



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

June 6, 2018

Commissioner D. Holmesdale
Commissioner J. Pierce
Commissioner P. Parsons
Commissioner M. West
Commissioner W. Fowler

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Wednesday, June 6, 2018 at the Kingston Village Office.



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REGULAR COMMISSION MEETING June 6, 2018

AGENDA

1. Chair and Vice-Chair election
2. Review of Minutes of Meeting held May 2, 2018
3. Business Arising from the Minutes
4. Consent to Agenda Items
5. Public Presentations (10 minutes total)
6. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
7. Policy and Finance Committee
8. Finance Report
9. Discussions
10. Correspondence
11. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF MAY 2, 2018

COMMISSION:

Don Holmesdale
John Pierce
Bruce Carter
Paul Parsons
Muriel West

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

OPENING

Chair Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the April 4, 2018 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER CARTER AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF APRIL 4, 2018. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Commissioner Pierce stated he wants to make sure the Needs Assessment stays in the forefront of the agenda for the Commission going forward. Clerk reported he did meet with Melissa Morrison from the County for an informal discussion and was advised that she is available to work on the Village's Needs Assessment by contract. Clerk asked that she put forth a proposal of what can be expected from her as well as a potential salary. Commissioner Pierce also suggested asking the Town of Berwick who they hired for their Needs Assessment.

Commissioner Pierce stated he received contact information for CIBC if the Village is considering inquiring about the sale of the building. Clerk stated he will make contact with CIBC as well as check the Municipal Government Act to see if an approval from ratepayers is required before purchasing.

Commissioner West confirmed she will present the award to Doris Glavine for Volunteer of the Year at the Annual General Meeting.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER CARTER AND COMMISSIONER WEST THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS:

WASTEWATER – See Full Report

PUBLIC WORKS – See Full Report

Commission agreed with Public Works report to have bins removed on Friday May 11th.

Clerk stated he will talk to arena board of directors regarding having staff not dump the ice at the end of the season on the Village's grass area.

RECREATION – See Full Report

Commissioner West provided a report from the Steer BBQ meetings which included suggestions for possible new events this year such as a hypnotist, a dunk tank, a crazy cow costume contest, trivia games, a flea market and a BMX bike demonstration. Commissioner Parsons offered to have Fraser's Pro Home Centre as a sponsor and provide a prize of \$100 for best cow costume. Commissioner West also reminded the Commission that next year will be the 60th anniversary of the Steer BBQ. Commission decided to brainstorm ideas for it, as well as consider providing a budget for some good acts to keep people there longer.

Wastewater, Public Works and Recreation reports were received as presented.

MONTHLY FINANCE REPORT – See Full Report

Auditors

Clerk reported the auditors will be in on May 3rd and that the draft financial statements will be sent one week prior to the annual general meeting and commission will sign documents at the meeting.

Department of Natural Resources (DNR) Easement for Force Main on Railway Bed

Clerk stated he is hoping to hear from DNR in the next month or so for the easement approval.

Operating Budget Motions

Clerk stated since there were no questions from the Commission concerning the draft 2018/19 operating budget and there were no residents in attendance he would ask the Commission to consider the motions.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER CARTER THAT THERE WILL BE NO INCREASES TO THE 2018/19 RESIDENTIAL TAX RATE AND IT BE SET AT 30.9 CENTS ON RESIDENTIAL AND RESOURCE PROPERTIES. MOTION CARRIED.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER CARTER THAT THERE WILL BE NO INCREASES TO THE 2018/19 COMMERCIAL TAX RATE AND BE SET AT 41.3 CENTS ON COMMERCIAL PROPERTY. MOTION CARRIED.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER CARTER THAT THERE WILL BE NO INCREASES TO THE 2018/19 SEWER RATES FOR ALL RESIDENTIAL AND COMMERCIAL PROPERTIES. MOTION CARRIED.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER CARTER THAT THE DRAFT 2018/19 OPERATING BUDGET DISSEMINATED AT THE APRIL 2018 COMMISSION MEETING BE ACCEPTED AND APPROVED. MOTION CARRIED.

Capital Budget

ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER PIERCE THAT THE VILLAGE OF KINGSTON AWARD THE 2018/19 PICKUP TRUCK TENDER TO CONNELL CHRYSLER FOR THE PURCHASE OF A 2018 RAM 2500 ST AS QUOTED IN THE AMOUNT OF \$37,205.75 + HST. MOTION CARRIED.

Election

Clerk stated there are two commissioner terms ending this year. Commissioner Carter stated he will not be reoffering for a third term due to many other commitments. Commissioner West stated she will be reoffering for another term. Clerk stated the nomination period is from May 3rd to May 16th and if more than two nominations are received, an election will be held on Saturday, June 2nd with the advance poll on Tuesday, May 29th. The Annual General Meeting will be held at 7pm on Wednesday, May 30th at the Kingston Fire Hall.

The Commission and Clerk thanked Commissioner Bruce Carter for his time and contributions to the Village since 2012.

Capital Projects Update – see report for list

Monthly finance report was received as presented.

DISCUSSIONS:

Clerk reported the Village applied for federal funding for 5 summer students and only received funding for 2 students. One will work at the Visitor Information Center and one will work at the Summer Day Camp.

Clerk asked the Commission where they would like the speed sign placed. Commission agreed to have it put on Pine Ridge Ave while school is still in session.

Clerk stated he is going to confirm with Public Works as to the exact specifications of the sign material for the 5 new replacement Village signs and then send those specs with the sign design out for quotes.

Commissioner Carter stated that, on behalf of the Commission, he will attend the Princess Kingston Wardrobe Tea on Sunday, May 6th at 2pm.

Clerk stated he will create a Village Wi-Fi map online for the public.

CORRESPONDENCE:

Apple Blossom Valley Tea

Chair informed the Commission that a notice was sent out by the Apple Blossom Festival with a corrected time of 2:00pm for the Valley Tea on May 24th if anyone was available to attend.

NSLC Cannabis Location

Chair stated a response letter was received from Mark Furey from the Office of the Minister of Justice acknowledging our request to consider Kingston as a future location for an NSLC cannabis retail location. Their answer was the nine locations they are planning to open, which were dictated by population hub, combined with online access and home cultivation, will allow enough access for Nova Scotians until they have a better understanding of the marketplace.

ADJOURNMENT

ON MOTION OF COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED AT 8:55PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **June 6, 2018**
Re: **Environmental Services Report**

Village Clerk and Wastewater Manager attended meeting with Sandy Dewar of ABLE Engineering to discuss the scope of work for the lift station replacement in front of the RCMP station and the clarifier parts replacement job. Design for the new prefabricated lift station wet well showed the bottom elevation at one foot deeper. This was brought to their attention that the existing lift station bottom elevation should stay the same for new station and hopefully avoid the water table, something that is an unknown. The clarifier parts replacement was somewhat vague in the scope of work and some bolt replacements were forgotten even though they were discussed at the treatment plant during initial meeting. ABLE has been notified to make changes for final draft.

May 17th Wastewater staff received 2 new pumps for KN#7 lift station on Shawn Dr. Pumps were approved through our capital budget for replacement late March. Remaining existing pump was removed from wet well and the 2 new Flygt pumps were installed. Pump cables were fished through conduit into control panel and local electrician wired to spec. Station is 30 years old with the same check valves, piping and discharge flanges and may have to be added to future capital budget for replacement of material and new top and hatches. Control panel was replaced in 2013.

May 22nd Public Works received a call that the TMC Law building on Main Street had a plugged sewer line. Plumber indicated that he was out to the main sewer line with a sewer snake but blockage would not let go. Staff pushed rods and auger up main sewer line from nearest manhole and released blockage at connection. Plumber also informed staff that a new sewer line was installed 4 years ago and a water line installed over top of our sewer line last year that comes from trailer court community well. Public Works was never made aware of any work around the village sewer easement. Likely cause of blockage would be an improper connection onto our main sewer line because we were not notified. Owner was called and advised that any future work around our sewer system needs to be brought to our attention. Waterline should not come from one property to another, especially overtop of our sewer main.

Day to day operations at the treatment plant are ongoing with some increased washing down of the clarifier and UV channel due to warmer temperatures and the algae bloom. Upcoming work includes scheduled cleaning of all 14 lift stations and the excavation of easement line north of Avery's Farm Market that had a plugged sewer last April. As reported months ago, staff had line videoed and discovered 30 foot long sag in main sewer. Line needs to be excavated and sag taken out of pipe.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **June 6, 2018**
Re: **Public Works Report**

Leaf and brush bins were removed May 15th. Bins were in place for 4 weeks and were well used with bins being dumped twice a week for the most part. After bins were removed, staging and signs were put away. Because of the damage to the grass area where the bins sat, Public Works staff borrowed a 3 point hitch tiller from Garnet Loomer and tilled grass area up. Top soil was removed and hauled to our stockpile. Loads of Class A gravel were compacted into place and bins will now sit on gravel surface and can now be easily graded after bins are removed.

Public Works staff grubbed off area at Stronach Park Fitness Trail for new apparatus received last month. Structure is the most challenging to date because of its height at 12 feet with multi features and needs to be assembled before setting in place. Wood jig needs to be built to keep pipes in exact location to be able to bolt up the different activity features of the unit. Public Works staff originally stated that unit would be installed after Steer BBQ but staff would like to get unit installed before staff summer vacations are being taken. Recreation department is ordering another station to be installed this year, which will likely be in the fall.

Sidewalk replacement tenders closed on May 24th and 5 tender prices were received. Site visits were required and was stated in tender document. Standard Paving was the only company that did not have a site visit and therefore should not be considered. The tender for replacement was basic in the fact that it was straight asphalt removal and associated gravels/soil and new asphalt installed per square meter. The reason for the site visit was to make sure contractors were informed on what was staying such as certain driveway aprons and what needed saw cutting such as parking lots that sidewalk passes over.

Public Works staff dug up a small section of sidewalk to be replaced to repair a storm lateral coming from King's Painting office. Severed storm pipe was exposed by staff 2 years ago after noticing sink hole by sidewalk. Storm sewers are a DTIR responsibility but could not get clear answer on lateral responsibility. Public Works made the decision to fix before sidewalk replacement.

Public Works staff had to remove metal soffit from the Day Camp building so that trapped birds could get out. Birds getting trapped in the wall has been an ongoing

issue, with many different ideas being exhausted to prevent a bird habitat. Panels were left off for part of a day and the birds in this section of wall did leave.

Interviews were conducted for the hiring of second seasonal worker by Public Works staff. Colby Taylor was hired and has been busy preparing flower and shrub beds, trimming grass, dragging and lining ball fields, raking, sweeping and cleaning recreation facility bathrooms.

Miscellaneous items include having electrician repair broken conduit that supplies power to Ravenwood mail kiosk. Electrician also replaced old light fixture with new LED light inside kiosk. Lime and fertilizer was applied to all sports fields, parks and green areas throughout Kingston. Water samples were taken by Public Works staff at all five facilities with well water. All samples came back good.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**

Date: **June 5, 2018**

Re: **Recreation Report**

KINGSTON STEER BBQ & VILLAGE FAIR MEETING – Tues June 5th @ 6:30pm.

- There will be a Steer BBQ & Village Fair executive committee meeting at the Kingston Lions Hall.
- Day Camp Staff will look after a variety of aspects throughout that day.
- Kingston Rec organizing Home Based Business & Crafters Table
- Kingston Rec organizing 3v3 basketball tournament
- CRAZY COW COSTUME CONTEST
- STEER BBQ TRIVIA
- BMX BIKE DISPLAY
- POTENTIAL ATLANTIC CIRCUS ACROBATIC ACT

WALK THE WALK FOR AUTISM – Sat June 16th, 2018

The starting point will be the Credit Union Centre on Westwood St.

There is ongoing planning & collaboration with autism group in organizing the walk.

PINERIDGE MIDDLE SCHOOL “GET ACTIVE DAY” – Monday June 25th

- Recreation and day camp staff will be assisting with the Pine Ridge Field Day.
- Pine Ridge School will be utilizing recreation grounds and Ravenwood ball fields on Tuesday June 26th for recreational activities for students.

SUMMER DAY CAMP 2018 – Weekly from Tuesday July 3rd to Friday Aug 24th

- Alxys Chamberlain, camp supervisor, is planning day camp activities – ongoing.
- Planning early staff meeting with all returning staff.
- 3 day camp counselors starting Monday June 25th.

VRCD A MEETING –Thurs June 14th @ 10am Louis Millett Centre – New Minas

- Kingston Recreation may be attending this networking and sharing meeting with other Recreation Departments.

SAINT-JEAN-BAPTISTE DAY – Sat June 23rd – KINGSTON STEER BBQ GROUNDS

- Recreation Department is working with Bridgette Boyle who is the Directrice Générale for the Association Francophone de la Vallée. This is a celebration of Quebec's National Day. This organization has booked the grounds and will be hosting the event on Saturday June 23rd from 3pm to 11pm.

COMMUNITY GARDENS – KINGSTON UNITED CHURCH – Wednesdays 10am to 12 noon.

- Community garden is going very well. Sarah Hiltz from Urban Agriculture Community Development & CMHA Job Developer is now the Annapolis Valley S.O.U.P Coordinator. There are 8 Free Soup Lunches being coordinated From Wolfville to Digby every week day Monday through Friday.

OLDER ADULT FITNESS CLASS COMPLETED FOR THE SEASON– Thurs May 31st

- Another successful season for Senior's Fitness at the Legion averaging over 25 participants per class. The plan is to start the program in the fall once again.

FREE OUTDOOR BASKETBALL – Starting Wed June 27TH – KINGSTON OUTDOOR COURT

FREE OUTDOOR BEACH VOLLEYBALL – Starting Tues June 26TH – KINGSTON OUTDOOR COURT

SOFTBALL FIELDS – 4 MINOR BALL TEAMS

- There are now two tee-ball teams utilizing the arena ball diamond. Many thanks to public works for cleaning the field up and making it ready for use.
- Ravenwood fields are being utilized 5 days per week by Minor Baseball and the Ladies Softball League.

BEAMAN BANDSTAND 2018 SUMMER OUTDOOR PERFORMANCES

- Roxeen & Dalrymple - Thurs June 14th – 6pm – 7:30pm
- Two in the Morning – Thurs June 21st – 6pm – 7:30pm
- Ruth Manning & The Prospectors – Thurs June 28th – 6pm – 7:30pm

CLEAN ANNAPOLIS RIVER PROJECT – C.A.R.P.

- Kingston recreation is communicating with C. A.R.P. on potentially hosting a **"Natural Heritage Interpretation" introductory training course** at the Stronach Park Duck Pond.
- This course is targeted to individuals who develop and/or lead recreation and outdoor programming that want to develop their knowledge of local flora, fauna and ecology in order to augment their programming. Resources will also be provided on locally relevant citizen science programs and tools, so that they can be incorporated into programming. No previous knowledge on these subjects required. Minimum 5 participants to offer a course. No date set yet but discussions are on-going.

1st KINGSTON SCOUTS – UTILIZING RECREATION HUT

- 1ST Kingston Scouts will be using our Recreation Hut for their yearend celebration on Thursday June 7th from 4pm – 7pm.

VALLEY THUNDER LACROSSE PROVINCIAL TOURNAMENT – Fri June 1 to Sun June 3

- Valley Thunder Lacrosse hosted the 1st Lacrosse Tournament outside of the Halifax Regional Municipality at the Kingston Credit Union Centre and the Berwick Apple Dome. 8 teams from across Atlantic Canada. Valley Thunder Sponsored Archery Tag as a fundraiser for the weekend.

FIRST NATIONS PARENT MENTORSHIP SUPPORT GROUP – UTILIZING RECREATION HUT

- The first Nations Counsel has been using the Rec Hut as a meeting place rather than the conference room. Friday June 1st & Friday June 15th.

WEST KINGS HIGH SCHOOL – PROM NIGHT – THURSDAY JUNE 7TH – STRONACH PARK

- West Kings Prom Night is Thursday June 7th from 3pm – 6pm. Traditionally the Grads use Stronach Park as a photo shoot location. Expect traffic delays.
- Kingston recreation has informed NS DTIR and will be posting “CAUTION” signs along Bridge Street on that day.

AFTER SCHOOL PHYSICAL ACTIVITY PARTNERSHIP MEETING

- Thursday June 7th @ 10am @ Berwick AVRSB conference room. Kingston Recreation will be receiving update from this meeting.

SOBEYS GREENWOOD INC – STAFF FUN DAY – Sunday June 24th

- Sunday, June 24th @ 11am – 3pm @ Arena Ball Field. Sobeys Greenwood will be utilizing ball field & recreation grounds for Staff Fun Day & teambuilding activities.

VILLAGE PLAYGROUND JUNE INSPECTIONS

- Kingston Recreation will be performing annual playground inspections as part of the Village Occupational Health & Safety Guidelines.



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REPORT TO VILLAGE COMMISSION

From: Janice Hatfield
Date: June 6, 2018
Re: Tourism Report

Opening

The opening date for the Kingston/Greenwood Visitor Information Centre (VIC) was Wednesday May 16th, 2017 before the Victoria Day holiday weekend. The outside of the VIC was hosed down by public works and the white soffit was scrubbed clean by the public works student. VIC staff cleaned the inside of the building before opening day and received cases of tourism information from Nova Scotia's Distribution Centre as per the partnership agreement with the Province. Staff also ordered brochures directly from tourism related businesses and now have a well stocked, organized centre.

Hours of Operation

The hours of operation for the VIC for the months of May and June are 10am to 5pm, 7 days/week.

Visitor Information Sign

Public Works staff removed the large double sided 'Visitor Information' sign (due to rotting posts) from the shrub bed on the west end of the grounds near the Superstore parking lot. The signs were placed on either end of the building to better identify the VIC. Staff have put in a request to the Department of Transportation to have a blue and white sign posted, indicating distance to the VIC parking lot with an arrow. The sign would be posted on the south side of Main Street before the Superstore entrance to give those traveling east advance notice of where to park so that they don't pull into the incorrect entrance.

Staff

Maggie Rio has returned as supervisor, and student Maxim Roy has returned for his second summer.

Training

The supervisor and student will participate in a mandatory local familiarization tour of tourism related businesses in order to offer firsthand knowledge to visitors. The supervisor and summer student have already participated in all mandatory training sessions such as First Aid and Service 1st which will help the budget.

Funding

The Village will receive funding from the Province for Maggie Rio's position in the amount of \$3,300.

The Village also applied for a Federal Canada Summer Jobs Student Grant for the student position and was approved. This federal grant is for 10 weeks at 35 hours per week.

The VIC has the support again this year of Ainsley Bartram who is the South West Nova Scotia VIC Coordinator. She will be working in a local and regional Visitor Information Centre support capacity and will be the co-ordinator for provincial funding, quality standards, staff training and necessary reporting.

Statistics for May 2018 (May 16th – 31st)

Totals	Visitors Counselling	Number in party
Canada	142	142
US	3	3
Overseas	8	8
Grand Total	153	153

Totals	2017	2016	2015	2014
½ of May	144	190	250	277



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REPORT TO VILLAGE COMMISSION

From: **POLICY AND FINANCE COMMITTEE**

Date: **June 6, 2018**

Main Street Sidewalk Tender (2018-401)

- Tender closed May 24, 2018
- Clerk/Treasurer and Public Works Manager discussed submitted bids
 - o Lowest bidder did not meet with Dan as specified in Tender
 - o Lowest bidder backed out of their bid last year (stopped answering phone and not returning voicemails)
 - o Quality of paving work unknown with Standard Paving
- Budget: \$80,000 (2/3 Gas Tax)
- Lowest Bid: \$45,051.55 (HST Adjusted) – Standard Paving
- 2nd lowest Bid: \$49,275.14 (HST Adjusted) – Dexter Construction

Festival and Community Events Funding Policy

Walk the Walk for Autism – Annapolis Valley Chapter of Autism Nova Scotia

- Requesting \$1,000
- Previously the Village approved:
 - o \$400 in 2015
 - o \$500 in 2016
 - o \$500 in 2017



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **June 6, 2018**
Re: **Monthly Finance Report**

RECOMMENDATION

That this report be received for information.

RECOMMENDED MOTION

THAT THE VILLAGE OF KINGSTON COMMISSION AWARD THE MAIN STREET SIDEWALK REPLACEMENT TENDER (2018-401) TO **(insert recommended bidder)** IN THE AMOUNT OF \$ **XX,XXX.XX+HST**.

Village Banking

Since the CIBC has closed its doors locally, the Village should not hold any preference to who we bank with. Both Scotiabank and Valley Credit Union have approached the Village in the past to switch. Currently, our reserves are the most important part of our banking as a marginally higher interest rate will offset any differences in banking costs.

Bank Comparisons

Item	CIBC	VCU
Interest	AVRP-1.9% (1.55%)	1.85%
Monthly fee	\$20.00 per month	\$40.00 per month
Debit Machine	\$109.94 per month	\$40.80 per month

Capital Projects

STP Clarifier Refurbishment	\$75,000	(100% Gas Tax)
RCMP Lift Station	\$150,000	(100% Gas Tax)
Main Street Sidewalk Renewal	\$80,000	(67% Gas Tax)
Public Wi-Fi/Camera Expansion	\$19,000	
Village Signs Replacement	\$8,000	
Office Lights to LED Conversion	\$15,000	
Website Redesign	\$7,000	
Community Needs Assessment	\$50,000	
Ravenwood Lower Field re-dressing	\$12,000	
Stronach Park Fitness Equipment	\$7,000	
New Truck	\$55,000	
Ravenwood Fencing	\$10,000	
MT-6 Blower Replacement	\$11,000	



Soldiers Memorial Hospital Foundation

May 3, 2018

Village of Kingston
PO Box 254
Kingston, Nova Scotia
B0P 1R0

Dear Sir or Madam:

On behalf of Soldiers Memorial Hospital Foundation may I bring greetings to you and your organization and say thank you for the support your organization has given to our Hospital and our Foundation.

As you know your organization, among others in the area, has agreed to be one of the appointing authorities for the members of our Foundation Society. This method of appointment provides our society with the kind of varied local representation that makes our organization responsible to the local area.

First may I inform you that the date of the next annual meeting will be Monday, June 18th, 2018 at 7:00 p.m. in the Founders Room at Soldiers Memorial Hospital. Secondly, since all present foundation society appointments terminate at the date of the annual meeting, could I request that your organization reappoint your present society member, Mr Kelly Hutton for a further two years, June 2018-2020, or make a new appointment.

Once again thank you for your continued support. If you have any questions or concerns you may reach me at (902) 825-4365, or if you feel that it would serve any purpose for you, I would be willing to appear at one of your meetings.

Best regards,

J. C. Mosher, Chairman
Soldiers Memorial Hospital Foundation

JCM/bf

c.c. Mr. Kelly Hutton



Taarna Rollings
Cali's K9 Rescue Society
132 Crocker Road
Auburn, Nova Scotia
902-800-2323

Dear Sir/Madame,

Cali's K9 Rescue is a new rescue dedicated to helping homeless dogs find new homes. We are working on building a rescue facility in Kings County and are currently fundraising to achieve this goal.

We hope that you will be able to join us in funding the development of the rescue facility. Your business can help us by providing monetary donations or goods and services that can be auctioned off. Monetary donation can be made at in person or to <https://calisk9rescue.ca>.

Any support will be highly appreciated by us and the animals that we will provide care to in the future. If you have any questions please feel free to contact me via the phone number above or email calisk9rescue@outlook.com.

Thank you in advance for your support.

Sincerely,

Taarna Rollings