget timing
Taxation Charges	7,000	10,400	3,400	10,500	
Library	2,100	3,600	1,500	9,100	
Total General Government	118,900	124,600	5,700	261,700	
Public Works & Transportation					
Public Works	57,000	44,100	(12,900)	102,000	timing
Village Maintenance	24,900	15,600	(9,300)	30,000	higher than average
Sidewalks & Crosswalks	8,600	6,900	(1,700)	7,900	DTIR - past crosswalk invoices
Snow Removal	20,900	7,500	(13,400)	75,100	Jeff's Salary shared through PW
Street Lighting	27,400	27,500	100	37,800	
Capital from Operating	-	-	-	-	
Total Public Works	138,800	101,600	(37,200)	252,800	
Tourism and Development					
Visitor Information Centre	18,400	14,400	(4,000)	22,900	timing
Other Development	2,700	8,300	5,600	9,400	
Apple Blossom Festival	3,700	4,500	800	4,500	
New Years Eve Event	-	-	-	4,800	
Steer BBQ	5,300	3,500	(1,800)	3,500	extra entertainment
Total Tourism and Development	30,100	30,700	600	45,100	
Parks					
Parks Repairs and Maintenance	34,100	24,300	(9,800)	45,800	Loomers - \$6k past invoices
Arena Rental Charges	-	4,600	4,600	4,600	
Total Recreation	34,100	28,900	(5,200)	52,400	
Recreation					
Recreation Administration	48,700	40,900	(7,800)	85,400	timing
Arena Expenses	-	-	-	-	
March Break Day Camp	600	-	(600)	1,200	
Summer Day Camp	8,000	7,800	(200)	7,800	
Youth Programs	2,200	900	(1,300)	3,000	
Adult Programs	1,000	3,500	2,500	8,300	
Seniors Programs	2,200	2,000	(200)	4,700	
Total Recreation	62,700	55,100	(7,600)	110,400	
Fiscal Expenses					
Transfers to Reserves					
Operating Reserves	1,000	1,000	-	1,000	
General Capital Reserves	75,400	75,400	-	75,400	
Sidewalk Construction Reserve	100,000	100,000	-	100,000	
Building Reserve	12,000	12,000	-	12,000	
LTD - Principal	-	-	-	-	
Total Fiscal Expenses	188,400	188,400	-	188,400	
Total Expenditures	573,000	529,300	(43,700)	910,800	
Surplus / (Deficit)	315,600	311,900		-	

**Village of Kingston
Finance Report**

Sewer Operations

	Actual YTD	Budget YTD	Variance YTD	Annual Budget
Revenues				
Sewer - Taxation	489,200	488,000	1,200	488,000
Sewer - User Fees	1,900	5,000	(3,100)	22,700
Sewer - Connection Charges	2,700	2,100	600	2,300
Total Revenues	493,800	495,100	(1,300)	513,000
Expenditures				
Environmental Health				
Administration	65,600	70,900	5,300	158,200
Treatment	12,100	11,500	(600)	28,500
Treatment - Electricity	29,500	29,200	(300)	70,000
Treatment - Disposal	26,200	24,500	(1,700)	70,000
Collection System Costs	20,500	16,200	(4,300)	38,800
Total Environmental Health	153,900	152,300	(1,600)	365,500
Fiscal Expenses				
Sewer Reserve	147,500	147,500	-	147,500
LTD - Principal	-	-	-	-
LTD - Interest	-	-	-	-
Total Fiscal Expenses	147,500	147,500	-	147,500
Total Expenditures	301,400	299,800	(1,600)	513,000
Surplus/ (Deficit)	192,400	195,300		-



Royal Canadian Legion

Alvin H. Foster M.M. Memorial Branch #098

P.O. Box 2, Kingston, NS B0P 1R0
website: www.kingstonlegion.com
email: legion98sect@eastlink.ca



Branch: 765-4428
Office: 765-4920
Fax: 765-2479

October 2019

Dear Sir/Madam:

Once again the Royal Canadian Legion is running its annual Poppy Campaign in order to solicit funds for needy Veterans and Veterans Widow's in our area.

If you would like to contribute this year, our Legion Representative will visit your establishment between 28 October and 10 November, 2019.

With many establishments to visit it would be appreciated if you could have your donation prepared in advance of our visit. Please make out cheque to Branch #98 Poppy Fund Campaign.

Contributions to the Poppy Fund will be published in the Local Newspaper after the campaign is completed.

Thanking you in advance for your kind contribution.

Sincerely,

Al Peterson
President, Br. #098

Pine Ridge Middle School
School Advisory Council
625 Pine Ridge Avenue
Kingston, NS
B0P 1R0
(902)765-7570



To Whom It May Concern;

Last year Pine Ridge Middle School started a School Advisory Council (SAC). We had a volunteer from 413 Squadron at 14 Wing Greenwood on our council last year.

We are starting a new year and we are looking for volunteers for our council.

The SAC meets up to 5 times a year at 4:45pm, usually the last Monday of the month. The first SAC meeting for this year is scheduled for October 28th. Food is provided and the meetings typically last 1 ½ hours.

The council consists of parents, Pine Ridge staff, Grade 8 students and community members like you.

We meet to discuss things like - Annapolis Valley Regional Center for Education or the Department of Education and Early Childhood Development policy. We work in collaboration with the school on the school improvement plan and assist in developing and maintaining policies to promote student achievement and a safe and inclusive school.

Last year the Department of Education and Early Childhood Development introduced funding for School Advisory Councils. They offered \$5000/year + \$1 for every student. As part of the council you would also help plan how & where to spend that money.

If you are interested or have questions, please contact myself, Jennifer Vaino, current SAC Chair at jenvaino@hotmail.com or (902) 242-2179 or Cathy Rafuse, Principal at (902)765-7570 or Cathy.Rafuse@avrce.ca, and let us know why you would like to be on our council. Deadline for applications is Oct 1st.

Thank you,

Jennifer Vaino
SAC Chair

Cathy Rafuse
Principal