



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

July 3, 2019

Commissioner J. Pierce
Commissioner M. West
Commissioner W. Fowler
Commissioner M. Bishop
Commissioner B. Beardsley

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Wednesday, July 3, 2019 at the Kingston Village Office.



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REGULAR COMMISSION MEETING July 3, 2019

AGENDA

1. Review of Minutes of Meeting held June 5, 2019
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. Ann-Marie Mathieu, CEO, AVRL - Presentation
5. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
 - iv. Tourism
 - v. Apple Blossom
6. Clerk's Report
 - i. Monument to Charles Inglis, Anglican Bishop
 - ii. Hwy 101 slogans
 - iii. 14 Wing PILT
 - iv. Crosswalk lights - Main and Maple
 - v. DTIR update
7. Policy and Finance
 - i. KN14 Force Main Contract
 - ii. OmniSite upgrade
8. Committee Appointments
 - i. Policy and Finance Committee (2 Commissioners)
 - ii. Steer BBQ Committee (1 Commissioner)
 - iii. Kingston Area Advisory Committee (Chair + 2 Commissioners)
9. Discussions
 - i. MADD - park bench request
10. Correspondence
11. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JUNE 5, 2019

COMMISSION:

John Pierce
Muriel West
Wayne Fowler
Brad Beardsley
Mike Bishop

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant - Absent

GUESTS:

Sgt. Ryan Kelly – RCMP, Kingston Detachment
Martha Armstrong – Councillor District 4, Municipality of the County of Kings

OPENING

Clerk/Treasurer Mike McCleave called the meeting to order at 7:00pm.

Brad Beardsley and Mike Bishop were sworn in as new commissioner.

CHAIR/VICE-CHAIR APPOINTMENT

Clerk called for nominations for the position of Chair.

COMMISSIONER WEST NOMINATED COMMISSIONER PIERCE FOR THE POSITION OF CHAIR. COMMISSIONER PIERCE ACCEPTED THE NOMINATION. IT WAS SECONDED BY COMMISSIONER FOWLER.

Commissioner Pierce stated he would accept the nomination on the condition that the entire commission share responsibility of attending events. Commission agreed.

As there were no further nominations, Clerk declared Commissioner Pierce as Chair.

Chair Pierce called for nominations for the position of Vice Chair.

COMMISSIONER WEST NOMINATED COMMISSIONER FOWLER FOR THE POSITION OF VICE CHAIR. COMMISSIONER FOWLER ACCEPTED THE NOMINATION. IT WAS SECONDED BY COMMISSIONER BEARDSLEY.

As there were no further nominations, Chair declared Commissioner Fowler as Vice Chair.

Chair Pierce welcomed Brad Beardsley and Mike Bishop to the Village Commission.

REVIEW OF MINUTES

Chair Pierce asked for a review of the May 1, 2019 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MAY 1, 2019 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Pierce asked for any business arising from the minutes of May 1, 2019.

Commissioner Fowler asked if the Steer BBQ portable stage replacement was near completion. Clerk stated the level gravel pad is done and the structure should be finished by the end of June.

Commissioner Fowler asked if the KN14 sewer line project can move forward with funding. Clerk stated he is still waiting to hear about the PCAP funding but that the Commission approved the \$400,000 project and if PCAP funding is received it will cut the project cost in half.

Commissioner West asked if the Village was waiting for library funding information from MLA Leo Glavine before making a public announcement on the CIBC building purchase. Chair Pierce stated there can be no treasury board funding announcements while there is a by-election taking place in Sackville. Commission agreed to go ahead with an announcement in both the Aurora Newspaper and the Valley Harvester. Commission will invite the Aurora editor for an information session.

Clerk stated preliminary designs will be prepared by Harvey Architecture by June 14th and the library work has to be completed by January 20th, as per the \$30,000 grant from the province.

Chair Pierce asked about the approval of the soak away pits for the Balser Drive sidewalk. Clerk stated he has not yet received word from the Department of Transportation.

Vice Chair Pierce stated the Lions Club increased their cheque amount for Apple Blossom to \$250.00 from \$50 and that it was an oversight.

CONSENT TO AGENDA ITEMS

Chair Pierce asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED.

COUNTY UPDATE:

Councillor Armstrong provided the following update:

- The technology for the council chambers at the new County building has not been completed so Council has not yet moved into the new building. There are still a few more finishes to be completed and it may be the fall before a grand opening for the public takes place.
- Council met on May 21st to determine the various grant allocations. Steer BBQ will receive \$6,000 from the County this year for the 60th Annual.
- The Kings Economic Development funding for the Visitor Information Centre was approved in the amount of \$4,000, but this will be the last year for that funding. This gives the commission a year to make the decision of whether or not to continue budgeting for the VIC. Their policy change going forward is 'non-funding of traditional VICs'.
- The corner of Main St and Maple St traffic count by the Department of Transportation has been given 70 points out of 100 on their priority point system. In order to have a full set of traffic lights or a round-a-bout, it would have to be 90 points out of 100. She stated 70 points should be enough to get lighted crosswalks on both sides. It may have to be a funding collaboration between the County and the Village.
- They are now holding 2 Committee of the Whole meetings per month.

Chair Pierce raised the fact that the Village does not receive any funding or Payment in Lieu of Taxes (PILT) from the Federal Government for any DND land located in Kingston, which would include part of the Greenwood Golf Course. If the County is collecting the PILT, the Village would like to have its share. Clerk stated he submitted a PILT to the Federal Government a few years ago and they responded that we were not allowed to put a PILT on that land. Councillor Armstrong stated County has a list of properties that they pay PILT for and the Federal Government determines how much they pay. Councillor Armstrong will take this item to Greg Barr for clarification. Clerk asked if the County is getting this PILT for the golf course. Also could the County include our tax rate and funnel the money back to the Village? Clerk also stated that the County applies for NS Power PILT and he found out that through Municipal Affairs that Villages are not allowed to apply for the PILT. Councillor Armstrong will take both items to Greg Barr, Director of Finance.

Clerk also stated that once a Village/County meeting takes place the items get forgotten. He asked if the minutes of these meetings could be added to the County regular meeting agenda.

- 14 Wing Greenwood is still receiving grant money from the County but less than their requested amount. All other grant applicants received their full request. Commission reiterated that 14 Wing should not be receiving grants from the County.
- The County is making grant policy changes but it's a process.
- Setting up a meeting and acting as a mediator to hopefully resolve a resident's long time complaint of sand blowing onto their property because of a sand pit next to them and whether or not the digging will undermine the resident's property. She will also find out from county staff if there is a development plan for the excavation of sand in that residential zone.

COMMITTEE REPORTS – See Full Report

WASTEWATER – See Full Report

PUBLIC WORKS – See Full Report

Commission stated they will monitor the leaf/brush bins and observe whether commercial entities are overusing this resource.

The Commission discussed the request for a memorial garden to be placed at Stronach Park and agreed instead on a memorial bench, at the owner's expense, as per all other past requests.

ON MOTION OF COMMISSIONER BEARDSLEY AND COMMISSIONER FOWLER THAT THE VILLAGE CONTACT THE FAMILY TO STATE THAT MEMORIALS IN THE VILLAGE ARE TO BE IN THE FORM OF A BENCH WITH PLAQUE AND THE LOCATION IS TO BE APPROVED BY THE COMMISSION. MOTION CARRIED.

RECREATION

Recreation Coordinator provided his report at the Annual General Meeting. One update is that Larissa Gregory has been hired as Day Camp Supervisor.

Wastewater and Public Works reports were received as presented.

CLERK REPORT

Clerk stated since it is only the second month into the new fiscal year so he will have more to report on in August.

Department of Natural Resources Easement for Force Main on Rail Bed

Clerk stated he is waiting to receive the signed easement document from the Minister of Natural Resources. This easement is for the section of abandoned rail bed from the new lift station on Main Street to 760 Main Street to allow the installation of a force main. This will reduce the flow from approximately 350 houses.

Department of Natural Resources Land Purchase – Green Space

Clerk reported the land between the abandoned rail bed and Main Street from Park Road to the Visitor Information Centre is owned by the Village. The land along the rail bed from the Superstore to Walker's Brook just past Brookside Drive is owned by the Department of Natural Resources (DNR), which gives them authority to disallow anything to sit on their property. If the Village wants to continue to have the steer or signs on display on that property, it would have to be purchased at a set rate per hectare. The Village has had a legal survey completed and is now waiting for registration of the land documents and the formal documents to be received.

Library Expansion

Clerk stated the architect firm has scanned the CIBC building as well as the existing library building, the as-built drawings will be created from the scans and the plans drawn. Clerk will keep commission informed as designs are presented.

APPROVED CAPITAL PROJECTS 2019/20

Sewer Treatment Plant (STP) Clarifier Refurbishment - \$75,000 Clerk reported last year the Village tried to go to tender and no bids were received. The work has to be done while it remains operational which makes it difficult. Chair Pierce suggested the new commissioners complete a tour of the sewer treatment plant. Commissioner Bishop stated he is available after June 15th.

KN-14 Force Main Installation - \$400,000 - Tender closes June 20th.

Public Wi-Fi/Camera Expansion - \$38,000 - Expansion to Stronach Park from an underground line at the sewer treatment plant. There are currently 12 cameras with 3 more to be installed.

Office/Library Renovation - \$175,000/\$325,000 (Province - \$150,000 - not confirmed)

Trail Repair - \$15,000 Clerk stated there is a section of trail between the Visitor Information Centre and Bridge St that is being replaced with asphalt as well as a few potholes along the trail. Commissioner Fowler stated he would like to see a continuation of paved trail to Greenwood Road. Clerk stated the Village receives complaints each summer about dust from the trail.

Water Drilling Study - \$50,000/\$100,000 (County of Kings - \$50,000)

Highway 101 Signage - \$25,000 Clerk stated a large sign will be installed on Highway 101 near each Kingston exit. Clerk asked the Commission how they would like to obtain a design idea. Commissioner West suggested consulting Angie Myers, who designed the Village entrance signs. Commissioner Beardsley suggested Amy Lowe, who has completed signs for Department of Transportation. Commission agreed to keep the design simple since traffic is viewing it at a fast pace. Commissioner West suggested "Come for a Visit, Stay for a Lifetime". Commission agreed to put some ideas together.

Steer BBQ Stage Replacement - \$8,000 Clerk stated cost should come in closer to \$6,000

Digital LED Sign - \$30,000 Clerk stated he is waiting for the Department of Transportation's approval of a location for the sign along Main Street. One possible location is in front of Fraser's. The Village will control the sign content but priority will be given to the other Kingston funding partners, the Lions, the Legion and the Fire Department.

Policy and Finance

Loomer's Portable Toilets

Clerk stated in 2014 he had a discussion with Loomer's Portable Toilets regarding the high monthly cost of the rental and cleaning of the portable toilet. After that the Village stopped receiving bills from the co-owner of the company. Recently the other co-owner presented the Village with a lump sum bill for the past five years since the cleaning had still taken place. After a discussion the commission agreed that Chair Pierce would have an informal meeting with co-owner and bring an update to the next village meeting.

Walk the Walk for Autism

The Village received a request from the Kingston Autism Chapter in the amount of \$750 for their Walk the Walk event through the Village's Festivals and Events policy.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY TO APPROVE \$500 FOR THE KINGSTON AUTISM CHAPTER'S WALK THE WALK FOR AUTISM EVENT TO BE HELD JUNE 22ND. MOTION CARRIED.

VISA/MasterCard Acceptance

Clerk stated there are many people looking to pay for various village programs or tax payments with Visa or MasterCard and that this may be a direction the Village should head. Chair asked if there was a better rate through the County or the Association of Nova Scotia Villages. Clerk stated the County uses Paymentus and the County is not charged a service fee but the service fee is charged to the user at a rate of 3%. The County has re-negotiated a better rate of 1.75%. The Village would have to switch to Paymentus to offer VISA/MasterCard and asked the Commission if they would approve the Village absorbing the costs. Commission decided to table this item.

Meeting Date Change

Chair stated the Regular Session meeting date is held the 1st Wednesday of the month and that makes it difficult for staff reports. After a discussion the Commission agreed with the 2nd Thursday of the month and Clerk will advertise accordingly.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER BEARDSLEY THAT THE COMMISSION APPROVE THE NEW DATE OF THE SECOND THURSDAY OF THE MONTH FOR THE REGULAR SESSIONS MEETINGS EFFECTIVE AUGUST 8 2019. MOTION CARRIED.

CORRESPONDENCE:

New RCMP Detachment Invitation

Chair stated the Commission received an invitation to attend the grand opening of the new RCMP detachment in New Minas on June 6th at 1pm for anyone interested in attending.

NS Health Authority Invitation

Commissioner West stated she will attend the first Stakeholder Group Meeting on June 12 at 6:30pm at Soldiers Memorial Hospital.

DISCUSSIONS:

Steer BBQ

Commissioner Fowler asked if the Commission had certain duties for the 4 day Steer BBQ event. Chair stated there is an official opening at the Credit Union Centre on Thursday and that he will join the dignitaries on the stage after the parade. Commission agree to attend the event and help where needed.

Sand Barrens

Commissioner West stated the sand barrens should be promoted and suggested one way could be guided walking tours. She stated a staff member with the Department of Natural Resources has offered to do the guiding and this could be mentioned to the Kingston Walking Club. The group who did the sand barren presentation may also want to put suitable plants and a sign in the sandy area at Exit 17.

Tree Stumps / Dead Tree

Commissioner West asked if the tree stumps will be removed in the playground where the trees were knocked down in a windstorm. Commissioner West reported a dead tree at the corner of Bridge St and Main St.

Business Appreciation

Commissioner West suggested the idea of the Commission holding an appreciation day for local businesses once or twice a year at one of the service clubs. This could be a chance for businesses to meet the Commission and network with each other. Commission agreed to revisit this and possibly organize a date in October.

Annapolis Royal Library

Commissioner West stated in order to get ideas for the Village's new library, she toured Annapolis Royal's new library. The architect there designed a multi-purpose room and an innovation room in this building with equipment such as a 3D printer.

ADJOURNMENT

**ON MOTION OF COMMISSIONER BEARDSLEY THAT THE MEETING BE
ADJOURNED AT 9:30PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **July 3, 2019**
Re: **Environmental Services Report**

The wastewater capital project to install a 6 inch force main pipe under the abandoned rail bed was awarded to Mid Valley Construction. Installation of the force main pipe is starting on July 2nd and contractor hopes to have pipe installed in under 2 weeks. The remaining portion of the job includes diverting Kingswood Lane flow into the new East Main St lift station and then tying in the new force main sewer pipe to the same station. Diversion of the flow is designed to take some of the flow off of the original East Main St lift station built in 1972.

As reported last month, treatment plant staff had sludge hauled in from the County of Kings' Tremont treatment plant to get some micro organism activity in the aeration tank. This process helped some but bug activity was still dormant. Treatment plant staff, while in attendance at the wastewater trade show in Moncton in April, gathered information on a product called Waste go. Product is a degreaser and also creates a healthier environment for micro organism activity. Since using the product, staff has noticed more bug activity viewed under a microscope.

June 18th staff called out to a blocked sewer in the Village Office parking lot that services pizza shop. Staff augured sewer pipe and relieved blockage. Owner of pizza shop was told blockage was mostly grease and that he should hire contractor to high pressure steam clean line.

June 21st received call from Omni Site indicating a pump temperature alarm. Station has been relaying nuisance calls for over a month, meaning when staff check station pumps they seem to be working fine. On this day, however, staff recognized a lack of full 3 phase power which was evident by the Nova Scotia Power (NSP) line fuse hanging down by the transformer. NSP was called and crew changed out all 3 line fuses which were old style porcelain type and in very rough shape. This was likely the cause of all the nuisance calls.

June 25th Village Office received call from resident at 612 Hillcrest Ave indicating home had a plugged sewer line. Staff augured concrete stub line where lateral connects to and relieved the blockage. Stub line is part of the easement line and will be replaced by staff in the near future.

Ongoing work at the treatment plant includes draining and cleaning pumps out, washing down tanks and cleaning UV bulbs and UV channel. Lift stations were also cleaned to remove fat and grease build up and accumulated grit. Cleaning station is carried out twice a year on most of our 14 lift stations and is a preventative maintenance measure to save wear and tear on pump impellers and wear plates.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **July 3, 2019**
Re: **Public Works Report**

Hanging flower baskets were installed throughout the downtown core area and all ground beds have been planted with flowers throughout the Village. Over 1,000 annuals were planted over a two week period. Watering of the baskets and ground beds is ongoing including staff coming in on weekends to water hanging baskets.

Public Works staff saw cut sidewalk on the west side of the former CIBC building and installed a communications conduit bank underground to the west wall for the future Village Office. After NSP electrical inspection trench was backfilled, warning tape was installed and trench was compacted. Small cut out section of sidewalk was asphalted along with patching of parking lots throughout the downtown area. Patching was done by Bowlby Asphaltting Ltd.

Grass area north of the parking lot for the new Village Office was grubbed off by Public Works staff and stumps removed by contractor. Staff used new bush hog purchased late last year to mow rough area off. Staff will haul fill in over time to fill low spots and make area easier to maintain.

Ongoing maintenance includes grass mowing, trimming, weeding flower beds, mulching shrub beds, sweeping of parking lots, litter control, pruning and dragging of the ball field.

Contractors installed new pergola on the Steer BBQ grounds where portable staging will be installed for BBQ entertainment area. Loomer's were also hired by staff this week to sweep all curbside streets to tidy it up a bit for BBQ weekend.

Old section of scarfed rail fencing along former Medical Clinic parking lot was removed in anticipation of new fencing delivery ordered 2 months ago. Order keeps being delayed for whatever reason but will be delivered next week. Fence will be installed when staff receive; and it should be noted that fencing will also be installed at the Ravenwood ball fields and on a couple of sections along the trail behind where Kingsley is placed.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **July 3, 2019**

Re: **Recreation Report**

KINGSTON STEER BBQ & VILLAGE FAIR – Thursday to Sunday July 11th – 14th

- All aspects of the Steer BBQ are in the process phase of completion. Friday night activities include Jelynn Samson, Tim Vallilliee & Ruth Manning & the Prospectors on stage, the Barnyard Bunch Petting Zoo, face painting, Halifax Virtual Reality Demonstrations, Bounce Kingdom, barbecued goodies and refreshments. There will be a Pyrotech Finale performed by Fireworks FX on Friday Night at 9:30pm.
- Saturday events include: a Mechanical Bull, BMX Bike Demo, on-site mobile petting farm, Atlantic Cirque performances, Outdoor Market, SWIG on-stage, Domino Man, & more
- Increased social media advertising via Facebook/Twitter & Instagram.
- Steer BBQ Committee will meet on Tuesday July 2nd & July 9th. All aspects moving forward according to plan.
- 3v3 Basketball Tournament
- Steer BBQ Dance taking place on Saturday July 13th from 9pm-1am at the Kingston Legion featuring MATT MINGLEWOOD.
- Sunday July 14th 2pm – 4:30pm – Gospel in the Park at Centennial Park featuring Sonlight, Shoulder to Shoulder, Roxeen & Dalrymple & Brad Hewey. I.C.E Cheerleading will be doing a fundraising BBQ during the day and a freewill foodbank donation box will be on-site.

NOVA7Arts – Steer BBQ Mural Painting Preparation – Tues July 2nd @ 7pm

- Nova 7 Arts – a local artists group that has volunteered to donate their time, skill and efforts to create a community paintable Steer BBQ mural - will be using the Rec Hut on Tuesday July 2nd to create and prepare the outline on a 4x8 sheet of plywood for public painting at the Steer BBQ.
- FAMILY FUN ROCK PAINTING NIGHT – Friday July 5th from 6pm – 9pm at the Kingston Credit Union Centre. See Attached Poster

SUMMER DAY CAMP 2019 – Tuesday July 2nd – Friday Aug 23rd at 12 noon

- 3 Counselors & 1 Supervisor working at the Day Camp.
- Many visitors & trips planned this year by our supervisor Larissa. Staff members are all returning day camp workers. Emma Gallant, Courtney Boone & Isaac Abriel.
- All weeks are full at 24 campers per day. Wait lists are accumulating.
- Day campers will be going to Yogi Bear Campground on Friday, July 12th in order to vacate the Rec Hut for Steer BBQ preparations.

DROP IN BEACH VOLLEYBALL – Tues/Thurs 7-9pm – ages 14 & up

DROP IN BASKETBALL – Wednesday 6:30pm – ages 14 & up

KINGSTON LIBRARY – SUMMER ACTIVITIES

July 5, 2019 - Funtastical Fridays
July 9, 2019 - Tuesday Story Time
July 9, 2019 - Summer Tech Makers
July 11, 2019 - Summer Kids Tech
July 11, 2019 - One on One Tech Help

CENTENNIAL PARK – FREE OUTDOOR JULY CONCERTS

Thursday July 4th	6:30pm – 8pm	Vance - Son of Leod
Thursday July 18th	6:30pm – 8pm	Lost Vegas
Sunday July 21st	2pm-3:30pm	Mark Roberts
Thursday July 25th	6:30pm – 8pm	Jill Boudreau Trio
Sunday July 28th	2pm-3:30pm	Bob Deveau / Hi Lites
Thursday August 1st	6:30pm – 8pm	Left of Centre

REMAX BANNER – HOT AIR BALLOON RIDES AT ARENA BALL FIELD – SUN AUG 4th 8am – 1pm

- Remax Banner has reserved the Arena Ball Field for Free Family Balloon Rides (tethered) at the Arena Ball Field from 8am – 1pm on Sunday August 4th. Remax is creating a poster and publicity.

LOWER RAVENWOOD BALL FIELD - BOOKINGS IN JULY

- Birthday Party Booking on Sat July 13th 1-4pm
- 14 Wing Cadets have booked Ravenwood for a fun day of Rocket Launching at the Ravenwood Park on Wednesday July 17th 10am – 3pm
- Ladies Softball League plays every Thursday evening 6:30pm – 8:30pm.
- While Upper Ravenwood Ball Field is growing grass, the Arena Ball Field is being used as a replacement field. Kingston Minor Ball is utilizing both fields on a regular basis. Public Works has been made aware of the updated schedule.

KING COUNTY SENIORS BUS TRIP – GRAFTON ST. DINNER THEATRE – WED JULY 24TH

- Tickets on sale now at Kingston Village Office. Bus leaves on the 24th at 3:30pm from Kingston Fire Hall.

RECREATION COORDINATOR VACATION - Recreation Coordinator will be on vacation starting Wed July 24th until Tuesday Aug 6th. Coordinator will be in the vicinity but volunteering at a local camp. Day Camp staff is aware and the Day Camp has no major trips during that time.



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REPORT TO VILLAGE COMMISSION

From: **Janice Hatfield, Apple Blossom Committee**

Date: **July 3, 2019**

Re: **Apple Blossom Festival Report**

Wardrobe Tea

The 4 member Kingston Apple Blossom Festival (ABF) Committee held a Wardrobe Tea at the Kingston Fire Hall on Saturday, May 4th. The Kingston ABF Committee incorporated some new decorations for the Tea at the Fire Hall and some decorations from past teas, which helped the budget. The 2019 Leadership Candidate Katelyn Charlton and her Child Attendant Addison Beardsley were introduced to the audience. It was also an opportunity to thank and say farewell to the outgoing Leadership Candidate Riley Rowen and her Child Attendant Bridget Ward. Riley Rowan thanked all those involved in helping her during her reign and commented on how the experience has helped build her confidence level.

The Wardrobe Tea was well attended including other ABF Leadership Candidates, ABF Board Members, Village Commissioners West and Pierce and Alxys Chamberlain, representing MLA Leo Glavine. Commissioner Muriel West provided greetings on behalf of the Village Commission, welcomed the new candidates and expressed appreciation to the outgoing candidates. She also advertised the upcoming 60th Steer BBQ to all in attendance. Katelyn Charlton and Addison Beardsley addressed the dignitaries and guests, gave their speech and then modeled the wardrobe that they would be wearing during the week of Apple Blossom Festival.

The sandwiches, coffee and tea were gratefully prepared by volunteers of the Kingston Fire Department Auxiliary. The sweets/squares were prepared by the committee, the majority provided and donated by committee member Kathy Spurrell. The Committee gratefully accepted the services of Pine Ridge Middle School's Sisters of Science group who helped the committee with serving and cleanup. The cost to attend was \$5 and the total amount received at the door was \$285.00. This amount was given to the Sisters of Science for their services to help with their science trip.

Parade Float

The Committee agreed that since this year is the 60th annual Steer BBQ, the parade float would reflect that rather than the Apple Blossom Festival Theme. It was decided to build a low tiered cake with cow print covering the entire cake, vintage carnival type signs on all sides of the cake saying "Burger Bits", "Milkshakes" etc., red glittered letters saying '60th Annual Kingston Steer BBQ July 13th' on the bottom layer and then Kingsley the steer on the top layer. The leadership candidate and child attendant would sit in the front on a bench in the cake indentation. The float has participated in two parades so far, the 87th Apple Blossom Festival and Hantport's Canada Day parade, which provided great exposure for the 60th Steer BBQ!



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REPORT TO VILLAGE COMMISSION

From: Janice Hatfield
Date: July 3, 2019
Re: Tourism Report

RECOMMENDATION

THAT THIS REPORT BE RECEIVED FOR INFORMATION.

Opening

The opening date for the Kingston/Greenwood Visitor Information Centre (VIC) was Wednesday May 15th, 2019 before the Victoria Day holiday weekend. VIC staff cleaned the inside of the building and ordered literature before opening day. The outside of the VIC was hosed down by public works staff. Staff also re-arranged the centre to allow for better visibility and flow.

Hours of Operation

The hours of operation for the VIC for the months of May and June were 10am to 5pm, 7 days/week.

Visitor Information Sign

The blue and white parking ahead sign that was posted last year on the south side of Main Street before the Superstore entrance broke last fall (at the bolts) due to high winds and a new smaller sign was ordered and installed to replace it.

Staff

Maggie Rio has returned as supervisor, and student Iain Green was hired for the summer months.

NS Literature

The VIC always received NS tourism guides, maps and brochures from the distribution centre in Dartmouth. Tourism Nova Scotia (TNS) closed its literature distribution centre at 10 Acadia St. Dartmouth in January 2019. The building was torn down to allow for the expansion of the Dartmouth General Hospital. Given the seasonal and declining demand for tourism literature, TNS made a business decision to stop operating a distribution centre. This will allow the organization to focus on activities aimed at attracting visitors to the province and growing tourism revenues.

Therefore, VIC staff has to order its own cases of tourism literature from Nova Scotia Tourism as per the partnership agreement with the Province. Staff also orders brochures directly from tourism related businesses and they now have a well stocked, organized centre.

Funding

The Village received 90% of the \$3,300 in funding from the Province for Maggie Rio's position. The Village also applied for a Federal Canada Summer Jobs Student Grant for the student position and was approved. This federal grant is for 10 weeks at 35 hours per week. The VIC has the support again this year of Ainsley Bartram who is the South West Nova Scotia VIC Coordinator. She will be working in a local and regional Visitor Information Centre support capacity and will be the co-ordinator for provincial funding, quality standards, staff training and necessary reporting.

Training

The supervisor and student will participate in a mandatory local familiarization tour of tourism related businesses in order to offer firsthand knowledge to visitors. The supervisor has already completed all mandatory training sessions such as First Aid and Service 1st and the student has First Aid which will help the budget.

Markland Road

The only space available for handicapped parking is behind the VIC and that section of Markland Road has many deep potholes and floods badly every time it rains. It was reported to the Department of Transportation May 15th but it has not been repaired yet.

Statistics for May 2019

Totals for May 2019 (15th to 31st)		Visitors Counselled
Canada		138
US		2
Overseas		2
Grand Total		142

Totals	2018	2017	2016	2015	2014
½ of May	153	144	190	250	277

Statistics for June 2019

Totals for June 2019		Visitors Counselled
Canada		316
US		20
Overseas		16
Grand Total		352

Totals	2018	2017	2016	2015	2014
June	385	405	437	464	579

Yarmouth-Bar Harbour Ferry

Tourism operators in Southwest Nova Scotia were looking forward to a resumed ferry service from Maine to Yarmouth in June. The terminal location was going to move from Portland to Bar Harbour but there has been a delay to ensure the terminal is in compliance with the U.S. federal department's standards. Bay Ferries was made aware in February that the terminal upgrade could take 12 to 18 months. The delay has caused all reservations prior to and including July 18th.

Nova Scotia's Tourism Strategy

The four pillars of Tourism Nova Scotia's strategy are:

1. **Attract first-time visitors to Nova Scotia.**
While Tourism Nova Scotia cares about all visitors, marketing messages and execution will focus on converting those who have not been to Nova Scotia before.
2. **Invest in markets of highest return.**
Tourism Nova Scotia will invest its marketing dollars in markets that will attract the highest value visitors to Nova Scotia.
3. **Focus on world class experiences.**
Tourism Nova Scotia will lead tourism experience and sector development through a "world class" lens to support attracting first-time visitors to the province.
4. **Build Nova Scotia's tourism confidence.**
Tourism Nova Scotia will build stakeholder knowledge of, and support for its strategic direction to attract increased investment, grow revenues, and boost Nova Scotia's tourism confidence.



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk / Treasurer**
Date: **July 3, 2019**
Re: **Clerk Report**

RECOMMENDATION

That this report be received for information.

DNR Easement for Force Main on Rail Bed

The Clerk returned the signed easement document to the Province. Once the Minister has signed the document, the easement will be in place.

DNR Land Purchase – Green Space

Our survey plans are being recorded at the land registration office and once complete, DNR will have the documents created for our land purchase.

Library Expansion / Village Office (\$175,000 / \$325,000 total)

Harvey Architecture has provided a preliminary drawing for the office. By meeting time, a new updated drawing should have been circulated amongst staff and commissioners.

Other Approved Capital Projects 2019-20 (Budget Amounts)

- STP Clarifier Refurbishment 75,000
- KN-14 Force Main Installation \$400,000
- Mid Valley Construction Awarded Contract - \$269,900+HST
- Public Wi-Fi/Camera Expansion 38,000
- Trail Repair 15,000
- Water Drilling Study \$50,000 / \$100,000 (County)
- Highway 101 Signage 25,000
- Design needs to be completed
- Steer BBQ Stage Replacement 8,000
- Digital LED Sign 30,000
- DTIR - sign location approval needed, still no response from DTIR rep

Discussion Items

- Monument to Charles Inglis, Anglican Bishop
- Hwy 101 sign & slogans
- 14 Wing PILT
- Crosswalk lights - Main and Maple
- DTIR update

Policy and Finance

- Lift Stations Upgrade
- OmniSite upgrade

Colonel G.M. Adamson, C.D.

and

Colonel B. Cook, M.S.M., C.D.

Cordially invite you to a ceremony to mark the

Change of Command of

14 Wing Greenwood

on Tuesday 30 July 2019 at 1000 hours

Event will take place on the 14 Wing Parade Square

with a reception to follow at the Annapolis Mess

(In the event of inclement weather, the ceremony will be held west side of 11 Hangar)

R.S.V.P. by 15 July 2019 / avant le 15 juillet 2019

Kim.Legere@forces.gc.ca or/ou

902-765-1494 Ext./poste 5547



Dress: 1A Military
Business Suit Civilian

Tenus: Militaires, 1A
Civils, habit complet

Colonel G.M. Adamson, C.D.

et

Colonel B. Cook, M.S.M., C.D.

Vous invitent cordialement à assister à la cérémonie

de passation de commandement de la

14^e Escadre Greenwood

le mardi 30 juillet 2019 à 10h00.

La cérémonie se déroulera à la place de parade de la 14^e Escadre.

Une réception aura lieu après la cérémonie au mess Annapolis.

(en cas d'intempérie, la cérémonie aura lieu au Hangar 11, côté ouest)