



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

October 3, 2018

Commissioner D. Holmesdale
Commissioner J. Pierce
Commissioner P. Parsons
Commissioner M. West
Commissioner W. Fowler

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Wednesday, October 3, 2018 at the Kingston Village Office.



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REGULAR COMMISSION MEETING October 3, 2018

AGENDA

- ~~1. Review of Minutes of Meeting held September 5, 2018~~
- ~~2. Business Arising from the Minutes~~
3. Discussion of Previous Meeting
4. Consent to Agenda Items
5. Presentation: Community Development Project
Glyn Bissix, PhD, Professor
Environmental and Sustainability Studies Program
6. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
7. Policy and Finance Committee
 - i. Squash CF
8. Finance Report
9. Discussions
10. Correspondence
11. Adjournment



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **October 3, 2018**
Re: **Environmental Services Report**

New lift station is operating with the pumps from the old lift station until new pumps arrive the third week in October. Landscaping of the job site is supposed to be completed by the end of the week. Once new pumps are installed and final electrical inspection the job will be complete.

September 14th pump had to be pulled at KN-3 East Main St lift station and sent to Xylem to be assessed due to motor problem. Pumps in this station are 12 years old and are due to be replaced due to the fact station has the second most pump cycles of all 14 stations at 60 plus times a day for each pump. Xylem has been extremely slow at assessing pumps and wastewater staff has been pressing Xylem for a quicker evaluation in the event a new pump needs to be ordered and the wait time on delivery of those pumps. If repairs exceed \$3,000 it only makes sense to order a new pump even though not budgeted through capital. It may be possible to connect one of the old pumps from the RCMP station to the panel at KN-3 because it is the same voltage and HP. Length of pump cable is the issue but could possibly be spliced.

Resident at 1720 Old Brook Rd called to report a sewer blockage. Resident stated that himself and a plumber pushed a sewer snake from house as far as road but could not relieve blockage. Resident stated that previous owner had to get the Village to relieve the blockage a few years back because blockage was out by the street. Public Works staff saw cut asphalt driveway where resident was told sewer clean-out was in order to try and relieve blockage. After clean-out was exposed it was obvious that sewer lateral passes through neighbour's property on route to street and the problem is directly under neighbour's driveway. Plumbing outfit was hired and they were able to relieve blockage with flexible auger machine that could maneuver around series of elbows (poor installation). Video of main sewer line in street was also conducted to determine position of sewer lateral in the street. Video locates lateral lining up towards the middle of neighbour's driveway. In order to correct the mistake made in 1983 the street would have to be dug up and the sewer lateral intercepted out in front of neighbors driveway then rerouted into 1720's own driveway abandoning root infested sewer line under neighbor's driveway. After discussing issue with Village Clerk it was decided to not dig up street this close to winter but if another blockage occurs the Village will have to bear the cost of unplugging the sewer line.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **October 3, 2018**
Re: **Public Works Report**

Soil samples were extracted from the upper ball field in Ravenwood and were sent off to Truro for analysis. Samples were taken of the composted section done last year and the section of field that was not done. Sample results were received and the Required Nutrients (fertilizer) for healthy root growth was factored in with all the different categories. On the composted section done last year the only thing that was classified Excessive compared to the Non Compost section was P205 which is phosphorous. The online explanation of results for the most part help explain the results and staff are consulting with Halifax Seed to get the proper mix of Required Nutrients and the proper amount of kg/h (kilograms per hectare). After consultation Public Works staff will have a better idea of how to proceed. It should be noted that the online soil results explanation does indicate that anything over 3.5% Organic Matter was good for root growth and with the composted section at 6% it would be reasonable to think that compost mixed in with existing soil has benefits. The non compost section was at 2.7% Organic matter which is under the 3.5 % recommended for good root growth. Irrigation during dry months will always be a factor of quality turf and without watering it does allow for weeds to take over. Public Works staff would tentatively recommend tilling up whole outfield, adding compost to section that was not done last year pending what Halifax Seed gets back to staff with.

Public Works staff received proposals from Nova International and Green Diamond for a 72 inch Rotary Mower that cuts up to 2 inch diameter brush for a trade of a 72 inch angle blade made for loader on Kubota tractor. Nova International came back with the best offer including the trade in value for Rotary Mower. Reason for trading angle blade is the lack of use, maybe 20 hours over 5 years.

Received quote from Balsor Welding to install Boss plow mount and associated electrical to allow staff to hook up to existing Boss plow in case 2008 Dodge has mechanical issues. Truck will be booked in for installation over the next month.

With the heavy frost the last week of September many of the annual flowers died and were removed from the beds. Staff will be busy over the next month in with fall leaf raking, installation of leaf and brush bins and preparations for the winter months ahead. There is not a lot of leaves falling and likely not necessary to order bins until the start of the third week in October (at the Village Commission discretion). Bins should be ordered this week for whatever date.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **October 3, 2018**
Re: **Recreation Report**

PINERIDGE MIDDLE SCHOOL – COMMUNITY VOLUNTEERING –FRI OCT 5th 1:30 – 3PM

- Glen is partnering with Pine Ridge Middle School in order to have the students volunteer at various locations throughout the community.
- Glen is also working with Pine Ridge Administration and Volleyball NS on planning and implementing a Volleyball program and also a MIDDLE SCHOOL GIRLS afterschool program called P.A.W.S.

WEST KINGS FAMILY OF SCHOOLS MEETING

- West Kings Family of Schools meeting taking place on Tuesday Oct 15th at St Mary's School 2:30pm- 4pm.

SENOIRS FITNESS 2018/19

- Adult Fitness looking to begin November 6th. Recreation Department has communicated with Watson Armstrong and Thomas Ruggles but still finalizing logistics of Fire Hall access for instructors.

RECREATION NOVA SCOTIA CONFERENCE – OAK ISLAND RESORT - MEETINGS – THURS & FRI OCT 25TH – 26th

- Recreation Department will be attending Annual Recreation Nova Scotia Conference at the Oak Island Resort Thurs/Fri Oct 26th/27th overnight. See Clerk for Conference details.

WESTERN KINGS ACTIVE KIDS HEALTHY KIDS – MEETING TUESDAY OCT 2ND @ 2:30PM IN BERWICK

- Kingston Recreation is currently chairing the Western Kings Active Kids Healthy Kids funding Committee that distributes funds to local community groups towards youth physical activity initiatives throughout Kings County. September applications have been received and the committee will meet on Tuesday Oct 2nd in order to evaluate applications.

KINGSTON CREDIT UNION CENTRE

- Brand new cooling plant has been installed and is up & running. Arena staff have been working tirelessly to have ice installed and painted.
- Planned opening day is Monday October 1st.

OUTDOOR RINK PLANNING

- Recreation Coordinator has ordered tarps for outdoor rink at tennis courts. (2 tarps 50ft x 100ft.)
- Recreation Coordinator has purchased and is currently installing meshing for the outside of the tennis court fencing as a trial to see if the meshing will keep some of the leaves from infiltrating the water in the framework for the ice rinks (prior to freezing).

KINGS COUNTY DINNER THEATRE BUS TRIP – WED NOV 21st – 3:30PM – KINGSTON FIRE HALL PICK UP

- Tickets went on sale Monday October 24th and the Village sold out of 40 Tickets in 20 minutes and had a 10 person waiting list. The Village contacted Kings County to acquire 20 more tickets. The Village have 3 tickets remaining.

TENNIS COURT DOOR REPAIR

- Recreation Department has received quotes for repairing large Tennis Court door repair from two separate companies.
- Will move forward after discussion with Clerk Treasurer.

COMMUNITY MEN'S BASKETBALL – MONDAY AT WEST KINGS SCHOOL GYM @ 6:30PM

- Recreation Department is communicating with West Kings Athletic Director regarding gym availability as School teams take priority over community access.

COMMUNITY CO-ED ADULT VOLLEYBALL – TUESDAYS AT PINERIDGE MIDDLE SCHOOL GYM @ 7PM

- Recreation Department is communicating with Pine Ridge Middle School regarding gym time and availability.

COMMUNITY – REC HUT USAGE.

- Kingston Brownies have requested using the Rec Hut in October 13th – 14th for an overnight sleep out at the Arena Ballfield and using the Rec Hut Washrooms.
- Native Council Mentoring Program will be utilizing the Rec Hut on Saturday Oct 20th from 10am – 2pm.

COUNTY OF KINGS FESTIVALS & EVENTS NEW YEARS EVE FUNDING

- Recreation Department will be applying for New Year's Eve Funding in October.

KINGSTON UNITED CHURCH – COMMUNITY GARDEN & WEEKLY SOUP LUNCH

- Program continues to grow with serving over 50 individuals each Wednesday.

ADULT TAI CHI – MONDAYS & THURSDAYS – KINGSTON FIRE HALL

- Recreation Department is continuing communication with Kingston Fire Hall and Tai Chi Instructor regarding start times and dates.

OCTOBER EVENTS

- CRAM THE CRUISER - Fri Oct 5th - Kingston Superstore – Foodbank Fundraiser
- CHASE THE ACE – Every Saturday – Kingston Legion Fundraiser
- Kingston library events every week. <http://www.valleylibrary.ca/branch/kingston-library>



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk / Treasurer**
Date: **October 3, 2018**
Re: **Monthly Finance Report**

RECOMMENDATION

That this report be received for information.

GENERAL OPERATIONS

Through the first 6 months of the year, there are some known variances which can be reported on. Overall, the year end position is expected to be favourable.

Revenues:

Summer Day Camp revenues were \$3,700 higher than expected. Our day camp was a great success again this year. Glen and Alxys were instrumental in making the Day Camp a great success again this year.

Our bank account (including capital reserves) has accumulated over \$21,000 in Interest since April.

Expenditures:

Our sidewalk maintenance budget is fully expended. Sidewalk/parking lot line painting and street (curb) cleaning was the majority of the expense.

Some of our electricity billings are coming in slightly higher than budgeted (under 10%). This may correct itself by year-end.

Apple Blossom expenditures were on half of what we budgeted this year (\$2,600).

Our Concerts in the Park were over budget by \$500. I have not confirmed all the invoices yet (may have been an accounting mistake).

SEWER OPERATIONS

Sludge Disposal fees currently have a small unfavourable variance of \$1,500.

Christmas Party

Where and When?

Remember Me Walk – Barb’s Bench – to recognize domestic violence in NS

There will be a short walk and dedication event to be held at Stronach Park on Sunday, October 28, 2018 from 1-3pm.

Municipal – Village Meeting (upcoming - October 2018)

What topics should be submitted for the agenda?

Capital Projects

STP Clarifier Refurbishment	\$75,000	(100% Gas Tax)
RCMP Lift Station	\$150,000	(100% Gas Tax)
- Negotiated to 50% cost of overages (\$11,700)		
-		
Public Wi-Fi/Camera Expansion	\$19,000	
- Will look at purchasing in the next 30 days		
-		
Office Lights to LED Conversion	\$15,000	
- Received quotes and distributor is applying to EfficiencyNS for rebates		
-		
Community Needs Assessment	\$50,000	
Ravenwood Lower Field re-dressing	\$12,000	
Stronach Park Fitness Equipment	\$7,000	
Ravenwood Fencing	\$10,000	

MI'KMAQ

WIKEWIKU'S HISTORY MONTH OCTOBER
2018 2018



Mi'kmaw Veterans of World War I

eastlinktv



EastLink TV and the Lions clubs of Aylesford, Berwick, Coldbrook, Kingston and the Aylesford Fire Department are once again working together to present the:

Friendly Neighbours
"CHRISTMAS MOMMIES AND DADDIES"
Telethon & Auction
25 November 2018

Dear Sponsor,

We thank you for your support in the past. The telethon and auction is the largest fundraiser of Friendly Neighbours. All proceeds from the telethon remain in our community and support the **CHRISTMAS FOOD HAMPER PROJECT.**

Last year 2017, Friendly Neighbours and the Lions Clubs distributed Christmas Hampers to approximately **235 needy families** and gifts were distributed to approximately **385 children.**

We are again seeking your support for this year's event, which is to be broadcast by eastLink TV on **Channel 10, Sunday, November, 25, 2018 from 12 noon to 8 PM** to the households from Coldbrook to Kingston. Please consider an item from your business for the **Auction.**

(Not to be confused with the "Christmas Daddies Telethon aired on ATV)

The public is invited to visit and take part in the auction at the **Aylesford Fire Hall on November 25th 2018.**

On behalf of eastLink TV, the Lions Clubs, Friendly Neighbours and the Organizing Committee, we sincerely wish you a very **"MERRY CHRISTMAS"** and a prosperous New Year.

Sincerely,

Lion Barbara Lyle

Phone number: 902-765-3225

Mr Wayne Fowler,

I am writing this letter to inform you and the village commission, of a youth activity, myself and a number of community minded volunteers are offering this fall to five, six, seven and eight year olds at the greenwood arena.

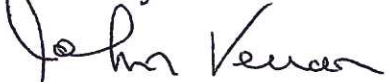
We are providing a hockey, power skating and development program for five weeks in September and October with fifty participants. During our one hour sessions held twice a week, we are fortunate to have twelve volunteers, who give of their time to provide quality instruction and support. This is entirely a non profit endeavor where the cost to families is kept at a minimum so as to cover the cost of ice time and a few supplies. Volunteers organize the ice time, register the participants, plan and deliver the on ice instruction.

We would like to continue to provide more opportunities for our development program in the future and even expand it to several sessions a year. The game of hockey has become very expensive and it is our goal to provide a quality program for a very low cost.

It would be greatly appreciated, if there were some funding available, to have our program considered. I believe, if you spoke with any of the parents who have their son or daughter involved, you would hear positive comments not only about the value for their cost but also for the fun and enjoyment their children have each session.

I want to thank you for your consideration of this request and look forward to hearing from you .

Sincerely

A handwritten signature in black ink, appearing to read "John Verran". The signature is fluid and cursive, with the first name "John" being more prominent than the last name "Verran".

John Verran

Ps please invite any member of the commission to come out on Tues. or Sat evening to see these little guys having a great time.

Mentoring Plus

Engaging Retirees with young adults 16+ and older

An Invitation to Orientation Sessions

We have a large retired population in Nova Scotia that want to be meaningful engaged in their community. On the other side we have youth 16+ and young adults, that have been unsuccessful in making the transition into a career. To address this challenge, we want to bring together the two groups to leverage the knowledge of the retirees, to help these populations.

To address this, we have created **Mentoring Plus**.

Mentoring Plus draws upon the skills and knowledge of retirees to help support young adults 16+ and young adults to explore and connect to career paths related to the Future of Work, by implementing Team Mentoring Initiatives. *

(Teams of retirees would be involved in initiative(s) related to careers and The Future of Work)*

- **Orientation Sessions for Retirees**

Wednesday October 10th 9am – 3pm at the Kentville Town Hall, 354 Main St. Lunch will be provided. To register please email your name, to Angie McWaid amcwaid@kentvillepolice.ca by Tuesday October 9th.

Wednesday October 17th 9am – 3pm at the Truro Fire Hall, 165 Victoria St. Lunch will be provided. To register please email your name to Valerie Munroe vmunroe@truro.ca by Monday October 15th.

- **Orientation for agencies and organizations that serve youth 15+ and young adults.**

Friday October 12th 9am– 3pm at the Kentville Town Hall, 354 Main St. Lunch will be provided. To register please email your name to Angie McWaid amcwaid@kentvillepolice.ca by Tuesday October 9th.

Thursday October 18th 9am – 3pm at the Truro Fire Hall, 165 Victoria St. Lunch will be provided. To register please email your name to Valerie Munroe vmunroe@truro.ca by Monday October 15th.

If you require additional information, please contact:

Gordon Michael
Business and Community Engagement
College of Continuing Education
Dalhousie University
gordon.michael@dal.ca
902- 580 - 4588

In Partnership with:

**New Horizons for Seniors Program
Employment and Social Development Canada**

**Truro Police Service
Kentville Police Service**