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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JUNE 7, 2017

COMMISSION:

Don Holmesdale
John Pierce
Bruce Carter
Paul Parsons
Muriel West - Absent

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Martha Armstrong – Councillor District 4 – Municipality of the County of Kings

OPENING

Commissioner Holmesdale called the meeting to order at 7:00pm.

CHAIR/VICE-CHAIR APPOINTMENT

Commissioner Holmesdale called for nominations for the position of Chair.

**COMMISSIONER PIERCE NOMINATED COMMISSIONER HOLMESDALE.
COMMISSIONER HOLMESDALE ACCEPTED THE NOMINATION. IT WAS
SECONDED BY COMMISSIONER PARSONS.**

As there were no further nominations, Clerk declared Commissioner Holmesdale as Chair.

Chair Holmesdale called for nominations for the position of Vice Chair.

**COMMISSIONER PARSONS NOMINATED COMMISSIONER PIERCE.
COMMISSIONER PIERCE ACCEPTED THE NOMINATION. IT WAS SECONDED BY
COMMISSIONER CARTER.**

As there were no further nominations, Chair declared Commissioner Pierce as Vice Chair.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the May 3rd, 2017 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF MAY 3RD, 2017 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Holmesdale asked for any business arising from the minutes of May 3rd, 2017.

Commissioner Parsons asked what the cost per household would be if the village were to get a water system. He also stated he has heard more negative comments for getting a water system than positive from the residents. Clerk stated operational costs only would be similar to the Village of Greenwood which is approximately \$1,200/year per household. He stated the biggest issue is the capital costs involved and that even after the infrastructure was installed the residents are not obligated to hook on.

Commissioner Pierce asked if the streets in the village had been swept by the Department of Transportation. Clerk stated the streets left to be swept are Pine Ridge Ave, Westwood Ave, Marshall Rd and Maple St.

Chair Holmesdale asked if the Canada 150 banners were near completion. Clerk stated they should be delivered any day now.

Commissioner Pierce asked if there was the possibility of a grant that the village could have applied for to purchase the banners. Clerk stated there were very few grants available from the Federal Government other than the Build Canada Fund. He said not-for-profit groups and non alcohol events had access to funding. Commissioner Pierce suggested inviting MP Colin Fraser to one of the meetings to discuss funding opportunities.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER PIERCE THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

COUNTY UPDATE

Councillor Armstrong reported that County Council voted last night in favour of locating the new municipal complex at the original proposed site in Coldbrook where some of the infrastructure has already been placed. They are moving to the design stage where there will be significant changes to the previous plan. They are looking at the possibility of having an outside business running a cafe, the local community college putting in a day care and a having a Visitor Information Centre included in the building. The public works building will not be included at that site but possibly on the site of the old Waterville airport, which is land still owned by the County.

Commissioner Parsons asked if it was going back out to tender. Councillor Armstrong stated yes, as soon as possible, and will include the changes.

Commissioner Parsons asked when the Granite Drive Exit will be completed. Councillor Armstrong stated the anticipated completion and opening date is fall of 2018. The project was approved for Federal/Provincial cost sharing for an estimated price tag of \$16.5 million.

COMMITTEE REPORTS – See Full Reports

WASTEWATER – See Full Report

Commissioner Parsons asked how many tenders went out for the sewer line project behind The Crossing Restaurant. Chair stated this item will be discussed later in the meeting as an agenda item.

PUBLIC WORKS – See full report

Clerk stated, with regard to a possible crosswalk on Wind Ridge Ave, that Joe Crowell from the Department of Transportation sent a document on how to get approval for a crosswalk. He stated a traffic and pedestrian count must be done first before the infrastructure can be approved.

RECREATION – See Full Report

Commission requested the Recreation Coordinator present a report after attending the Risk Management Workshop.

Chair Holmesdale stated he attended the Steer BBQ meeting last night and said the insurance issues are being worked on. He stated there is no civic address for the Steer BBQ grounds. Clerk stated for application purposes to use 429 Elm Street. Chair stated the liability insurance needs to provide coverage for the public in attendance at the parade and on the grounds. He stated there will not be an antique car show and the buskers' entertainment was too expensive, but they will have a few new items such as Domino Man and all day face painting/airbrushing. The committee is still in discussions with a BMX bicycle display. They are also working on a fire truck display and 14 Wing Greenwood is providing and putting up the big tents this year.

TOURISM

Commissioner Pierce suggested the cool weather this past month may have affected the low numbers at the Visitor Information Centre.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

COMMITTEE APPOINTMENTS

Item will be deferred until all commissioners are present at the next meeting.

POLICY AND FINANCE COMMITTEE

MAIN STREET EASEMENT SEWER PROJECT

Clerk stated 6 tenders were sent out and 3 were received. Clerk and staff met to review bids and then Clerk met with the Policy and Finance Committee. All bids were over budget and the lowest bid was \$171,883 + HST. After a discussion the Commission decided to defer this item until more information from the low bid company is gathered and also, the commission has to approve the extra expense. Clerk stated the extra expense could come from the sewer reserve or the commission could cancel the project for this year and retender next year. Commission felt it would be best to complete the project at the same time The Crossing Restaurant fixes their parking lot, which may be this year. Commissioner Pierce stated he would like to have reference checks completed with the low bidder. He stated he has no problem using sewer reserves for the project and would like to see it completed this year. Commissioner Parsons agreed the older infrastructure should be replaced this year using the sewer reserves.

WALK THE WALK FOR AUTISM

Clerk stated the Village received a funding request of \$1,000 from the Annapolis Valley Chapter of Autism Nova Scotia through the Village's Festival and Community Events and Funding Policy. Commissioner Pierce stated the Policy and Finance Committee met to review the application and recommended an amount of \$500.00. After a discussion, the Commission agreed to fund the Walk the Walk for Autism event to be held June 10TH, 2017 in the amount of \$500.00.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE FUNDING AMOUNT OF \$500 FOR THE WALK THE WALK FOR AUTISM EVENT TO BE HELD IN KINGSTON ON JUNE 10TH. MOTION CARRIED.

MONTHLY FINANCE REPORT – See Full Report

DISCUSSIONS:

Clerk reported on the following:

- There was a phone call from a CBC news reporter who was looking into a resident's complaint of a sand pit located next door to them and causing many issues. Clerk advised the reporter that zoning was through the County of Kings and that the Department of Environment could be contacted.
- The Village's phone lines have all been moved from Bell Aliant to Eastlink at a savings of \$50.00 per phone line per month.
- The funding has been received from the Federal Build Canada grant for the sewer treatment plant generator.
- The Utility and Review Board Expropriation Hearing decision should be made in September.

- The Village has to send a formal request letter to the Department of Transportation for a new crosswalk at Wind Ridge Rd and Pine Ridge Ave.
- The dedication of the Harvest Moon Trail will take place at 2pm on July 8th next to the Steer statue in front of the Superstore.

CORRESPONDENCE:

KINGS COUNTY BUS TOUR OPPORTUNITY

Chair advised the Commission that the Village received an invitation from the County to attend a bus tour on June 10th with stops throughout the County.

ADJOURNMENT

ON MOTION OF COMMISSIONER PARSONS THAT THE MEETING BE ADJOURNED AT 8:15PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER