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KINGSTON VILLAGE COMMISSION

MINUTES OF THE COMMISSION MEETING OF JANUARY 14, 2016

COMMISSION:

Martha Armstrong – Chair
Don Holmesdale – Vice Chair
John Pierce
Bruce Carter
Paul Parsons

Mike McCleave – Clerk/Treasurer
Janice Hatfield – Administrative Assistant

GUESTS:

Diana Brothers – Warden, Municipality of the County of Kings
Wayne Atwater – Councillor, Municipality of the County of Kings
Renee Beardsley – Chair, Village of Kingston Apple Blossom Committee

OPENING

Chair Armstrong called the meeting to order at 7:00pm.

REVIEW OF MINUTES

Chair Armstrong asked for a review of the December 10th, Regular Session meeting minutes.

ON MOTION OF COMMISSIONER HOLMESDALE AND COMMISSIONER CARTER THAT THE COMMISSION APPROVE THE REGULAR SESSION MEETING MINUTES OF DECEMBER 10TH, 2015 AS PRESENTED. MOTION CARRIED.

Commissioner Carter asked for clarification on the footprint of the Wi-Fi. Clerk stated there is no set design for Wi-Fi at this point and that once there is a dollar amount this would dictate how broad a wireless network the Village can have. Chair Armstrong stated the Wi-Fi areas should be well defined and should extend from Maple Street to Marshall Road with the core being the Village Office.

Chair stated a date will be set soon to meet with the Lions members regarding their request to partner on a possible project for the 100th anniversary of the Lions Club International.

Commissioner Parsons asked Clerk about the warranty on the sewer treatment plant generator. Clerk stated he thought it was for one year. Commissioner Parsons stated the issue with a one year warranty is there would not likely be problems in that first year.

BUSINESS ARISING FROM THE MINUTES

Chair Armstrong asked if there was any business arising from the minutes of December 10th, 2015.

No business arising from the minutes.

APPLE BLOSSOM FESTIVAL 2016 VALLEY TEA PROPOSAL

Chair Armstrong invited the Chair of Kingston's Apple Blossom Committee, Renee Beardsley to present her proposal. Renee Beardsley stated the Apple Blossom Festival released a call for expression of interest to all partners regarding hosting the Valley Tea this year. Renee stated after their committee met they decided to provide a written proposal to the Commission to have Kingston host the Apple Blossom Festival's Valley Tea at the Lions Hall on May 26th. Renee asked the Commission if they would consider funding up to \$2,000 with a possible return depending on corporate sponsorship. After a discussion the Commission agreed to provide funding for this event.

ON MOTION OF COMMISSIONER PIERCE AND COMMISSIONER HOLMESDALE THAT THE VILLAGE COMMISSION SUPPORT THE BID TO HOST THE VALLEY TEA AND PROVIDE FUNDING UP TO \$2,000. MOTION CARRIED.

WARDEN UPDATE

Chair Armstrong invited Warden Brothers to provide an update from the Municipality of the County of Kings. Warden Brothers asked the Commission if they felt there was an advantage in having 2 councillors and if so, suggested a letter be sent to the County supporting the new proposed boundary plan.

Warden Brothers provided an update on the proposed new municipal building and stated a motion was made to put the design build out for tender but that there is still a process to go through. There will be public meetings held for input during the process. Chair Armstrong stated she did not understand the need for more public meetings as these meetings cost money and county councillors are voted in to be the voice of the residents. Warden stated she shared the Chair's concerns especially when the County has already held meetings and workshops and hired consultants.

Warden reported things are progressing with regard to the relocation of the Waterville airport to 14 Wing Greenwood and that they will be ready for planes after March 1, 2016. Warden also stated there are prospects from two companies interested in relocating to the proposed business park on the remaining portion of County owned property in Waterville.

Commissioner Pierce stated the upcoming Village/County meeting on January 20, 2016 may be an opportunity to discuss changing the way these meetings are currently held. Commissioner Pierce suggested the meetings take place bi-annually rather than quarterly and that the Villages could meet first just prior to County Councillors arriving.

Warden stated the County will be asking the Kings Partnership Steering Committee at their upcoming meeting to consider having a Village representative on the committee.

COMMITTEE REPORTS

WASTEWATER

Commissioner Parsons asked what type of material the impellers in the Oakhurst lift stations were made of. Clerk stated he thought stainless steel but pointed out sand was a problem in that area temporarily which may have compromised the material.

PUBLIC WORKS

Clerk stated the sinkhole repair next to Kings Enterprises was completed by public works but is a temporary solution as it is the Department of Transportation's (DTIR) lateral that is damaged. Clerk stated when DTIR was notified they said they would have a look at it. Clerk will contact DTIR Area Manager in New Minas before going ahead with anything. Commissioner Holmesdale suggested requesting a report from them when work is completed.

RECREATION

Commissioner Pierce asked if the Duck Pond had been cleared for skating. Clerk stated public works staff monitors the ice and that it was not safe yet. Clerk stated if the weather cooperates the outdoor rink on the tennis courts may open by the weekend.

Wastewater, Public Works and Recreation reports were received as presented.

MONTHLY FINANCE REPORT

Finance report was received as presented.

CLERK REPORT

SPEED RADAR SIGNS

Clerk presented quotes from two companies for a portable solar powered speed radar sign and stated it could be included in this year's budget. After a discussion the commission decided to purchase one speed sign.

**ON MOTION OF COMMISSIONER PARSONS AND COMMISSIONER CARTER THAT THE VILLAGE COMMISSION PURCHASE A SPEED RADAR SIGN FROM ABSOLUTE TRAFFIC SERVICES SIGNS IN HALIFAX AT A COST OF \$3,500.00 +HST.
MOTION CARRIED.**

ANNUAL GENERAL MEETING DATE

Clerk stated the Annual General Meeting is tentatively scheduled for the same evening as the Apple Blossom Festival Valley Tea and asked the Commission if they would like to reschedule. After a discussion the Commission decided to change the meeting date to Wednesday May 25th, 2016 pending availability of the Fire Hall.

Clerk report was received as presented.

VISITOR INFORMATION CENTRE FUNDING

Clerk asked Commission if he should continue to apply for \$5,000 from the County for the Visitor Information Centre this year. After a discussion Commission stated they would like to see what towns are receiving for funding from the County before applying. Clerk suggested contacting the County to have this information ready as an item of discussion at the upcoming County/Villages meeting on January 20th in Port Williams.

DISCUSSIONS:

Clerk asked Commission to consider items for the upcoming budget meetings.

Commissioner Carter stated the Commission needs to provide a representative to sit on the 2016 Steer BBQ Committee.

Clerk suggested the Commission show support for past and any future J-Class road paving at the upcoming County/Village meeting in Port Williams.

ADJOURNMENT

**ON MOTION OF COMMISSIONER HOLMESDALE THAT THE MEETING BE
ADJOURNED AT 8:55PM. MOTION CARRIED.**

COMMISSION CHAIRPERSON

CLERK/TREASURER