



Village of Kingston
671 Main Street PO Box 254
Kingston NS B0P 1R0

ph 902 765-2800
fx 902 765-0807

November 1, 2017

Commissioner D. Holmesdale
Commissioner J. Pierce
Commissioner B. Carter
Commissioner P. Parsons
Commissioner M. West

Dear Commissioner Members:

Attached for your review is the Agenda for the regular Village meeting scheduled to take place at 7:00pm on Wednesday, November 1, 2017 at the Kingston Village Office.



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REGULAR COMMISSION MEETING November 1, 2017

AGENDA

1. Review of Minutes of Meeting held October 4, 2017
2. Business Arising from the Minutes
3. Consent to Agenda Items
4. RCMP – Jamie Greene
5. Comments from the Public
6. Committee Reports
 - i. Wastewater
 - ii. Public Works
 - iii. Recreation
7. Finance Report
8. Discussions
9. Correspondence
10. Adjournment



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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF OCTOBER 4, 2017

COMMISSION:

Don Holmesdale
John Pierce
Bruce Carter - Absent
Paul Parsons
Muriel West - Absent

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant - Absent

OPENING

Commissioner Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Holmesdale asked for a review of the September 6th, 2017 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF SEPTEMBER 6TH, 2017 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Holmesdale asked for any business arising from the minutes of September 6th, 2017.

Commissioner Pierce asked if the Village had received a report from the county regarding the fire inspection at the apartment building on Main Street. Clerk stated he had not received any information to date.

Commissioner Pierce asked if the Clerk had received confirmation of a left turn signal light coming to the intersection of Bridge St. and Main St. Clerk stated he spoke to Department of Transportation's Area Manager who confirmed there is a turn signal slated for that intersection but he did not have a specific date.

Commissioner Pierce asked if a letter was sent to Canada Post regarding the concerns of downsizing and cutbacks at the Kingston Post Office. Chair confirmed the letter was sent.

Commissioner Pierce stated he noticed public works has not had a chance to move the piano from the United Church. Clerk stated public works has some issues regarding the piano; the fact that it is huge and heavy and therefore will have to be moved by a moving company. It would also have to be moved in and out of the Visitor Information Centre each season as well as before any large storm. Clerk stated other towns have a much smaller sized piano to move. He stated it will get wet and may be ruined after a year or two. Chair Holmesdale stated it would have to have a cover made for it. Clerk also stated other local towns have a volunteer tuner who looks after tuning it on a regular basis. After a discussion, the commission decided to defer this item to a later date.

Commissioner Pierce asked if anything was considered regarding having a more convenient location such as the office to dispose of spiral lightbulbs. Chair stated he didn't know if the Village should become a waste facility. Commission agreed.

Commissioner Pierce asked if a letter had been sent to Kings Transit regarding making the temporary detoured route through Kingston a permanent route. Clerk stated he spoke with the General Manager who stated they already have it under advisement to keep this route but it has to be approved by the Utility and Review Board. Chair and Commissioner Pierce suggested a formal letter of support be sent to Kings Transit stating that the village supports this route and copy to Councillor Armstrong. Commissioner Parsons asked if Kings Transit has noticed that ridership has increased with this new route. Clerk stated they have not yet calculated the numbers.

Commissioner Parsons asked about the status of the bins for leaves and yard waste and asked if anyone has expressed an interest in this service. Clerk stated signs are being made for each bin and that the bins will be put out more toward the end of October, since the leaves are late falling this year. Clerk stated thus far there have only been a few residents calling and asking when the bins will be put out. Commissioner Pierce stated the service is not a huge cost and that it will take some time to catch on. Clerk suggested in the future a more value added service might be to have a leaf pickup around the village.

Chair asked Commissioner Parsons if he attended the Land Use Bylaw session at the Fire Hall. Commissioner Parsons stated he did not attend. Chair confirmed Commissioner Carter attended.

Commissioner Parsons asked about the County's J-Class roads scoring system and if they will be starting at zero with their new policy. Clerk stated the County is currently revamping the priority list and will now be scoring the roads based on surface quality, whether there are sidewalks or businesses next to the road and how many residents live on the street etc. Clerk suggested that if the Commission would like to have its own quantified priority list there should also be evidence to back it up. Commissioner Pierce stated the traffic flow should be considered. Chair suggested the Commissioners should travel and assess each road before scoring. Commission agreed.

CONSENT TO AGENDA ITEMS

Chair Holmesdale asked for a motion to approve the agenda items as presented.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THE COMMISSION APPROVE THE AGENDA ITEMS AS PRESENTED. MOTION CARRIED.

DEPARTMENTAL / COMMITTEE REPORTS

WASTEWATER – See Full Report

PUBLIC WORKS – See full report

Commissioner Parsons asked if staff was satisfied with the results of the resurfacing of the Ravenwood upper ball field. Clerk stated they were very happy with the results, the new grass is coming in nicely, with favourable weather playing a part as well.

Commission agreed to send a thank you note to Atlantic Arborists for the wood chips supplied for the fitness stations at Stronach Park.

RECREATION – See Full Report

Commissioner Pierce asked what the Western Kings Family of Schools is. Clerk stated he will get more information from the Recreation Coordinator. Commission also asked what the agreement is between the Village and the County and what the County's funding requirements are for the Recreation Coordinator position. Clerk will provide that information at the next meeting.

Chair commented that it was good to see the planning of the outdoor arena taking place since it has become so popular.

TOURISM – See Full Report

Commissioner Pierce stated parking has been an issue since the day the centre opened and the Commission agreed that a larger VIC parking sign in a more visible location may help for parking. Clerk stated staff had wondered, with the warm weather, if the centre should have stayed open longer this year. Commission asked if the decision of closing later could be made next September. Clerk stated the employee may want more notice.

APPLE BLOSSOM – See Full Report

Clerk stated if the village does not get a few more volunteers on the apple blossom committee next year, there may not be enough help to look after all of the responsibilities.

All reports were received as presented.

MONTHLY FINANCE REPORT – See Full Report

General Operations

Clerk stated there are some known variances to report on but that overall the year end position is expected to be favourable.

Summer Day Camp has an unfavourable variance of \$6,100. There were revenues of \$17,800 and expenditures of \$23,900.

Revenues

There are no new revenue variances to report on for September.

Expenditures

Banking fees have a favourable variance of \$800. Steer BBQ has a favourable variance of \$900 and public works wages account has an unfavourable variance of \$4,900.

Sewer Operations

A correction was made involving the Sludge Removal account. The draining of the clarifier for maintenance was erroneously posted to the Sludge Disposal account. Sludge Removal now has a favourable variance of \$1,800 once corrected.

Monthly finance report was received as presented.

CLERK'S DISCUSSIONS:

J-Class Roads Priority List

Clerk stated if the Commission wants to submit a list of priority roads to the County, a set of criteria should be decided upon first and the list should be submitted by November. County Council is going to approve the road list over the next few months but the Village could still send a priority list and the list of criteria used to score the roads. Clerk will put a list together of all of the J-Class roads in the village and the Commission will assess each of the roads.

Maple Street / Main Street Intersection

Commissioner Pierce suggested having our County Councillor, our local MLA and the Commission work together to make this a safer pedestrian crossing. Clerk stated County Councillor Armstrong advised him that she is bringing a request to County Council to have staff request a traffic count again from the province. If the province finds that the traffic count warrants traffic lights they will pay for it but if the count does not warrant lights then the county would be responsible for the cost. Clerk stated that in the end it would be the decision of the Department of Transportation to put traffic lights at the intersection.

Legion Tax Exemption

Clerk stated the Kingston Legion has requested a tax exemption from the Village. They are not qualified for a full exemption since they are not a registered charity. Commissioner Pierce wondered what the other communities are doing with their legions. Clerk stated other municipal units may not have a tax exemption by-law and that if the Legion fits within the Village's tax exemption by-law then we have to abide by it. Commission asked Clerk to look into what other neighbouring towns/villages are doing with regard to their Legions and report back at the next meeting. Commission also wanted to know what the amount difference would be with a partial exemption.

Property Tax Sales

Clerk stated the Village will be issuing its Property Tax Sale List at the next meeting. Commissioner Parsons asked how many properties will be on the list. Clerk stated he was waiting until the September 30th tax bill deadline. He stated one potential tax sale was averted when the tax arrears were paid in full by the owner. Clerk anticipates two properties will be on the tax sale list and he will notify Commission via email.

DISCUSSIONS:

Association of Nova Scotia Villages Conference

Chair Holmesdale reported on the Association of Nova Scotia Villages (ANSV) Conference that took place in Baddeck. He stated they had a staff member from Municipal Affairs as well as the Minister of Municipal Affairs, Derek Mombourquette who informed the group that online reporting of expenses will become mandatory and also that the Municipal Government Act Review should get back on track.

Chair stated one of the sessions involved dealing with the media and the importance of having a media protocol and a communications policy. Clerk agreed that the presentation enforced the importance of having a good relationship with the media. Chair stated there was an opportunity for each village to speak about what has been going on in their area.

There was a presentation from Senator Dan Christmas who was the Senior Advisor with the Mi'kmaw community of Membertou, Cape Breton for almost 20 years. He spoke of the success story of how Membertou went from rags, to deeper rags, to riches and now has expanded to other areas. Their first obstacle was with the members but once they got their people on board it took off.

Chair informed the Commission that next year's Annual General Meeting will be held on September 14th and 15th in St. Peter's and the following year it will take place in the Village of Tatamagouche.

Chair stated the Board of Directors for the coming year are as follows:

Lois McCormick – President – Bible Hill

Ken Pineo – Secretary – New Minas

Don Holmesdale – Treasurer - Kingston

Mike Morrison – Director at Large – Baddeck

Bill Martin - Pugwash

Christine Blair – Special Advisor to the Board – Bible Hill

The Association also recognized commissioners for time served – Commissioner Bruce Carter for 5 years and Commissioner John Pierce for 10 years as Village of Kingston Commissioners.

CORRESPONDENCE:

Proclamation Request

Chair stated that at the ANSV Conference the Villages all received a copy of a letter from Paula Harmon requesting Commissions make a proclamation to recognize October 15th as International Pregnancy and Infant Loss Awareness Day. They would also like to see as many landmarks as possible lit up in pink and blue from 7pm to 8pm on the evening of October 15th as part of a worldwide effort to commemorate the lost children and honor their grieving families.

Resident Letter Re: Crosswalk Safety Issue

A resident sent the Village an email stating she would like to see traffic lights installed for the safety of pedestrians who cross at the busy intersection of Maple Street and Main Street.

Cystic Fibrosis Squash Event Funding Request

The Policy and Finance committee met to discuss the funding request for the CF Squash event and recommended the Village provide \$750.00.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THE VILLAGE GIVE \$750.00 TOWARD THE CF SQUASH EVENT HELD NOVEMBER 4TH. MOTION CARRIED.

Housing Survey

Clerk stated the village was provided with information on a housing survey and was also given surveys to hand out to the public. The survey is an initiative by Public Health Services to find out the housing needs of residents now and into the future. It covers the whole western region of Nova Scotia and the survey can be completed online, by telephone, or in person.

New Business

Commissioner Pierce asked if we were successful in booking The Crossing Restaurant for Thursday, December 14th. Clerk confirmed the reservation was made.

Commissioner Pierce asked if the needs assessment meeting was still being held on October 18th. Clerk stated yes.

ADJOURNMENT

ON MOTION OF COMMISSIONER PARSONS THAT THE MEETING BE ADJOURNED AT 9:04PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 1, 2017**
Re: **Environmental Services Report**

Wastewater staff arranged to have Foster Street sewer easement line videoed to check for problem that caused sewer blockage in main sewer line and backed up into one resident's basement in April of this year. Line had to be high pressure jet cleaned before video could be completed. After observing video, staff determined that there is a definite sag in the sewer line (camera goes under water). The section of pipe that needs to be raised or replaced, (depending) is about 12 meters in length and is situated over top of a Department of Transportation storm drainage culvert. Wastewater staff would recommend waiting until late spring to repair pipe to avoid late fall freshly excavated soil erosion this time of year. Wastewater staff has had experience with sags in sewer pipes over the years and as long as main sewer is high pressured jet cleaned and monitored by staff intermittently, the chance of blockage is minimal. Resident has since installed a Back Water Valve.

The splashing style aerator in the aeration tank at the treatment plant had to be removed for inspection of the intake cone on the underneath side. Intake cone was damaged and had to be taken to Nova Millwrights for repairs. Cone was repaired last year but with thin metal. Wastewater staff had the machine shop upgrade to a heavier metal and install gussets around the perimeter of cone for extra strength. Parts list was also acquired by staff and actual cone part was ordered for back up part. Other key parts were ordered also. The splashing aerator runs 24/7 and is key to good aeration, foam control and good dissolved oxygen transfer rate for quality treatment.

Pump in Oakhurst Subdivision lift station had to be pulled again to remove material build-up. Wastewater staff had new impeller/wear plate kit in stock. New impeller/wear plate kit was installed and pump has not tripped out since. It should be noted that this is the second kit installed on this pump in 3 years. Square stations generally have more grit build up that is hard to clean up, even when station is cleaned twice per year. This causes extreme wear on rotating parts creating gouges in impeller and wear plate causing material to fetch up and trip pump out. Staff has been in touch with Xylem and there is a harder metal wear plate/impeller kit at a cost. This will be considered for the next order.

Two new pumps were ordered for the treatment plant lift station as per quoted price and commission approved email. Wastewater staff did some checking and realized that pumps were new in 2003 and had already been repaired once over the 14 years. It has been the rule of thumb that we replace closer to 20 years but in this case and this

station it is not reasonable to wait that long. Pumps in the treatment plant lift station, by far pump more than any 3 stations combined and 10 years should be considered for replacement so as not to get into expensive repairs. After consulting with the Village Clerk, Wastewater manager has started to create an Excel spread sheet that indicates age of pumps, horse power, voltage, repairs/upgrades, age of existing panel and when station was commissioned. This will help for better planning for capital budget replacement.

Resident on Mosher St was having sewer trouble in close proximity to the village sewer easement. This short section of easement line was replaced by staff close to 20 years ago and is still in good shape after being videoed to determine if there was a problem in the main sewer. Because resident lateral was so close to easement line wastewater staff excavated with our own backhoe to expose problem area and removed abandoned root filled lateral that was hooked up to same line as resident with the problem. New connection was made and hole was backfilled.

Trimmed back trees and bushes on the sewer easement line that runs from behind Avery's Farm Market along the golf course all the way to the treatment plant. Sewer manholes were whipper snipped around and new location manhole stakes were pounded in to mark manholes especially during winter months.

With the leaves falling, especially in the last week, wastewater staff have been busy cleaning leaves out of Return Sludge Pumps at the treatment plant. Pumps that usually last close to a week before having to be cleaned out are only lasting 2-3 days. Return Sludge Pumps need to be pumping at near or close to full capacity 24/7 to ensure a quality effluent to the river.



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REPORT TO VILLAGE COMMISSION

From: **Danny Lundrigan, Public Works Supervisor**
Date: **November 1, 2017**
Re: **Public Works Report**

Leaf and brush bins have been in place for two weeks and have been getting regular use. Public Works set up the portable staging so residents can walk up and dump out bags of leaves or pine needles. Public Works staff has been busy raking leaves and pine needles, storing away tennis and volleyball nets, picking up benches and garbage cans. Fountains were removed from the duck pond at Stronach Park and Steer (Kingsley) and signs were stored away for winter.

The Steer BBQ portable staging frame behind the arena was given a fresh coat of paint and, upon closer inspection, the 4x4 posts that support the structure are starting to rot below ground level. Structure was installed by the Kingston Lions as a canopy for over top of the portable staging that staff installs every year for the Steer BBQ. Structure should be removed this time next fall and Steer BBQ committee should be notified. The fence around the Stronach Park parking lot was also painted.

Price was received from Nova Millwrights for the construction of a steel platform trailer to replace the old village float. Dimensions of the old float were used for sizing of trailer. Trailer skirting and flooring would have to be drilled and wood bolted to it to allow stapling of decorations or indoor/outdoor carpeting.

Public Works staff removed wooden vegetable planter boxes and soil from behind Pine Ridge Middle School and delivered them to the United Church on the corner of Sparky St and Main St. Request was made by the Recreation Coordinator to allow for a Play Safe area to be constructed at the school.

Oct 30 Visitor Information outdoor map that was supported by 6x6 posts broke off in the gusting winds that day. Frame and little wooden shingle roof were picked up and taken to the treatment plant compound. Public Works will consult office on options to replace or not.

One item that staff would like to bring to the attention of the commission is the bank on the east side of the duck pond next to the sidewalk. Clear stone was installed by Public Works staff along this edge last year and is quite visible now with the low level of water at the duck pond. Staff would ask that commissioners take the time to view and consider budgeting for a textured stone retaining wall. If project is considered staff could acquire a budget price for such construction by a contractor.

Just to note our spring/summer/fall seasonal staff are scheduled to be finished on the 10th of November. Our winter seasonal staff has been in contact and he will be starting back the first week of December. Public Works staff has been consulting with the Village Clerk about keeping one of the seasonal staff on if there is still more raking come the end of next week. Staff will evaluate as time goes on.



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REPORT TO VILLAGE COMMISSION

From: **Glen Abriel, Recreation Coordinator**
Date: **November 1, 2017**
Re: **Recreation Report**

KINGSTON SCHOOL

- After-School Volleyball – Glen is in the process of trying to recruit an Educational Assistant (EA) or teacher who is willing to be the in-school staff support person for after-school volleyball.

PINE RIDGE MIDDLE SCHOOL – “AFTER THE BELL” MENTORING PROGRAM

- Through the “After the Bell” provincial funding program. Kingston Recreation & Pine Ridge Middle School have initiated a Middle School girl focused mentoring and physical activity program. The program is slated to begin on Monday November 6th after school. Glen provided the leadership for the grant application and the registration form; Pine Ridge Middle School is providing the leaders and the facility. The focus of the program is to increase middle school aged females in physical activity but also to provide a friendly and safe environment for girls to learn about self confidence and gain coping and social skills under the direction of Education Assistants from within the school.
- Glen is looking into starting up a ‘Family Fun Night’ on Thursday evenings at Pine Ridge Middle School from 7-9pm.
- Glen is still searching for a Community Badminton individual.

SENIOR/OLDER ADULT FITNESS CLASSES

- Numbers for the Senior/Older Adult Fitness program have reduced slightly during the month of October, averaging 25 participants. Glen is looking at purchasing some small fitness balls for the instructor to use as an additional instructional exercise tool.

ADULT TAI CHI – MONDAYS & THURSDAYS

- Tai Chi continues to be a program enjoyed by the participants with numbers ranging from 7-15, depending on the day.

REGIONAL FREE FACILITY ACCESS– CREDIT UNION CENTRE

- Glen has applied to the Provincial FREE FACILITY ACCESS program. This program is designed to provide funding to recreational facilities in order to provide FREE ACCESS to the public for physical activity. Glen has also reached out to and is in discussions with NS Valley Autism Group, Kings County Family Resource Centre and New immigrants to NS to try to promote skating to those who may never have had the opportunity.

KINGSTON CREDIT UNION CENTRE

- FREE Public Skating begins at the Centre on Saturday November 11th @ 12:30pm – 1:30pm.
- An arena meeting will be held on Monday, November 6th.

WEST KINGS HIGH SCHOOL MULTI-SPORT FIELD RENOVATION

- There will be an update and planning meeting on Wednesday November 8th @ 6:30pm. Glen will be attempting to formulate a committee to provide direction for this project.

OUTDOOR RINK PLANNING

- Glen has ordered the tarps for the outdoor rink (2 x 50ft x 100ft) from Cavendish Agri Services Limited.
- Glen will be in talks with public works staff regarding the construction of the framework.

KINGS COUNTY DINNER THEATRE BUS TRIP – THURS NOV 23RD – 3:30PM

- Bus is scheduled to depart from Kingston Fire Hall at 3:30pm.

KINGSTON ADULT SKATING – MONDAYS AT 10:30AM – CREDIT UNION CENTRE

- Adult Skating begins on Monday Oct 2nd @ 10:30am. Email responses indicate skaters are enthusiastic to return to the ice.
- Averaging 10 – 12 skaters per Monday.

COMMUNITY MEN'S BASKETBALL – MONDAY'S AT WEST KINGS SCHOOL GYM @ 6:30PM

- Community Basketball at West Kings High School continues to attract 14 – 20 participants.

NOVA SCOTIA NATIVE COUNSEL MENTORING PROGRAM

- The regional representative for the Nova Scotia Native Council has booked the Rec Hut on Friday November 10th as a location for their monthly program in western Kings County.

WESTERN KINGS ACTIVE KIDS/HEALTHY KIDS COMMITTEE 2017

- Glen sits as chair on this committee and is currently in the process of gathering final reports from the funding recipients throughout western Kings County, many of which are from within the Kingston/Greenwood area.
- A committee meeting will be held late November or early December.

OAKHURST SUBDIVISION GREENSPACE QUESTIONNAIRE 2017

- Glen hand delivered the Oakhurst Subdivision greenspace questionnaires on Thursday October 19th. Of the 41 questionnaires that were handed out there were 14 responses. The responses have been varied but positive and the folks were very appreciative of having been included in the process regardless of the final decision. As the office continues to collect data and responses – Recreation Department will formulate responses for the Commission for a future meeting.

NEW YEAR'S EVE – SUNDAY DEC 31ST - 2017

- Funding meeting for New Year's Eve planning taking place at Village office at 11am on Tuesday Oct 31st.

SANTA COMES TO KINGSTON – FRI, DEC 1ST 2017 6pm – 8pm

- Glen began the preliminary stages of the annual Santa Comes to Kingston event.
- Request letters are being sent out to Kingston Lions Club, Pine Ridge Middle School and other community organizations who have participated in the past.
- If there are any Commissioners who wish to participate during the evening for serving please contact Glen during the month of November.

COMMUNITY GARDEN

- As a means of supporting a valuable community initiative, John Morash from the Kingston United Church Community Garden and FREE Soup Lunch program asked if the Village of Kingston staff would be able to transport some raised bed gardens from Pine Ridge Middle School to the Kingston United Church location for the Community Garden Program. Public Works agreed that they had the resources to take this extra effort on and both Pine Ridge Middle School and the Kingston United Church were very appreciative.



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REPORT TO VILLAGE COMMISSION

From: **Mike McCleave, Clerk/Treasurer**
Date: **November 1, 2017**
Re: **Monthly Finance Report**

RECOMMENDATION

THAT THIS REPORT BE RECEIVED FOR INFORMATION.

GENERAL OPERATIONS

Through the first 7 months of the year, there are some known variances which can be reported on. Overall, the year end position is expected to be favourable.

Revenues:

There are no new revenue variances to report for October.

Expenditures:

Commission Expenditures have an unfavourable variance of \$600. This is due to the Association of Nova Scotia Villages conference that was held in Baddeck this year. Annual budget was only \$800 which typically covers travel expenses for general meetings.

Administrative Training and Conference budget currently has a favourable variance of \$4,000. This is due to the clerk not taking any courses this year (\$2,500) and not attending the Association of Municipal Administrators conference (\$900).

The Tree Planting budget has not been used this year (\$2,500) and the Village Beautification Budget is currently \$1,700 under budget (reported previously).

Parks Repairs and Maintenance has a favourable variance of \$7,400. Some of this variance could be used to extend our Yard Waste Bins project.

Sewer Operations:

Treatment Plant Electricity has a favourable variance of \$5,300 (14%)

CLERK'S DISCUSSION

Parade Float Replacement

Would the Commission be favourable to purchasing a trailer that was custom built by Nova Millwrights? Our old float is narrower than standard trailers and we have to install wood sides. If we buy a standard trailer it would be wider for one, but we would also have to weld a frame on the bottom section to hold the wood sides.

Christmas Dinner – The Crossing

Which menu does the Commission want? The restaurant is open to substitutions for dinner choices.

Fall Cleanup

The Commission originally budgeted \$1000 for the yard waste bins. Do we continue to offer the bins up to a certain budget limit, or set a date to end the project (or both)?

Legion Tax Exemption Request

There was some confusion (between the Legion and me) at the last meeting with regards to the Legion Tax Exemption request. The Legion would like to appeal their annual sewer charges (they did not want a tax exemption). They believe their sewer charges should be comparable with the Lion's Club. The original determination of the sewer charges were prior to my employment but the charges were set based on many factors. Some of these factors may include the number of employees, the seating capacity, number of washrooms, licensed (or not), whether food is served, etc.

I will research this prior to the next tax billing.

Property Tax Sales

There are two properties that are eligible for tax sale.

Assessment Account # 04726464

Greenwood Rent-All 2002

329 Main Street

Balance Owing: \$3,845.55 (\$901.63)

Update: Payment made October 31, 2017 of \$1800 (Nov.1/17 balance: \$2,084.01)

The MGA requires that this property shall be put to Tax Sale. The October 31 payment does not negate this requirement.

Assessment Account # 03945952

Barbara Ann Kennedy

525 Pleasant Street

Balance Owing: \$1638.63 (\$756.53)

This property is eligible for tax sale but the proceedings shall not commence before June 30th, 2018 due to MGA requirements (MGA Section 134 (1)).



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DISCUSSIONS

Needs Assessment – schedule meeting, who should be invited

Human Resources (HR) Policy Update – schedule meeting

Piano – Do we want it? Where do we want it?



Royal Canadian Legion

Alvin H. Foster M.M. Memorial Branch #098

P.O. Box 2, Kingston, NS B0P 1R0

Facebook: Kingston Legion Br. 098

email: legion98sect@eastlink.ca



Branch: 765-4428

Office: 765-4920

Fax: 765-2479

13 October 2017

Don Holmesdale
Kingston Village Chairperson
671 Main Street
PO Box 254
Kingston, NS B0P 1R0

Dear Don,

The Members of the Royal Canadian Legion, Alvin H. Foster M.M. Memorial Branch #098 invite you and a guest to our Remembrance Day Service and Banquet on November 11, 2017.

Our Service of Remembrance will commence at 9:45 a.m., in our auditorium followed by a Parade to our Cenotaph for the Wreath Laying Ceremony at 10:25 a.m.

You are invited to lay a wreath and we would appreciate if you could let us know as soon as possible if you will be doing so. If someone else will be doing this in your stead please notify us of that person's name.

The Banquet will commence with cocktails at 4:30 p.m. and dinner at 5:00 p.m.

To enable us to prepare for this function, please reply by November 2, 2017 by calling 765-4920, Mon.-Fri., between 10:00 a.m. and 4:00 p.m. or via email at the address above.

Respectfully,

Al Peterson
1st Vice President, Br. 098



HOUSING

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www.daashgroup.com

To fill out the survey by phone or in person please call for an appointment: 1-877-742-0085