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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JULY 5, 2017

COMMISSION:

Don Holmesdale - Chair
John Pierce – Vice Chair
Bruce Carter - Absent
Paul Parsons
Muriel West

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

OPENING

Chair Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the June 7th, 2017 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER PIERCE THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JUNE 7TH, 2017 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Commissioner Pierce asked if there was an update on the new municipal complex. Clerk stated the county plans to issue a tender in September or October.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

COMMITTEE REPORTS – See Full Reports

WASTEWATER – See Full Report

Commissioner Pierce asked if there were positive references for Atlantic Road Construction. Clerk stated they were all positive and that Halifax Regional Municipality uses them frequently.

PUBLIC WORKS – See full report

Commissioner Pierce noted a typo in the report which stated parking lot lines are being repainted by First Glance and it should read Second Glance Property Enhancement.

RECREATION – See Full Report

Commissioner West stated she spent 14 hours attending all events at Greenwood's Canada 150 celebrations starting with the Legion breakfast and ending with the fireworks display. She stated it was a good day other than the pouring rain that ended at noon and that there was a wide variety of activities. She stated Heather Parker with the Greenwood Village Commission deserves recognition for the hard work she put in to make the milestone event a success.

Commissioner Pierce stated Glen Abriel, the Recreation Coordinator, is the face of the Village with regard to Steer BBQ and his responsibilities include attending all the meetings, organizing the Friday evening activities and helping with the main day on Saturday. He wondered if the Commission supported his extensive involvement and if the extra responsibility was taking up too much time and affecting his other duties. Clerk stated he has been busy but fortunately in the past few years he has had Alxys Chamberlain returning as the Summer Day Camp Supervisor and organizing the activities a month prior to the start date. If a new inexperienced Day Camp Supervisor is hired in the future Glen may not have as much extra time for the Steer BBQ. Commission agreed it was good to have the yearly consistency of the Recreation Coordinator being involved with the Steer BBQ and that the Steer BBQ Committee has come to rely on his expertise/experience.

Chair Holmesdale stated directional signage for the BBQ will be put up around the village Friday night.

Chair Holmesdale, Commissioner West and Commissioner Parsons will attend the Harvest Moon Trail Opening taking place on July 8th from 2pm to 4pm next to the Steer statue.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

MONTHLY FINANCE REPORT – See Full Report

PROPERTIES ELIGIBLE FOR TAX SALE

Clerk reported on properties eligible for tax sale now and then at the end of September. He stated he contacted mortgage companies associated with some of the properties and they will be sending payment and adding their interest with the properties going forward.

DANGEROUS AND UNSIGHTLY PREMISES

Discussion took place regarding a property on Main Street considered by many residents to be unsightly and possibly dangerous.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER PIERCE THAT THE VILLAGE REQUEST A BUILDING INSPECTION UNDER THE COUNTY'S DANGEROUS AND UNSIGHTLY BY-LAW FOR 543 MAIN STREET AND THAT A LETTER OF CONCERN IS SENT TO THE DEPARTMENT OF SOCIAL SERVICES REGARDING THE LIVING CONDITIONS. MOTION CARRIED.

Discussion continued and additional properties were added to the list of concern including the houses located behind 543 Main Street, properties on Lincoln Street, a property on Spring Garden Road, and a house on Palmer Drive. Commission asked staff to contact the Senior Safety Coordinator with regard to the empty property on Palmer Drive.

WEBSITE RE-DESIGN

Clerk asked the Commission if they were interested in having the Village Website revamped in this year's budget or wait until next year. Commissioner Parsons stated he would first like to meet with another website designer. Commission agreed.

GIC'S – 1 YEAR

Clerk stated he locked in the Village's \$800,000 in GICs for a year which increased the interest rate from 0.95% to 1.3%.

ASSOCIATION OF NOVA SCOTIA VILLAGES (ANSV) ANNUAL GENERAL MEETING (AGM)

Chair stated he will attend the Annual General Meeting on September 15th and 16th in Baddeck and he will also be the voting delegate. Clerk will also be attending and Commissioner West stated she will most likely attend.

LIBRARY RELOCATION

Clerk stated he looked into the possibility and cost of renting the old T&S building to relocate the library into a larger space. Commissioner West stated she would prefer to own a building than rent one. Commissioner Pierce stated the library could be part of a new community centre building plan. Chair Holmesdale recommended forming a

committee to investigate the needs of the Village and have the committee provide a 'needs assessment'. Commission agreed and Commissioner Pierce suggested consulting with staff and compiling a needs list, asking the County for advice, and checking with other towns and villages.

COMMITTEE APPOINTMENTS

Item will be deferred until all commissioners are present.

CORRESPONDENCE:

CHANGE OF COMMAND CEREMONY INVITATION – 14 WING GREENWOOD

Chair Holmesdale stated he will attend the ceremony to mark the Change of Command of 14 Wing on Thursday July 20, 2017 at 10am.

VOLUNTEER SEARCH – GREENWOOD AVIATION MUSEUM

The Greenwood Aviation Museum sent notification that they are seeking volunteers to assist with cataloguing books and archived material. Commissioner West suggested the information could be included in the Village's newsletter in September.

Commissioner West also suggested acknowledging the 1st Kingston Scouts, and particularly Michelle Moreau and John Parsons, on the beautiful garden they created in the Village starting with the Canada 150 tulip garden.

DISCUSSION:

Commissioner Pierce suggested discussing the fall leaf collection within the Village at the next Commission meeting. Commissioner West suggested the collection period should be longer than two weeks.

ADJOURNMENT

ON MOTION OF COMMISSIONER PARSONS THAT THE MEETING BE ADJOURNED AT 9:10PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER