



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

August 7, 2019

Commissioner J. Pierce
Commissioner M. West
Commissioner W. Fowler
Commissioner M. Bishop
Commissioner B. Beardsley

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Wednesday, August 7, 2019 at the Kingston Village Office.



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REGULAR COMMISSION MEETING August 7, 2019

AGENDA

1. Review of Minutes of Meeting held July 3, 2019
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Tourism
5. Clerk's Report
6. Policy and Finance
 - i. Autos for Autism Event
7. Discussions
8. Correspondence
9. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JULY 3, 2019

COMMISSION:

John Pierce
Muriel West
Wayne Fowler
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Martha Armstrong – Councillor District 4, Municipality of the County of Kings
Ann-Marie Mathieu, CEO, Annapolis Valley Regional Library (AVRL)

OPENING

Chairman Pierce called the meeting to order at 7:00pm and introduced Ann-Marie Mathieu to the new commissioners.

Library Presentation

Ann-Marie Mathieu reported the Annapolis Valley Regional Library (AVRL) just held their annual general meeting and presented the commission with their annual report for the year April 1, 2018 to March 31, 2019. She explained that library purposes have evolved and therefore library buildings have expanded in size and have become more of a free access community hub for people of all ages. Libraries are community builders and connect people to each other as well as to their collections. Libraries are also economic drivers as people may combine a trip to the library with lunch at a restaurant. Ann-Marie spoke of the new community driven library in Annapolis Royal with a dedicated room for community programs, a quiet reading room, a larger children's area, a high-tech community workshop, and office space for staff. She explained the timing was right for the Village of Kingston to be expanding their library space since AVRL have already been involved with 4 other library expansions in the Annapolis Valley. She stated circulation has increased 30% in these expanded libraries. The expansion in Kingston will mean increased library hours and staff. She stated they are going to seek input from the community and will hold a community consultation meeting on Saturday, July 20th at the Kingston Fire Hall from 10am – 12pm.

COUNTY UPDATE:

Councillor Armstrong provided the following update:

- Held first council meeting last night in the new building, all audio/screens worked well.
- Will attend Steer BBQ lunch with Mayor Muttart, encouraged other county councillors to attend the event.

REVIEW OF MINUTES

Chair Pierce asked for a review of the June 5, 2019 Regular Session meeting minutes.

Commissioner West reported a correction - Sgt. Ryan Kelly – RCMP, Kingston Detachment was incorrectly listed as a guest in the June minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JUNE 5, 2019 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of June 5, 2019.

Commissioner Beardsley reported he has been working on a design for the new village Highway 101 sign.

Commission discussed having an announcement or an article in the paper regarding the CIBC building purchase. Chair Pierce stated there may be an announcement at the Library Community Consultation meeting from 10am to noon on July 20th at the Fire Hall.

Commission asked for an update on the issues that were reported to the Department of Transportation at an April meeting. Clerk stated he has tried unsuccessfully since April to contact staff from the Department of Transportation. Commission agreed to contact local MLA Leo Glavine for assistance. Clerk will contact Leo Glavine by Friday and if unsuccessful in their attempts, commission will contact the Deputy Minister of Transportation.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Report

WASTEWATER – See Full Report

PUBLIC WORKS – See Full Report

Clerk stated public works staff will install new scarf rail fencing at Ravenwood Park along south side edge of parking lot.

Commission agreed to report the property behind the Autism Centre to the County as dangerous and unsightly. Clerk will contact the county bylaw officer.

RECREATION – See Full Report

Chair Pierce stated Recreation Coordinator Glen Abriel is very busy with the Steer BBQ, particularly since it is a bigger event this year for the 60th.

Remax is planning balloon rides and will make a donation to the Kingston Day Camp.

Commissioner Fowler stated he was asked if Kingston was willing to take over the Canada Day celebrations since Greenwood has scaled down to just fireworks. Commission agreed if a separate group was willing to take it on the Village would not be opposed to it. Commission also agreed that volunteers are becoming more difficult to find for these events. Clerk suggested the Village could do more to decorate for Canada Day. Chair suggested putting up to \$1,000 in the next budget for decorations.

Commissioner West stated past Kingston resident Jennifer Crawford, winner of Master Chef Canada, will be the parade marshal during Steer BBQ.

Commissioner Fowler reported the arena is now mortgage free.

Chair Pierce stated the Centennial Park concerts have not been well attended even though weather has been good those days.

TOURISM – See Full Report

Commission will evaluate the cost of running the Visitor Information Centre in the next few years particularly with funding being cut from the county. Clerk asked the commission to consider possible uses for the VIC building in the future.

APPLE BLOSSOM – See Full Report

Commissioner West commented on the marvelous job the Apple Blossom committee did in putting on the Wardrobe Tea. Clerk stated when the office moves to the CIBC building it may not be as convenient for staff to be hands on with the float etc and it may be necessary to recruit more committee members. Also the parade scheduling needs to be understood by the Leadership Candidate at the beginning of the season and any extra parades would have to be attended without the float.

Wastewater, Public Works, Recreation, Tourism and Apple Blossom reports were received as presented.

CLERK REPORT

Department of Natural Resources Easement for Force Main on Rail Bed

Clerk stated he has yet to receive the signed easement document from the Minister of Natural Resources.

Department of Natural Resources Land Purchase – Green Space

Clerk reported no updates on the land purchase.

Library Expansion

Commission agreed on the final plan for the CIBC building provided by the architect firm, including the changes requested.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE VILLAGE APPROVE THE ARCHITECT PLAN FOR THE NEW VILLAGE OFFICE BUILDING AT 655 MAIN ST AS PRESENTED. MOTION CARRIED.

Chair Pierce stated once we get the scope of work and all the drawings it would be good to get the tender out by mid July. Commissioner Beardsley asked if the Clerk had talked to the architect about electrical placement, network, lighting specifications etc. Clerk stated most of it is standard but he has organized network jacks, Wi-Fi, cameras and electrical placement.

DISCUSSION ITEMS:

Monument to Charles Inglis, Anglican Bishop

Commission agreed this item brought forward by Commissioner West was more an item for the county than the village. Chair suggested Commissioner West speak with Councillor Armstrong or take her to the site and see where it should go from there.

Hwy 101 Sign and Slogans

Commission agreed and that a rebranding may be desired before a sign is considered. Commission also agreed the sign should promote our residents and that there should be public input when considering a rebranding of the Village.

14 Wing PILT

Clerk reported he is still working on it but is not hopeful in receiving any payment in lieu of taxes from the portion of 14 Wing golf course land located in the Village of Kingston. He anticipates the amount would be approximately \$1,000.

Crosswalk Lights – Main and Maple St

Clerk stated the Department of Transportation and Infrastructure Renewal (DTIR) is going to do a cost estimate of putting up crosswalk signs with the rapid flash lights

similar to a strobe light at that intersection. Upon receiving the cost it can be brought forth to the County for cost sharing.

DTIR Update

Clerk reported there has been no update from DTIR.

POLICY AND FINANCE:

Omnisite Upgrade

Clerk stated one option was to buy the Omnisite upgrades outright for \$299 US per lift station (14) or we could join the Omnisite advantage program, which is \$168 per lift station annually as a subscription fee.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE VILLAGE APPROVE THE PURCHASE OF THE OMNISITE UPGRADES OUTRIGHT FOR \$299 US + SHIPPING FOR EACH OF THE 14 LIFT STATIONS. MOTION CARRIED.

COMMITTEE APPOINTMENTS

1. Policy and Finance Committee

Commissioner Fowler and Commissioner Bishop will sit on the Policy and Finance Committee.

2. Steer BBQ Committee

Commissioner West will sit on the Steer BBQ Committee again this year.

3. Kingston Advisory Committee

Chair Pierce, Commissioner Fowler and Commissioner Beardsley will sit on the Kingston Advisory Committee.

CORRESPONDENCE:

MADD Bench Request

The Village received a request from MADD for a bench to be placed in a highly visible area such as Stronach Park. After a discussion Commission agreed benches are needed more in Centennial Park and the bench design would be the decision of the Village. Clerk will contact MADD to see if they are interested in this initiative. Commission agreed the various people/groups would pay for the bench and the village would order and install it.

Dog Park Request

Commissioner Fowler stated he received a correspondence that there was a Facebook poll among Ravenwood Subdivision residents regarding having a dog park. After a discussion Commission stated it is not part of the budgeted items for this year but it can be discussed in the future.

Kingston/Greenwood Community Health Board

The Kingston/Greenwood Community Health Board (KGCHB) and three other community health boards plan to make a presentation to Kings County Council in September asking them to explore the idea of a healthy eating environment policy. They are asking the Village for either a letter of support to be sent to the County beforehand, cc'd to the KGCHB coordinator, or attend the Committee of the Whole meeting on September 17th. The KGCHB would like to see healthy food options made available.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BISHOP THAT THE VILLAGE PROVIDE A LETTER OF SUPPORT REGARDING THE KINGSTON/GREENWOOD COMMUNITY HEALTH BOARD AND THEIR PROPOSAL TO COUNTY FOR A HEALTHY EATING ENVIRONMENT POLICY. MOTION CARRIED.

Change of Command Invitation

Commissioner Fowler will attend the Change of Command Ceremony at 14 Wing Greenwood on Tuesday, July 30th at 10am.

Village Meeting Time

The August meeting will be held on the first Wednesday and, beginning in September, the meetings will change to the 2nd Thursday of the month.

Association of Nova Scotia Villages (ANSV) Annual General Meeting

Clerk stated the ANSV two day conference will be held September 20th and 21st in Tatamagouche for those commissioners able to attend.

ADJOURNMENT

ON MOTION OF COMMISSIONER BEARDSLEY THAT THE MEETING BE ADJOURNED AT 9:30PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **August 7, 2019**
Re: **Environmental Services Report**

The 6400 lineal feet of 6 inch force main sewer pipe has been installed under the abandoned rail bed. Pressure test was observed by ABLE Engineer and held pressure. The trail was graded and inspected by a Department of Natural Resources official and was deemed to be acceptable material for the trail. The remaining portion of the job to connect the new force main to KN-14 and divert the flow is tentatively scheduled for the second or third week in August. Trail Closed signs were made and laminated at the Village Office and Public Works staff install signs at Greenwood Rd and Park St. It should also be noted that new 4hp pumps were received for KN-14 and staff will install when new force main is connected to station.

Public Works staff arranged meeting with Bret Minor of Evangeline Excavators. Job site meeting was to discuss 2 different directional drill jobs under the street to provide a sewer lateral. The first job discussed was the sewer lateral for 1720 Old Brook Rd that we have had trouble with over the last year. The lateral runs under one corner of the neighbor's property. As explained in other reports a new lateral needs to be installed within the boundaries of 1720's property. The best way to do this is by directional drilling avoiding tearing up roadway and neighbor's landscape and paved driveway. Price is expensive but so is restoration of a road and driveway that will always have a patch after job is complete.

The other directional drill required is for the new Kane development, where sewer design has changed from installing an 8 inch gravity from manhole in the street to installing septic tanks for each building and just pumping the liquid portion to our collection system. The owner would deal with the solids and have tanks pumped out periodically. This would mean installing a 2 or 3 inch pipe which can be directionally drilled under Main St into manhole. This is possible but there is a risk of pipe freezing under road because manhole is only 4 feet deep and without digging up road line, it cannot be insulated. DTIR stresses that they do not want the #1 Hwy cut if at all possible. To date, office has still not received newest design for sewer from developer.

A new culvert was installed for driveway into KN-11 lift station in Forest Brook Park. Original driveway was very narrow and Loomer's big truck was having a hard time getting in there when cleaning lift station. Culvert installed was longer which made driveway wider and allowed more room for big trucks when needed. Staff also installed gravel driveway into new station in front of the RCMP station.

Work at the treatment plant is ongoing, especially this time of year cleaning and washing down clarifier and UV channel. Algae bloom is in full swing, meaning things need to be washed down at least a couple of times a week. Return sludge pumps are also monitored and cleaned out weekly to ensure pumps are pumping at full capacity. The Waste-Go product used by staff, reported last month, to bring treatment plant back to a healthier state has worked well and effluent monitoring is well within compliance values. Quarterly reports of treatment plant test results to Environment and Climate Change Canada have also been filed.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **August 7, 2019**
Re: **Public Works Report**

Public Works staff installed over 200 meters of Scarfed Rail Fencing throughout different areas in the Village. Hole drilling machine was rented from R&A Rental in Greenwich and was delivered to Greenwood Rent-All for staff to pick up. The fencing was installed along the edge of the former Medical Clinic parking lot replacing the old section taken down by staff a while ago. Sections of fence were also used behind the steer along the edge of Markland St. Lastly; fence was installed along the border of parking lot in front of the playground, canteen and parking area for Ravenwood upper ball field. Staff advised Village Clerk that another "Children Playing" sign should be installed closer to the park for due diligence reasons.

In preparation for Steer BBQ Public Works staff assembled portable staging under the newly constructed pergola and was then disassembled and stored back in Public Works barn the week after BBQ. Staff also picked up Kiddie Train ride from the Nictaux Lion's club and returned after BBQ. Staff also picked up a trailer load of compost and recycling containers from Valley Waste in Kentville and returned them after BBQ. Sand was also delivered with Kubota tractor and was cleaned up and removed after BBQ was disassembled. Barricades were allocated to different areas and staff installed Kingsley on float first thing in the morning and placed back on the block at the end of the day. The float was left on Elm St for the public to view for the day.

Public Works staff pruned up trees in Forest Brook Park playground. Limbs of trees were hanging low and needed to be trimmed up to allow better visibility from the street and make it easier to get around with mower. Seven trailer loads were hauled away from park. Staff also trimmed back brush that was crowding the Village of Kingston sign at the west end of the village. Brush was cut back from the sign to Brookside Dr to make it easier for mowing and trimming.

Old Tire Run Station on the fitness trail was removed and area grubbed off in preparation for newest fitness station. Hand held hole driller was rented from Greenwood Rent-All to drill a series of holes to mount structure. Structure was braced and cement was ordered and cemented into place. Wood chips were hauled in and placed under structure for soft landing area as per all stations installed on fitness trail.

Other Public Works' ongoing duties include mowing, trimming, weeding, flower watering, litter control, garbage cans, sweeping, dragging and lining ball fields, sweeping of parking lots and

line painting. It should also be noted that the aerator at the duck pond had to be removed and a new submersible motor installed on unit and put back in pond.

Public Works staff would like to report the issue of sink holes in the Village around storm water catch basins, we are finding more all the time. The East Main St line was recently worked on by DTIR. After cleaning out a small section of line to allow them to camera the line they realized line is at least half full of sand and likely the reason line does not drain well. The crew left job site and have not been back since. That whole section of storm line from Old Brook Rd to 900 Main St needs to be cleaned to allow proper video of pipe to identify infiltration problems.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **August 7, 2019**

Re: **Recreation Report**

KINGSTON STEER BBQ & VILLAGE FAIR 2019 – WRAP UP MEETING

- Wrap up meeting taking place at the Lions Hall sometime in late Aug or early Sept.
- Any thoughts/comments on the Steer BBQ from the Commission are welcomed and can be sent to the recreation department prior to the meeting.

SENIORS APPRECIATION PICNIC 2019 – Thursday Aug 8th 3pm – 6pm @ KINGSTON LIONS HALL

- Commissioners are invited to offer their time to attend and assist with serving or in any additional way they may feel comfortable with helping.
- Many thanks to local businesses who donated gift cards and prizes to the event.
- Rec Department is currently picking up the supplies for the event.

SUMMER DAY CAMP 2019 – Tuesday July 2nd to Friday Aug 23rd at 12 noon

- There is a waiting list through the first four weeks. (FULL = 24). As participants are unable to come – those on the waiting list are contacted.
- Multiple compliments by parents on the enjoyment of their children's participation. Lots of visitors and presenters coming to the day camp to share their expertise with the children.

DROP IN BEACH VOLLEYBALL – Tues/Thurs 7-9pm – ages 14 & up

- Continuing to have 8 -12 folks participating on a regular basis.

CENTENNIAL PARK – FREE OUTDOOR MUSIC CONCERTS – NEXT PERFORMANCE SUNDAY Aug 11th @ 2pm featuring SONLIGHT

- Sonlight - Sunday Aug 11th @ 2pm – 3:30pm
- BJ MacLean & Yesterday – Thursday Aug 15th @ 6:30pm – 8pm
- S.W.I.G – Thursday Aug 22nd @ 6:30 – 8pm
- 14 Wing Band & Military Wives Choir – Sunday Aug 25th @ 2pm – 3:30pm

OLDER ADULT FITNESS CLASS 2019

- Recreation Department has been in discussion with our instructor from last year – Helen is happy to instruct again this fall.
- Helen will be away for 3 weeks in October so unless the Recreation Department can hire a replacement instructor for that time period, the classes may be cancelled during her absence.

CREDIT UNION CENTRE – SUMMER PROJECTS

- The summer day camp has been utilizing the arena quite often to keep the kids out of the hot days in the sun.

ANNAPOLIS VALLEY AUTISM – CAR SHOW EVENT FUNDRAISER – Sat. Aug. 24th 8am – 8pm

- There will be a large car show held at the Kingston Steer BBQ Grounds & Centennial Park on Saturday Aug 24th as a Fundraiser for the Annapolis Valley Autism organization.

KINGSTON LIBRARY EVENTS – OPEN TO PUBLIC

- Many events taking place at the Kingston Library – visit <https://www.valleylibrary.ca/>

VILLAGE FALL 2019 NEWSLETTER

- Staff will be working on upcoming newsletter for the upcoming tax bill mailings at the end of August. If any Commissioner has anything they would like added to the newsletter please submit to Janice or Recreation Dept.

TERRY FOX 2019 – SUNDAY SEPT 15TH, 2019 @ 1PM

- Rec Department is working on planning the upcoming Terry Fox Run/Walk/Wheel.



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REPORT TO VILLAGE COMMISSION

From: Janice Hatfield
Date: August 7, 2019
Re: Tourism Report

RECOMMENDATION

THAT THIS REPORT BE RECEIVED FOR INFORMATION.

Hours of Operation

The hours of operation for the VIC for the month of July were 9am to 5pm, 7 days/week.

Statistics for July 2019

Totals for July 2019		Visitors Counselled
Canada		477
US		40
Overseas		19
Grand Total		536

Totals	2018	2017	2016	2015
July	600	695	649	809

Highlights for July:

Canada Day

Maggie Rio put up Canadian flags and red balloons everywhere inside and outside the building for Canada Day, she wore a Canada Day t-shirt and offered free Canada pins! She also had a special binder filled with all the different Canada Day activities for around the area, ready to make suggestions by phone or in person.

Steer BBQ

On Saturday July 13th for Steer BBQ day, staff opened both front doors so people would feel welcome to visit the Centre while waiting for the parade. Staff decorated again with balloons and offered free popsicles to everyone. This year, staff really appreciated having a Steer Barbecue brochure with a map and itinerary to hand out.

Compliments

Many comments were made this month on how beautifully laid out our Visitor Centre is with an abundance of information. It was also appreciated that this VIC carries information on other provinces and US State guides as well. There have been nice remarks made on the old pictures of Kingston that are on the walls as well as the artwork on loan from local artist Denny Lunn. As always the CLEAN bathrooms are a hit with travelers. The cemetery books have been very useful for family members looking for their relatives. There are lots of people enjoying the WiFi and have noticed the picnic table is getting used daily.

Dog Friendly VIC

With this very hot weather and the centre being dog friendly, it has been a comfort to families knowing they can come into the building together and no-one has to stand outside with their pet. 'Pet Valu' in the Greenwood Mall has donated dog treats, a water bowl and doggy poop bags. Staff have also posted information on the new Greenwood Dog Park.

Free Books / Magazines

Staff are giving away FREE books and magazines to visitors this year. They have received book donations from the Kingston Library.

Souvenirs

The most popular items that the VIC carries for souvenirs are Nova Scotia pins of various styles.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk / Treasurer**
Date: **August 7, 2019**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

GENERAL OPERATIONS

As it is early in the fiscal year, variances cannot be generally determined at this time.

PROPERTY TAXES

Five properties are eligible for Tax Sale (Total Arrears \$7,154.24)
Two properties have payment plans in place
The other three properties will try to be contacted for payment

Sewer Treatment Plant

- Cummins Generator - maintenance contract
 - o \$1600.00 per year (3 Years) or/
 - o \$1650.00 per year (5 years)
 - o Load bank test - additional \$600 per year
- Plant Tour - weekend or weekday?

Association of Nova Scotia Villages (ANSV) Annual General Meeting (AGM)

The ANSV AGM will take place on Friday and Saturday (September 20th and 21st 2019).

Who will be attending Friday's workshop and meetings?

Who will be attending Saturday's workshop and AGM? Who will be the voting delegate?

DNR Easement for Force Main on Rail Bed

The Clerk received the signed easement from the Province

DNR Land Purchase – Green Space

Our survey plans are being recorded at the land registration office and once complete, DNR will have the documents created for our land purchase.

Library Expansion / Village Office (\$175,000 / \$325,000 total)

Harvey Architecture has provided a preliminary drawing for the office. By meeting time, a new updated drawing should have been circulated amongst staff and commissioners.

Other Approved Capital Projects 2019-20 (Budget Amounts)

- STP Clarifier Refurbishment \$75,000
 - KN-14 Force Main Installation \$400,000
 - Mid Valley Construction Awarded Contract - \$269,900+HST
 - Public Wi-Fi/Camera Expansion \$38,000
 - Trail Repair \$15,000
 - Water Drilling Study \$50,000 / \$100,000 (County)
 - Highway 101 Signage \$25,000
 - Steer BBQ Stage Replacement \$8,000
 - Digital LED Sign \$30,000
- DTIR - sign location approval needed, still no response from DTIR rep

Discussion Items

- DTIR update from Richard Lloyd

Policy and Finance

- Annapolis Valley Autos for Autism Event - August 24th, 2019



ATLANTIC CANADA INTERNATIONAL AIR SHOW

166 Ingram Drive, Fall River, NS B2T 1A4

Ph: (902) 465-2725 / Fax: (902) 484-3222

Web: www.airshowatlantic.ca

E-Mail: info@airshowatlantic.ca



July 31, 2019

Commissioner John Pierce
Chairman
Village of Kingston
PO Box 254
Kingston, NS B0P 1R0

Dear Commissioner John Pierce

On behalf of the Board of Directors of the Nova Scotia International Air Show Association, I am very pleased to invite you to enjoy the Air Show as one of our VIP guests in the Chairman's Chalet.

The Atlantic Canada International Air Show (ACIAS) will take place at 14 Wing Greenwood, NS on August 31 & September 1, 2019. The generous support that we receive from our host, 14 Wing Greenwood and the Municipality of Kings County, our partners, sponsors and volunteers help make it possible for us to provide a thrilling display of both civilian and military aviation, various demonstrations and entertaining acts for all ages. We are very excited to be the only appearance this year of the U.S. Navy Blue Angels jet demonstration team outside of the United States. The performer lineup, static aircraft and ground displays that will complement their appearance this year make this a "must-see" air show.

Invitation Details: *****

- Access for one (1) day only for you and one (1) guest (either Saturday, August 31st OR Sunday, September 1st - RSVP required)
- You must RSVP by Thursday, August 15th (RSVPs received after this date *may not* be processed in time for VIP access to the Air Show)
- Be prepared to show ID if requested. Please note this invitation is Non-Transferable.

RSVP: *****

You must RSVP, no later than Thursday, August 15th in one of the 3 manners listed below:

- Go to www.airshowatlantic.ca/vips and use your personalized ID and password (ID: 178 / Password: crud8253); OR
- By e-mail to vips@airshowatlantic.ca; OR
- By toll-free phone, at 1-844-236-7667 (if leaving a message, you must include your ID# shown above)

If you RSVP that you will attend, we will need to supply the following three {3} details:

1} Your name, 2} Which day you will attend and 3} How many will be attending -1 or 2 people.

Your barcoded ticket(s) will be mailed to you and you should receive them within a week of when you RSVP. If you have not received your ticket(s) in that time, please contact us in any of the ways listed above.

Attending the Show: *****

You need your Barcoded Ticket for three things:

- Shown for access to the VIP Parking Area
- Scanned for access onto the Air Show grounds at the gate (*Gates open approximately 10:00 am – 5:00 pm each day on Saturday and Sunday.*)
- Handed in at the Entry Tent to the VIP Chalet enclosure in exchange for your non-transferable VIP passes (*Be prepared to show ID if requested.*)

**** Remember you must have the printed barcoded ticket that is mailed to you in order to access the Air Show. ****

Please follow the directions provided by air show signage and parking staff once on-site. For those with mobility issues, we provide transportation via golf cart (*watch for the carts with Canadian flags on them*), from the parking area to the VIP Chalets and back to your vehicle after the Show. Be sure to look for the "VIP & Veteran Shuttle Stop" flags in the parking area.

If you have any questions or concerns please forward them to Lauralee Benson, our VIP Coordinator, by e-mail at vips@airshowatlantic.ca or by toll-free phone at 1-844-236-7667.

Yours sincerely

Gerry Morey
Chairman of the Board of Directors
Nova Scotia International Air Show Association