



Village of Kingston
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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF SEPTEMBER 7, 2016

COMMISSION:

Martha Armstrong - Chair
Don Holmesdale – Vice Chair
John Pierce
Bruce Carter
Paul Parsons - Absent

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Beth Patillo – Annapolis Valley Trails Coalition
Dick Killam – Mayoral Candidate for the County of Kings

OPENING

Chair Armstrong called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Armstrong asked for a review of the August 3rd, 2016 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER CARTER AND COMMISSIONER HOLMESDALE THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF AUGUST 3RD, 2016 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Armstrong asked if there was any business arising from the minutes of August 3rd, 2016.

Commissioner Pierce asked if the Village had received word from the Department of Environment (DOE) on the viability of building on the east main street lift station land. Clerk confirmed DOE would not interfere unless they received a complaint from a third party. They would also not deem a property a wetland or swamp but could issue a stop work order until the land was delineated and a letter was provided as such.

Commissioner Holmesdale confirmed he will attend the Association of Nova Scotia Villages Annual Meeting on September 16th and Commissioner Carter will attend on September 17th.

ANNAPOLIS VALLEY TRAILS COALITION (AVTC) PRESENTATION

Beth Patillo, Chair of the AVTC, provided a slideshow presentation on the coalition which outlined its purpose, work to date as well as projects they've been working on such as the Destination Trail from Grand Pre to Annapolis Royal which has been named the Harvest Moon Trail. She stated standardized signage with the Harvest Moon Trail logo will be posted throughout the trail including one of the trailhead locations in Kingston. Some of the signs will include an interpretive panel of the area.

Clerk asked if the Village needed permission from the Department of Natural Resources in order to pave more sections of the trail within the village limits. Beth replied the Kings County Trail Society (KCTS) holds the letter of authority for that section of trail and that the coalition could work with KCTS to get the job completed. Beth stated the coalition was very pleased with the durability of the product used for paving on the trails.

MAYORAL CANDIDATE DICK KILLAM

Mr. Killam thanked the Commission for the opportunity to introduce himself as a mayoral candidate for the October 15th municipal election. He handed out a brochure which provided his personal and professional background information and his reasons for wanting to run for mayor. He assured the Commission he did not have the intention of trying to amalgamate towns and villages with the county but believed in a governance study to determine whether Kings County's four municipalities would better serve the citizens by creating one regional government.

COMMITTEE REPORTS – See Reports

Commissioner Holmesdale asked if a date was confirmed by the contractor to start the Bishop Ave/Prince St. sewer line replacement. Clerk stated they were supposed to start this week. Commission advised staff to contact Mid Valley Construction to confirm a start date and remind them of the September 30th deadline.

Wastewater, Public Works, Recreation, Apple Blossom and Tourism reports were received as presented.

MONTHLY FINANCE REPORT – See Report

Clerk reported on general operations with some favourable variances including registration revenues from Summer Day Camp and interest earned on the Village's bank account. Apple Blossom expenditures were below budget this year.

Sewer operations had one favourable variance to report in Treatment Plant Maintenance.

Clerk provided a summary list of the capital projects and the status of each. (See report).

CLERK'S MONTHLY REPORT

407 MAIN STREET

A resident at 407 Main St. approached the village with a request to cost share on installing a new driveway since his was recently blocked off by a new fence installed by the neighbour. Commission agreed the fence was an issue between the two landowners and that the village would not cost share on the cost of a new driveway since access to the Village easement would not be affected.

SPEED RADAR SIGN

Clerk stated the speed sign on Marshall Road was not working very well because of the location of the pole it was temporarily attached to. Commission asked that staff move it back to a location on Pine Ridge Ave for the start of the school season.

ANTIQUE APPLE BLOSSOM FESTIVAL POSTER

Clerk stated the office was given a 1939 Apple Blossom Festival poster from a local resident and asked if the Commission was interested in preserving it by having it restored and framed. Commission agreed to have the poster restored and framed. Commissioner Pierce stated he also had a copy and that he would be willing to donate it to the Village. The Commission decided to have both posters framed and suggested one could be on display at the Visitor Information Centre and the second one could be hung at the Village Office.

APPLE BLOSSOM PARADE FLOAT LIGHTHOUSE

Clerk stated Princess Kingston's parents have asked to keep the lighthouse which they built for the parade float now that the parades are finished for the year. Clerk reported the materials were paid for by the Village but that the parents built the lighthouse and also volunteered to drive the float in all of the parades.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER HOLMESDALE THAT THE VILLAGE COMMISSION ALLOW THE PARADE FLOAT LIGHTHOUSE TO BE DONATED TO THE PERREAULT FAMILY. MOTION CARRIED.

LED COMMUNITY SIGN DESIGN

Clerk stated the Lions and Fire Department are interested in partnering with the Village on a community digital sign and are looking for an idea of sign cost, design, size and quality. Chair stated if the sign is going to be installed in the downtown core she would like to see the frame done in wrought iron to compliment the streetlamps. Commission agreed the price of the sign to cost share with the other groups should include the whole package including design, size, quality, wrought iron and installation. It was suggested a consultant could provide mock up designs and once a decision was made and quotes received, the Village could put it out for tender. Clerk will also seek out various locations to consider.

Monthly Clerk report was received as presented.

CORRESPONDENCE:

Letter Regarding Recreation Activities

A letter was received from a resident complimenting the Recreation Coordinator for his role in creating all the various programs/activities on the recreation grounds particularly the concerts in the park, the tennis programs, beach volleyball, basketball, soccer and shuffleboard.

ADJOURNMENT

**ON MOTION OF COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED
AT 9:15PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER