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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF MAY 12, 2016

COMMISSION:

Martha Armstrong – Absent
Don Holmesdale – Vice Chair
John Pierce
Bruce Carter
Paul Parsons

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

OPENING

Vice Chair Holmesdale called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Vice Chair Holmesdale asked for a review of the April 14th, 2016 Regular Session meeting minutes.

ON MOTION OF COMMISSIONER CARTER AND COMMISSIONER PIERCE THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF APRIL 14TH, 2016 AS PRESENTED. MOTION CARRIED.

BUSINESS ARISING FROM THE MINUTES

Vice Chair Holmesdale asked if there was any business arising from the minutes of April 14th, 2016.

Commissioner Pierce stated he attended the Eastlink Cell Tower Meeting at the Fire Hall on Wednesday, May 11th and reported that it was not well attended by the public. He stated those in attendance were not opposed but had questions such as why the existing tower owned by Bell Aliant couldn't be shared by Eastlink. Eastlink representatives explained that sharing the Bell tower was not an option since they would be too far down the tower for good coverage. Commissioner Pierce suggested in future it should be decided beforehand as to which commissioner will attend these meetings.

Commissioner Parsons reported the speed sign installed temporarily on Pine Ridge Ave has slowed traffic down but suggested it be moved around the village every two weeks.

Commissioner Pierce asked if the village was able to organize a cleanup day along the abandoned rail bed. Clerk stated Recreation staff has contacted various groups but

nothing has been finalized. Commissioner Parsons suggested contacting the O2 program students at West Kings High School or an environmental group that might be interested.

Commissioner Parsons asked when the curbing was going to be replaced on Bridge Street and Pine Ridge Avenue. Clerk stated the curbing on Bridge St. will be replaced this year and Pine Ridge Avenue curbing next year.

Commission asked about the status of the directional sign request by the Lions Club and Legion. Clerk reported their request has been sent to the County for approval.

Commission asked about the status of the letters that were sent to businesses on Main St. whose business signs are not compliant with the County's bylaw. Clerk stated letters were sent two weeks ago and he will follow up with a phone call.

COMMITTEE REPORTS – See Reports

PUBLIC WORKS

Commissioner Parsons asked if the tree stumps east of Avery's Farm Market could be removed when Atlantic Arborists remove the stumps at the duck pond. Commission agreed and Clerk will advise public works staff.

RECREATION

Commissioner Carter will attend the Lunch and Learn event regarding community gardens on May 26th.

Clerk reported the non ice surface rentals at the Credit Union Centre brought in approximately \$5,000 in revenues last year.

MONTHLY FINANCE REPORT – See Report

Canada Summer Jobs Student Funding

Commissioner Holmesdale asked how much extra it will cost the village for staffing at the day camp since funding was only received for two students rather than the three requested. Clerk stated it will cost an extra \$1,500 to \$2,000 for staffing at the day camp this summer.

Tax Sale Policy

Clerk presented the tax sale policy with the purpose of ensuring property taxes within the Village limits are collected in a timely manner. The policy will allow the Village to proceed with a property tax sale if taxes are in arrears for the preceding two fiscal years, which mirrors the County of Kings policy. The process will follow the formal procedures as stated in the Municipal Government Act of Nova Scotia.

ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER PIERCE THAT THE VILLAGE COMMISSION APPROVE AND IMPLEMENT THE VILLAGE OF KINGSTON TAX SALE POLICY AS PRESENTED. MOTION CARRIED.

Monthly Finance report was received as presented.

BUDGET 2016 / 17

Operating Budget

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER PARSONS THAT THERE WILL BE NO INCREASES TO THE 2016 / 17 RESIDENTIAL TAX RATE AND IT BE SET AT 30.9 CENTS ON RESIDENTIAL AND RESOURCE PROPERTIES. MOTION CARRIED.

ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER CARTER THAT THERE WILL BE NO INCREASES TO THE 2016 / 17 COMMERCIAL TAX RATE AND BE SET AT 41.3 CENTS ON COMMERCIAL PROPERTY. MOTION CARRIED.

ON MOTION OF COMMISSIONER CARTER AND COMMISSIONER PARSONS THAT THERE WILL BE NO INCREASES TO THE 2016 / 17 SEWER RATES FOR ALL RESIDENTIAL AND COMMERCIAL PROPERTIES. MOTION CARRIED.

Capital Budget

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER CARTER THAT THE 2016 / 17 CAPITAL BUDGET WITH GROSS EXPENDITURES OF \$728,000 BE APPROVED. MOTION CARRIED.

CORRESPONDENCE

Soldiers Memorial Hospital Foundation

Vice Chair Holmesdale stated the Village received notification that the appointed representative, Kelly Hutton, will be completing his term by June 6th at their annual meeting and are requesting the Village reappoint Mr. Hutton or make a new appointment. Staff will ask Mr. Hutton if he is interested in sitting on the Foundation for another two years.

DISCUSSIONS

Radar Speed Sign

Clerk presented the speed radar sign results for Pine Ridge Avenue. Commission decided to move the sign to the east side of Bridge St. just past Stronach Park and move the tolerated speed to 60km. It was decided after two weeks in that location the sign will be relocated to the west side of Bridge St. near Victoria St. for two weeks and set at 60km the first week and 50km the second week.

Medical Clinic

Commissioner Carter asked if there was an update on the Medical Clinic in the old Foodland building. Commissioner Parsons stated the building owner had to wait until everything was signed off and renovations are now underway.

New Meeting Date

Vice Chair Holmesdale reminded the Commission of the new meeting time of the first Wednesday of the month with the next meeting date to be June 1st.

Reserves Investment

Clerk reported he consulted with other Villages to compare rates of interest with reserves investments and also met with the Credit Union and found the rate we have with CIBC to be competitive.

ADJOURNMENT

ON MOTION OF COMMISSIONER PIERCE THAT THE MEETING BE ADJOURNED AT 8:35PM. MOTION CARRIED.

COMMISSION CHAIRPERSON

CLERK/TREASURER