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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF AUGUST 3, 2016

COMMISSION:

Martha Armstrong - Chair
Don Holmesdale – Vice Chair
John Pierce
Bruce Carter
Paul Parsons

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUEST:

Warden Diana Brothers – Municipality of the County of Kings

OPENING

Chair Armstrong called the Regular Session meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Armstrong asked for a review of the July 6th, 2016 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER HOLMESDALE THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF JULY 6TH, 2016 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Chair Armstrong asked if there was any business arising from the minutes of July 6th, 2016.

Commission agreed that, under the Bridge Street and Main Street Intersection heading, the wording be changed from turning lane to turning light. Clerk stated he sent a request to the Department of Transportation regarding the possibility of getting a left turning light but has not yet received a reply.

Chair Armstrong asked if the letter was sent to the Fire Department regarding cost sharing of the LED community events sign. Clerk confirmed the letter is ready to be sent.

COUNTY UPDATE

Chair Armstrong asked if the Commission had any questions for Warden Brothers.

Clerk asked if the County was doing away with sidewalk funding for villages since the County's Budget and Finance Committee recommended to not approve the Village Sidewalk Funding Requests which total \$51,300 and to not receive the Village Sidewalk Funding Forecast for 2017/18 through 2020/21 for information. Warden stated the County was not looking at doing away with sidewalk funding for villages and confirmed the County has \$50,000 set aside for Villages to apply for 15% of their total cost. She did recommend that commissioners be aware of sidewalk funding allocation for villages compared to the rest of the County. She stated the County does not have the kind of budget to pay 100% of sidewalk funding and wondered if the present method should be changed. Warden suggested that after the next municipal election the villages should send a letter to Council expressing their satisfaction or dissatisfaction with the sidewalk funding system.

Clerk also asked if County Council was looking at changing the gas tax model. Warden recommended the County and Villages discuss the whole roll out of gas tax in the future.

Warden Brothers also reported that the County Council voted August 2nd to accept the electoral boundary review decision made by the Utility and Review Board which would set the number of polling districts and councillors at 9 plus a mayor.

COMMITTEE REPORTS – See Reports

PUBLIC WORKS

Commissioner Carter asked if the trees that were planted within the last few years are being watered by staff considering the lack of rain all summer. Clerk will check with staff.

Clerk stated along with asphalt patching completed by the Village, the Kings County Trail Society also patched several potholes on the asphalted section of the abandoned rail bed trail through the village. They also graded the sections of trail that are not asphalted.

As per report, Public Works supervisor suggested the flowerbed at corner of Bridge St. and Main St as a possible location for the 1000 tulips that may be donated by the local 1st Scouts Canada group, should they win them in a contest. Commission agreed to accept the donation of tulips from Scouts Canada group and participate in the planting process.

Public Works supervisor reported on the ornamental cherry tree that was donated by the Wilmot Garden Club and planted at Stronach Park. Commission agreed that a thank you card should be sent to the club in appreciation.

RECREATION

In response to Recreation Coordinator's request for suggestions/improvements for the Steer BBQ the Commission suggested the following:

- The lineup for the burger bits is always the longest; ideas to improve the situation should be discussed.
- An emcee should be selected early on with a prepared list of introductions.

Commissioner Don Holmesdale and Commissioner Pierce confirmed they will attend the Kingston Seniors Picnic on August 4th.

Wastewater, Public Works, Recreation and Tourism reports were received as presented.

MONTHLY FINANCE REPORT – See Report

Clerk reported on a few variances including revenues from Summer Day Camp which are higher than expected at this time as well as higher revenues from Apple Blossom due to the Valley Tea.

ASSOCIATION OF NOVA SCOTIA VILLAGES (ANSV) ANNUAL GENERAL MEETING (AGM)

Commissioner Holmesdale will attend on September 16th and 17th and Commissioner Carter will attend on the 17th.

SPEED SIGN

Clerk report should state Bridge Street Statistics rather than Marshall Road Statistics.

LAND EXPROPRIATION UPDATE

Clerk reported the last correspondence received from the Utility and Review Board stated they were waiting for the previous landowner to submit documents before they can move forward and there have been no updates since. Commission discussed whether the Department of Environment would allow the lot to be developed.

IT WAS MOTIONED AND SECONDED THAT THE COMMISSION AGREE TO ASK THE DEPARTMENT OF ENVIRONMENT TO ASSESS THE EAST MAIN LIFT STATION LOT AND DETERMINE IF IT IS ABLE TO BE DEVELOPED AS A LOT. MOTION CARRIED.

BISHOP SEWER LINE REPLACEMENT

Clerk reported Wastewater staff would like to have a start date for the project. Staff will talk to Mid Valley Construction to try to firm up a date.

Monthly Clerk report was received as presented.

CORRESPONDENCE:

WINGS AND WHEELS EVENT FUNDING REQUEST

Chair stated the Village received a letter from the Greenwood Military Aviation Museum requesting \$200 through the Village's Festival and Community Events and Funding Policy.

ON MOTION OF COMMISSIONER HOLMESDALE AND COMMISSIONER PIERCE THAT THE COMMISSION AGREE TO PROVIDE \$100 TOWARD THE WINGS AND WHEELS CAR SHOW EVENT TO BE HELD ON SEPTEMBER 10, 2016. MOTION CARRIED.

LEGION THANK YOU

Chair noted a thank you letter was sent to Commissioner Pierce for attending their 70th Anniversary Banquet on June 4th, 2016.

GIRL GUIDES THANK YOU

The Village received a thank you card from the Girl Guides for the Village pins they received which they handed out at a national event held in St. John's Newfoundland in June.

PRINCESS KENTVILLE THANK YOU

The Village received a thank you card from Princess Kentville for hosting the teas and receiving an apple pin during the Royal Party visit.

BUILDING CODE CHANGES

Clerk advised the Commission of a correspondence received from the NS Association of Municipal Administrators that the Fire Marshall's office has outlined changes to the Building Code Act Regulations that will benefit home-based businesses in Nova Scotia.

ADJOURNMENT

ON MOTION OF COMMISSIONER PARSONS THAT THE MEETING BE ADJOURNED AT 8:25PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER