



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 5, 2018

COMMISSION:

Don Holmesdale - Chair
John Pierce - Vice Chair
Paul Parsons
Muriel West - Absent
Wayne Fowler

Mike McCleave - Clerk/Treasurer
Janice Hatfield - Absent

OPENING

Chair Don Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the August 1st, 2018 Regular Session meeting minutes and asked if there were any errors or omissions.

ON MOTION OF COMMISSIONER FOWLER AND COMMISSIONER PIERCE THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF AUGUST 1ST, 2018 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Holmesdale asked for any business arising from the minutes of August 1st, 2018.

Commissioner Pierce asked if there has been any update from CIBC regarding the sale of their building. Clerk stated there has been no communication from CIBC.

Commissioner Pierce asked if the Clerk had learned how many other municipal units charge for an additional copy of tax bills. Clerk stated a handful of units charge a fee.

Commissioner Pierce asked about the status of the resident who has not been paying his tax bills because his property had been assessed too high by Property Valuation Services Corporation (PVSC). Clerk stated the new property tax bills have been sent out and the next step would be to call the property owner's partner. Clerk also stated that regarding the fact that the property was over assessed for several years does not mean the tax bills can be adjusted, unless PVSC comes back with a readjustment of those years. The County will also not be adjusting their tax bills.

Commissioner Pierce asked about the status of the purple bench. Clerk stated it has been ordered and if the colour is not correct it can be painted.

Commissioner Parsons asked what the response was from CIBC when the price was submitted to them. Clerk stated he filled out a new letter of intent and forwarded it off to CBRE.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

QUESTION FROM AUDIENCE

Resident Sharon Hatt requested the Village contact the Department of Transportation and ask to have the 60km speed limit sign moved 2 NS Power poles closer to the duck pond on Bridge Street. Ms Hatt also asked why there was an increase in the sewer rate. Commission stated there has not been an increase in the sewer rate in the last 5 years.

COMMITTEE REPORTS – See Full Reports

WASTEWATER – See Full Report

Maple St Lift Station Replacement

Clerk stated even though the new lift station on Maple Street is going to be 11½ inches less deep than anticipated, the wet tank is quite a bit wider and there should be no ill effects to performance. There were water issues at the site of the new lift station which the contractor worked through. The contractor estimated and quoted for 2 feet of dewatering. They encountered 8 feet so they are charging an overage in the amount of \$23,400. Chair stated the budget was for \$150,000 and the cost was \$99,000 + HST so with the overage it is still under budget. Commissioner Pierce asked if the Village was responsible to pay for all of the dewatering. Clerk stated the contractor said they removed out what they already had for dewatering in their project and that they are going to run into more dewatering when they put the manhole in. Commissioner Pierce recommended trying to negotiate with the contractor on the price of the overage; the Commission agreed to propose splitting the cost 50%.

PUBLIC WORKS – See full report

Commissioner Pierce commented on the seam on the new Village entrance signs. Clerk stated the seam is not noticeable from a distance.

Commissioner Pierce commended staff for the excellent job of clearing the wooded area behind the bandstand.

Commissioner Pierce also suggested the Village approach the Department of Transportation again to see if they will do something about the eyesore of excess sand at Kingston's exit ramp off Highway 101 and that it is the worst looking exchange on Highway 101. Commission agreed to send this request.

Commission suggested letting the new grass that didn't take on the upper ball field in Ravenwood set for another month to see if it comes back.

Clerk asked Commission if they thought the new truck plough should be put on the new truck in order to save the old truck for summers in the next few years. Commissioner Fowler asked if the new truck was under warranty for ploughing. Clerk stated the new truck was equipped with a snow package.

RECREATION – See Full Report

Commissioner Pierce stated the concerts in the park were well received by those who attended and that some groups are more popular than others and suggested booking them more than once over the summer.

Commissioner Fowler asked what the Legion was using the Chase the Ace funds for. Chair stated it is now just a fundraiser for the Legion.

Commissioner Parsons asked about the status of the new cooling plant at the Credit Union Centre and if they were on budget with it. Commissioner Fowler reported they have the outside chiller up and they are waiting for pieces but plan to be making ice the last week of September and that they are on budget.

Wastewater, Public Works and Recreation reports were received as presented.

MONTHLY FINANCE REPORT – See Full Report

Public Works Seasonal Staff

Clerk stated the public works seasonal employee has been laid off.

Office Staff

Clerk stated administrative assistant is off work due to an injury.

Cell Phone Contract

Clerk stated that he managed to reduce the TELUS monthly cost of each cell phone from \$50.00/month to \$23.00/month.

Sidewalk/Parking Lot Snow Removal Contract

Clerk stated there were 5 companies that looked at the tender but the only company to bid on the snow removal contract was Kevin Ryerson Excavation and his price was very good. It is a 1 year contract renewable for 3 years at that price. Clerk stated the only extra would be \$40/load to haul snow away.

CIBC Building Purchase

Commission agreed to reach out to CIBC again to express interest in the building.

ON MOTION OF COMMISSIONER AND COMMISSIONER THAT THE VILLAGE INCREASE OUR CURRENT OFFER TO \$230,000 FOR THE CIBC BUILDING. MOTION CARRIED.

County of Kings Wireless Tower

Clerk stated the County is requesting to install a monopole antenna on the Village's roof in order to have a direct line-of-sight WiFi connection to their treatment plant in Greenwood. It may also have the height distance for the Village to add an antenna for Stronach Park. Commission all agreed to this request from the County.

Steer BBQ Permanent Sign

Clerk stated the Steer BBQ Committee would like to put up a permanent sign for the Steer BBQ on the grounds beside Rona Cash and Carry or the corner of Westwood and Elm St. or the ballfield fence. Commission agreed it could go by the bench on Westwood St.

Municipal/Village Meeting Items

Commissioner Pierce stated the County support of \$12,000 for Berwick Gala Days was quite upsetting considering the Steer BBQ only receives \$500 for an event that has been going on for 59 years. Commission agreed to raise this issue at the next Village/County meeting in October.

DISCUSSIONS:

Clerk stated he was approached by a resident on Moody Court asking if the Village would consider matching funds with the County to pave Moody Court under the J-Class road status since it is in such poor condition. Commission advised that she speak with Leo Glavine since he has helped with other streets in Greenwood etc.

Clerk advised that he was in touch with Doug Pulsifer from the Department of Transportation (DTIR) regarding the traffic count at the Maple St/Main St intersection. He advised that DTIR did a traffic count in May but there were issues with it so it will be done again. He was advised by the Clerk that the intersection also has a visibility issue with cars not seeing pedestrians crossing Main St. Mr. Pulsifer stated since he is new in the position there is a two year wait time for him to be able to get approval from his superior but he is working on it.

Clerk stated he will follow up on a resident's complaint on Pine Ridge Ave regarding a streetlight that was ruined during the last hurricane.

Clerk will check with the County as to whether a group home is allowed in a residential R1 zone area of the Village.

Commissioner Pierce asked that the Village send a letter to the Kingston RCMP Detachment regarding cyclists frequently seen not wearing helmets. Commission agreed.

ADJOURNMENT

ON MOTION OF COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED AT 8:40PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER