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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JULY 4, 2018

COMMISSION:

Don Holmesdale
John Pierce
Paul Parsons
Muriel West
Wayne Fowler

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Martha Armstrong – Councillor District 4 – Municipality of the County of Kings
Kelly Hutton – Village Representative - Soldier's Memorial Hospital Foundation Board

OPENING

Chair Don Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the June 6th, 2018 Regular Session meeting minutes and asked if there were any errors or omissions.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JUNE 6TH, 2018 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Holmesdale asked for any business arising from the minutes of June 6th, 2018.

Commissioner West asked if the letter of support for parents affected by the impending school bus changes had been sent to the school board. Clerk stated the letter had not yet been sent but that he had communications with the transportation providers who said they were still looking at the situation.

Commissioner West asked what information the Clerk found out about the Kingston homeowner's responsibilities for placing water lines over top of the Village's sewer lines. Clerk stated he put the homeowner in touch with the County to notify them of the situation and that the property owner needs to have easements in order to go over other easements.

Commissioner West suggested advertising the concerts in the park in the Valley Harvester newspaper which is distributed in with the weekly flyers.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER FOWLER THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

Chair Holmesdale stated there will be an In Camera Session after #9 of the Agenda.

KELLY HUTTON – VILLAGE REPRESENTATIVE - SOLDIERS MEMORIAL HOSPITAL FOUNDATION BOARD UPDATE

Mr. Hutton presented a copy of the Director's Annual Report outlining the year from June 2017 to June 2018. The report outlines the various programs that the foundation supports including the Annapolis and Kings County Senior Safety Programs, Active Kids/Healthy Kids Program, the Medical Shuttle, purchasing of hospital equipment for Soldiers Memorial Hospital, the hospital staff and physician Christmas Dinner and Dance etc.

The directors also participate in the Healthcare Foundations of NS to build relationships with the NS Health Authority. Kelly Hutton stated he is on a committee with the purpose of designing a new NS Health Authority capital and project planning process and proactively planning fundraising strategies. They are looking to replace the existing medical clinic building next to Soldier's Memorial Hospital with an addition on the hospital building.

MUNICIPALITY OF THE COUNTY OF KINGS UPDATE

Councillor Armstrong stated County Council has had some long meetings including one for their grants policy which they placed a cap on. This has resulted in a decreased grant of \$2,400 from \$5,000 for the Kingston/Greenwood Visitor Information this fiscal year. With regard to recreation grants, Councillor Armstrong stated council asked that their staff make the application process earlier, instead of so close to budget time, to make budgeting easier. Clerk stated County also needs to decide what they want to fund and suggested non-villages and towns be in a completely separate pot of money. Commissioner Pierce asked that this item be included in the next Village/County meeting. Commission also agreed that they don't approve of the county funding the 14 Wing Day Camp Program.

Commission agreed another item to discuss at the next Village/County meeting is the perception of the Mayor and his personal agenda regarding downsizing local government.

Commissioner Fowler stated he would like to officially thank the County for the arena funding that was received for the new cooling plant.

Councillor Armstrong also stated that County was going to ask the Department of Transportation to hold off on doing a traffic count at the intersection of Main St and Maple St. until school traffic is back in the fall.

COMMITTEE REPORTS – See Full Reports

WASTEWATER – See Full Report

Clerk stated he is still waiting for tenders from the engineers.

PUBLIC WORKS – See full report

Commission asked that the Department of Transportation be notified to repaint the bicycle lane line on Pine Ridge Ave from Magee to Maple St. as well as to fix the broken guardrail at Exit 17E on Highway 101.

RECREATION – See Full Report

Either Chair Holmesdale or Commissioner Pierce will join the other dignitaries during the Steer BBQ dinner in the arena.

Clerk stated the Summer Day Camp is so busy that for next year they may have to hire a 5th day camp staff person to accommodate the demand. Commissioner Fowler suggested the students from NSCC's Early Childhood Program might be interested.

Wastewater, Public Works, Recreation and Apple Blossom reports were received as presented.

MONTHLY FINANCE REPORT – See Full Report

Clerk reported on the property taxes that are in arrears and stated there were a similar number of properties in arrears as last year but the amounts were less. Clerk stated he has had success collecting by contacting the mortgage institutions attached to the property to inform them the property is in arrears.

ASSOCIATION OF NOVA SCOTIA VILLAGES ANNUAL GENERAL MEETING

Chair Holmesdale stated he will attend and Commissioner Fowler may possibly attend.

CORRESPONDENCE

Chair Holmesdale stated the village received a letter from a potential developer asking if the Commission would consider installing a sewer lift station for his future development. He requested a meeting with the Commission to discuss further. Clerk stated the policy is that the developer is responsible for installing all sewer including the lift stations to the Village's specs and that once completed, the Village would take over ownership/responsibility of the sewer system. Commission agreed they did not have enough information and asked Clerk to let developer know that they would like to know what his plans are. Clerk will also speak to adjacent landowner to see about getting an easement.

WINGS AND WHEELS CAR SHOW EVENT FUNDING REQUEST

Chair stated the Village received a letter from the Greenwood Military Aviation Museum Society requesting \$200 through the Village's Festival and Community Events and Funding Policy.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER FOWLER THAT THE COMMISSION AGREE TO PROVIDE \$100 TOWARD THE WINGS AND WHEELS CAR SHOW EVENT TO BE HELD ON SEPTEMBER 8, 2018. MOTION CARRIED.

IN CAMERA SESSION

REGULAR SESSION MEETING

As per In Camera discussion,

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER PIERCE THAT THE VILLAGE PRESENT AN OFFER OF \$125,000 FOR A LOCAL BUILDING AND INCLUDE A LETTER WITH A PLEA FOR COMPASSION TO ACCOMPANY THE OFFER. MOTION CARRIED.

ADJOURNMENT

ON MOTION OF COMMISSIONER PARSONS THAT THE MEETING BE ADJOURNED AT 9:40PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER