



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 4, 2017

COMMISSION:

Don Holmesdale – Chair
John Pierce – Vice Chair
Bruce Carter - Absent
Paul Parsons
Muriel West

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS

Martha Armstrong – Councillor, Municipality of the County of Kings
Arlene Lively – Co-ordinator, Comedy for Quality of Life Tour

OPENING

Chair Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the December 7, 2016 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER WEST AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 7TH, 2016 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Holmesdale asked if there was any business arising from the minutes of December 7th, 2016.

Commissioner West stated she is still interested in taking a tour of the sewer treatment plant.

Commissioner Pierce stated he wanted to know where the County fits with regard to a water system in the Village. After a discussion, the Commission agreed to have staff draft a letter to the County to find out where they stand on a water system for Kingston and the possibilities of a 'phase-in' program.

Commissioner Pierce asked about the status of the camera evidence on the ATV lawn vandalism next to Avery's Farm Market. Clerk stated the images were not clear enough to identify the vandals.

Commissioner Pierce asked if the Village had heard back from the Department of Transportation concerning the left turn signal study at the intersection of Main St. and Bridge St. Clerk stated he has asked for an update but has not yet heard back from DTIR on the results.

COMMITTEE REPORTS

Wastewater – See full report

Public Works – See full report

Recreation

Commissioner West commented that the community sign was displaying outdated event information and felt it was not a good reflection of the Village. The Commission also agreed it would be better to leave the sign empty than to have outdated information on it. Clerk stated this was mainly due to the Recreation Coordinator's knee injury situation but that he would speak to staff and try to arrange time to get sign updated.

Commissioner Pierce commented that the New Year's Eve event was very successful with a manageable crowd that stayed all evening and enjoyed the festivities which included an excellent fireworks display. The event was also a good fundraising effort for the Upper Room Food Bank with cash and food donations exceeding last year's totals.

Wastewater, Public Works and Recreation reports were received as presented.

MONTHLY FINANCE/CLERK REPORT – See Full Report

Clerk stated there were a few 'small amount' variances but that overall the yearend position is expected to be favourable.

CAPITAL PROJECTS 2016/17

Clerk reported the Village fibre network is installed and the connection to the Valley Community Fibre Network (VCFN) is scheduled to be completed on January 11th, 2017. Once that is completed the Village will be able to cancel its present internet provider.

CAPITAL BUDGET MEETINGS

Clerk stated there was a conflict with meeting dates and after a discussion the Commission decided to meet on Thursday, February 9th.

Monthly Finance report was received as presented.

CORRESPONDENCE:

FESTIVAL AND EVENT FUNDING REQUEST

Arlene Lively, coordinator for the Comedy for Quality of Life Tour, provided an overall description of the event and stated she had submitted a funding request through the Village's Festival and Community Events and Funding Policy in the amount of \$1,000. The event will be held March 3rd and is meant to raise awareness, educate and support those suffering from Post Traumatic Stress Disorder (PTSD) and mental illness. All funds raised would go to the Military Family Resource Centre to help those affected locally and she stated she is looking at taking the event to every military base across the country. Commissioner Pierce stated the Village's Policy and Finance Committee reviewed the funding request and is recommending the Commission contribute an amount of \$500.00. The Commission agreed with the recommendation.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER HOLMESDALE THAT THE COMMISSION APPROVE FUNDING IN THE AMOUNT OF \$500 FOR THE 2017 COMEDY FOR QUALITY OF LIFE TOUR TO BE HELD MARCH 3RD AT THE ANNAPOLIS MESS, 14 WING GREENWOOD. MOTION CARRIED.

INVITATION - ANNUAL WELLNESS FUND CELEBRATION EVENT

Chair Holmesdale stated the Commission received an invitation to attend the Kingston/Greenwood Community Health Board's Annual Local Wellness Fund Celebration to be held in Torbrook on January 10th at 6:30pm. This event is being held to thank community groups and highlight the remarkable community projects they were able to fund this year. Commissioner West confirmed she would attend and staff will RSVP.

VILLAGE OF GREENWOOD – CANADA 150 INVITATION

Chair Holmesdale stated he received an invitation from the Village of Greenwood to participate in the multi-community celebration of Canada's 150th birthday. They also provided a schedule of events for the festivities on July 1st. Chair Holmesdale stated he represented the Village Commission at a meeting at the Kingston Legion with representatives from the Legion, the RCAF Association 107 Valley Wing and the Village of Greenwood - the Lions Club representative was unable to attend. He reported they are trying to organize a committee but that meanwhile Heather Parker, Village of Greenwood Commissioner, has applied for both federal and provincial funding and the RCAF Association has committed to organizing a noon lunch for the event with all monies going back to the community organizations. He stated the next meeting will be held at 1pm on January 20th at the Legion and asked if any of the Commissioners would like to attend. Commissioners Pierce and Holmesdale stated they would not be around for July 1st. Commissioner West stated she will attend the meeting and Chair Holmesdale will pass on the notes of the previous meeting with a list of past attendees.

DISCUSSION

COUNTY UPDATE – COUNCILLOR MARTHA ARMSTRONG

Kings County Councillor Armstrong stated she attended the January 3rd Council meeting and reported on the following:

- Council gave second reading to amend Bylaw 100 for the Greenwood Water Service
- Council made a motion to accept the temporary Chief Administrative Officer's (CAO) recommendation to strike a CAO Search Committee
- Council is considering hiring a Municipal Clerk as well as a CAO
- Council accept the notice of a special council meeting to be held at 6pm on January 10th regarding the new Municipal Complex

ADJOURNMENT

ON MOTION OF COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED AT 8:20PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER