



Village of Kingston

655 Main Street
PO Box 254
Kingston, NS
B0P 1R0

(902) 765-2800
f (902) 765-0807

Employment Opportunity – 2024/2025

1 – After School Program Leader/ Recreation Assistant

The Village of Kingston is seeking 1 individual for the position of After School Program Leader/ Recreation Assistant. Under the direction of the Recreation Coordinator, the successful applicant will be responsible for the leading of activities and games for the after-school program for children aged 5-12, and other recreational duties as required throughout the year. This temporary, casual position is expected to start October 2024, until June 2025. The after-school program runs for 6 weeks at a time; 2-3 sessions/school year between the hours of 2:45-4:15pm.

Job Description & Duties

- Supervise and actively engage in programs with participants.
- Lead groups and individuals in recreational or leisure programs.
- Plan and carry out recreational activities.
- Enforce safety rules and regulations.
- Provide a safe and fun environment for after school participants.

Education & Credentials

- Some, or completion of high school, university/college/CEGEP/vocational or technical training.
- Emergency First Aid Certificate.
- Criminal Record Check.
- Child Abuse Registry Check (Vulnerable Sector Check).

The successful applicant will have excellent oral communication skills, able to work with others, and have problem solving and decision-making skills. Experience supervising youth and working with children would be an asset.

The rate for this position will be between \$15.20 – \$16.20 per hour.

Applications can be dropped off at the Kingston Village Office at 655 Main St. Kingston, or emailed to recreation@kingstonnovascotia.ca

Resumes will be accepted until suitable candidate found.

We thank all applicants for their interest; however, only those under consideration will be contacted for an interview.

Please visit the Kingston website (www.kingstonnovascotia.ca) or Service Canada website (www.jobbank.gc.ca) for more details.